

*NYS Conservation District Employees' Association, Inc.
NYS Soil and Water Conservation Committee*

**TO: SWCD Directors and Staff
County Water Quality Coordinating Committee Members
Cooperating Agencies and Organizations**

**FROM: Chastity Miller, Vice-President, NYS CDEA, Inc.
Mike Latham, Director, NYS SWCC**

DATE: December 19, 2018

**SUBJECT: 2019 Water Quality Symposium / NYS CDEA Annual Training Session
DoubleTree by Hilton Syracuse, NY
March 12 – 15, 2019**

Dear Friends and Colleagues:

It is our pleasure to invite you to the 2019 Water Quality Symposium and the NYS CDEA Annual Training Session held at the DoubleTree by Hilton Syracuse, NY March 12th-15th, 2019.

The partnership between the Conservation District Employees' Association, Inc. and the New York State Soil and Water Conservation Committee makes the Water Quality Symposium possible. It takes the cooperation and dedication of many people to make an event of this scale successful. Each year the Symposium provides an excellent and affordable forum to share ideas and skills to advance natural resource protection across the state.

Education and training efforts remain a high priority for all parties involved and locating alternative resources for future symposiums is an ongoing and challenging process. Partnerships that mix consistent funding with people capable of sharing technical know-how are essential to continue an event as unique as the Water Quality Symposium.

In this packet you will find the 2019 Water Quality Symposium map with a link to driving directions, a class schedule for the week followed by class descriptions. **Registration forms will be accepted electronically for 2019, however, payments must still be mailed to the address below. Registrations are due no later than February 1, 2019.** Click on or copy and paste the following link to fill out your registration form.

<https://goo.gl/forms/RtotNqkSd8adCNZS2>

* The registration table will be located in the lobby of the hotel.

Each instructor and attendee must register online separately, even if only attending the Thursday banquet. Please keep track of your registration fees as you fill out the online forms as it is not totaled for you. To double check your total press the **Back** button on the bottom of the registration page before you submit.

Please make checks payable to: **NYS CDEA, Inc.**

Please mail checks to: **Seneca County SWCD
2041 US Route 20, Suite #2
Seneca Falls, NY 13148**

REGISTRATION DUE BY FEBRUARY 1, 2019

If you have questions about registration, the courses or hotel please contact Chastity Miller at cmiller@fcswcd.org or by calling (518) 651-2097.

PLEASE NOTE THE POLICY:

EVENT PAYMENT AND REFUND POLICY:

PAYMENT:

All attendance fees for the Water Quality Symposium Annual Training Sessions must be paid prior to the event. Full payment for Symposium attendance must be received or postmarked by March 1st. If the attendance fee is not paid by the date, a late fee of \$50 may be added.

REFUNDS:

CANCELLATIONS MADE BY ATTENDEE:

If an attendee chooses not to attend an event, the cancellation must be made in writing to the NYS CDEA Vice-President by March 1st to be considered for a refund.

CANCELLATIONS MADE BY NYSCDEA:

If the NYS CDEA cancels a class and that is the only class an attendee is attending, then a refund for the class will be granted. NYSCDEA will do it's best to notify class participants that the class is canceled as soon as possible.

If the class is still held and the attendee does not notify the NYSCDEA Vice President by March 1st, then no refund or partial refund will be issued regardless of the reason for missing the course (weather, life circumstance, etc.). If an attendee attends a class and is dissatisfied with the presentation or content, no refund or partial refund will be issued.

PLEASE NOTE: The Banquet time has changed! We are starting the festivities a little earlier!

*The 2019 NYS CDEA, Inc.
Annual Training Session
and
Water Quality Symposium*

Presented By:

The New York State Conservation District Employees' Association, Inc.

