



Meeting Minutes
January 28, 2021, 10:00 a.m. – 2:00 p.m.
Zoom Call

Executive Committee Members

Chastity Miller, President
Dustin Lewis, Vice President
Caitlin Stewart, Secretary
Kristin White, Treasurer
Dean Moore, Member at Large

Partners

Brian Steinmuller, NYS SWCC
Blanche Hurlbutt, NYACD

Guests

Scott Fickbohm, NYS SWCC
Doug Kierst, Cayuga County SWCD
Jason Kokkinos - NYS SWCC
PJ Emerick - NYS SWCC
Victor DiGiacomo - NYS SWCC
Brad Mudrzynski, Genesee County SWCD
Ben Luskin - NYS SWCC
Lindsey Gerstenslager, Wayne County SWCD

Division Representatives

Scott Collins, Division I
Aaron Buchta, Division II
Raeanne Dulanski, Division III
Shawn Murphy, Division IV
Kristin Ballou, Division V
Amber Luke, Division VI
Erin Sommerville, Division VII

Absent

Ann Marie Calabro, Division VIII
Blake Glover, NRCS



Minutes

I. Meeting begins and introductions – Miller called the meeting to order at 10:05 AM with introductions.

II. Reading and approval of the November 2020 meeting minutes - Stewart mentioned that the minutes were provided via email state-wide in advance of the meeting. She corrected a spelling error from singing to signing on page 4.

- **A motion was made by Dulanski, seconded by Moore to approve the November 2020 meeting minutes. Carried.**

III. Correspondence – Miller reported that she did not receive any correspondence.

IV. Treasurer's report – White emailed the report in advance of the meeting, and reviewed the Treasurer's report. The reports are appended to the minutes. She mentioned that there are some undeposited funds because she can only make bank deposits on Saturdays. People are taking advantage of online payment for the Water Quality Symposium. Dulanski inquired about Water Quality Symposium Resource Fair income and expense in the 2020 budget vs. actual report. White replied that, as in the past, donations are deposited in the entertainment fund, and expenses are for hospitality room or entertainment costs. Miller inquired about the training expense of \$132.62. White replied that was for food for the in-person managers meeting in Cortland. Miller inquired where White noted Zoom expenses. White replied under Office Supplies. Miller inquired about field resources for Districts. White replied that line is for the blue books. Ballou inquired if there is a credit card abstract. White replied yes, and will email it. Moore commented that his position as Member at Large is to flag uncertain items, and nothing has been illegitimate.

- **A motion was made by Dulanski, seconded by Buchta to accept the Treasurer's report. Carried.**

2021 Proposed Budget – White displayed the proposed 2021 budget on Zoom. The proposed budget is appended to the minutes. Discussion ensued regarding 2021 income and expenses. An update was provided for the contract with Chemung County for NYS ESCCP, and Jessica Verigin's report is appended to the minutes. Miller mentioned that the 2019 contract was extended for 2020, and we need to revisit it for 2021 as a new one has not yet been submitted. Dulanski inquired about the Newsletter. White replied that is a contract with Hamilton County SWCD, and the amount will remain the same. Miller reported that there will be no expenses for fertilizer tablets or field resources for Districts. She continued that there are 2 new track chairs for the Admin Management Conference, and this line should remain the same. The Conservation Skills Workshop should be left the same because an in-person event may be possible.

Discussion ensued about the Water Quality Symposium. Lewis reported that 80 people have signed up to date, and half are full week. Miller reported that District staff will handle Zoom links, and it was not worth the expense to hire a consultant. Miller upgraded the Zoom account to allow for multiple meetings to be held at the same time, and that expense is listed in the office supplies line. Ballou reported that books and instructor fees for the notary class will cost over \$200. Ballou continued that mailing expenses should be noted for new employee certificates and years of service pins.

White explained challenges with the 4-hour online course. While CDEA now owns the Google Drive account that sends emails to people after they register, those emails are still being sent from Monroe County SWCD. White cannot determine how to make the change from Monroe County SWCD to CDEA. Miller will help with this matter. White does not understand Learn Dash. Miller suggested contacting Jon Negley of Tompkins County SWCD as he uses Learn Dash. Miller mentioned that CDEA will develop a policy that details how the income from the 4-hour online class will be spent.

Miller reported that several NYS ESCCP classes were not held this year due to the pandemic, income was not generated, and this line item was over budget. Lewis reported that income is generated from course and exam fees. Expenses include costs for instructors, food, lodging, milage, supplies, an administration fee, copies of materials, and the contract with Jessica Verrigni. Dulanksi inquired if renewal fees are included in revenue. Lewis replied that renewal fees were not listed in the spread sheet he received from Kelly Emerick.

Miller reported that the Trainings line is for Divisions that need extra funds for specialized trainings. Murphy reported that, due to the pandemic, the Leadership Conference will not be held this spring, but there may be an August event. Miller recommended using the same accounting firm to conduct the annual audit because they are now familiar with CDEA.

- **A motion was made by Stewart, seconded by Dulanski, to approve the New York State Conservation District Employees' Association 2021 proposed budget. Carried.**

V. Reports

i. Division Reports

a. Division I – Collins shared his report, appended to the minutes. One District mentioned that they hope CDEA will again oversee fertilizer tablets in the future.

b. Division II – Buchta shared his report, appended to the minutes.

c. Division III – Dulanski reported that she sent a request, and has no news to share.

d. Division IV – Murphy shared his report, appended to the minutes.

e. Division V – Ballou shared her report, appended to the minutes.

f. Division VI – Luke shared her report, appended to the minutes.

g. Division VII – Sommerville reported that she sent a request, and no Districts responded. The Dutchess County SWCD is closed to the public, and staff are in the office on a rotating basis. She continued that they are working on annual reports and planning the field season.

h. Division VIII – Calabro did not submit a report.

ii. 4 Way Partnership Reports

a. NYS SWCC – Steinmuller thanked Districts for the excellent work that they accomplished in 2020 despite challenges caused by the pandemic. A release date has not yet been set for the pending ranked lists for CRF round 5, Ag Non-point, Grown and Certified, and Irrigation, but the intent is to fund these lists. Districts should contact their SWCC regional coordinator with concerns that these delays are causing. These concerns will help SWCC to

justify and continue dialogue with the State Division of Budget to release funds. Payments are being prioritized and made to SWCDs every month for programs like Farmland Protection. The payment request backlog caused by the pandemic has started to clear. Acknowledgement has been made by the State Division of Budget of the importance of getting state aid out in the fiscal year it is in. All part A, B, and C payments will be released on the regular timeline. The FY 2021-2022 Executive Budget proposal was released. Level funding is proposed for the competitive program, and state aid is proposed at \$11.5 million for SWCDs, representing a \$1 million increase over current levels.

Miller reported that she has heard concerns about unawarded grants, what should be done about cost estimates, and the importance of thinking about what we potentially are and are not able to do. Steinmuller replied that he does not know when awards will be made, but they are still on the table. He encourages SWCDs who have proposals in to review budgets, and start to determine whether costs for projects are still viable today. Gerstenslager mentioned the importance of considering retro time. Steinmuller mentioned that a challenge exists for SWCDs who wait long periods of time for RFPs to be released, and then wait long periods of time for funding to be released. Moving forward, timelines for future RFPs will be reviewed. Kierst mentioned that it sounds as if the intent is to fund Ag Non-point and CRF instead of starting over. Steinmuller replied yes, that is the intent. Steinmuller continued that all program managers are ready to go when we get word. He asked for feedback from SWCDs.

b. NYACD – Hurlbutt shared her report, appended to the minutes.

c. New York State Envirothon and NCF international Envirothon 2024 –

Moore reported that a regional Envirothon event will be organized, and asked SWCDs to let the New York State Envirothon Committee know about the status of local events. Lewis mentioned that he received questions from local teachers inquiring if PowerPoint will be the format for the Oral Presentation, and inquired how the oral presentation will be handled on a virtual event. Hurlbutt replied that the oral presentation is not required for the statewide regional event, but it will be requested for the state. Feedback from other states regarding the oral presentation has been received. Moore is organizing the oral presentation, and teams will use a slideshow for their presentation. Stewart mentioned that she surveyed Hamilton County Envirothon advisors, and they were not interested in an in-person or remote event due to challenges caused by the pandemic. Moore mentioned the importance of offering Envirothon-related opportunities to students even if they can't participate in events. This could include live video bites from exam proctors.

d. NRCS – Miller reported that Glover sent her a message. A New USDA policy is now in place, and masks must always be worn by all people while in a federal building, including in private offices.

VI. Committee Reports

i. Water Quality Symposium – Lewis mentioned that the registration packet is out, over 70 people have registered to date, instructor registration information was sent, and some course descriptions were updated. Zoom will be the virtual platform for presenters unless they request

something different. Tests will be arranged in advance of the Symposium to make sure multiple meetings run smoothly at once. Miller is working on the agenda for the Annual Meeting. Stewart inquired if she should update the awards banquet program. Lewis replied that he will schedule a planning committee meeting to review these items.

Dulanksi reported that she and Murphy discussed ideas to fundraise through the silent auction. This year, the silent auction will take place online. A catalogue will display available items for bidding. Donated items for the silent auction should be able to be mailed easily, or partners could help with delivery. Discussion ensued about how to get items to the winners, information to include in the catalogue, photos, Google sheets, documentation for invoices, cash donations in lieu of items, and asking that items be shipped directly from the vendor to the winner. Gerstenslager mentioned that she is happy to help with the silent auction.

ii. Conservation Skills Workshop – Miller mentioned that there is nothing new to report.

iii. Frank Bratt Scholarship – Collins shared his report, appended to the minutes.

- **A motion was made by Buchta, seconded by Murphy to approve the January 2021 Frank Bratt Scholarship award winners in the amount of \$1,038.94: Christopher Travis, \$320.00; Alaina Robarge, \$124.94; Ian Priestley, \$245.00; and Eric Renfer, \$349.00. Carried.**

Collins emailed the updated bylaws in advance of the meetings. The changes were reviewed, and discussion ensued. Gerstenslager inquired what stemmed the bylaw changes. Collins replied feedback from SWCDs. Murphy mentioned that he also received comments. Miller inquired if there was any opposition to the changes. No one voiced opposition. Miller mentioned that the bylaw updates will be proposed at the Annual Meeting.

Collins will forward an email to the Division Representatives from scholarship recipient Jaime Parslow requesting a course host agency change.

iv. State Fair Committee – White mentioned that a meeting has not been held in 2021, and she has not received any email updates. She has been trying to update her new email address to make sure she received messages. She is not sure if the State Fair will be held this year.

v. Environmental Education Foundation Committee – Miller mentioned that the committee met this week. Priorities include identifying sources of funding for the state and national Envirothon events, and updating the website.

vi. NYS Erosion and Sediment Control Certification – Verrigni submitted her report via email, appended to the minutes. Lewis mentioned that requests for review sessions have been received, and trainings will resume when they can be held safely.

vii. 2-hour MS4 class – Lewis mentioned that many people need to take this class, and we will need to know ahead of time when it will be available. Lewis mentioned that a while ago, Dave Gasper reported that there will be time for everyone to take the class, and when it is released, it will be staggered.

VIII. Partnership and Sub-committee Updates

i. NACDE - Northeast Association of Conservation Districts Employees – Velynda Parker submitted her report, appended to the minutes.

ii. NCDEA - National Conservation District Employees - Velynda Parker submitted her report, appended to the minutes.

iii. New York State Invasive Species Advisory Committee (ISAC) – Stewart reported that she attended the December 16 Zoom meeting. Partnerships for Regional Invasive Species Management provided updates on activities; current and future invasive species management plan goals were discussed; the 2021-2022 work plan was approved; and partners provided updates. Feral swine was detected in Cortland. Spotted lanternfly surveys are ongoing to assess how far it has spread, and a spring mitigation plan will be formulated based on individual scenarios throughout the state.

iv. Municipal Assistance Sub Committee – Miller reported that a meeting was held in mid-December, and discussion took place regarding the 2-hour class, 4-hour class, and rural roads program. Miller is working to develop an app for rural roads. If anyone wishes to field test the app, email Miller. Some people are already piloting the app. Cunningham, Lewis, and Stewart are discussing educational opportunities for the resiliency trainings.

v. Operations Manual Committee – Miller mentioned that, with the need to develop emergency plans, a meeting may be scheduled soon.

vi. Technical Advisory Committee – Miller mentioned that she attended the meeting last week. At the meeting, unfunded grants were discussed. A presentation was given for updating source water plans for towns, villages, and counties. The Department of State is making a large effort to update those local plans so that they can be better utilized for grants and information. Consultants were hired to work with counties and municipalities, and local working groups were formed this year to update source water plans. Fickbohm mentioned to send ideas for Climate Resilient Farming to him, as he is looking for discussion and conversation.

vii. Other – Miller received an email from Amanda Barber, who inquired how and who makes determinations regarding policy adoption and changes. She inquired if Soil and Water Conservation Districts have enough coverage and involvement in these discussions that ultimately result in decision making. Is additional conversation needed with more input from SWCDs? A special meeting will be scheduled to discuss this matter.

Murphy inquired if Division Meetings will be held during the virtual Water Quality Symposium to hold elections for representatives, discuss items of interest, recruit Envirothon volunteers, and

honor employees for years of service. Ballou will mail years of service pins to Division Representatives. Lewis mentioned that Zoom links can be made for Divisions wishing to hold meetings.

Fickbohm mentioned that Rob DeClue of the Chenango County Soil and Water Conservation District is retiring.

Lewis mentioned that elections for the CDEA Executive Board and for odd year Division Representatives will be held during the Water Quality Symposium.

White reported that she received a text message from Kelly Emerick regarding the 4-hour online course, and she is willing to find a consultant if needed and solicit proposals. Miller mentioned that the ESC contract must be reviewed before we decide.

VIII. Old Business – none.

IX. New business – none.

X. Next meeting – The Annual Meeting and Banquet will be held Tuesday March 9, 2021 virtually at 2:00 PM.

IX. Adjournment

- **A motion was made by White, seconded by Stewart to adjourn at 12:44 PM. Carried.**

Respectfully submitted



Caitlin Stewart
CDEA Secretary

New York State Conservation District Employees' Association, Inc.
2020 Budget vs. Actual

ACCOUNT	2020 Budget		Actual 12/31/2020	
	Income	Expense	Income	Expense
Fertilizer Tablets	\$4,500.00	\$4,500.00	\$5,670.00	\$4,247.90
Field Resources for Districts	\$0.00	\$0.00	\$0.00	\$2,647.08
Training Sessions:				
Admin/Mgt Conf	\$6,000.00	\$6,000.00		
CSW	\$3,000.00	\$3,000.00	\$889.81	
WQS	\$130,000.00	\$105,000.00	\$115,690.00	\$94,696.95
4-Hour Online Course	\$100,000.00	\$60,000.00	\$183,836.90	\$2,723.99
NYS ESCCP	\$5,000.00	\$5,000.00	\$11,438.15	\$12,034.55
Trainings		\$8,000.00		\$132.62
WQS Resource Fair	\$0.00	\$0.00	\$2,647.54	\$2,308.20
Audit, Taxes & Legal Fees		\$5,000.00		\$4,875.00
Donations:				
Envirothon Scholarship		\$2,500.00		
Donations-Other-EEF		\$1,500.00		
Executive Board		\$7,000.00		\$1,969.93
Insurance		\$3,500.00		\$3,025.61
Promo/Website		\$500.00		\$637.80
National Association of Conservation Districts Annual Meeting (NACD)		\$2,400.00		
National Association of Conservation Districts Northeast Meeting (NACDNE)		\$3,000.00		
National Conservation District Employees Association Dues (NCDEA)		\$200.00		\$200.00
Newsletter		\$3,500.00		\$3,500.00
Sunshine Fund		\$200.00		
Office Supplies		\$5,000.00		\$3,459.19
Ronny Raindrop™		\$8,000.00		
Division I		\$500.00		
Division II		\$500.00		
Division III		\$500.00		
Division IV		\$500.00		
Division V		\$500.00		
Division VI		\$500.00		
Division VII		\$500.00		
Division VIII		\$500.00		
Carryover				
TOTALS	\$248,500.00	\$237,800.00	\$320,172.40	\$136,458.82

New York State Conservation District Employees' Association, Inc.
2020 Budget vs. Actual

