

# Vacancy Announcement



## Soil and Water Conservation Planner



### Genesee County Soil & Water Conservation District

#### **VACANCY:**

Full-time, provisional Soil and Water Conservation Planner at Genesee County Soil & Water Conservation District.

#### **DISTINGUISHING FEATURES OF THE CLASS:**

The work involves overseeing and implementing the AEM program on behalf of Genesee County Soil & Water Conservation District (GCSWCD). The successful applicant will write AEM Tier 3 conservation plans in accordance with NYS Department of Agriculture and Markets guidelines, administer AEM Tier 1 and 2 reviews, and enter data into the AEM Microsoft Access Database. This work will require an ability to meet and communicate with partner farms on a regular basis. In addition to coordinating the AEM program on behalf of the district, the planner will also perform district duties, including assisting with other district programs, survey and design of both agricultural and non-agricultural conservation practices, grant writing, and permitting. Work is performed under the direction of the District Manager. NYS Civil Service Competitive Position.

#### **AVAILABILITY:**

40 hours per week, Monday–Friday 8am–4:30pm, with occasional hours at night and on weekends.

#### **MINIMUM REQUIREMENTS:**

Graduation from an accredited four (4) year college with a Bachelor's Degree or higher in environmental technology, agricultural sciences, natural resource management, or closely related field;  
OR

Graduation from an accredited two year college with an Associate's Degree as defined in A above and two (2) years of full time paid experience in farm management and/or planning, natural resource protection or conservation construction projects.

#### **HOURLY RATE:**

\$21.64–\$24.04 per hour, commensurate with education and experience.

**BENEFITS:**

Health insurance, NYS Retirement, sick leave, vacation leave, NYS disability, and 11 paid holidays per year.

**See full job description, qualifications, and special requirements at:**  
<http://co.genesee.ny.us/departments/humanresources/openpositions.php>

Applicants must reside in Genesee County or a contiguous county by Sept 1<sup>st</sup>, 2019.

**APPLICATION DEADLINE:** June 10<sup>th</sup>, 2019

**TO APPLY:**

Submit the Civil Service Application, resume, cover letter, transcripts and three reference contacts to Anita Cleveland by mail or email. The Civil Service Application can be found at:  
<http://co.genesee.ny.us/docs/hr/Civil%20Service%20Application.pdf>

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