&

The New York State Soil and Water Conservation Committee

March 12 – 15, 2019

DoubleTree by Hilton Syracuse

Syracuse, NY



**Soil and Water
Conservation
Committee**

General Information

Training Session Dates: Tuesday, March 12, 2019 1:00 pm - Friday, March 15, 2019 12:00 pm

Registration Deadline: **FEBRUARY 1, 2019** (Please register early)

Location: DoubleTree by Hilton Syracuse
6301 State Route 298
East Syracuse, NY 13057
[DoubleTree by Hilton Syracuse](#)

Parking: Parking is provided at the facility and is included in your registration fee.

Hotel Facilities: In room refrigerators, coffee makers, hair dryers, iron/ironing board, wireless high-speed internet, exercise room, pool and more!


Driving Directions: <https://goo.gl/maps/kjv4kLA7Nf62>

Check In Time: 3:00PM
Check Out Time: 12:00PM

Registration Fees

Full Week Conference Fees (Includes Room, Meals, Breaks and Daily Registration)	Cost
Single Room Full Week	\$620
Double Room Full Week- YOU MUST HAVE A ROOMMATE BEFORE REGISTERING.	\$520
Daily Commuter Fees	Cost
Daily Registration Fee	*
Tuesday (includes pm break)	\$75
Wednesday (includes lunch and am/pm breaks)	\$115
Thursday (includes lunch and am/pm breaks)	\$115
Friday	\$75
Daily Room Rates	
Single Room Daily	\$120
Double Room Daily- YOU MUST HAVE A ROOMMATE BEFORE REGISTERING.	\$105
Daily Meal Cost	
Breakfast	\$20
Dinner	\$35
Thursday Banquet- formal dress attire	\$50
* Daily Commuter Fees Are Required For Daily Registrations	

2019 NYS CDEA Water Quality Symposium Schedule of Events



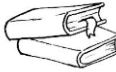

Tuesday, March 12	Wednesday, March 13	Thursday, March 14	Friday, March 15
Registration 11:00 – 1:00 Opening Session 1:00 – 1:25 Classes begin at 1:30 and end at 4:30	Breakfast 7:00 – 8:15 <i>Classes Begin at 8:30 & end at 12:00 or 4:30</i> CNMP 8:00AM- 5:00PM	Breakfast 7:00 – 8:15 <i>Classes Begin at 8:30 & end at 12:00 or 4:30</i> CNMP 8:00AM- 5:00PM	Breakfast 7:30 – 9:00 CNMP 8:00AM- 12:00PM <i>All Other Courses Begin at 9:00; end @11:30</i>
1. CNMP (1:30-5:00) 2. NY Agricultural Districts Program and Agricultural Assessment Overview 3. Farm to School, how your District can get Involved 4. The New York State Erosion & Sediment Control Imp. Course Part 1 5. Minute-Taking Made Easy 6. Stormwater Management Practices Maintenance 7. Manager Forum	1. CNMP (8:00-12:00) 4. The New York State Erosion & Sediment Control Imp. Course Part 2 8. AEM 5B, BMP Evaluation - What to look at, how to evaluated & what did you learn. 9. Access Road and Animal Trails and Crossings with Permits, OH MY 10. Agents of Decline 11. Advanced GIS 12. Get to Know Google	1. CNMP (8:00-12:00) 18. Waterways, Diversions and Outlets 19. Design of Silage Leachate Control and Treatment Systems 20. Professionalism & Ethics 21. Strategies and Methods for Water Sampling 22. How to be Safe in the Dangerous World Districts Work in- repeated in afternoon 23. Source Water Buffer Program, Protecting Drinking Water Sources with Cons.Easements 24. Forest Planning in the Urban Setting 25. Facebook Your District	1.CNMP (8:00- 12:00) 23. Source Water Buffer Program, Protecting Drinking Water Sources with Cons Easements 30. Making AEM Data Work for You 31. Harmful Algae Blooms (HABs) Update 32. Calendars for Clerks 33. Navigating SHPO Including CRIS and Cultural Resources Surveys 34. How to Start a Forestry Program
Questions: call Chastity Miller at (518) 651-2097 or email at cmiller@fcswcd.org	Lunch 12:00-1:00 Division Meetings at Lunch Course begins@1:00pm and ends at 4:30pm, CNMP Ends at 5:00pm	Lunch 12:00-1:00 Course begins at 1:00pm and ends at 4:30 pm CNMP Ends at 5:00pm	Classes End 11:30 except CNMP- 12:00 Checkout by 12:00
	1. CNMP- (1:00-5:00) 8. AEM 5B, BMP Evaluation - What to look at, how to evaluated & what did you learn. 9. Access Road and Animal Trails and Crossings with Permits, OH MY 13. Pond Investigations: Health, Inspections and Feasibility 14. Establishing Education Partnerships 15. SYWARN 16. Menaces to the Health of NY Ecosystems 17. Budgets: preparing, monitoring, and modifying a budget and OSC Audits	1. CNMP- (1:00-5:00) 18. Waterways, Diversions and Outlets 19. Design of Silage Leachate Control and Treatment Systems 22. How to be Safe in the Dangerous World Districts Work in- repeated from am 23. Source Water Buffer Program, Protecting Drinking Water Sources with Cons Easements 24. Forest Planning in the Urban Setting 26. New York State Erosion and Sediment Control Certification Exam 27. Emergency Situations a Statewide View 28. Clerk Forum 29. Conflict Awareness, Readiness and Results	
Resource Fair 4:30 – 8:00 Dinner 5:30 – 6:30 Entertainment at 9:00 PM	Dinner and CDEA Annual Meeting 6:00 – 8:00 Entertainment at 9:00 PM	Reception is at 5:30 PM <i>Raffle and Silent Auction Results</i> Awards Banquet at 6:30 PM- Formal Dress Attire Entertainment following Awards Banquet	 <p>NEW YORK STATE CONSERVATION DISTRICT EMPLOYEES' ASSOCIATION, INC.</p>