Self Sustaining Accounts	Income	Expense	Income	Expense
Fish Challenge			\$500.00	\$200.00
Frank Bratt	\$4,000.00	\$4,000.00	\$4,842.28	\$1,976.00
NYS Envirothon	\$58,715.00	\$58,715.00	\$25,057.00	\$4,264.88
2024 NCF Envirothon	\$0.00	\$0.00	\$5,020.00	\$0.00
Envirothon Scholarships	\$2,500.00	\$9,050.00	\$2.72	\$1,500.00
NYS Fair/EFD	\$5,400.00	\$6,982.25	\$5,200.00	\$5,561.05
Golf Tournament	\$2,500.00	\$2,500.00	\$1,730.00	\$1,626.37
SSA Totals	\$73,115.00	\$81,247.25	\$42,352.00	\$15,128.30
Grand Total	\$321,615.00	\$319,047.25	\$362,524.40	\$151,587.12

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
JANUARY 1, 2020 - DECEMBER 31, 2020

	<u>Dec 31, 20</u>	<u>Dec 31, 19</u>
Accounts Receivable		
Accounts Receivable		
Envirothon Receivables	-8,500.00	0.00
Total Accounts Receivable	-8,500.00	0.00
Total Accounts Receivable	-8,500.00	0.00
Total Current Assets	516,526.91	305,095.78
TOTAL ASSETS	516,526.91	305,095.78
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
Credit Card - Kristin-2353	493.85	0.00
Total Credit Cards	493.85	0.00
Total Current Liabilities	493.85	0.00
Total Liabilities	493.85	0.00
TOTAL LIABILITIES & EQUITY	493.85	0.00

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January through December 2020

	<u>Jan - Dec 20</u>
Ordinary Income/Expense	
Income	
Fert. Tablets	5,670.00
Training Sessions Income	
Conservation Skills Workshop	889.81
Water Quality Symposium	
NRCS Donation	5,000.00
WQS Registration	110,690.00
Total Water Quality Symposium	<u>115,690.00</u>
4-Hour Online Class	183,836.90
NYSESCC Program	11,438.15
WQS Resource Training	
Resource Training Interest	7.54
WQS Resource Training - Other	2,640.00
Total WQS Resource Training	<u>2,647.54</u>
Total Training Sessions Income	<u>314,502.40</u>
Self Sustaining Programs	
2024 NCF Envirothon, New York	5,020.00
Fishing Challenge-Income	500.00
Frank Bratt Scholarship	
Interest-Frank Bratt	8.27
Frank Bratt Int & Donations	4,834.01
Total Frank Bratt Scholarship	<u>4,842.28</u>
NYS Envirothon-Income	
Registration	12,500.00
Merchandise Sale	90.00
Donation	12,467.00
Total NYS Envirothon-Income	<u>25,057.00</u>
Envirothon Scholarship Income	
Envirothon Scholarship-Interest	2.72
Total Envirothon Scholarship Income	<u>2.72</u>
State Fair	5,200.00
Golf Tournament Income	1,730.00
Total Self Sustaining Programs	<u>42,352.00</u>
Total Income	<u>362,524.40</u>
Gross Profit	<u>362,524.40</u>

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January through December 2020

	<u>Jan - Dec 20</u>
Expense	
Field Resources for Districts	2,647.08
Fertilizer Tablets	4,247.90
Training Sessions Expenses	
4 Hour Online Course	2,723.99
NYSESCC Program	12,034.55
Misc. Training Sessions	132.62
WQS	
Credit Card Service Fees	898.41
Awards	1,069.47
WQS Refund	620.00
All Expenses	<u>92,109.07</u>
Total WQS	94,696.95
WQS DJ Music/Entertainment	<u>2,308.20</u>
Total Training Sessions Expenses	111,896.31
Taxes & Audit Review	4,875.00
Executive Board Expense	
Motel & Meals	<u>1,969.93</u>
Total Executive Board Expense	1,969.93
Insurance	
Directors & Officers Policy	1,587.46
Commercial Package	<u>1,438.15</u>
Total Insurance	3,025.61
Promotion	
Website	<u>637.80</u>
Total Promotion	637.80
NCDEA	200.00
Newsletter	3,500.00
Office Supplies/Postage	3,459.19
Self Sustaining Program Expense	
Fishing Challenge-Expense	200.00
Frank Bratt Scholarship Expense	1,976.00
Envirothon-NYS Expenses	
Trailer Expense	75.50
Shirts,Water Bottles,Backpacks	
Shirts Teams & Volunteers	<u>1,240.00</u>
Total Shirts,Water Bottles,Backpacks	1,240.00
Testing Site Expense	
Signs	<u>395.00</u>
Total Testing Site Expense	395.00
Oral Presentation	642.29
Awards	949.21

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January through December 2020

	<u>Jan - Dec 20</u>
Envirothon Office Expense	558.48
Fundraising Exp.	54.40
National Event	
Dues	350.00
Team Registration	0.00
Total National Event	<u>350.00</u>
Total Envirothon-NYS Expenses	4,264.88
Envirothon Scholarships	1,500.00
State Fair	
Coloring Contest Design	75.00
Guessing Game Prize & Candy	150.00
Pencils	339.99
Promo Item	1,663.81
Shirts	3,300.00
Trailer Expenses	32.25
Total State Fair	<u>5,561.05</u>
Golf Tournament Expense	1,626.37
Total Self Sustaining Program Expense	<u>15,128.30</u>
Total Expense	<u>151,587.12</u>
Net Ordinary Income	<u>210,937.28</u>
Net Income	<u>210,937.28</u>

NYS CDEA, INC.
BANK REPORT FOR 4 HOUR ONLINE COURSE
JANUARY 1, 2020 - DECEMBER 31, 2020

	<u>Dec 31, 20</u>	<u>Dec 31, 19</u>
ASSETS		
Current Assets		
Checking/Savings		
NYSCDEA-REG CHECKING		
4-Hour Online Course	<u>284,226.11</u>	<u>103,113.20</u>
Total NYSCDEA-REG CHECKING	284,226.11	103,113.20
2020 YE Net Income		<u>181,112.91</u>
2020 YE Ending Balance		<u>284,226.11</u>

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR 4 HOUR ONLINE COURSE
January through December 2020
Jan - Dec 20

Ordinary Income/Expense	
Income	
Training Sessions Income	
4-Hour Online Class	183,836.90
Total Training Sessions Income	<u>183,836.90</u>
Total Income	<u>183,836.90</u>
Gross Profit	<u>183,836.90</u>
Expense	
Training Sessions Expenses	
4 Hour Online Course	2,723.99
Total Training Sessions Expenses	<u>2,723.99</u>
Total Expense	<u>2,723.99</u>
Net Ordinary Income	<u>181,112.91</u>
Net Income	<u>181,112.91</u>

NYS CDEA, INC.
YTD FRANK BRATT BANK BALANCE REPORT
As of December 31, 2020

	<u>Dec 31, 20</u>	<u>Dec 31, 19</u>
ASSETS		
Current Assets		
Checking/Savings		
Frank Bratt Scholarship Savings	<u>31,222.61</u>	<u>28,356.33</u>
Total Checking/Savings	31,222.61	28,356.33
2020 YTD Net Income		<u>2,866.28</u>
2020 YTD Ending Balance		<u>31,222.61</u>

NYS CDEA, INC.
YTD FRANK BRATT INCOME & EXPENSE REPORT
January through December 2020

	<u>Jan - Dec 20</u>
Ordinary Income/Expense	
Income	
Self Sustaining Programs	
Frank Bratt Scholarship	
Interest-Frank Bratt	8.27
Frank Bratt Int & Donations	4,834.01
Total Frank Bratt Scholarship	<u>4,842.28</u>
Total Self Sustaining Programs	<u>4,842.28</u>
Total Income	<u>4,842.28</u>
Gross Profit	<u>4,842.28</u>
Expense	
Self Sustaining Program Expense	
Frank Bratt Scholarship Expense	1,976.00
Total Self Sustaining Program Expense	<u>1,976.00</u>
Total Expense	<u>1,976.00</u>
Net Ordinary Income	<u>2,866.28</u>
Net Income	<u><u>2,866.28</u></u>

**NYS DISTRICT EMPLOYEES' ASSOCIATION
YTD FRANK BRATT PAYMENT REPORT
January through December 2020**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
06/03/2020	Matthew Everdyke	FLCC AGR-100 Soil Science C	500.00
07/08/2020	Wayne Co. SWCD	Maxine Appleby	500.00
07/30/2020	Pamela Price	Frank Bratt Scholarship	476.00
10/13/2020	Ontario Co. SWCD	FBO: Diana Thorn	500.00
			<u>1,976.00</u>
			<u>1,976.00</u>
			<u>1,976.00</u>

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
As of January 27, 2021

	<u>Jan 27, 21</u>	<u>Dec 31, 20</u>
ASSETS		
Current Assets		
Checking/Savings		
NYSCDEA-REG CHECKING		
General NYSCDEA Funds	53,877.18	54,384.65
4-Hour Online Course	298,065.75	284,246.10
Conservation Skills	19,528.37	19,528.37
Golf Tournament	4,332.48	4,332.48
Leadership Conference	2,863.13	2,863.13
NYSESCC Program	3,453.60	3,453.60
NYS Envirothon	71,510.90	71,597.69
2024 NCF Envirothon, New York	5,020.00	5,020.00
NYS Fair	5,989.45	5,989.45
Resource Training Checking	5,331.80	5,331.80
Sunshine Fund	907.93	907.93
Total NYSCDEA-REG CHECKING	<u>470,880.59</u>	<u>457,655.20</u>
Envirothon Scholarship Savings	9,090.87	9,090.87
Frank Bratt Scholarship Savings	30,847.61	31,222.61
Resource Training Savings	<u>27,058.23</u>	<u>27,058.23</u>
Total Checking/Savings	<u>537,877.30</u>	<u>525,026.91</u>
Accounts Receivable		
Accounts Receivable		
Envirothon Receivables	<u>-8,500.00</u>	<u>-8,500.00</u>
Total Accounts Receivable	<u>-8,500.00</u>	<u>-8,500.00</u>
Total Accounts Receivable	<u>-8,500.00</u>	<u>-8,500.00</u>
Other Current Assets		
Undeposited Funds	<u>1,450.00</u>	<u>0.00</u>
Total Other Current Assets	<u>1,450.00</u>	<u>0.00</u>
Total Current Assets	<u>530,827.30</u>	<u>516,526.91</u>
TOTAL ASSETS	<u>530,827.30</u>	<u>516,526.91</u>

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
As of January 27, 2021

	<u>Jan 27, 21</u>	<u>Dec 31, 20</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
Credit Card - Kristin-2353	0.00	493.85
Total Credit Cards	<u>0.00</u>	<u>493.85</u>
Total Current Liabilities	<u>0.00</u>	<u>493.85</u>
Total Liabilities	<u>0.00</u>	<u>493.85</u>
TOTAL LIABILITIES & EQUITY	<u><u>0.00</u></u>	<u><u>493.85</u></u>
Beginning Balance		516,526.91
YTD Income		15,499.83
YTD Expense		-705.59
Credit Card Liabilities		<u>-493.85</u>
YTD Ending Balance		530,827.30

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January 1 - 27, 2021

	<u>Jan 1 - 27, 21</u>
Ordinary Income/Expense	
Income	
Training Sessions Income	
Water Quality Symposium	
WQS Registration	430.18
Total Water Quality Symposium	430.18
4-Hour Online Class	14,069.65
Total Training Sessions Income	14,499.83
Self Sustaining Programs	
2024 NCF Envirothon, New York	1,000.00
Total Self Sustaining Programs	1,000.00
Total Income	15,499.83
Gross Profit	15,499.83
Expense	
Training Sessions Expenses	
WQS	
Credit Card Service Fees	3.80
Total WQS	3.80
Total Training Sessions Expenses	3.80
NCDEA	200.00
Office Supplies/Postage	40.00
Self Sustaining Program Expense	
Frank Bratt Scholarship Expense	375.00
Envirothon-NYS Expenses	
Envirothon Office Expense	86.79
Total Envirothon-NYS Expenses	86.79
Total Self Sustaining Program Expense	461.79
Total Expense	705.59
Net Ordinary Income	14,794.24
Net Income	14,794.24

NYS CDEA, INC.
BANK REPORT FOR 4 HOUR ONLINE COURSE
JANUARY 1 - 27, 2021

	<u>Jan 27, 21</u>	<u>Dec 31, 20</u>
ASSETS		
Current Assets		
Checking/Savings		
NYSCDEA-REG CHECKING		
4-Hour Online Course	<u>298,065.75</u>	<u>284,246.10</u>
Total NYSCDEA-REG CHECKING	298,065.75	284,246.10
2021 YTD Income		14,069.65
Undeposited Funds		<u>-250.00</u>
		<u>298,065.75</u>

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR 4 HOUR ONLINE COURSE
January 1 - 27, 2021

	<u>Jan 1 - 27, 21</u>
Ordinary Income/Expense	
Income	
Training Sessions Income	
4-Hour Online Class	14,069.65
Total Training Sessions Income	<u>14,069.65</u>

**New York State Conservation District Employees' Association, Inc.
2021 Proposed Budget**

ACCOUNT	2020 Budget		Actual 12/31/2020		2021 Budget	
	Income	Expense	Income	Expense	Income	Expense
Fertilizer Tablets	\$4,500.00	\$4,500.00	\$5,670.00	\$4,247.90	\$0.00	\$0.00
Field Resources for Districts	\$0.00	\$0.00	\$0.00	\$2,647.08	\$0.00	\$0.00
Training Sessions:						
Admin/Mgt Conf	\$6,000.00	\$6,000.00			\$6,000.00	\$6,000.00
CSW	\$3,000.00	\$3,000.00	\$889.81		\$3,000.00	\$3,000.00
WQS	\$130,000.00	\$105,000.00	\$115,690.00	\$94,696.95	\$12,000.00	\$10,000.00
4-Hour Online Course	\$100,000.00	\$60,000.00	\$183,836.90	\$2,723.99	\$120,000.00	\$50,000.00
NYS ESCCP	\$5,000.00	\$5,000.00	\$11,438.15	\$12,034.55	\$18,500.00	\$14,500.00
Trainings		\$8,000.00		\$132.62		\$8,000.00
WQS Resource Fair	\$0.00	\$0.00	\$2,647.54	\$2,308.20	\$0.00	\$0.00
Audit, Taxes & Legal Fees		\$5,000.00		\$4,875.00	\$0.00	\$5,000.00
Donations:						
Envirothon Scholarship		\$2,500.00				\$2,500.00
Donations-Other-EEF		\$1,500.00				\$0.00
Executive Board		\$7,000.00		\$1,969.93		\$7,000.00
Insurance		\$3,500.00		\$3,025.61		\$3,500.00
Promo/Website		\$500.00		\$637.80		\$100.00
National Association of Conservation Districts Annual Meeting (NACD)		\$2,400.00				\$2,400.00
National Association of Conservation Districts Northeast Meeting (NACDNE)		\$3,000.00				\$3,000.00
National Conservation District Employees Association Dues (NCDEA)		\$200.00		\$200.00		\$200.00
Newsletter		\$3,500.00		\$3,500.00		\$3,500.00
Sunshine Fund		\$200.00				\$200.00
Office Supplies		\$5,000.00		\$3,459.19		\$5,000.00
Ronny Raindrop™		\$8,000.00				\$16,000.00
Division I		\$500.00				\$500.00
Division II		\$500.00				\$500.00
Division III		\$500.00				\$500.00
Division IV		\$500.00				\$500.00
Division V		\$500.00				\$500.00
Division VI		\$500.00				\$500.00
Division VII		\$500.00				\$500.00
Division VIII		\$500.00				\$500.00
Carryover						
TOTALS	\$248,500.00	\$237,800.00	\$320,172.40	\$136,458.82	\$159,500.00	\$143,900.00

**New York State Conservation District Employees' Association, Inc.
2021 Proposed Budget**

Self Sustaining Accounts	Income	Expense	Income	Expense	Income	Expense
Fish Challenge			\$500.00	\$200.00	\$500.00	\$200.00
Frank Bratt	\$4,000.00	\$4,000.00	\$4,842.28	\$1,976.00	\$4,000.00	\$4,000.00
NYS Envirothon	\$58,715.00	\$58,715.00	\$25,057.00	\$4,264.88	\$60,000.00	\$60,000.00
2024 NCF Envirothon	\$0.00	\$0.00	\$5,020.00	\$0.00	\$6,000.00	\$0.00
Envirothon Scholarships	\$2,500.00	\$9,050.00	\$2.72	\$1,500.00	\$2,500.00	\$2,500.00
NYS Fair/EFD	\$5,400.00	\$6,982.25	\$5,200.00	\$5,561.05	\$5,200.00	\$5,200.00
Golf Tournament	\$2,500.00	\$2,500.00	\$1,730.00	\$1,626.37	\$2,500.00	\$2,500.00
SSA Totals	\$73,115.00	\$81,247.25	\$42,352.00	\$15,128.30	\$80,700.00	\$74,400.00
Grand Total	\$321,615.00	\$319,047.25	\$362,524.40	\$151,587.12	\$240,200.00	\$218,300.00

**Division I Report
January 28, 2021**

I sent an email out to all the Districts in my division to see if they had anything they would like me to report.

