

# Personnel and Civil Service

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



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Bethany O'Rourke Personnel Officer

## NOTICE OF VACANCY

### AGRICULTURAL ENVIRONMENTAL MANAGEMENT SPECIALIST

**Date of Issue: 10/15/21.** This is technical work involving the responsibility for assisting the Conservation District Manager in the planning and administration of an Agricultural Environmental Management (AEM) Program within the County. The incumbent works closely with, and may assist, other staff personnel on District projects as needed. Work is performed under the general supervision of the Conservation District Manager. Supervision of others is generally not required of the position. Performs related work as required.

The title of Agricultural Environmental Management Specialist is **Competitive**, requiring applicants to meet minimum qualifications established for the position and successfully meet civil service examination requirements. **An examination is anticipated for 2022.** Permanent appointment will be dependent upon participation in the examination AND being reachable from the resulting eligible list.

**Status:** Provisional  
**Work Hours:** Full time; 40-hour work week  
**Salary:** To be determined; based upon experience  
 Benefit package includes: health insurance, paid leave time, NYS Retirement  
**Location:** Tioga County Soil & Water Conservation District

#### **Minimum Qualifications: Either:**

- a) Graduation from a regionally accredited or New York State registered college or university with a bachelor's degree in hydrology, environmental science, natural resources conservation, agriculture, or closely related field; **OR**
- b) Graduation from a regionally accredited or New York State registered college or university with an associate's degree as indicated in (a) and two (2) years of full-time (or equivalent part-time and/or volunteer) work experience in natural resources conservation, nutrient management, agricultural environmental management, or closely related field; **OR**
- c) Graduation from high school or possession of an equivalency diploma and four (4) years of full-time (or equivalent part-time and/or volunteer) work experience as indicated in (b); **OR**
- d) An equivalent combination of training and experience as indicated in (a), (b) and (c) sufficient to indicate ability to do the work.

**SPECIAL REQUIREMENT:** Possession of a valid driver's license at the time of appointment and throughout duration of employment.

#### **Apply to:**

Tioga County Soil and Water Conservation District  
 Attn: Wendy Walsh  
 183 Corporate Drive  
 Owego, NY 13827  
[walshw@co.tioga.ny.us](mailto:walshw@co.tioga.ny.us)

**Apply by: Applications will be accepted until position is filled.**

*Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.*