Opening Session Agenda

Tuesday, March 12, 1:00 p.m. - 1:25 p.m.

- **Welcome and Opening Remarks**
 - **Brian Steinmuller** - *Assistant Director, NYSSWCC, Division of Land and Water, NYS Department of Ag and Markets*
 - **Steve Lorraine** – *President, NYS Conservation District Employees’ Association, Inc.*
- **Training Session Orientation**
 - **Chastity Miller**, *Vice-President, NYS Conservation District Employees’ Association, Inc.*
- **NYS Conservation District Employees’ Association, Inc.**
 - Officer and Division Representative Nominations (Open)

Descriptions: For clarity, the course numbers on the [Registration Form](#) and [Course Schedule of Events](#) correspond with the numbers in the course descriptions below.

	CCA Credits		Bring Laptop		Management & Other Credits Available		Bring Scientific Calculator
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TUESDAY

1. Title: Comprehensive Nutrient Management Plan (CNMP) Planner Certification (NRCS Phase 2)
Instructor: Greg Albrecht, Dale Gates, Ron Bush, Ryan Cunningham, and others throughout the week, personnel from NYS SWCC, NYS Department of Ag & Markets, USDA/NRCS, Cornell University, Cornell Cooperative Extension, SWCD’s, NYS DEC, and AEM Certified Planners.

Date and Time: 3/12/2018 – 3/15/2018, Tuesday 1:30 -5:00, Wednesday-Thursday 8:00-5:00, and Friday 8:00-12:00.

Description: Comprehensive Nutrient Management Plan (CNMP) Planner Certification (NRCS Phase 2). An intensive, four-day training on the development of Comprehensive Nutrient Management Plans (CNMP). The training is required for planners seeking certification to become an AEM or NRCS Certified Planner and provides credit for Level 3 Ag Planning within the Soil and Water Conservation District Training Curriculum. The session is divided into components to allow currently Certified Planners to attend portions of the training as an update. Training components include:

- Tues., 3/12 PM – Policy, Planning Procedures, Standards, and DEC Permits
- Wed., 3/13 AM – CNMP Specifics, Watersheds, Farm Business Goals & Erosion Control
- Wed., 3/13 PM – Nutrient Management (NY-590)
- Thurs., 3/14 AM – Resource concerns & solutions: concentrated sources, pastures, pathogens & feed management
- Thurs., 3/14 PM – Resource concerns & solutions: manure storage, transfer & treatment; Emergency Action Plan; Neighbor Relations
- Fri., 3/15 AM – Planner Responsibilities and Tour of a CNMP

Date/Time of Course: Tuesday, March 12th 1:30 p.m. to 5:00 p.m.; Wednesday, March 13th 8:00 a.m. to 5:00 p.m.; Thursday, March 14th 8:00 a.m. to 5:00 p.m.; Friday, March 15th 8:00 a.m. to 12:00 p.m.

*Note extended daily instruction times for this course.

Credits: Conservation District Technical Advancement Program Level 3

2. **Title:** NY Agricultural Districts Program and Agricultural Assessment Overview

Instructor: Robert Somers

Date and Time: Tuesday, 3/12/2018 1:30-4:30

Description: Overview of protections afforded to farm operation located within a county adopted, State certified agricultural district, trends in agriculture, unusual cases presented to the Department, neighbor conflicts, the agricultural assessment program, eligibility and shortcomings.

Credits: Yes working on them

3. **Title:** Farm to School How Your District Can Get Involved

Instructor: Andra Spencer

Date and Time: Tuesday, 3/12/2018 1:30-4:30

Description: Soil and Water Conservation District work with local farms to produce high quality food products in an environmentally responsible manner, through technical assistance and education. The New York State Farm to School Program was created to connect schools with local farms and food producers to strengthen local agriculture, improve student health, and promote regional food systems awareness. Take this class to learn more about the Farm to School Program, its opportunities and how your District could be more involved.

Credits: Yes working on them

4. **Title:** The New York State Erosion & Sediment Control Implementation Course

Instructor: Kelly Emerick, PJ Emerick, Rep from Warren Co. SWCD, Jessica Verrigni

Date and Time: Tuesday, 3/12/2018 1:30-4:30 and Wednesday 3/13/2018 8:30am -12:00pm

Description: This course presents details of the New York State Erosion & Sediment Control Certification program to assist individuals in obtaining recognition of their qualifications to implement the state's water quality objectives for construction sites. It includes presentations on regulatory history and requirements, site planning and management, NYS Erosion and Sediment Control Standards, as well as site plan review and construction inspections. Participants will calculate soil loss impacts, site stormwater runoff volumes, fertilizer and seeding quantities, and key design elements of runoff and sediment control practices.

Participants should bring a scale, calculator and the NYS Standards and Specifications for Erosion and Sediment Control. This class can be counted for Professional Development Units (PDUs) for those that retain stormwater certifications in Certified Professional in Municipal Stormwater Management (CPMSM) & Certified Professional in Stormwater Quality (CPSWQ), Certified Professional in Erosion and Sediment Control (CPESC) and the New York Erosion and Sediment Control Certificate (NYE&SCC).

Credits:

5. **Title:** Minute-Taking Made Easy

Instructor: Noralyn Masselink

Date and Time: Tuesday, 3/12/2018 1:30-4:30

Description: Join Noralyn on tips and tricks to make taking meeting minutes easier!

6. **Title:** Stormwater Management Practices Maintenance

Instructor: John Dunkle, P.E.

Date and Time: Tuesday, 3/12/2018 1:30-4:30

Description: This class will go over the NYS Department of Environmental Conservations 2016 Maintenance Guidance for Stormwater Management Practices. During the review of the chapter, specific inspection, assessment, trouble-shooting, and remediation measures will be identified for each

category of stormwater management practice. Maintenance costs and agreements will also be discussed. Students should plan to download or print the guidance document ahead of time and bring it with them to this course. https://www.dec.ny.gov/docs/water_pdf/smpmaintguidance.pdf

Credits:

7. **Title:** Managers Forum

Instructor: TBD

Date and Time: Tuesday, 3/12/2018 1:30-4:30

Description: TBD

WEDNESDAY

8. **Title:** AEM 5B, BMP Evaluation - What to look at, how to evaluated & what did you learn.