Niagara County

- Building closed to the public, we are maintaining normal business hours
- Working on several state grant closeouts
- Receiving preorders for our annual seedling sale
- Ag assessment requests are being completed
- Baseline water quality monitoring program will continue until March 2021
- Eighteenmile Creek Area of Concern
 - Working with US Army Corps of Engineers to address any data gaps in BUI monitoring
 - Upcoming RAC meeting in February 2021

Genesee County

- Genesee County's offices are currently closed the public and staff are rotating days to reduce potential exposure and spread of COVID-19.
- Wrapped up four AgNPS and two CRF grants in 2021 will complete another two AgNPS grants in the first half of 2021
- District is currently starting it's tree and shrub program and anticipates a successful program this year

I did not hear back from any other county.

Submitted by: Scott Collins, Division I Representative



NYS Conservation District Employees Association

www.nvscdea.com

Division II Report

January 2021

Report from Cayuga, Livingston, Monroe, Onondaga, Ontario, Seneca, Wayne, Yates

Cayuga: No report submitted.

Livingston: No report submitted.

Monroe:

- We have welcomed two new staff in 2020: Kristin White, Principal Office Account Clerk with 15 years of SWCD experience from Seneca SWCD (and 10 years as the CDEA Treasurer), and James Sroka, Soil & Water Resource Technician with 19 years of SWCD experience from Erie SWCD. Our Board and I are very excited to have such talented, experienced, enthusiastic staff here at Monroe County;
- We have a part-time intern on staff, Jacob Kearney, who was hired in 2020 to complete our field surveys for our invasive species Japanese Angelica Tree Project and kept on for 2021. Jacob is a 2020 graduate from SUNY Brockport in Environmental Science & Ecology;
- We are working on back-filling our agricultural planning position (for AEM program);
- 2021 Tree & Shrub Program was released in December with many orders received;
- County Budget for 2021 remains level and experienced no cut despite being told to expect 10% cuts;
- Polling Envirothon Schools for interest in participating in a 2021 event whether it be virtual or in-person;
- Continue to work with the Genesee River Watershed Coalition to implement Agricultural BMPs for sediment reduction within the watershed under EPA's Great Lakes Restoration Initiative program;
- Completed the Genesee River Watershed Coalition database of Agricultural BMPs to track implementation efforts and benefits throughout the watershed and will look to continue to contract with Bergmann Associates to improve the database as we work through it;
- Continue to plan and design project funded through Great Lakes Commission (GLC) to restore a section of Oatka Creek, a highly regarded Trout Stream in Monroe County;
- Working on implementation of BMPs through AgNPS Round 21, AEM Rnd 16 & CRF Round 3;
- Continue to provide erosion and Sediment control construction inspections on development sites; and post-construction stormwater management inspections through our new Coalition mapping and inspection program developed by Bergmann Associates;
- Planning a virtual NYS DEC Endorsed 4 Hour E&SC Training session for February 2021 and beyond;

- Currently polling past participants for our 2021 WNY Stormwater Management Training Series, which is looking like will be all virtual;
- Continue to work on 2 projects under WQIP Round 12 including a regional stormwater pond facility, and a stream restoration project;
- Continue to work on 1 project under WQIP Round 14 for Stream Restoration on Black Creek with engineering from Dave Derrick;
- Coordinating our Watercraft Steward Program with Finger Lakes Institute for this year;
- Completed grant project that was awarded from FL-PRISM for survey and removal of the invasive Japanese Angelica Tree (JAT). Hired two graduate students from SUNY Brockport to complete the field surveys for 17 county parks and one state park. Removed infestation in Mendon Ponds Park and Durand Eastman Park, both County Parks.

Onondaga:

- End of the year financial management
- Assisting County w/ update to 1997 Farmland Protection Plan
- Preparing for first year of scouting & treatment for HWA
- Working with/assisting Oswego SWCD efforts w/ Water Chestnut management for the Oswego River basin both counties
- Working to replace 2 long-time BOD members that have been great contributors/supporters of the organization.

Ontario:

- Ontario County shared their annual report and January newsletter: https://ce7ad8ca-6f47-43bd-b61b-3d519be4a464.filesusr.com/ugd/e6fc30_415230317cd049728af69064af21177b.pdf

Seneca: No report submitted.

Wayne:

- Wayne County is actively planning a 5 year strategy to update our Priority Waterbody List watersheds. Of 19 watersheds only 6 are currently assessed. We are finding this is something that will be necessary since the legal department at NYSDEC and DOS seem to be following the law to the letter and prioritizing projects that are justified by PWLs moving forward. This has been shared with us from our Region 8 Water Engineer for any WQIP programs and the State Source Water Protection Septic team. Not to mention, this is a good idea to provide continued needs assessment for the municipalities on why they should keep doing better for a lot of different conservation initiatives. We are using FLOWPA funding to pay for targeted water sampling and monitoring for linear tributary assessments, some part C funds to match County funds for staff time. The goal is to submit 3 watershed updates per year. Many of the Tributary assessments have been in watershed assessment progress since 2015 and we are now FINALLY getting a response from the Division of Water on actually updating the sheets we send them as they had quite a bit of turn over for 4 years.
- In addition, we are working on developing a inner County protocol for GIS management with the Departments and Agencies in Wayne County over the next three years. These are all items that were flushed out as part of Hazard Mitigation Planning and in reaction to COVID data use and management with limited access to staff in each area. It has definitely been a good start in this

last month and I will share this on Sharepoint periodically when drafts are formed for anyone that is interested.

Yates: No Report submitted.

Respectfully submitted by,

Aaron Buchta
Onondaga County Soil & Water Conservation District
NYS CDEA Division II Representative



New York State Conservation District Employees' Association, Inc.

www.nyscdea.com

Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.

DIVISION IV REPORT – 1/27/2021

Counties in Division IV:

Broome, Chenango, Chemung, Cortland, Delaware, Otsego, Schuyler, Steuben, Tompkins, Tioga

County News and Updates:

Steuben:

- ~ COVID-19 – Office is open for business; however, the office is closed to the public and returned to pre-phasing scheduling.
- ~ Exciting news - Chelsea had her daughter, Charlee Rose, on January 16 weighing in at 7 lbs 3 oz & 20 inches long. Both mom & daughter are home and doing great. With Chelsea being out on maternity leave, this leaves the District with only 3 staff members; pitching in where needed to service our clientele.
- ~ Tree seedling order forms have been mailed out. Pick-up will be appointments only again this year.
- ~ Working on closing out grants, year-end annual reports and developing the Districts newsletter.
- ~ Site visits are being conducted for DEC stream permits, streambank program and/or gearing up for the coming field season.

Chenango:

- ~ Covid-19 – Office is open for business; however, the office is closed to the public.
- ~ The District continues to use Part-B dollars to support the time needed to implement drainage projects. The District surveyed and designed projects for 11 landowners with 12,800' of tile implemented.
- ~ The Districts use of Part-C dollars has allowed the District to reach more landowners (taxpayers), municipalities, assisting in everyday inquiries, education, equipment purchases to safely complete O&M on forest buffers and support our hydro-seeding program and leverage funding from other sources.
- ~ The District completed 3 manure storage projects this year, have a site showing and bid opening to complete a covered barnyard project planned for next month, and plans for the construction of another manure storage planned for this summer.
- ~ The District continues to bid projects to establish forest buffers around the county. This past year we completed a 6-acre forest buffer with Conservation Services in the Town of Bainbridge.
- ~ The county has also seen producers implement 2500 acres of cover crops; some funded and some not.

Schuyler:

- ~ Working on closeouts and annual reporting along with planning for the upcoming field season and some construction activities.

Cortland:

- ~ COVID-19 - Staff are reporting to the office at least 1 days/week and while the actual office space is still closed to the public, we are meeting, mainly by appointment, in building common areas.
- ~ Like all of the other Districts, Cortland is working on year end closeouts and reporting requirements.
- ~ Amanda has been serving on the CLCPA (Climate Leadership and Community Protection Act) Ag and Forestry Advisory Panel. It has been a fast-paced committee with diverse membership and a broad range



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Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.

of topics to discuss - from nutrient and feed management to digesters to tree planting and forest management to landuse conversion, and a lot more in between.

~ Cortland County SWCD still has one active construction project; a waste storage, and multiple stream bank stabilization/culvert enhancement projects in the planning, design and estimate phases.

~ A new staff member, Andrew Glaspell, has been actively working on buffer planning activities and the District will be looking to implement multiple riparian forest buffer plantings this spring.

~ Our Spring Planting Program is underway and orders are flowing in.

~ We have an upcoming erosion and sediment control training in the beginning of February; this will be our first session where we will be utilizing virtual means of delivering the training session.

~Check out the Cortland SWCD website, www.cortlandswcd.org and Facebook page, @cortlandswcd to see some of the other projects and activities the District has been involved in.

Discussion Items/Inquiries:

New Items:

E-mail forwarded by Chas to the board from Amanda Barber – Email items include District representation in various state-wide policy decisions including: technical issues, program development and funding rollouts.

Ongoing Inquiries:

Frank Bratt Scholarship (FBS): Bylaw changes will be discussed at the annual meeting held during the WQS.

Stream Training: Cortland SWCD District Manager and staff wondered what the needs were for more/different stream training beyond what was offered at the latest WQS? Should this be further discussed at the Conservation Skills Workshop Committee level, how should feedback/needs be determined and/or should this be a Division led, open to the State, training? Thoughts? CSW committee sent out a survey and stream related class was not one of this year's top priorities, discussion will continue at the SWCD/Division level.

Safety Trainings/PESH: Training to be offered at upcoming WQS

Workwear reimbursement: An inquiry was made as to what other Districts represented at the executive meeting had for policies about workwear reimbursement. Do the Districts on the call have a policy? How much and what type of gear can staff request reimbursement for? Do these items count as part of a compensation plan? Are the reimbursements then taxable income to the employees? What are other Districts doing? Discussions pursued and District representatives present at the November 2020 CDEA meeting provided feedback. Furthermore, the issue was brought up in other venues and information gathering has been completed.

Respectfully submitted by Shawn Murphy, Division IV Representative

Division V Report

January 28, 2021

Clinton County

- No report submitted

Essex County

- Hiring a technician
- 2020 annual reports
- 1 CRF under construction
- Working on some LCBP grant implementation
- Forestry project underway
- AEM planning

Franklin County

- 2021 is finally here! Who would have thought that it has almost been a year that we have been dealing with COVID?
- Franklin County Closed out another CAFO grant for a satellite manure storage. 5.5 million gallons.
- AEM implementation finished out its first project.
- Forest Management Plans are being written and some are beginning implementation.
- Tree Sale is out and we are accepting orders.
- Tons of Ag assessments this year with a few issues some local assessors have found.
- Planning and signing up for WQS.
- Lots of conference calls! For everyone. Maybe too many!
- The office is still closed to the public, but we are working on annual reports, forest management plans, compiling erosion and NAACC data for WQIP reports, emergency plans, grants, paper work and much more.

Hamilton County

- Part B Project: Stormwater Control and Green Infrastructure Project has been completed at Arrowhead Park, Town of Inlet. TRUEGRID® PRO PLUS® permeable pavers were installed to capture stormwater runoff from impervious surfaces, prevent flooding, and decrease the amount of pollutants entering the Fourth and Fifth Lake Channel.
- Met with DOT staff to collect native warm season grass seeds for a hydroseeding pilot project on the West Canada Creek
- Completed Hamilton County SWCD's annual accomplishment and infographic documents
- AEM Tier 1 and 2 worksheets and outreach
- Ranked Conservation Field Day essays and posters, scheduling award drop off with schools
- Flood mitigation projects with municipalities for Halloween 2019 and Christmas 2020 storms, including permit assistance and culvert sizing for FEMA
- Pit renewal
- Began work on the 2020 lake monitoring report
- FLOWPA 18-19 contract close out
- Presentation to the Hamilton County Board of Supervisors highlighting the District's annual accomplishments

- Closed out the Upper Hudson River Watershed Coalition Water Quality Improvement Project grant that supported hydroseeding in the Indian River Watershed
- Tree and Shrub Sale
- Organized the education track courses for the 2021 Water Quality Symposium
- Be Salt Smart program
- Directors approved health insurance plans for employee, employee + spouse, and family.

Warren County

- Doing state reports, just like everyone else.
- We are changing up our Annual Report/Newsletter a bit, expanding for this year with more images.
- We are also changing the SWCD website after January board meeting so that we own it and get platform updates.
- We have a new county chairperson, who I believe is supportive of our office.
- Beginning last week, I have 2 of the 4 technical staff working out of their homes for 2 weeks at a time. Will revisit at the end of February.

Respectfully submitted by,

Kristin Ballou

Franklin County Soil & Water Conservation District

NYS CDEA Division V Representative

NYS CDEA Meeting

January 28, 2021 @ 10 AM

Division 6 Report

Submitted By, Amber Luke Division 6 Representative

Albany County SWCD:

- Working on Year-End reporting and activity highlight report
- Conducting interviews for a part time Clerical Position
- Tree Assistance Program -Wrapping up inventory and assessment report for the Village of Ravena

Saratoga County SWCD:

- Busy working on year end reports
- Working on Ag Assessments
- Prep work for Tree and shrub sale. We have a new tree and shrub online store that has now gone live.

Schoharie County SWCD:

- **Waste Storage Implementation**

Schoharie Co. SWCD secured a Round 23 grant to install a 3.2-million-gallon waste storage system on a farm in the town of Schoharie. The storage will also include the milkhouse waste. Construction is nearing completion after being slowed due to the pandemic.



Schoharie Co. SWCD secured a CAFO Waste Storage grant to install a 2.6-million-gallon waste storage system on a farm in the town of Carlisle. It will be a satellite storage placed .3 miles from the farm and also have a waste storage constructed at the farmstead. Construction just began this past month due to the pandemic and contractor availability.



Formed and poured concrete walls at Tillapaugh's Waste Storage Project Jan 2021

- **Part C – mini grants**

The district uses part C funds to administer a mini grant program to eligible farms showing a need to improve water quality. These grants are used as seed money to start smaller projects like the one you see below. The farm has had major water issues in their access road mixing with feed and manure that flows directly into the road ditch. The engineered design called for 2 surface inlets, grading, filter fabric, base and crusher run stone. This was one of seven projects completed in December of 2020.



- **Stony Brook Stream Restoration**

Before



After



Schoharie SWCD provided technical assistance and funding through the NYS Governors Office of Storm Recovery to restore over 1,200 linear feet of stream in the Town of Schoharie. Project included replacement of two undersized culverts, realigning the stream at two locations, providing grade control, in-stream diversion structures, and riparian buffer plantings. Project construction was completed in December of 2020.

Other tasks:

- Ag assessments, Winter newsletter, Preparation of annual reports, Preparation of COMD response plans and staff training

Washington County:

- Busy working on Year-end reports
- Working on Ag Assessments
- One Ag NPS round 24 grant has been wrapped up for winter and work on one CAFO Round 3 grant continues.
- Staff are busy working on getting bids in for construction of multiple projects in the Spring/Summer 2021.

No Report:

Rensselaer County
Montgomery County
Fulton County
Schenectady County



New York Association of Conservation Districts
c/o Steuben County SWCD
415 W. Morris Street
Bath, NY 14810
www.nyacd.org

Legislative Days – I am still making appointments for Legislative Days as request have been made and waiting for Legislators to respond. I am starting to schedule Legislators for Monday instead of our usual Tuesday meetings since all of Tuesdays time slots are filled. Chastity Miller, CDEA President has volunteered to cover a few of the meetings along with myself with Legislators that their Districts have not signed up to meet with.

There will be no Monday evening discussion this year. I have completed letters and information for those attending in will mail &/or email to those attendees the points of discussion to share with the Legislators.

The proposed 2021 state budget includes the EFP funds with an increased for Soil & Water Districts by \$1 million. It is our hope to share this with the Legislators and encourage them to support that increase after they see and hear what SWCD's do for NY's soil & water.

I have received good reports regarding this year's Legislative booklet. Which is always nice to hear from folks enjoying the booklet.

