



**Steuben County Soil and Water Conservation District**  
415 West Morris Street  
Bath, New York 14810  
(607) 776-7398, Ext. 5

# Position Announcement

## Agricultural Environmental Management Specialist

Steuben County Soil and Water Conservation District (SWCD) is seeking enthusiastic, self-motivated employees to perform a variety of duties relating to conservation programs including conservation practice planning and inspection, and conservation education and outreach.

This is a full-time competitive position as such is subject to Steuben County Civil Service. This position provides opportunities to learn new skills and gain experience in field and office settings. The Agricultural Environmental Management Specialist serves under the direct supervision of the Steuben County SWCD Manager and helps implement the diverse conservation programs offered by Steuben County SWCD.

**SPECIFIC DUTIES** - Duties include, but are not limited to, the following:

Estimates forage production; assesses sites for rotational grazing potential; records existing business operations; recommends proper use and time of grazing; Interprets soil information and forage production data; assists landowners in assessing forage needs and requirements; Instructs cooperators on techniques used for forage sampling and handling & cooperators how to interpret results of laboratory analysis; Assists with implementation of other District programs as assigned; Assists participating agencies with informational and education programs; uses Natural Resources Conservation Service resource conservation planning and Agricultural Environmental Management (AEM) Tier 3A planning process to develop landowners' grazing/conservation plans; works with landowners to integrate state and federal conservation programs to develop a comprehensive approach to conservation resource planning; works with public and private landowners and agencies to promote approved resource conservation planning; keeps related records; prepares related reports; and Other related duties and responsibilities as may be assigned

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of an equivalency diploma and either: a) Graduation from a regionally-accredited or New York State-registered college or university with a Bachelor's Degree in agronomy, agriculture, agricultural economics, natural resources, environmental sciences, or a closely-related field and one (1) year of full-time or equivalent part-time paid experience in natural resources conservation, agricultural nutrient management, agricultural management, or closely related field; or b) Graduation from a regionally-accredited or New York State-registered college or university with an Associate's Degree in agronomy, agriculture, agricultural economics, natural resources, environmental sciences, or a closely-related field and three (3) years of full-time or equivalent part-time paid experience in natural resources conservation, agricultural nutrient management, agricultural management, or closely related field; or c) An equivalent combination of training and experience as defined by the limits of (a) and (b) above.

*Providing Today, Protecting Tomorrow*

**SPECIAL REQUIREMENT(S)**

- a) Possession of an appropriate level, valid New York State driver license required at time of appointment and must be maintained on a continuous basis throughout the term of appointment;
- b) Certified Crop Advisor Certification – Must obtain certification within two years and maintain such certification as a condition of employment; and
- c) Agriculture Environmental Planner or NRCS Certified Conservation Planner – Must obtain certification within two years and maintain such certification as a condition of employment.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES:**

Thorough knowledge of a wide variety of interrelated grazing practices, methods, and procedures to assess cooperators and provide recommendations; thorough knowledge of agronomic principles, soil characteristics, plants, and livestock operations to independently plan and apply grazing systems and structures on pastures and hay lands; good knowledge of nutrient management planning at the whole farm scale and the ability to apply this knowledge to nutrient loading, balancing, and fertilization of pastures, hay lands, and cropland; Good knowledge in the AEM planning process with the ability to plan and implement practices in accordance with the program; Good computer skills; Basic knowledge of the principles and practices of natural resource conservation; Knowledge of agricultural operations and practices; Ability to compile data and prepare written documents; Good verbal and interpersonal communication skills; Ability to get along with others; Manual dexterity; Mechanical aptitude; Accuracy; Reliability; Physical condition commensurate with the demands of the position.

**Special Requirement:** Possession of a NYS Driver’s License.

**WAGE:** Will be determined based on education and experience. Benefits include Health Insurance, Annual Leave, Sick Leave, Personal Leave and SEP retirement account.

**TO APPLY send resume and cover letter to:**  
*(resumes accepted until position are filled)*

Call for information: 607-776-7398, Ext. 5

Jeffrey Parker, District Manager  
Steuben County SWCD  
415 W Morris Street  
Bath, NY 14810