Instructor: Scott Torrey, Tucker Kautz and Tom Eskildsen

Date and Time: Wednesday, 3/13/2018 8:30am -4:30pm

Description: The AEM 5B – BMP Evaluation process should/could be a cornerstone of your AEM Base Program. This is a “How To” class where you will hear from 3 AEM Planners about how they utilize the 5B process in their counties. Information covered in the morning session will include discussion about initiating a BMP evaluation, what to review in the office, material gathering, what to look at in the field, how to discuss operations and maintenance with the farm and how to follow up. The afternoon session will be a discussion with the 3 Planners about lessons learned and how it changed the way they think plan and deliver conservations in their county.

Credits: Yes working on them

9. **Title:** Access Road and Animal Trails and Crossings with Permits, OH MY

Instructor: Paula Bagley and TBD

Date and Time: Wednesday, 3/13/2018 8:30am -4:30pm

Description: This class will provide technician and engineer’s information to consider when planning and designing Access Roads, Animal Trails and Walkways, and Stream Crossings. This class will focus on design through implementation covering topics including planning and engineering tools, permits, aggregate size and selection (bank run, crushed stone, asphalt millings), site selection, design consideration such as material size, geotextile, width and slopes, surface water control and more.

Credits: Yes working on them

10. **Title:** Agents of Decline

Instructor: Jerry Carlson- NYSDEC

Date and Time: Wednesday 3/13/2018 8:30 am - 12:00pm

Description: An introduction to the sources of forest decline and their diagnosis in New York’s forests. This course will focus on damage causing agents, how to recognize the symptoms and diagnose the causal agent. Topics to be covered include fundamentals of damage; basic anatomy; cells, leaves, roots, vascular systems, abiotic agents, insects and pathogens. Each of these subjects will be discussed in depth with several photographs of symptoms and the variation over time and among affected species of host. The attendee should exit the classroom with an understanding of the variety of forest health affecting agents and an introduction to how to diagnose specific decline symptoms.

Credits: This class has been approved for 2.5 Category 1 SAF Credits.

11. **Title:** Advance GIS

Instructor: Dave Bubniak

Date and Time: Wednesday 3/13/2018 8:30am - 12:00pm



Description: This course will go over some advanced features of GIS mapping. Some of the items covered will be how to utilize some of the geoprocessing tools (clip, merge, union), calculate areas, importing google earth images, georeferencing photos or drawings, importing different file types (CAD, GPS, KML) and how to import drone data into GIS. Plan to bring a laptop with GIS loaded onto it.
Credits:

12. **Title:** Get to Know Google

Instructor: Caitlin Stewart

Date and Time: Wednesday 3/13/2018 8:30am - 12:00pm

Description: Google is a powerful tool with resources that can streamline scheduling, file sharing, and word processing. Learn how to use Google Calendar, a time-management and scheduling tool that allows the entire office to add important events to an online calendar. Dive into Google Drive where you can keep your photos, stories, videos, and more on a cloud that can be seen anywhere and shared. Use Google Photos to back up your photos and videos for free. Become skilled in Google Docs, a word processing tool for teams where documents can be created and edited by multiple users in an internet browser. Discover Google Forms where you will collect and organize information using eye catching layouts and sharp analysis tools. Before the course, please create a free google account by going to accounts.google.com and clicking create an account. Bring a laptop with internet access to class. For prerequisite inquiries, contact Caitlin Stewart at caitlinstewart@frontier.com, 518-548-3991.



Credits:

13. **Title:** Pond Investigations: Health, Inspections and Feasibility

Instructor: Josh LaFountain

Date and Time: Wednesday 3/13/2018 1:00 pm - 4:30pm

Description: Investigate Pond health and different types/functions; discuss stormwater pond inspections (Walkthrough form and NYSDEC Maintenance guidance form-required every 3 years); discuss how to conduct a pond feasibility study. This class can be counted for Professional Development Units (PDUs) for those that retain stormwater certifications in Certified Professional in Municipal Stormwater Management (CPMSM) & Certified Professional in Stormwater Quality (CPSWQ), Certified Professional in Erosion and Sediment Control (CPESC) and the New York Erosion and Sediment Control Certificate (NYE&SCC).