Upcoming CDEA Meeting – I have written a report to provide at the upcoming CDEA meeting scheduled for tomorrow, Thursday morning January 28th at 10:00 a.m. I will not be able to stay for the whole meeting due to Envirothon meeting at 11:00 a.m. If anyone would like to attend as well let me know & I will provide you with the Zoom link.

CDEA Annual Meeting – Reports for the CDEA WQS annual booklet has been competed and forwarded to Chastity Miller, CDEA President.

Upcoming Meetings - Thursday, January 28th meeting with NYS Envirothon & 2024 NCF-Envirothon NY. There will be a discussion on the state committee hosting a statewide regional event to help Districts that would like to host one but are unable to.

2021 NYACD Annual Meeting - I'm hoping this can be a face-to-face meeting but waiting on the Governor to determine if this is possible. Once I know more, I will keep everyone updated and move forward accordingly.

NYACD Meeting – Next NYACD meeting is Wednesday evening, February 24, 2021 at 7:00 p.m.

Respectfully Submitted By,

Blanche

Blanche L. Hurlbutt, NYACD Executive Director, January 2

Frank Bratt Report
January 28, 2021

- Active Frank Bratt Scholarships:

<u>Name</u>	<u>Award Date</u>	<u>Amount</u>
Alice Halloran	September 2019	500.00
Olivia Dickenson	September 2019	265.00
Caitlin Stewart	January 2020	99.00
Jacob Kelly	August 2020	500.00
Jaime Parslow	August 2020	350.00
Rebecca Mann	August 2020	500.00
Shawn Murphy	August 2020	150.00

- Eva Brown of Onondaga County submitted a request for payment of \$375.00 relative to her award under the January 2020 round of funding. Approved by Scott Collins and sent to Member at Large.
- Kevin Preischel no longer works for Erie County SWCD, his active scholarship of \$50.00 toward Cornell's Local Roads Program- Roadway and Roadside Drainage course will be closed.
- Received 5 applications for the January 2021 round of funding totaling \$1,493.94.
 1. Christopher Travis, Onondaga County SWCD Employee - \$320.00 for ISA Tree Risk Assessment Qualification
 2. Alaina Robarge, Ontario County SWCD Employee – \$124.94 for Project WET and PLT's Environmental Education Training
 3. Eric Renfer, Onondaga County SWCD Employee - \$349.00 for Management & Leadership Skills for New Manager and Supervisors
 4. Ian Priestley, Wayne County SWCD Employee - \$500.00 for Hydrocad Training
 5. Teresa Link, Onondaga County SWCD Employee - \$200.00 for CCA Exam
- After ranking, the following are recommended for funding under the January 2021 round of funding totaling \$1,038.94.

1. Christopher Travis	\$ 320.00
2. Alaina Robarge	124.94
3. Ian Priestley	245.00
4. <u>Eric Renfer</u>	<u>349.00</u>
	\$1,038.94

- Review and update proposed bylaw changes prior to the 2021 Annual Meeting

NACDE Report

New Hampshire ACD is just beginning to discuss again the annual meeting on whether to hold in-person maybe late in the year (September/October time frame) or virtually. Looking a teleconference for involvement by all partners. Of course their decision will have an impact the NACDE. Jeff will be discussing with the Executive Board on the hosting annual meeting virtually. More information will forthcoming when its available.

Respectively Submitted,
Velynda Parker



NATIONAL CONSERVATION DISTRICT EMPLOYEES ASSOCIATION

NYSCDEA Meeting
January 28, 2021

General Items

Meeting over every month to conduct business.

The annual audit is in progress with the findings being report at the February 3 business meeting.

On the aspect of awards, there was only one District employee who was submitted for the District Employee Award who was from the Southeast Region.

There will be a 2 hour business meeting on February 3 from 12-2 PM that will acknowledge the district employee awardee, Regional Directors acknowledging what taking place in their respective regions on providing service to producers/clientele. Looking holding a in-person meeting in late summer to work on the strategic plan and communication platform policy. It's being considered to offer a hybrid platform for those who cannot travel.

NACD

Annual meeting will be held virtual starting next week which the business portion (February 1-5) is free and the breakout session there is a charge of \$50 and registration is needed for both weeks. Breakout sessions offering nineteen topics covering District Operations & Partnerships; Natural Resources Policy &

Protection; Communications, and Outreach & Education and Diversity, Equity & Inclusion in Conservation.

On February 11, there will be a training on developing a statewide strategic plan for re-invigorating conservation planning. Not sure who or when this notification will be made; however, it will most likely be the 4-Way Partnership as the main point of contact.

Investigating holding a virtual Leadership Conference in either March, April or May to work on planning with an in-person conference in 2022 for approximately 500 attendees. This would be for representatives from NCDEA, NACD, NRCS, NASCA, State Agencies, District employees across the country.

NCDEA Symposia

Each year at the NACD annual meeting, NCDEA hosts a Symposia for Conservation District employees. This year the focus was on conservation education outreach efforts in during the pandemic along with NCPP messaging & outreach. I reach out to Cailin Stewart if she would be interested in presenting and she was. This training event will be held on February 10 from 11 AM-1 PM. Thank you-Caitlin for stepping up on being a presenter at the national level on conservation education outreach. It was acknowledged at the NCDEA Board that you did a great job presenting your presentation and you got your message across even with technology difficulties.

NCPP (National Conservation Planning Partnership)

Listed below is latest update on each Action Team progress:

Communications and Messaging
<ul style="list-style-type: none">• The next GovDelivery message will include the producer survey link and encourage employees to share it with producers. The message is drafted and will be going out the end of next week• The February message will spotlight the HHB award winners that are recognized at the NACD annual meeting. It will also introduce the idea of expanding the HHB award process.• An overview of policy & procedure meetings at the NACD annual meeting will be highlighted in following newsletters• REMINDER: All NCPP messages can be found on the NCPP website under the <i>News</i> heading https://www.nationalconservationplanningpartnership.com/news-and-media/news/• *If your team has project updates or key items you would like to share, please send them to Melissa and Kasey• The team discussed how to get new employees on the GovDelivery list serve so they are receiving the most current updates from NCPP• Will work with T&T and other teams to respond to a suggestion about keeping conservation plans from becoming too complex with CD
Partnerships

<ul style="list-style-type: none"> • Survey is live until February 15th and can be found on NCPP, NRCS, and NACD websites • Letters have been sent to partner leaders to distribute. This includes a letter to partners and a letter to share with producers which describes the details of the survey and what it will be used for • A letter was shared with national leadership and RCs • Analysis of the survey results will occur between February and April. Results will be available May 2021 • As of January 22nd, there have been 316 responses to the survey
Performance, Goals, Outcomes and Accountability
<ul style="list-style-type: none"> • Looking at state resource concern data and allowing communities to have more input • The team is working on a project to develop expectations for data collection and management to share with the partnership. Provide a template for data that should be collected • Discussed outputs vs outcomes, not a lot of outcomes. The team will share their ideas for a project that will increase outcomes at a later meeting. • The team will be meeting with the CPI team next week to work out some specifics of the project proposal
Training, Certification, Technical Processes and Tools
<ul style="list-style-type: none"> • The team reviewed the draft agenda for the NCPP training that will take place February 11th and 12th and documents that will help state leaders develop state action plans. A few changes will be made to the documents and they will be shared with state partner leadership next week. After plans are developed, quarterly feedback will be encouraged to see how states are doing with implementation • Re-scope #10 will be reviewed and divided into separate action items to be ranked at an NCPP project ranking meeting

Lastly, just want to remind everyone to check out the NCDEA website ncdea.us. We welcome any feedback, your news and job announcement. NCDEA would be delighted to share news about members and conservation districts.

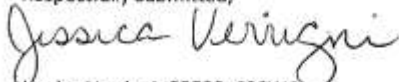
Respectively Submitted,
Velynda Parker
NCDEA Secretary

NYS Erosion and Sediment Control Certificate Program
August 25, 2020 to January 15, 2021 Report to CDEA Board

- With the Covid-19 pandemic it has been difficult to gain traction for the program. I have been contacted by a number of people requesting more information but most decide to hold off on moving forward until we have another Implementation/Review Course scheduled. I have started a waiting list of people interested in signing up for the next course. The good news is that all of the contacts are private industry which means word is out that this program is recognized by NYS DEC to make individuals "Qualified Inspectors" for SPDES permitted projects. Moving forward, the instructors for the course will discuss where the next event will be and when it would be safe to host one. This will all be determined by gathering sizes and travel restrictions.
- Currently there are 2 individuals approved to sit for the exam but have not scheduled a time for the exam to be proctored.
- I just wrapped up certificate renewals for 2021. There are:
 - 39 Active Certificate Holders
 - 2 Terminated Certificates (certificates were suspended without renewal for 2 years)
- To date, the program has \$6,253.60 in the bank between CDEA and Chemung accounts. See attached report.
- The Committee had to make a few policy decisions the last few months. The first was that people taking the exam cannot have their exam proctored by an individual that endorsed their application into the program. The second decision was in regards to Professional Development Hours (PDH) and what is acceptable proof of taking a webinar which would be the registration for the webinar and the agenda.

Please feel free to contact me if there are any questions regarding this program.

Respectfully submitted,


Jessica Verrigni, CPESC, CPSWQ

**NEW YORK STATE EROSION & SEDIMENT CONTROL
CERTIFICATE PROGRAM BANK REPORT
As of December 31, 2020**

	<u>Dec 31, 20</u>	<u>Dec 31, 19</u>
ASSETS		
Current Assets		
Checking/Savings		
NYSCDEA-REG CHECKING		
NYSESCC Program	<u>3,453.60</u>	<u>4,050.00</u>
 Total NYSCDEA-REG CHECKING	 3,453.60	 4,050.00
 2020 Income		11,438.15
2020 Expense		<u>-12,034.55</u>
2020 Ending Balance		3,453.60
 Chemung County SWCD checking		2,800.00
 Balance as of 1/15/2021		6,253.60

**NEW YORK STATE EROSION & SEDIMENT CONTROL
CERTIFICATE PROGRAM P&L
January through December 2020**

	<u>Jan - Dec 20</u>
Ordinary Income/Expense	
Income	
Training Sessions Income	
NYSESCC Program	11,438.15
Total Training Sessions Income	<u>11,438.15</u>
Total Income	<u>11,438.15</u>
Gross Profit	<u>11,438.15</u>
Expense	
Training Sessions Expenses	
NYSESCC Program	12,034.55
Total Training Sessions Expenses	<u>12,034.55</u>
Total Expense	<u>12,034.55</u>
Net Ordinary Income	<u>-596.40</u>
Net Income	<u><u>-596.40</u></u>



Meeting Minutes
June 3, 2021, 10:00 a.m. – 12:00 p.m.
Zoom Call/Columbia County SWCD Ghent, NY

Executive Committee Members

Dustin Lewis, President
Caitlin Stewart, Vice President
Joann Burke, Secretary
Chastity Miller, Treasurer
Dean Moore, Member at Large

Partners

Blanche Hurlbutt, NYACD

Guests

Scott Fickbohm, NYS SWCC
Ron Cunningham, NYS SWCC
PJ Emerick, NYS SWCC
Jessica McLaughlin, Oneida County SWCD

Division Representatives

Scott Collins, Division I
Aaron Buchta, Division II
Raeanne Dulanski, Division III
Shawn Murphy, Division IV
Kristin Ballou, Division V
Amber Luke, Division VI
Erin Sommerville, Division VII
Ann Marie Calabro, Division VIII

Absent

Brian Steinmuller, NYS SWCC
Blake Glover, NRCS



Minutes

I. Meeting begins and introductions –Lewis called the meeting to order at 10:13 AM with introductions.

II. Reading and approval of the November 2020 meeting minutes - Stewart mentioned that the minutes were provided via email state-wide in advance of the meeting. She corrected a spelling error from singing to signing on page 4.

- A motion was made by Murphy, seconded by Calabro to approve the January 2021 meeting minutes. Carried.

III. Correspondence – Lewis reported that he did not receive any correspondence.

IV. Treasurer's report – Miller emailed the report in advance of the meeting and reviewed the Treasurer's report. The reports are appended to the minutes. Lewis thanks White for all her years of dedication as treasurer. Miller stated that White set her up very well and checks on her quite frequently.

- **A motion was made by Moore, seconded by Stewart to accept the Treasurer's report. Carried.**

V. Reports

i. Division Reports

a. Division I – Collins shared his report, appended to the minutes.

b. Division II – Buchta shared his report, appended to the minutes. Buchta stated Gertslinger commented on delay in construction due to cost of materials and availability of contractors. Buchta stated that Onondaga is seeing this too. A fence post shortage is a problem with fence building companies too.

c. Division III – Dulanski reported that she sent a request and has no news to share but did receive a concern relating to the NYS DEC Regenerate NY grant for forest landowners. Concerns are that Districts are not allowed to submit grant applications on behalf of the landowners. The landowners must maneuver NY Grants Gateway themselves. Lewis stated that he can reach out to NYS DEC and ask for the reason Districts were left out.

d. Division IV – Murphy shared his report, appended to the minutes.

e. Division V – Ballou reported that every District had a successful tree sale. Trees were scarce with huge orders and sold out early. Drive thru pickups worked well. Division V was heavily involved with State Regional and State Envirothon that wrapped up this week. Most counties are moving forward with AEM planning and AG NPS grants. Hydro seeders and no till planters have been busy. Hamilton County is working on the May Lake monitoring and rotation project, engineering project and culvert sizing for DPW. Moore reported Lieberum was late getting his report to Ballou. Warren County had to cancel their fish sale in the fall due to Covid-19. Hickling's cancelled their fish sale in the spring two weeks before the date of the fish sale. Hickling's stated that they will no longer supply fish to Districts in the spring because they are too busy. Fall is no problem though. Murphy stated that Hickling's had cancelled both their fall and spring fish sale, but they were able to find another company that they have used a few years ago. Collins commented that Niagara County has two distributors and are only holding one event as sales are not big enough. Lewis stated that he is going to send a letter from Saratoga County to express their displeasure of the cancellation.

f. Division VI – Luke shared her report, appended to the minutes.

g. Division VII – Sommerville did not submit a report.

h. Division VIII – Calabro reported Nassau County’s District Manager left and they recently hired Derrick a day or two ago. One technician also left. NYC Urban Soils Institute resumed on Governor’s Island on May 15th to perform soil testing for urban farmers, gardeners, and composters. Will host another event in October. They are continuing NY/NJ Harbor Estuary programs that focuses on stormwater. Suffolk County’s soil equipment program has been going nonstop with no till planter, composter, compost spreader, etc. Zone builder not utilized much due to difficulty transporting and moving it into and out of storage. Also working on AEM planning. Tire recycle pickup was successful. Filled another two trucks and will hold another one shortly after planting season.

ii. 4 Way Partnership Reports

1. NYS SWCC – Steinmuller apologizes for not attending as he had conflicting meetings. Emerick reports that there is a general reminder of in person meetings for open meetings that on June 16th Governor has extended suspension of in person meeting. Ag NPS Round 27 is open for applications with \$13 million available. Forms are on SharePoint, Questions and Answers deadline is June 21st and application deadline is June 28th. Tip of the month: Board members attending a tour does not count as a board meeting even if several members attend to make a quorum. Does not constitute as a meeting as no one is conducting district business. FOIL law virtual training will be held on June 10th from 10-11:30 preregistration required. Webinar to Prepare Communities for Coastal Hazards will be held on June 17th from 1-3:30 preregistration required. NYS DEC WQIP is accepting applications due on July 30th. Round 11 CFA is accepting applications until July 30th. DAP funding for Nutrient Management Planning, Business Planning, etc. US Forest Service GLRI 2021 is accepting applications for \$5.4 million due on July 8th. Cayuga Lake TMDL is open for comment. Mick and Tom Sanford from Renselaer County are retiring and Chip McElwee from Broome. Most offices are open 5 days a week. Look at Performance Measures and make sure your county is on tract to meet them.

2. NYACD – Hurlbutt reported Soil Health and Climate Resiliency Bill has been re-introduced. Has been passed by Assembly and is in discussion in Senate. Stream C Bill has been re-introduced. Is in committee in Senate and has advanced to Ways and Means Committee in Assembly. Hurlbutt sent letters and emails to legislature stating how the Stream C bill would do more harm than good. No word back. NYACD going back and forth about face to face meetings. Hurlbutt and Miller sent out a survey to Districts to poll them on whether meetings should be face to face. Website is updated frequently. Meetings are held the 4th Wednesday of the month at 7pm for any District that would like to attend.

