



New York State Conservation District Employees' Association, Inc.

Request for Reimbursement

ALL REQUESTS MUST BE SUBMITTED BEFORE 12/31 OF THE YEAR INCURRED

Payable to: _____
 Address: _____
 Date: _____
 Signature: _____

Send completed form to Member at Large:
 Doug Kierst
 dkierst@cayugaswcd.org

For each budget category below write a brief description of the charges/fees and the amount.

ATTACH RECEIPTS

Water Quality Symposium		\$
NYS Erosion & Sediment Control Certificate Program		\$
Cons. Skills Workshop		\$
Division Training		\$
Executive Board		\$
NACD		\$
NYS Fair/Farm Days		\$
Admin. Conference		\$
Ronny Raindrop®		\$
Sunshine		\$
Office Expense		\$
Training Session		\$
*NYS Regional Envirothon-Email request first to Blanche Hurlbutt at blanche_13335 @yahoo.com		\$
*Frank Bratt Scholarship-Send request first to Scott Collins, Niagara County SWCD		\$
Other		\$
TOTAL EXPENSES		\$

MEMBER AT LARGE

TREASURER

Signature: _____

Signature: _____

Dollar Amount: _____

Check Number: _____

Date Approved: _____

*NYS Envirothon Chairperson: _____

**Frank Bratt Representative: _____