Credits:

14. **Title:** Establishing Education Partnerships

Instructor: Emma Antolos

Date and Time: Wednesday 3/13/2018 1:00 pm - 4:30pm

Description: Discover ways to assist partner organizations like Future Farmers of America with conservation education opportunities. Find out who to contact to schedule a presentation or program, and topics of interest for the organization's membership. Discuss how to strengthen these partnerships, discover program and project ideas where SWCDS and youth groups are already working in partnership, exchange information about career opportunities in conservation, and learn how to work with students to enhance their knowledge of natural resources. In addition, DEC will share their newly launched invasive species curriculum covering an introduction to invasive species, instructions on how to utilize iMapInvasives, and a 2-week middle school invasive species curriculum. Come with ideas to share and challenges to solve!

Credits:

15. **Title:** SYWARN

Instructor: National Weather Service Meteorologist (to be determined at later date)

Date and Time: Wednesday 3/13/2018 1:00 pm - 4:30pm

Description: SKYWARN® is a national network of volunteer severe weather spotters trained by local National Weather Service Forecast Offices, on how to spot and report on severe thunderstorms, tornadoes, hail, flooding, snowfall and ice accumulation. A National Weather Service meteorologist will instruct the class on weather threats and how SWCD's can play a vital role in data collection and raising awareness in their communities. This program helps to strengthen the ties between the NWS and the local communities and the more spotters out there, the faster vital ground truth information gets to the NWS forecasters who make the decisions to issue lifesaving weather warnings.

Credits:

16. **Title:** Menaces to the Health of NY Ecosystems

Instructor: Jerry Carlson- NYSDEC

Date and Time: Wednesday 3/13/2018 1:00 pm - 4:30pm

Description: This course will include a history of invasives and impacts, political inferences and public perceptions, early detection feasibility, rapid response requirements, classic examples of impact and perception; Asian Longhorned Beetle, Oakwilt, Emerald Ash Borer, Southern Pine Beetle, Spotted Lantern Fly; Climate change, impact and what it MAY mean; Aquatic invasives; precautions, interventions, regulatory, stonewort, water lettuce and water hyacinth examples, outreach and education.

Credits: Yes working on them

17. **Title:** Budgets: preparing, monitoring, and modifying a budget and OSC Audits

Instructor: OSC Office

Date and Time: Wednesday, 3/13/2018 1:00pm -4:30pm

Description: Get an overview of the budget process: creation/adoption, monitoring and modification. Understand what's required to create a budget, what needs to happen after budget approval, how to amend the budget and how to use reports to track the budget throughout the year. Along with budgeting, come get an overview of the audit process and learn how to prepare for an audit. The Presenter will discuss common findings and best practices. Participants will learn what examiners may look for in board meeting minutes and learn tips and best practices for documenting certain decisions and actions.

Credits:

THURSDAY

18. **Title:** Waterways, Diversions and Outlets

Instructor: Elias Gnann and TBD

Date and Time: Thursday, 3/14/2018 8:30am - 4:30pm

Description: This class will provide technician and engineer's information to consider when planning and designing grassed waterways, diversions, WASCObS and outlets. This class will focus on design through implementation covering topics including planning and engineering tools (EFH2, EFT..), structure selection, site selection, design consideration such as width and slopes, surface water control and more. This class can be counted for Professional Development Units (PDUs) for those that retain stormwater certifications in Certified Professional in Municipal Stormwater Management (CPMSM) & Certified Professional in Stormwater Quality (CPSWQ), Certified Professional in Erosion and Sediment Control (CPESC) and the New York Erosion and Sediment Control Certificate (NYE&SCC).