3. NRCS – No report. Lewis mentioned that there is no change to the cover crop standard after receiving comments like the NYCDEA comments.

VI. Committee Reports

- i. Conservation Skills Workshop** – Lewis reports there is a tentative schedule of classes with stormwater review class and test brought back since it was not offered at WQS. Trying to have classes in person. Reach out to Lewis if you want to help or have questions or comments.

- ii. **Envirothon Committee**-Hurlbutt reported that last week was the NYS Envirothon with thirty-four teams registered and thirty-two competing. Went off without a hitch. Top three teams were #1 Mount Academy from Ulster County #2 OCM BOCES from Cortland County #3 Onondaga Skaneateles School from Onondaga County. NCF will be held virtually with Nebraska hosting it. Hurlbutt will travel to Ulster County to proctor tests and oral presentation. NCF International Envirothon 2024- 7-day event working hard on fundraising. Looking to fill the following positions immediately: Secretary, Volunteer Coordinator and Activity Coordinator. If any District has anyone interested in any of these positions, please contact Hurlbutt. Hurlbutt encourages Districts to donate and requests CDEA to sponsor this event as well.

- iii. **Frank Bratt Scholarship** – Collins shared his report, appended to the minutes.

- A motion was made by Moore, seconded by Buchta to switch Olivia Dickenson's course from Grasstravaganza to a study guide for CCA for \$50 and approve the June 2021 Frank Bratt Scholarship award winners in the amount of \$1,000: Ann Marie Calabro, \$500; Megan Webster, \$125; and Nicole Liable, \$375. Carried.

iv. **State Fair Committee** – White mentioned that the Horticulture Building will be open but has not heard from Syracuse as to what vendors will be allowed to set up. She has no contract nor schedule request. In previous contracts, the booth must be staffed from 11 am to 10 pm. Brochures need to be replenished and the lights that shine onto the booth need to be turned on in the morning and turned off at night. If only one volunteer is at the booth, they can leave it to go to lunch if they leave a sign stating when they will be back. Lewis suggests sending out a request for volunteers to staff the booth. Design for the coloring contest is complete and will have a guessing game with cylinder of different soils to guess the weight.

v. **Environmental Education Foundation Committee** – Miller mentioned that there was not a meeting this month. Working on putting together a list of viable funding sources for the committee members to apply to. Amazon Smile has picked up; \$23 before December 2020 and \$150 after. Working on updating website.

vi. **NACDE - Northeast Association of Conservation Districts Employees** - Velynda Parker submitted her report, appended to the minutes.

vii. **NCDEA - National Conservation District Association**- Velynda Parker submitted her report, appended to the minutes. Lewis stated that Tyler Knapp reached out and requested a letter of support for applications for NACD funding for staff.

viii. **New York State Invasive Species Advisory Committee (ISAC)** – Stewart reported next meeting will be held on June 17th.

ix. **Municipal Assistance Sub Committee** – Lewis reported that the committee has not met recently. Cunningham mentioned there was a meeting in December. Lewis will reach out to

set up another meeting to discuss NYS DEC stream permits, water chestnut hand pulling, etc. Cunningham will invite NYS DEC to attend meeting.

x. Operations Manual Committee – Lewis and Miller stated nothing going on. Cunningham stated an updated list of policies for Districts to have would be beneficial on the website. Lewis added that having a place for Districts to upload and share their district policies would be good.

xi. Technical Advisory Committee – Lewis reported the committee has not met. Cunningham stated a tentative late July meeting will be scheduled.

xii. Other – Lewis reported that AEM focused Manager Meetings will be held on June 7th.

VIII. Old Business

- a) Update for CDEA stormwater online 4-hour course-** Miller reported she is continuing to look for a platform to switch to. She has not had a chance to work on it lately. Applications are still coming in. She will need assistance with this in the future.
- b) Follow up on NYS ESC Certification-** Lewis reported that there is a class coming up. He sent it out to all District Representatives to send out to their Districts. July 26 & 27 in Horseheads with the exam on the 27th. Need more folks to become presenters. He will reach out to certified people who qualify to see if there is any interest in teaching the course.
- c) 2-hour NYS DEC MS4 inspector training program for Districts-** Lewis reported this is not moving along. No movement until new MS4 permit is issued. Lewis has spoken to Dave Gasper about training needing to give notice so people can plan.
- d) WQS-** Lewis reported that this year's virtual symposium was great. A few hiccups but Miller came to the rescue. With symposium virtual, \$10,000 was brought in. Little to no expenses except for a few presenters and zoom. Annual meeting/banquet was successful, and people have requested zoom option for annual meeting next year. Stewart would like to thank all the volunteers and presenters for making WQS a success. 2022 WQS will be held at the Double Tree in Syracuse. Stewart will send out a Doodle poll in August to schedule a meeting in September. She will send an email out looking for requests for class needs.
- e) By-law's revisions-** Miller reported revisions are on the website. If anyone has anything they want on the CDEA website White will upload it.
- f) NRCS MOU-** Miller reported this goes through 2022. Not sure what the agreement timeline is as she has not heard from Glover. Miller is unclear on what Districts signed this agreement and who have not. Four-way partnership will be extended a year. DeWeese stated to Miller that NRCS may be able to entertain paying part of the zoom meeting cost for WQS. Partnership meeting should be entertained and will have to be via zoom. Lewis will reach out to partners on scheduling a meeting.

- g) **Other old business-** Murphy reported that the leadership training has been cancelled for this year. NRCS and SWCC did not want an in-person training in addition to the strict stipulations by the college. Training will be moved to 2022.

IX. New business

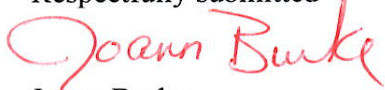
- a) **Committee rep appointments-** No changes.
- b) **NAACC-** Lewis reported that Josh LaFontane from Nature Conservancy is working with NYS DEC with NAACC. They are developing a steering committee and looking for 1-2 district reps with experience to sit on committee that meets monthly. Stewart stated Lenny Croote from Hamilton County may be interested. McLaughlin stated she has two trained NAACC personnel in Oneida County. Murphy suggested Jared Popoli from Cortland County. Murphy, Stewart, and McLaughlin will report back to Lewis if anyone is interested in steering committee.
- c) **Farmland Trust-** Tim Delo from Saratoga County Farmland Trust has developed a farmer portal and would like to give a presentation. Lewis suggested giving presentation at the next manager's meeting.
- d) **CDEA Newsletter-** Stewart thanks White for posting CDEA newsletter to website. Lewis thanks Stewart for putting the newsletter together.

X. Next meeting – July- Lewis will send a Doodle poll out to schedule next date. Looking for requests for next location. Would like to make meetings a certain day of a certain week so everyone can plan for meeting.

IX. Adjournment

- **A motion was made by Stewart, seconded by Calabro to adjourn at 12:14 PM. Carried.**

Respectfully submitted



Joann Burke
CDEA Secretary

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
As of May 25, 2021

	May 25, 21	Dec 31, 20
ASSETS		
Current Assets		
Checking/Savings		
2024 NCF Envirothon Checking	7,520.00	0.00
NYSCDEA-REG CHECKING		
General NYSCDEA Funds	59,130.44	59,424.64
Online 4-Hour Course	377,717.72	284,226.11
Conservation Skills	19,598.37	19,528.37
Golf Tournament	4,332.48	4,332.48
Leadership Conference	2,863.13	2,863.13
NYSESCC Program	3,550.40	3,453.60
NYS Envirothon	71,744.51	71,597.69
NYS Fair	5,884.60	5,989.45
Resource Training Checking	5,331.80	5,331.80
Sunshine Fund	907.93	907.93
NYSCDEA-REG CHECKING - Ot...	1,061.00	0.00
Total NYSCDEA-REG CHECKING	552,122.38	457,655.20
Envirothon Scholarship Savings	11,091.37	9,090.87
Frank Bratt Scholarship Savings	30,849.14	31,222.61
Resource Training Savings	27,059.56	27,058.23
Total Checking/Savings	628,642.45	525,026.91
Accounts Receivable		
Accounts Receivable		
Envirothon Receivables	0.00	-8,500.00
Total Accounts Receivable	0.00	-8,500.00
Total Accounts Receivable	0.00	-8,500.00
Other Current Assets		
Undeposited Funds	500.00	0.00
Total Other Current Assets	500.00	0.00
Total Current Assets	629,142.45	516,526.91
TOTAL ASSETS	629,142.45	516,526.91
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
Credit Card - Chastity-7576	1,841.51	0.00

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
As of May 25, 2021

	May 25, 21	Dec 31, 20
Credit Card - Kristin-2353	0.00	493.85
Total Credit Cards	1,841.51	493.85
Total Current Liabilities	1,841.51	493.85
Total Liabilities	1,841.51	493.85
TOTAL LIABILITIES & EQUITY	1,841.51	493.85

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR 4 HOUR ONLINE COURSE
January 1 through May 25, 2021

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
Training Sessions Income	
4-Hour Online Class	<u>92,494.38</u>
Total Training Sessions Income	<u>92,494.38</u>
Total Income	<u>92,494.38</u>
Gross Profit	92,494.38
Expense	
Training Sessions Expenses	
Online 4 Hour Course	<u>993.60</u>
Total Training Sessions Expenses	<u>993.60</u>
Total Expense	<u>993.60</u>
Net Ordinary Income	<u>91,500.78</u>
Net Income	<u><u>91,500.78</u></u>

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January 1 through May 25, 2021

	Jan 1 - May 25, 21
Ordinary Income/Expense	
Income	
Fert. Tablets	120.00
Training Sessions Income	
Conservation Skills Workshop	70.00
Water Quality Symposium	
WQS Registration	10,554.42
Total Water Quality Symposium	10,554.42
4-Hour Online Class	92,494.38
NYSESCC Program	251.45
WQS Resource Training	
Resource Training Interest	1.33
Total WQS Resource Training	1.33
Total Training Sessions Income	103,371.58
Self Sustaining Programs	
2024 NCF Envirothon, New York	2,500.00
Fishing Challenge-Income	194.69
Frank Bratt Scholarship	
Interest-Frank Bratt	1.53
Frank Bratt Int & Donations	3,489.00
Total Frank Bratt Scholarship	3,490.53
NYS Envirothon-Income	
Registration	12,500.00
Donation	3,500.00
Total NYS Envirothon-Income	16,000.00
Envirothon Scholarship Income	
Envirothon Scholarhsip-Interest	0.50
Total Envirothon Scholarship Income	0.50
Total Self Sustaining Programs	22,185.72
Total Income	125,677.30
Gross Profit	125,677.30
Expense	
Training Sessions Expenses	

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January 1 through May 25, 2021

	Jan 1 - May 25, 21
Local Roads Ap	500.00
Credit Card Fees	104.98
Online 4 Hour Course	993.60
NYSESCC Program	8.58
WQS	
Awards	250.00
All Expenses	1,690.05
Total WQS	1,940.05
Total Training Sessions Expenses	3,547.21
Executive Board Expense	
Motel & Meals	205.53
Total Executive Board Expense	205.53
Insurance	
Directors & Officers Policy	1,410.00
Commercial Package	841.15
Crime Policy	379.00
Total Insurance	2,630.15
Promotion	
Website	99.00
Total Promotion	99.00
NCDEA	200.00
Office Supplies/Postage	2,328.15
Self Sustaining Program Expense	
Fishing Challenge-Expense	277.15
Frank Bratt Scholarship Expense	1,073.00
Envirothon-NYS Expenses	
Shirts,Water Bottles,Backpacks	
Shirts Teams & Volunteers	1,171.80
Total Shirts,Water Bottles,Backpa...	1,171.80
Awards	889.79
Envirothon Office Expense	132.79
National Event	
Dues	350.00
Team Registration	400.00

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January 1 through May 25, 2021

	Jan 1 - May 25, 21
Total National Event	750.00
Miscellaneous Registration Refund	500.00
Total Miscellaneous	500.00
Total Envirothon-NYS Expenses	3,444.38
Envirothon Scholarships	500.00
State Fair Booth Supplies	104.85
Total State Fair	104.85
Total Self Sustaining Program Expense	5,399.38
Total Expense	14,409.42
Net Ordinary Income	111,267.88
Net Income	111,267.88

Division I Report
June 3, 2021

I sent an email out to all the Districts in my division to see if they had anything they would like me to report.

Niagara County

- After 31 years with the district, Darcy Tone is retiring!
- Final report is complete from our water quality monitoring program, looking into streams to conduct segment analysis
- Working with landowners on Japanese knotweed treatment
- Annual seedling program sold 32,000 trees to over 700 customers
- Annual fish distribution sold nearly 43,000 fish (39,000 were minnows) to 56 customers
- Eighteenmile Creek Area of Concern
 - Working with USGS on Summer 2021 benthic macroinvertebrate sampling
 - An addendum is being drafted to update the Stage II Remedial Action Plan Update (2011)
 - Upcoming RAC meeting in late Summer/Fall 2021

Wyoming County

- Waiting for farms to finish up spring cropping to begin several projects through Ag NPS and CAFO WSTSP
- Working on Ag NPS Round 27 applications
- In the process of closing out several Ag NPS and CAFO WSTSP projects from past rounds
- Working with two farms to complete projects through AEM Tier 4 Track
- Conducting Agricultural District Review for Wyoming County
- Assisting Wyoming County and CCE with Agriculture & Farmland Protection Plan update
- Continuing to coordinate with NYS DEC, USFWS, and Town of Pike for Pike Dam Replacement Project scheduled for July
- Cutting Japanese Knotweed in multiple locations with public fishing access to prepare for herbicide treatment
- Conducting NAACC assessments on culverts in specific watersheds
- Beginning to develop a water quality monitoring program
- Assisting several municipalities / landowners with mining plan updates for NYS DEC

Orleans County

- Orleans County has been keeping busy with field work and installing grant projects. We have 4 Agrichemical Handling Facilities, 3 stream crossings, a covered feedlot and 1,500 acres of cover crops to install this year. We are working on designs for several other project to be installed over the next couple years and we are in the process of writing several more grant application for farms within the county to improve water quality.
- We recently got our unmanned pilots license's to fly our drone. We will be using this to take pictures of our projects and help us with field inspections.
- We will be receiving our new hydroseeder shortly to start hydroseeding areas that need it.
- We are working with WNY Prism and Cornell on an invasive species (Swallow Wart) biocontrol project at the Holley Falls Park. We helped put up the moth cages last week and the moths were released this week, now to wait and see what happens.

I did not hear back from any other county.

Submitted by: Scott Collins, Division I Representative



Division II Report

June 2021

Report from Cayuga, Livingston, Monroe, Onondaga, Ontario, Seneca, Wayne, Yates

Cayuga: No report submitted.

Livingston: No report submitted.

Monroe:

- Monroe is offering two more Stormwater Training Classes being held on June 9th for Erosion and Sediment Control Practices and on June 30th for Stormwater Pollution Prevention Preparation and Review being taught by PE, John Dunkle. Classes are virtual and 4 hours in length at a cost of \$125 per person.
- We are also offering a June 24th NYS DEC Endorsed 4 hour Erosion and Sediment Control Course virtually. Free for SWCD employees to register. This will be our last spring class and won't offer another until the fall of this year.
- The NYS Erosion and Sediment Control Certificate Program Steering Committee is looking for qualified individuals to become part of our class instructor cadre. Looking for those that are CPESC or NYSE&SCP certified that are employed by a SWCD in NYS. Please reach out to me or Jess Verrigni in Chemung County for interest.
- NYS E&SCCP class and exam is being held in July in Chemung County. Visit the CDEA website for details.
- We currently have an opening for a Planning Technician to implement Monroe County's AEM program. Vacancy announcement is on our website, www.monroecountyswcd.org
- Our office broke a record in tree sales this year from over the last 15 years!
- We have quite a few projects to construct this year due to Covid-19 and a missed construction season. Staff are busy working on coordinating those that are mostly stormwater management and streambank erosion remediation projects that have been grant funded.
- Created a poll that was sent to our schools to gauge interest and ability in having a 2021 Conservation Field Days. Would be interested in what other SWCDs are doing this year.

Onondaga:

- Going through an extensive permitting process w/ DEC for hand pulling of water chestnuts. Water Chestnut hand pulling crew to start June 21
- Getting permits for mechanical harvesting of 4+ large patches of Water Chestnuts
- Attempting to bid/build multiple BMP projects on farms to protect water quality. Many delays due to lack of materials/supplies because of Covid
- Anticipate record year of hydroseeding municipally cleaned road ditches
- First year of SWCD treating Hemlock trees for HWA
- Starting injection of Ash trees for EAB on County-owned land
- New Accountant started due to upcoming retirement of Mrs. Olenych
- Appears SWCD will be part of three 9-Element Plans (Otisco, Oneida, Skaneateles)

Ontario: No report submitted

Seneca: No report submitted.

