

Position Vacancy Announcement

Columbia County Soil and Water Conservation District

1024 Rte 66, Ghent, NY 12075

Natural Resource Specialist (Agriculture)

Statement of Duties:

The Natural Resource Specialist performs technical duties associated with the conservation of natural resources for the Columbia County Soil and Water Conservation District according to written and established policies. The Natural Resource Specialist is also responsible for coordinating and carrying out the Districts Agricultural Environmental Management program, completing agricultural value assessment forms, performing duties associated with farm planning, design, and construction inspection, assisting the public with questions and concerns related to natural resources, and utilizing the Districts GIS capabilities.

Salary and Benefits:

Salary is contingent upon experience and ranges from \$40,000-\$55,000. Benefits include, individual health insurance, holidays, vacation, sick leave, professional training opportunities, and participation in NYS Retirement System.

Minimum Requirements:

- A. Graduation from a regionally accredited college or university with a bachelor's degree in conservation, natural resources, agriculture, agronomy, forestry, or closely related field **and** two years of experience in agriculture, livestock management, soil and water conservation work, or a closely related field; **or**
- B. Graduation from a regionally accredited college or university with an associate's degree in conservation, natural resources, agriculture, agronomy, forestry, or closely related field **and** five years of experience in agriculture, livestock management, soil and water conservation work, or a closely related field; **or**
- C. An equivalent combination of training or experience that may meet or exceed any of the above.

Knowledge, Skills, and Abilities:

- ◆ Working knowledge of personal computer, word processing, & windows driven software.
- ◆ Working knowledge of ArcMap and MS Office Suite a plus.
- ◆ Strong written and oral communication skill.
- ◆ Ability to work independently and as part of a team.
- ◆ Good interpersonal skills.
- ◆ Knowledge of conservation best management practices.
- ◆ Good understanding of crop and animal agricultural production.

Application Process and Deadline: Please mail resume, cover letter, and list of three references to Laura Sager, Columbia County Soil and Water Conservation District, 1024 Rte. 66, Ghent, New York 12075. phone (518) 267-3315.

Deadline for Applications – Applications will be reviewed and interviews scheduled on an ongoing basis until a suitable candidate is found but not past April 1, 2022