Credits: Yes working on them

19. **Title:** Design of Silage Leachate Control and Treatment Systems

Instructor: Rick Rinaldo and Brian Reasser

Date and Time: Thursday, 3/14/2018 8:30am - 4:30pm

Description: This class will provide technician and engineer's information to consider when planning and designing Silage Leachate Control and Treatment Systems. This class will focus on design through

implementation covering topics including planning and engineering tools, structure selection, site selection, design consideration such as VTA vs total collection, width and slopes, surface & sub-surface water control, transfer options and more.

Credits: Yes working on them

20. **Title:** Professionalism & Ethics

Instructor: Jennifer Clifford, SWCC; Brian Steinmuller, SWCC; Chris Cuddeback, AGM

Date and Time: Thursday March 14 8:30am-12:00pm

Description: This course will cover professionalism, ethics, and standards as it relates to public officers law, contracts, inter-municipal agreements, and grants. In the process of administering state grants, conflicts of interest may arise. This course will discuss legal and ethical issues that could exist and suggest ways to remove or mitigate against the appearance of conflicts of interest. This course will also explore the professional and ethical standards that public employees and hired contractors should be held to as stewards and recipients of public funds.

Credits:

21. **Title:** Strategies and Methods for Water Sampling

Instructor: Andy Sansone

Date and Time: Thursday March 14 8:30am - 12:00pm

Description: In order to get the most accurate results, samples need to be collected properly. This course will go over some basics when collecting samples, like bottle type, preservation techniques, holding times, equipment selection considerations, quality control, selecting sampling points and documentation. The course will also discuss how to interpret your raw data and turn it into usable results for meeting your sampling objectives.

Credits:

22. **Title:** How to be Safe in the Dangerous World Districts Work in

Instructor: Brian LaTourette, Emily Mandresh, Jim Carrabba

Date and Time: Thursday March 14 8:30am - 12:00pm and again from 1:00pm- 4:30pm

Description: Districts work in many different types of environments. Your workplace outside of the office can be dangerous for you, your staff, contractors, and other folks involved. Come hear from safety professionals and learn about jobsite hazards in the world we work in.

Credits:

23. **Title:** Source Water Buffer Program, Protecting Drinking Water Sources with Conservation Easements

Instructor: Bethany Bzduch, Julie Berlinski, David Behm and Chris Olney

Date and Time: Thursday March 14 8:30 am - 4:30pm & Friday 9:00am - 11:30am

Description: This course will take an in-depth look at the NYS Soil and Water Conservation Committee Source Water Buffer Program, including a detailed review of key elements of the application process. This course will also provide an overview of conservation easements and discuss topics such as: What is a conservation easement? What is the process for acquiring a conservation easement? Who is eligible to hold an easement and what does that mean? Attendees will learn how to “fit” a conservation easement onto the landscape and gain insight into the responsibilities and importance of easement stewardship.

Credits:

24. **Title:** Forest Planning in the Urban Setting

Instructor: Eric Greenfield

Date and Time: Thursday March 14 8:30am - 4:30pm



Description: This one-day session will introduce the field of urban forestry and explore urban forest management using iTree tools to enhance the environment of our communities both large and small. We will review the basic components, considerations, and steps of creating an Urban Forest Management Plan including visioning, data gathering, work planning/scheduling, and monitoring. The morning session will consist mostly of lectures, and in the afternoon we will explore iTree data and urban forest management planning in a workshop setting. The afternoon session will also include a presentation from the NYS DEC Urban and Community Forestry Program on potential funding opportunities.