Wayne:

- Wayne County SWCD is working on achieving our Plan of Work deliverables. One interesting thing we are monitoring is water levels, weed densities and already development of cyanobacteria on the Lake Ontario Shoreline Embayments.
- We are having harder times getting materials timely and it seems like a good chunk of our contracting partners are preparing for retirement

Yates: No Report submitted.

Respectfully submitted by,

Aaron Buchta
Onondaga County Soil & Water Conservation District
NYS CDEA Division II Representative



New York State Conservation District Employees' Association, Inc.

www.nyscdea.com

Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.



DIVISION IV REPORT – 6/2021

Division Updates:

No general Division IV updates. I am considering coordinating an outdoor Division IV meeting & training later in the summer.

District Reports:

Steuben:

- Steuben SWCD reports a successful tree seedling program. Field work is in full swing with AgNPS grants, streambank stabilization, BMP verifications and field investigations for pond sites occurring.
- SWCD is providing assistance for renewal of municipal mining permits and stream permit turn-around time seems to be taking longer than usual.
- SWCD is meeting with farmers regarding cover crop agreements on 1200 acres in the county.
- The District welcomes Josh Hamelin as our District Technician. He comes to the District with construction and topography surveying experience using robotics/GIS and GPS equipment; construction layout, and he was aviation specialist in the US Marines.

Cortland:

- The District recently celebrated its 75th anniversary on May 1st.
- Cortland SWCD, through trees for tributaries, DEC tree sale distribution and its annual SWCD Spring Planting Program has assisted with getting 42,000 stems out on the land while supporting the installation of over 20 acres of buffers on private and public lands in the county!
- The District welcomes 3 conservation aides this summer who will focus on boat stewarding and aquatic invasive species at the 10 county public boat launches.
- SWCD has expanded into forestry work with the funding of a community forestry grant for a county park inventory and management plan.
- Cortland is forging ahead on stream corridor rehabilitation work with 8 projects planned for construction in the next 2 years and are continuing to support agricultural conservation in the community with 7 active or forthcoming AGNP/CRF grants and AEM base implementation funding.

Respectfully submitted by Shawn Murphy, Division IV Representative

NYS CDEA Meeting

June 3, 2021

10 AM- 2 PM

Division 6 Report

Submitted By, Amber Luke Division 6 Representative

Albany County SWCD:

- Completed the Plan of Work for 2 Round 26 Ag Non-Point Source Grants
- Awarded 8 schools with funding through our School Assistance Program – approximately \$25,000
- Conducting a spill kit program for all municipalities and emergency response teams in the county.
- Staff are working on the “10,000 trees and growing” program through National Grid to provide municipalities with replacement trees as a result of the October 2020 windstorm.
- Held a successful spring tree sale with a record number of customers and trees being sold
- Finalized a design for a maple syrup operation laneway improvement project; pre bid meeting planning underway.

Rensselaer County SWCD:

- Held a successful Spring fish stocking sale on May 20, 2021. This was the biggest sale in history of our district, dispersing 13,000 fish. In doing so, we had over \$8,500.00 in fish sales. For this earned income program, our office assisted 20 county residents in obtaining NYS DEC permits for stocking their farm ponds, lakes, and for carp stocking. The Rensselaer County Executive, Steve McLaughlin, visited this large event to see the crowds lined up for fish pick-up.



The photo to the left shows some of the folks waiting for their fish to stock for recreation and habitat improvement. The photo to the right shows Rensselaer County SWCD's previous District Manager, Tom Sanford and the County Executive, Steve McLaughlin.

- Hired two new interns to help with summer field work. They started on May 20, 2021.
- A suggestion to the NYS CDEA is to work with NYS DEC Fisheries Department to get the SWCD fish sale dates across NYS onto their website – just as SWCD's do with the 4 Hour Erosion Control training dates seen at: Stormwater Training and Certification - NYS Dept. of Environmental Conservation .

Washington County SWCD:

- We conducted a successful tree and shrub sale. The 2021 Tree and Shrub Sale was held drive through style for a second year in a row due to COVID-19 Precautions.
- Staff have been busy with a record number of No-Till Drill Requests...we had 20+ people request the No-Till Drill this Spring with a few still rolling in.
- Busy with Landowner Assistance Requests in various areas from Soil Tests, Ponds, and Grazing help.
- Staff have been busy with Construction oversight of 3 CAFO Waste Storage and Transfer System Grants in various phases of Construction. One almost complete, one just about ready to pour concrete, and one starting Excavation in July.
- 2-Active Ag NPS grants in various phases of construction. One finishing up and one just starting.
- AEM Cost Share Implementation projects are scheduled to be completed this summer.
- We have hired 2 summer interns to help with Hydroseeding and field work.
- We have hired 1 new full-time conservation Technician.

No Report:

Fulton County SWCD

Montgomery County SWCD

Saratoga County SWCD

Schenectady County SWCD

Schoharie County SWCD

Northeast Association of Conservation District Employees
"Together We Achieve the Extraordinary"

NYSCDEA Meeting
June 3, 2020

Northeast Regional Conference

Velynda and I have been participating in the Northeast Region Conference Planning committee teleconference with New Hampshire. The planning committee is moving forward with the conference is will be held on **October 31-November 2** in Portsmouth for in-person meeting hopefully. The committee has decided to keep the draft schedule, speakers and theme and topics the same as there planned in 2020. A Save the Date the flyer will be sent soon. Northeast Employees Association will be working on a tour as well but waiting to see what New Hampshire is doing so no repeat of tours take place. The committee will be meeting monthly on the second Monday of each month at 1 PM.

Northeast Regional Meetings

Northeast Employees Association has been working on the following:

- ✓ Nine of the thirteen states participate in the monthly teleconference.
- ✓ Updating the Award Nomination form to coincide with NCDEA (National Conservation District Employees Association) award. The award nomination form will be sent out soon and please consider nominating a fellow Conservation District employee.
- ✓ The Northeast Association of Conservation District Employees (NACDE) will offer a travel stipend to attend the Northeast Association of Conservation Districts Annual Conference. The stipend will be offered to employee applicants that are active in the affairs of NCDEA, or who may enrich their district, state or regional program by their attendance. The is policy on the Travel Stipend is attached.
- ✓ Working on a developing a new website using Square Space.
- ✓ Continue to work on updating the state delegate list to disseminate information.
- ✓ Newsletter is being developed thru Mail Chimp which a free e-newsletter program. Initially looking a two issues per year then transitioning too quarterly. Topics could include employee feature, regional/National CDEA news, and training events.
- ✓ Will be working on tour ideas/business meeting for the upcoming Regional Meeting

Respectively Submitted,
Jeffrey Parker
NACDE President/CDEA Representative

Frank Bratt Report
June 3, 2021

- Active Frank Bratt Scholarships:

<u>Name</u>	<u>Award Date</u>	<u>Amount</u>
Olivia Dickenson	September 2019	265.00
Caitlin Stewart	January 2020	99.00
Jacob Kelly	August 2020	500.00
Jaime Parslow	August 2020	350.00
Rebecca Mann	August 2020	500.00
Christopher Travis	January 2021	320.00
Alaina Robarge	January 2021	124.94
Ian Priestley	January 2021	245.00

- Eric Renfer of Onondaga County submitted a request for payment of \$349.00 relative to his award under the January 2021 round of funding. Approved by Scott Collins and sent to Member at Large.
- Alices Halloran (September 2019, \$500) and Shawn Murphy (August 2020, \$150) each found free/online versions of their trainings and were removed from the active scholarships.
- Olivia Dickenson would like approval to change their September 2019 Frank Bratt Scholarship course from Grasstravaganza to a study guide to become a Certified Crop Advisor.
- Received 4 applications for the June 2021 round of funding totaling \$1,274.00.
 1. Ann Marie Calabro, Suffolk County SWCD Employee - \$500.00 for Sustainable Agriculture Course
 2. Nicole Laible, Rockland County SWCD Employee - \$500.00 for Eastern Regional Fellowship (Environmental Leadership Program)
 3. Megan McAnn, Orleans County SWCD Employee - \$149.00 for Part 107 Made Easy
 4. Megan Webster, Ontario County SWCD Employee - \$125.00 for WNY Stormwater Training Series.
- After ranking, the following are recommended for funding under the June 2021 round of funding totaling \$1,000.00.

1. Ann Marie Calabro	\$ 500.00
2. Megan Webster	125.00
3. <u>Nicole Laible</u>	<u>375.00</u>
	\$1,000.00

Each round of the Frank Bratt Scholarship is a minimum of \$1,000. Unspent funds of a previous round can be rolled over into the next round to reach the annual maximum of \$4,000. Here is a summary of each round that was funded.

January 2021	March 2021	June 2021	September 2021	December 2021
1,038.94	-	\$1,000.00		



**NYSCDEA Meeting
June 3, 2021**

NCDEA

- Working on scheduling an in-person Mid-Year meeting with date/time/place to be determined; however, it was discussed to hold in Orlando to help the Event Committee on scoping ideas for the tours to be held at the NACD annual meeting.
- Will be reviewing the Procedure & Policy manual and the By-Laws for any updates in conjunction with Mid-Year meeting
- Will be working developing the next 5 year strategic plan with a moderator
- Agreement deliverables are being accomplishments

NACD

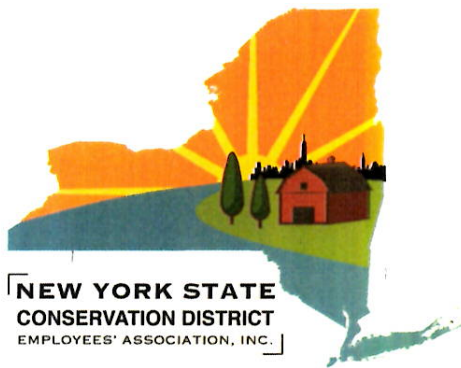
- Annual meeting is still being planned as an in-person meeting which will be held in Orlando, FL.
- Summer meeting is an in-person meeting in Ohio; however, at a reduce participation limit.

NCPP (National Conservation Planning Partnership)

- NCDEA is managing the NCPP website and has entered into an agreement with KAT marketing to provide updates to the website.
- Board members are active on the four Action Team – Partnership/Leveraging; Training/Technical Tools; Communications/Messaging and Outcomes/Accountability. These teams meet either bi-weekly or monthly to move forward with their respectful Charter.
- The NCPP Executive Assistant has taken another position and the Leadership is actively pursuing a replacement.
- The National Conservation Planning Partnership (NCPP) is hosting the next two virtual training sessions on Tuesday, June 22 and Thursday, June 24. The targeted audience includes State Conservation Partnership Leaders and their designated invitees. Topics include conservation planner certification, state plans, TSP program changes, and presentations on “Diversity, Equity, and Inclusion,” “Leadership,” and “Addressing Change in Organizations.”
- NCPP’s primary goal is to reinvigorate conservation planning at the local level. Whether you have a direct planning role or a support role, you may be in a position to make observations, recommendations, or suggestions that will contribute toward achieving this goal. Please visit www.ncpp.info to make a suggestion. We will pass it on to the appropriate person or group to respectfully consider and take the appropriate action.

Lastly, just want to remind everyone to check out the NCDEA website ncdea.us. We welcome any feedback, your news and job announcement. NCDEA would be delighted to share news about members and conservation districts.

Respectively Submitted,
Velynda Parker
NCDEA Secretary



Special Meeting Minutes
June 7, 2021
Email

Executive Committee Members

Dustin Lewis, President
Caitlin Stewart, Vice President
Joann Burke, Secretary
Chastity Miller, Treasurer
Dean Moore, Member at Large

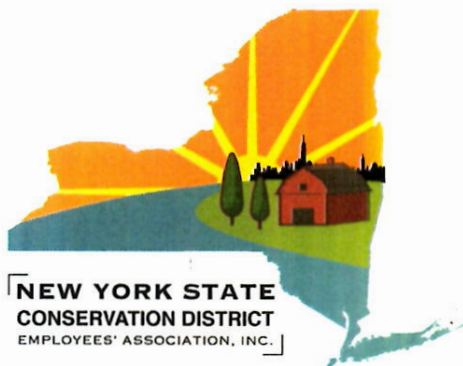
Division Representatives

Scott Collins, Division I
Aaron Buchta, Division II
Raeanne Dulanski, Division III
Shawn Murphy, Division IV
Kristin Ballou, Division V
Amber Luke, Division VI
E Ann Marie Calabro, Division VIII
Erin Sommerville, Division VII

-
- A motion was made by Ann Marie Calabro and seconded by Scott Collins to approve the spending of up to \$290 to apply for PDH credits from the Practicing Institute of Engineers, Inc. for the New York State Erosion and Sediment Control Review Course. Carried

Respectfully submitted,

Joann Burke
CDEA Secretary



Meeting Minutes

July 28, 2021, 10:00 a.m. – 12:30 p.m.

Zoom Call/Chemung County SWCD Chemung, NY

Executive Committee Members

Dustin Lewis, President
Caitlin Stewart, Vice President
Joann Burke, Secretary
Chastity Miller, Treasurer
Dean Moore, Member at Large

Partners

Brian Steinmuller, NYS SWCC

Guests

Doug Kierst, Cayuga County SWCD
Christine DeGroote, Orange County SWCD
Victor DeGiacomo, NYS SWCC
Jessica Verrigni, Chemung County Stormwater
Coalition/Chemung County SWCD

Division Representatives

Scott Collins, Division I
Aaron Buchta, Division II
Raeanne Dulanski, Division III
Shawn Murphy, Division IV
Kristin Ballou, Division V
Amber Luke, Division VI
Erin Sommerville, Division VII
Ann Marie Calabro, Division VIII

Absent

Blanche Hurlbutt, NYACD
Blake Glover, NRCS

Minutes

I. Meeting begins and introductions –Lewis called the meeting to order at 10:00 AM with introductions.

II. Reading and approval of the June 2021 meeting minutes - The minutes were provided via email state-wide in advance of the meeting.

- **A motion was made by Stewart, seconded by Murphy to approve the June 2021 meeting minutes. Carried.**

III. Correspondence – Lewis reported that he did not receive any correspondence.

IV. Treasurer's report – Miller emailed the report in advance of the meeting and reviewed the Treasurer's report. The reports are appended to the minutes.

- **A motion was made by Moore, seconded by Buchta to accept the Treasurer's report. Carried.**

V. Reports

i. Division Reports

- a. Division I** – Collins shared his report, appended to the minutes.
- b. Division II** – Buchta shared his report, appended to the minutes. Buchta stated that after talking with White that Onondaga has an old safe belonging to the CDEA. Aaron Peruzzi wants to get rid of it. Buchta stated the contents of the safe could be stored in Onondaga County. Buchta will cut open the safe and collect the contents as he doesn't know what is in it. Lewis suggested meeting to go through the contents at the next meeting.
- c. Division III** – Dulanski reported that she sent a request and has no news to share but state Division 3 is busy.
- d. Division IV** – Murphy shared his report, appended to the minutes. Steinmuller commented to Delaware County's email concerning the DEC hurdle of needing a permit to implement tree and shrub riparian buffers in Division 4. Steinmuller stated that Fickbohm brought it up at the staff meeting and was going to reach out and work it out since it hasn't affected any other division in the state. Let the SWCC know if they need further assistance. Lewis stated that he would be happy to attend a meeting or be of further assistance if they need it.
- e. Division V** – Ballou shared her report, appended to the minutes.
- f. Division VI** – Luke shared her report, appended to the minutes.
- g. Division VII** – Sommerville stated she has nothing to report.
- h. Division VIII** – Calabro shared her report, appended to the minutes.

ii. 4 Way Partnership Reports

- 1. NYS SWCC** – Steinmuller reported that the SWCC meeting this month was the first in person meeting hybrid model. Attendance and participation have doubled so they are going to maintain this. The meeting went well. The regional staff has been busy assisting districts transition back into in person meetings or hybrid model. Lots of research with committee and open government through Department of State who have been hosting lots of webinars. They have received lots of letters from municipal boards and public entities across the state wanting the law to be changed to allow for meetings to be virtual. State Committee approved and just working through some details on AEM Round 17. Release should be early August. CRF Round 6 is a combined round with \$8 million available with RFP coming out the end of this year or beginning of 2022. Round 28 NPS RFP should come out same time as CRF but with staggered deadline dates. Round 27 NPS proposals are in the hands of the advisory reviewers and should have a ranked list for September meeting. Department staff is telecommuting for the foreseeable future. They are revising their telecommuting policy which will include telecommuting remotely. The Climate Action Council and Climate Scoping Plan under the Climate Leadership Community Protection Act. As you recall, Amanda Barber serves as the District Representative on the Ag Forestry Panel. Our recommendations were sent to the council in April. Independent

working group is providing independent thoughts and recommendations on each of the panel's work. We are bracing for their feedback. We are working on our scoping plan with NYS DEC. The plan will be out for public comment either the end of this year or beginning of 2022. Next week is Empire Farm Days. New location, new adventure. Steinmuller would like to thank the association for organizing staffing for the AEM booth.

2. **NYACD** – Report appended to minutes.
3. **NRCS** – No report.

VI. Committee Reports

- i. **Conservation Skills Workshop** – Lewis reported that Miller is putting registration info together for that. It's moving along nicely. Stewart reported she will be assisting Stacy Russell. Russell emailed Stewart stating there was general discussion in the past Conservation Skills Workshop transitioning over to more of a CDEA event. For 2020 event, they had switched payments going directly to CDEA and bypassing Cortland County. Stewart will be assisting with support of Miller involving taking questions on registration, student class changes, registration problems, etc. Stewart will send out an email to every registrant that shows what classes they have signed up for like Water Quality Symposium. Russell is looking for more support from CDEA to assist with student registration portion and Stewart is happy to help with that. Conservation Skills Workshop will be in person this year.
- ii. **Envirothon Committee**-Miller reported the state event was a success with 42 teams competing nationally. No meeting this month. Next meeting will be next month. Moore stated that we are going to be doing the tours for the state Envirothon. Networking capabilities and buy in for the program that is a give back to the county. If you have folks outside your local event who wants to get involved, please keep us in mind.
- iii. **Frank Bratt Scholarship** – Collins shared his report, appended to the minutes. Collins stated there are 7 open scholarships ranging in date from 1/2020 and 6/2021 in the amount of \$2,000. Recently 4 open scholarships seeking payments. Next deadline is 9/1/2021.
- iv. **State Fair Committee** –Report is appended to minutes. Still looking for more volunteers.
- v. **Environmental Education Foundation Committee** – Miller mentioned there is a meeting on Monday. Seeking funding for 2024 event.
- vi. **NACDE - Northeast Association of Conservation Districts Employees** – No report.
- vii. **NCDEA - National Conservation District Association**- No report.
- viii. **New York State Invasive Species Advisory Committee (ISAC)** – Stewart reported she attended the June 17, 2021, meeting via zoom. Gypsy moth is exploding this year. Parasitoids that normally keep populations in check are absent in NY this year. Discussion ensued about the NYS Invasive Species Transport Law. Concerns regarding tags on boats, and how the legislation would be implemented, where funding is coming from, and requiring boat inspectors to

enforce inspections. The bill passed in the senate and assembly but has not been signed. There is still opportunity for comments to be received and heard.

- x. **Municipal Assistance Sub Committee** – Lewis reported that the committee has not met recently.
- xi. **Operations Manual Committee** – Steinmuller stated no meetings recently.
- xii. **Technical Advisory Committee** – Report appended to minutes. Stewart reported next meeting is in October if not before.
- xiii. **Other** – Miller requested Jessica Verrigni be added to committees for stormwater online 4-hour course.

VIII. Old Business

- a) **Update for CDEA stormwater online 4-hour course-** Group is working on developing a policy to use money from 4-hour training.
- b) **Follow up on NYS ESC Certification-** Verrigni reported that a workshop was held Monday and Tuesday with 14 attendees and 5 people taking the exam. \$2,000 of income coming in from this workshop and the exam not including some expenses. Still making money. Another class will be held during Conservation Skills Workshop Tuesday and Wednesday with the exam on Wednesday. She will keep promoting this certification to local engineers and consultants as there are 10 credits for engineers. Verrigni will be getting advertising out for Cons Skills class and send it out statewide and put it on the CDEA website. High 40's with certificate to date; gaining in support. A couple new instructors with 3 more new at Cons Skills Workshop. Averaging 2 classes per year but with increase of instructors want to increase it to 3-4 classes per year. Lewis thanks Verrigni and all the other instructors who made this program successful.
- c) **2-hour NYS DEC MS4 inspector training program for Districts-** Lewis reported there is no movement.
- d) **WQS-** Stewart reported she sent out an email seeking training courses and topics. She will send it to our division reps to forward it to each district/employee. She will send it to SWCC, NRCS and NYACD. Please complete your survey. Lewis and Stewart have started working on date for first WQS planning meeting. Ballou was asked and accepted being the lead for the forestry tract.
- e) **By-law's revisions-** Nothing to report.
- f) **NRCS MOU-** Nothing to report.
- g) **Other old business-** Stewart reported that \$16,000 funding was allocated in the budget in 2019 for new Ronny Raindrop costumes at \$4,000 per costume purchasing 3-4 new costumes. Stewart will contact previous maker for quote.

IX. New business

- a) **NYS DEC Regenerate NY Grant-** Lewis reported that a meeting was held with Fickbohm, Jason Dagniac from DEC, Cunningham, and himself. Discussion went well. DEC cannot help landowners with applications because they are the reviewers/rankers. Districts can assist landowners, but no reimbursement is yet available. DEC will look into a reimbursement program. These aren't giant plans and district employees could assist when forester won't look at small tracts. Plans are

typically simple and with WQS training district personnel could write them. Ballou commented that restoration and reforestation will be covered at Cons Skills Workshop which would be beneficial to those interested in assisting with writing these plans. Calabro asked if applications not that great because of navigating the gateway. Lewis replied yes while Miller replies it's signing up that is a problem. Lewis requests Ballou to attend next call and he will look into funding and training for this.

b) **Credit Card**-Stewart requests a credit card to book rooms for CDEA meetings.

X. Next meeting – Next meeting will be September 22, 2021 location TBD. Meetings will be held the 4th Wednesday of every other month except for November which will be December 1st.

IX. Adjournment

- **A motion was made by Calabro, seconded by Moore to adjourn at 12:29 PM. Carried.**

Respectfully submitted



Joann Burke
CDEA Secretary

Division I Report
July 27, 2021

I sent an email out to all the Districts in my division to see if they had anything they would like me to report.

Niagara County

- Starting a stress stream analysis on Keg Creek, identified with high concentrations of Nitrate+Nitrite that discharge into Lake Ontario
- Coordinating a summer work crew to treat Japanese knotweed on over 400 properties within the county
- Working with towns on site plan reviews for industrial solar projects
- Starting a CAFO Waste Storage and Transfer Program Round 3 project; Constructing a 14.7 million gallon manure storage
- Awaiting bids on 5 AEM BMP implementation projects which include a silage leachate low flow channel, cattle laneway, spent brewers grain feed storage and two ag chemical handling facilities
- Eighteenmile Creek Area of Concern
 - Working with USGS on Summer 2021 benthic macroinvertebrate sampling
 - Working with contractors at SUNY Brockport and USACE to finish a report about mink's dietary exposure to PCBs
 - Working with local teachers on starting our GREEN program if school/COVID protocols allow

I did not hear back from any other county.

Submitted by: Scott Collins, Division I Representative



Division II Report

July 28, 2021

Report from Cayuga, Livingston, Monroe, Onondaga, Ontario, Seneca, Wayne, Yates

Cayuga: No report submitted.

Livingston: No report submitted.

Monroe: No report submitted.

Onondaga:

- Post-Flood Emergency Stream Intervention with highway department in southern end of County
- Water Chestnut hand pulling underway. Harvester at marina due to high, fast-flowing water in Seneca River system
- Accountant II retired/training Accountant I
- Limited ag work underway due to economy/COVID
- Injecting Ash trees in municipal parks c/o EAB
- Preparing for fall treatment of hemlocks against HWA
- Working on multi-county annual report of SWCD activity in Oneida Lake watershed

Ontario: No report submitted

Seneca: No report submitted.

Wayne: No Report submitted.

Yates: No Report submitted.

Respectfully submitted by,

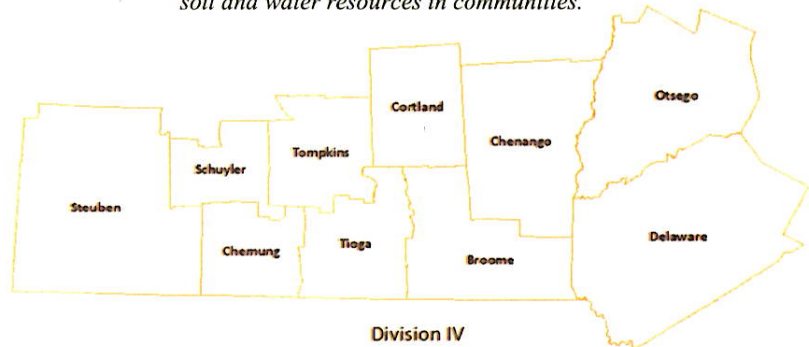
Aaron Buchta
Onondaga County Soil & Water Conservation District
NYS CDEA Division II Representative



New York State Conservation District Employees' Association, Inc.

www.nyscdea.com

Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.



DIVISION IV REPORT – 7/2021

Division Updates:

The Division Rep was a little late in asking his Districts for updates; I'm sure being busy with CFA applications etc. inhibited others from providing information. I am still considering coordinating an outdoor Division IV meeting & training later in the summer.

District Reports:

Delaware:

- Larry Underwood brought up a concern to the Division managers to be brought up to the CDEA board: "I would like to inform the Association of a DEC permitting "hurdle" that is affecting our ability to plan, design and implement stream buffer tree & shrub plantings. Apparently, it's not new for DEC Region 4 but we have been informed recently that planting trees and shrubs along stream banks, within DEC jurisdiction, requires a permit for streambank disturbance. I plan on speaking with our DEC permit administrator here in Delaware County about this soon. Depending on my conversations with DEC, this may be an issue that needs to be addressed at higher levels. This makes no sense to us. We have planted tens of thousands of trees & shrubs along our stream corridors here in Delaware and many, if not all, without the requirement of an Article 15 permit. The plantings, at least here in Region 4, are being considered permissible under the last definition of permissible practices called "all other disturbances".*
- Larry is going to try to attend the CDEA meeting, but if he cannot he just wanted us to be aware that Delaware may need the support of the CDEA to elevate his concerns but will know more after speaking to his local permit administrator. Has anyone else had this come up that they have heard of?*

Cortland:

- The District is hosting a North Atlantic Aquatic Connectivity Collaborative (NAACC) training August 4th and 5th – Upon completion participants will be qualified as lead observers. Registration is limited.*
- Cortland SWCD, partnering with CCE, Farm Bureau and others is organizing a Legislative Farm Tour for Late September.*

Respectfully submitted by Shawn Murphy, Division IV Representative

Division V Report

July 28, 2021

Clinton County

- Working on 2 AEM 16 Implementation projects
- 2 tire recycling events held with 2,000+ tires collected
- Working on implementation of Lake Champlain Basin Program Grant- Temporary Manure Stacking areas
- Finishing up CWICNY No-till Corn Planter Retrofit grant project
- Summer interns assessing culverts and hydroseeding roadside ditches
- Held a 2-day NAACC Training event
- Set up and monitored 9 Emerald Ash Borer traps; trapped EAB in 2 locations

Essex County

- No report submitted

Franklin County

- Finally we are getting some well needed rain. It has been very dry here!
- Submitted 5 Ag NPS grants for Round 27
- Closed out a Round 24 for a Manure Storage in Burke/Malone NY.
- Closed out a Round 16 AEM implementation project, 2 left to finalize.
- 4 Very successful workshops! Allycia and Kristin have been very busy!
 - o Forestry BMP & Skidder Bridge, Pollinator Palooza, Irrigation and Soil Health (Funded through LCBP and NACD Grants)
- Kristin is assisting with setting up another BMP Skidder Bridge workshop in Warren County.
- Hydroseeding all over! Ponds, golf courses and lawns oh my! Thank you Chris!
- Kristin & Chris have been putting out EAB traps and monitoring them.
- We are getting ready for our County Fair.
- Working on budget requests for 2022!
- Submitting grants for Non Ag NPS, through WQIP.
- Kristin has been working on some classes for Conservation Skills Workshop.
- Adding another almost 700 AC to the Ag District in FC.
- Grazing and forest conservation planning are very popular as producers are seeking funding through various outlets
- Providing lots of assistance to landowners and NRCS with EQIP Forestry practices and implementation
- Current WQIP planning grants are wrapping up fieldwork this summer

Hamilton County

- Invasive Species Awareness Week campaign
- Black River Watershed Virtual Conference presentations: stormwater pollution prevention with green infrastructure
- Trail maintenance on private, municipal, and forest preserve lands
- Water Testing Program
- Lake Monitoring Program
- Hired 2 seasonal technicians
- Adirondack Park Invasive Plant Program meetings and trainings
- Assisting with Community Resiliency Training grant for the Upper Hudson River Watershed Coalition
- Assisting lake associations with information requests and giving presentations
- Boat Storage Recycling Program
- Assisting municipalities with sizing culverts
- Septic System Replacement Program
- Plans for Gilmantown Road Bank Stabilization

- Permits for halloween storm and Christmas storm damage
- Permits and plans for shoreline stabilization
- Hydroseeding
- Conservation education presentations
- Pesticide exam - 2 technicians are now certified to treat invasive plants

Warren County

- We are putting in 4 WQIP project applications – 1 GI, 1 culvert, 1 NPS and one streambank/riparian. We are also applying for 3 WQIP planning grants.
- We have started the 2022 budget, and will likely present to the county the first week of September
- We received a large agroforestry grant that we are partnering with SUNY Adirondack on.
- The ESI trainings that we held (2 hour – virtual, 6 hour in person) on behalf of CWICNY and UHRWC went very well and we will be conducting 1 more 6 hour later this year.
- Gypsy moth infestation was severe in the Lake George watershed with some forest land denuded up to 99%, including white pines. Less so in other parts of the county.

Respectfully submitted by,

Kristin Ballou
Franklin County Soil & Water Conservation District
NYS CDEA Division V Representative

NYS CDEA Meeting

July 28, 2021

10 AM- 2 PM

Division 6 Report

Submitted By, Amber Luke Division 6 Representative

Albany County SWCD:

- Applying for a 3- Year contribution agreement with NRCS
- Working on the 2022 County Budget Request and narrative
- Partnering with a local village to complete a replanting project with their dog park. Approximately 20 trees will be replanting this fall.
- Wrapping up the design and installation of 4 educational signs at the Ann Lee Nature Preserve.

Washington County SWCD:

- Busy with Landowner Assistance Requests in various areas from Soil Tests, Ponds, and Grazing help.
- Staff have been busy with Construction oversight of 3 CAFO Waste Storage and Transfer System Grants in various phases of Construction. One almost complete, one working on pouring concrete when it is not raining, and one working on excavation.
- Working on closeouts for round 23 and 24 of Ag NPS grants.
- Interns have been busy working on hydroseeding and prepping for the fair booth.
- Staff have been busy training the new technician and interns, taking them out in the field and showing them computer programs that are use frequently.
- AEM Cost Share Implementation projects are scheduled to be completed this summer.

No Report:

Rensselaer County SWCD

Fulton County SWCD

Montgomery County SWCD

Saratoga County SWCD

Schenectady County SWCD

Schoharie County SWCD

Suffolk County SWCD
423 Griffing Avenue
Suite 110
Riverhead, NY 11901
www.SuffolkSWCD.org



Corey Humphrey, CPESC
District Manager
(631) 852-3285
Rob Carpenter
Chairman



NYSCDEA July 28, 2021

Division VIII Report

Suffolk, New York City, Putnam, Westchester, Rockland, Nassau Counties

Suffolk County: Ann Marie Calabro

Suffolk County has resumed staffing the office to nearly full capacity. Staff is able to return to field work, travel, and training without restrictions. Board meetings are now conducted in-person. The public is still restricted from entering our offices, however, meeting can be conveniently performed in our larger meeting rooms or out in the field.

Ben Luskin visited Suffolk County last week, July 21 & 22. We toured a variety of farms including an Urban Container Farm, New Farmer Incubator Program at Peconic Land Trust, Jamesport Farmstead organic vegetable producer, and Mecox Bay Dairy. The visit was productive.