Credits: Yes working on them

25. **Title:** Facebook Your District

Instructor: Alex McEachron & Kylie Joyner

Date and Time: Wednesday 3/13/2018 8:30am - 12:00pm

Description: Social Media 101

26. **Title:** New York State Erosion and Sediment Control Certification Exam

Instructor: Tim Clark

Date and Time: Thursday March 14 1:00 pm - 4:00pm

Description: New York State Erosion and Sediment Control Certification Program (NYSESCCP) Exam

27. **Title:** Emergency Situations a Statewide View

Instructor: Jim Lieberum, Mark Watts, Graydon Dutcher

Date and Time: Thursday March 14 1:00pm -4:30pm

Description: In the changing climate, communities are dealing with emergency and flood related situations more frequently. Have you ever wondered how you can help or what your District can do? Come hear from different Soil and Water Conservation Districts as they discuss the roles they play in their communities when it comes to emergency situations. There will also be discussions on the planning that has been put into place to prepare for these extreme events. At the end of the class there will be a roundtable question and answer session for you to discuss this topic more in depth.

Credits:

28. **Title:** Clerk Forum

Instructor: Karen Armstrong

Date and Time: Thursday March 14 1:00PM-4:30PM

Description: Don't miss this opportunity to network with your administrative colleagues. Bring your questions and join us for this informal, yet informative session. A couple topics that will hit specific District issues will include monetary transfers with approval needed and executive sessions in Board Meetings.

29. **Title:** Conflict Awareness, Readiness and Results

Instructor: Franci J. Saunders MA, MS, Conflict Education Program Manager Community Dispute Resolution Center

Date and Time: Thursday March 14 1:00pm - 4:30pm

Description: Successful managers use a variety of skills to achieve their goals. Join Ms. Saunders for an interactive class that explores personal conflict awareness, highlights practical conflict management techniques and introduces productive skills for navigating difficult conversations. Sponsored by NYSAMP, the NYS Agricultural Mediation Program.

FRIDAY

30. **Title:** Making AEM Data Work for You

Instructor: Julie Berlinski

Date and Time: Friday, 3/15/2018 9:00am -11:30am

Description: Every program and funding opportunity have one common requirement, you need to submit a report designed to track deliverables. Have you ever considered how useful that data could be if only it was in a different format? Perhaps a map to show the location of all AEM participants, a visual display of all the manure storages funded, or all of the BMPs installed across your county that need BMP evaluations or a map for you County or State Legislator to show the effort in their district. This class will provide several simple data management ideas that will change the way you look at reports and data management. If you must fill out the report and track the information why not make that data work for you and build a better program.

Credits: Yes working on them

31. **Title:** Harmful Algae Blooms (HABs) Update

Instructor: Scott Cook and other staff of the Finger Lakes Water HUB

Date and Time: Friday March 15 9:00 am - 11:30am

Description: Staff of the Finger Lakes Water HUB will give an overview of their program, an update on the HABs program, discuss action plans statewide and problems that have been encountered and dealt with.

32. **Title:** Calendars for Clerks

Instructor: Karen Armstrong & Elizabeth Gallup

Date and Time: Friday March 15 9:00 am - 11:30am

Description: This class will go over the weekly, monthly, quarterly and yearly tasks of Clerks. Step by step instructions on how some Districts are fulfilling these tasks will be provided. This class will give you a strong base to feel confident that you are not going to miss something in an ever-changing organization and the requirements it calls for!

33. **Title:** Navigating SHPO Including CRIS and Cultural Resources Surveys

Instructor: Manila Khouchaleun

Date and Time: Friday March 15 9:00 am - 11:30am

Description: Students will learn about the SHPO review process and how to navigate the online CRIS system in regards to their construction projects. Students are encouraged to bring a laptop so that they can navigate the system along with the instructor. There will also be discussions on Phase 1 reviews and information on Phase 2 cultural resource surveys.



34. **Title:** How to Start a Forestry Program

Instructor: Panel: Tom Pavlesich, Joe Chairvolotti, Mark Burger, Kristin Ballou & David Ganim

Date and Time: Friday, 3/15/2018 9:00am -11:30am

Description: Do you get allot of questions from the public on what tree this is, or what is wrong with my tree? Do you want to get involved in helping your producers better utilize their wooded areas? Do you want to help with terrestrial invasive species? What about hosting an Arbor Day event... come check out what these four different Districts have to say about their successful forestry programs.

Credits: Yes working on them