Below is a list of ongoing programs:

- **Soil Health Sampling/Testing and Equipment Rental Program (Soil HELP)**
Soil sampling has been conducted and we are awaiting results and consultation with landowners. Several proposals have been made to the board for purchase of additional equipment, these proposals have not yet been approved. The Equipment Loan Program has been running uninterrupted.
- **Grants**
Continuing to work on NPS and EPF closeouts. Additionally, some new NPS proposals have been funded. In the meantime we continue to work on open NPS Fuel Tank Replacements, RCPP Planning and Implementation, and Tier 4 Implementation projects. DEC Ag Handling Facilities have been awarded no cost time extension, two of these are currently being built.
- **AEM**
Round 16, despite time away from office responsibilities, is on track to meet goals. 2 of 3 Tier 4 Implementation projects have been completed (pasture renovation, and micro-irrigation) with the last project slightly behind schedule (pasture renovation with pipeline and watering facility)
- **Ag in the Classroom**
Applications have been ranked and funds have been supplemented to fund additional high ranking projects.

New York City: Shino Tanikawa

Urban Soils Institute has begun offering in-person programming on Governors Island in partnership with the SWALE House. We have hosted two public events that included free soil testing and a roundtable discussion on urban soils. The USI is now planning its annual symposium.

The Stormwater & GI Program is planning a walking tour of green infrastructure on the Lower East Side for fall (instead of the usual GI Bus Tour). We continue to participate in the NY-NJ Harbor & Estuary Program, SWIM Coalition, Hudson River Estuary Management Advisory Committee and the Green Roof Tax Abatement Working Group.

The Education Program held a successful virtual Environmental Education Expo with about a dozen exhibitors. Attendees had an opportunity to see what exhibitors had to offer in breakout rooms within Zoom.

Office Hours: Monday through Thursday 7:30 a.m. to 4:00 p.m. Friday 7:30 a.m. through 3:00 p.m.

Nassau County: Derek Betts

Since our last meeting, the Nassau SWCD hosted our first in-person Board of Directors Meeting with proper CDC guidelines for social distancing and safety being met. The meeting was attended by the entire Board of Directors and several staff members. As of June 1, 2021, Derek Betts has taken on the role of District Manager for the Nassau County Soil and Water Conservation District in Nassau County. Derek most recently worked for the Wildlife Conservation Society at the Bronx Zoo, and has a background in conservation biology and program management. Before this, he spent numerous years in the field working across the African continent in Mali, Gabon, Kenya, and Ethiopia. Derek served as a Peace Corps volunteer in West Africa prior to obtaining a master's degree in Conservation Biology from Columbia University, and has worked for such international conservation NGOs as the United Nations Environment Programme, Panthera Corporation, and the African Parks Network. As a native Long Islander, Derek is happy to be refocusing his conservation efforts on the needs of Nassau County and the communities that he has long called home.

Below is a list of ongoing programs:

- **Nassau County S.E.P.T.I.C**
Nassau County launched its Septic Environmental Program to Improve Cleanliness (S.E.P.T.I.C.) in May of this year, with the NCSWCD serving as the program's main management entity. We are currently providing homeowners and small business owners with guidance on how to apply to the program and receive up to \$10,000 reimbursement for the installation of innovative and alternative Septic systems. On July 14th, the North Shore Land Alliance hosted a Vendor's Day event to showcase these new technologies and allow homeowners and small business owners to engage with experts who can provide guidance. The District has also engaged with a consultant to help improve and streamline the application and approval process.
- **Long Island Regional Envirothon**
NCSWCD and SCSWCD have held two preliminary meetings to make introductions with the new NC District Manager, touch base with sponsors, and begin discussing logistics for next year's event, which will be held in person.
- **Grants**
We have recently submitted an amendment for a current NFWF grant that realigns the scope of our Planting for Clean Water Communities project to account for COVID-a9 delays and unexpected permitting requirements. Our Part B & C projects are progressing nicely, and the new DM is becoming more familiar with the projects we support and manage.

Westchester County: No Report

Putnam County: No Report

Rockland County: No Report

Respectfully Submitted By: Ann Marie Calabro, Division VIII Representative



New York Association of Conservation Districts
c/o Steuben County SWCD
415 W. Morris Street
Bath, NY 14810
www.nyacd.org

Hi Folks, I'm sorry I can't be with you today. I'm presently in Ulster County at The Mount Academy proctor the NYS Envirothon winning team during the 2021 NCF-Envirothon – Nebraska virtual event.

Monday was testing day.....what a blast to actually sit in on this and listen to the team discuss and answer the tests questions.

Tuesday is the oral presentation, and our team will be presenting at 3:00 p.m. Central time or our time 4:00 p.m. They have a great presentation prepared.

Wednesday will be the final event with the closing Wednesday evening.

2021 Annual Meeting - The NYACD Annual Training & Meeting preparation is moving forward with some great training sessions in place. We have a guest speaker for the banquet. I'm presently waiting on Kelly with the hotel on our meal plan. Once I have the menu all set, I will be working on the registrations both paper and online.

All the necessary information will be prepared and out to the Districts & Directors the first full week of August or at least that's my plan.

Website – I updated the NYACD home page and added the Broome SWCD District Manager's position to the website. Check out our website and any information you'd like to have me post on our web please let me know.

NYACD Meeting – **NO JULY MEETING!!!** Due to the NCF-Envirothon event. Next NYACD meeting is Wednesday evening, August 25, 2021, at 7:00 p.m.

Frank Bratt Report
July 27, 2021

- Active Frank Bratt Scholarships:

Name	Award Date	Amount
Caitlin Stewart	January 2020	99.00
Jacob Kelly	August 2020	500.00
Jaime Parslow	August 2020	350.00
Christopher Travis	January 2021	320.00
Alaina Robarge	January 2021	124.94
Ian Priestley	January 2021	245.00
Nicole Laible	June 2021	375.00

- Ann Marie Calabro of Suffolk County submitted a request for payment of \$500.00 relative to her award under the June 2021 round of funding. Approved by Scott Collins and sent to Member at Large.
- Megan Webster of Ontario County submitted a request for payment of \$125.00 relative to her award under the June 2021 round of funding. Approved by Scott Collins and sent to Member at Large.
- Rebecca Mann of Wyoming County submitted a request for payment of \$500.00 relative to her award under the June 2020 round of funding. Approved by Scott Collins and sent to Member at Large.
- Olivia Dickenson of Cattaraugus County submitted a request for payment of \$58.12 relative to her award under the June 2019 round of funding. Approved by Scott Collins and sent to Member at Large.

Each round of the Frank Bratt Scholarship is a minimum of \$1,000. Unspent funds of a previous round can be rolled over into the next round to reach the annual maximum of \$4,000. Here is a summary of each round that was funded.

January 2021	March 2021	June 2021	September 2021	December 2021
1,038.94	-	\$1,000.00		

New York State Conservation District Employees' Association, Inc.
State Fair Booth and Empire Farm Days Committee



August 3, 4, 5, 2021
Palladino Farms, Pompey, NY

Alaina Robarge from the Ontario County SWCD office is our EFD coordinator and she sent out a sign up schedule for this year's event. It seems that not all District employees are aware we have a display at EFD, seasoned ones included! We'll have to work on getting the word out!

EFD History – When it was announced in 1988 that this event was going to be held in Seneca County, Nancy O'Connor who was the stenographer from Seneca County SWCD, brought the idea to the NYSCDEA State Fair Committee to have SWCDs represented at this event. The committee voted yes and the rest is history. Nancy worked hard to coordinate the set up and tear down and obtained nursery stock and mulch to decorate the tent as a whole and organized the volunteer schedule. I believe we were part of the USDA tent for a while before joining with NYS Dep. of Ag & Markets. So in summary, SWCDs have been represented at Empire Farm Days for the past 32 years.

This year the event is moving back to a location used in the past, Palladino Farms in Pompey. We will have a table along with the NYS Dept. of Ag & Markets displays.

A quick Google Search will give you the whole history of Empire Farm Days.



New York State Fair Booth

August 20, 2021 to September 6, 2021

The committee is ready to get our booth up! We have all the giveaway items counted out for each shift and the shirts are ready to be mailed as soon as we receive the tickets! There are still 36 open shifts available. Due to new hours of operations this year, we had to adjust the shift

schedule accordingly. Instead of opening at 10:00 AM it opens at 11:00 AM and the shifts are now 11:00 AM to 3:30 PM and 3:30 PM to 8:00 PM.

The NYSCDEA Bench – the NYSCDEA purchased a bench years ago in memory of those who worked for Soil & Water Conservation Districts along with partners and friends. It sat within a small garden behind the Horticulture Building near the USDA/NRCS booth. The committee disassembled the bench a couple of years ago due to changes in the state fair layout. It is being stored in a building at the Seneca County SWCD office. The committee would like the bench put back up somewhere at the fair again, perhaps outside the Horticulture Building. We will be looking at our options.

We've received an agreement from the State Fair and I am working on getting the address corrected. They still have the Seneca Falls address on everything even though I went through the process of updating it to the Rochester address. Once again we are not being charged for our booth space this year.

We would like to say Thank You to everyone who has signed up for a shift and hope that others will consider joining in.

Kristin White
Monroe County SWCD

NYSCDEA State Fair Committee Chair



Meeting Minutes
September 22, 2021, 10:00 a.m. – 3:00 p.m.
Zoom Call/Old McDonald's Farm Sackets Harbor, NY

Executive Committee Members

Dustin Lewis, President
Caitlin Stewart, Vice President
Joann Burke, Secretary
Chastity Miller, Treasurer
Dean Moore, Member at Large

Partners

Brian Steinmuller, NYS SWCC
Blake Glover, NRCS

Guests

Christine Watkins, Jefferson County SWCD
Rhonda Redder, Jefferson County SWCD
Ryan Cunningham, NYS SWCC
Scott Fickbohm, NYS SWCC
Kelly Emerick, Monroe County SWCD
Kristin White, Monroe County SWCD

Division Representatives

Scott Collins, Division I
Aaron Buchta, Division II
Raeanne Dulanski, Division III
Shawn Murphy, Division IV
Kristin Ballou, Division V
Amber Luke, Division VI
Erin Sommerville, Division VII

Absent

Ann Marie Calabro, Division VIII
Blanche Hurlbutt, NYACD



Minutes

I. Meeting begins and introductions –Lewis called the meeting to order at 10:00 AM with introductions.

II. Reading and approval of the July 2021 meeting minutes - The minutes were provided via email in advance of the meeting. One correction made for next meeting date needing to be changed from December to November

- **A motion was made by Stewart, seconded by Collins to approve the July 2021 meeting minutes. Carried.**

III. Correspondence – Lewis reported that he did not receive any correspondence.

IV. Treasurer's report – Miller emailed the report in advance of the meeting and reviewed the Treasurer's report. For the 4-hour online class just for this year has brought in \$150,805.35.

Covid has been particularly good for that program. Mailing tape measure for the Fishing Tournament ate up most of the profit. Lewis suggested giving out tape measures out to Division Reps. Miller stated they are usually handed out at WQS, but it was virtual this year. Suggested checking out the income as some individual entry fees who paid in cash were not listed in the report. Golf Tournament lost money this year may be due to Covid. This tournament is a self-sustaining account and profits do not go to the Frank Bratt Scholarship. Yearly audit is underway and the one question they asked Miller if we had considered an investment account for some of the online four-hour money. Taxes are due November 15th. Question was asked what the Sunshine Fund is used for. Miller responded that it was used for funeral flowers and cards. Emerick asked what Other line item was, and Miller stated she will look into it. Emerick asked what Districts have paid for National Envirothon and if there is a budget for the event to be shared as her board is interested in knowing. Miller replied that there are three different budgets. She will contact Hurlbutt in getting these budgets out to everyone. Albany-\$300,00, NYACD-\$1500, Rensselaer-\$750, and Steuben-\$1000, and St. Lawrence-\$2020. \$3,000 per District was calculated by subtracting what NRCS, other sponsors, and registration from teams from the budget and dividing by the number of Districts in the state. Miller requested opening three separate bank accounts for the Online Four-Hour Class, State Envirothon, and Certificate Program. The reports are appended to the minutes.

- **A motion was made by Dulanski, seconded by Moore to open a separate bank account for Online Four-Hour Class, State Envirothon and Certification Program. Carried.**
- **A motion was made by Moore, seconded by Buchta to accept the Treasurer's report. Carried.**

V. Reports

i. Division Reports

a. Division I – Collins shared his report, appended to the minutes.

b. Division II – Buchta shared his report, appended to the minutes.

c. Division III – Dulanski reported that all is good and would like more information on the latest Biden executive order and the colocation of Districts.

d. Division IV – Murphy shared his report, appended to the minutes. Murphy reported he had not received an update from Delaware County concerning DEC and requiring permits for tree and shrub buffer implementation along streambanks. Lewis reported that he has not heard any updates on it. Cunningham replied that Regions 4, 7, and 8 are experiencing long wait times for permits for wetlands, invasives, streambanks, etc. He suggests getting Districts that are having problems have a virtual meeting with the permitting administrator from DEC.

- e. **Division V** – Ballou shared her report, appended to the minutes.
- f. **Division VI** – Luke shared her report, appended to the minutes.
- g. **Division VII** – Sommerville reported she only heard from one county her own. Dutchess has hired two new employees in the past 2 weeks. Had a tree planting project with one of their municipalities and planted over 150 trees this past weekend.
- h. **Division VIII** – No report.

ii. 4 Way Partnership Reports

- 1. **NYS SWCC** – Cunningham reported that Part B projects, AEM Action Plan and others are due on November 1st. Tier 4 cost share projects are not due until May 1st. Extra \$10,000 can be added for AEM for soil testing and soil health and if not used can be rolled over to technical assistance. Part C is still running on Covid 2020. If Districts need to make amendments, please do so and get them to your AEA. EPF Round 27 rankings should be released at October meeting. EPF Round 28 and CRF Round 6 RFP should come out in December. Fickbohm reported that Underwood and regional DEC is in conversation. The person who he was talking to retired so he is talking to her superior and replacement. It is still unresolved, and talks are not going very fast. Maybe with the change of staff this issue will go away. Lewis stated he will speak to Underwood about this.
- 2. **NYACD** – Hurlbutt shared her report, appended to minutes.
- 3. **NRCS** – Glover reported in response to vaccines, employees, etc. that the administration is requiring all federal employees and contractors to be vaccinated by November 22nd or disciplinary action will be taken. All our offices whether you are vaccinated or not are required to always wear masks while in the building. Just be courteous to others as we move forward. December or January start phase approach in state and area offices where they are congested. NRCS Coronavirus Agricultural Relief Payments (CARP) is for projects installed between 2015-December 31, 2021, to receive a relief payment for eligible practices since NRCS payments are not keeping up with everyday prices of material. Steinmuller is having a meeting with attorneys on state's response and how they will roll this out. These are all administrative payments. There is a \$300 threshold for payment. If the payment is less than \$300 no payment will be made. The eligible practices for this payment are Roofs and Covers, Irrigation Pipeline, Irrigation System (Surface and Subsurface), Lined Waterway or Outlet, Livestock Pipeline, Trails and Walkways, and Channel Bed Stabilization. RCPP is different as it is a 5-year agreement and any money leftover go back into the kitty. If there's money left over producers could get a relief payment but if there is no money, there will

be no payment. Fickbohm responded that with EPF grants and EQIP a landowners cannot receive more than 100% cost share. 1619 agreement on sharing information between NRCS and individual Districts. Glover had a meeting with all employees on this agreement. Three Districts do not have agreements- Putnam, Suffolk, and Westchester. MOA has been signed by 25 Districts. Dulanski asked about vaccination records to be shown to federal representative and testing for Districts that are collocated. Glover responded that yes nonfederal employees should show their vaccination records if requested. No testing is being required at this time. There are weekly and a couple of meetings per month on this topic. After November 21st deadline, he should know more of what is going on and he will keep the districts informed. Please follow NRCS guidelines. If an employee tests positive or has been exposed needs to stay out of the office for 7-10 days. Eighty-three percent of federal employees in the state are vaccinated. Any questions, please reach out to Glover.

VI. Committee Reports

- i. **Conservation Skills Workshop** Miller reported there are 92-96 registrants, and all is going well.
- ii. **Envirothon Committee-**
 - **A motion was made by Buchta, seconded by Collins to approve the NYS Envirothon Committee 2021-2022 Membership for Dean Moore, Blanche Hurlbutt, Susan Odell-Pepe, Tony Ye, Allen Fagan, Ernest Swift, MaryLynne Malone, Rachel Arnold, Alice Halloran, and Robert Shenk. Carried.**
- iii. **Frank Bratt Scholarship** – Collins shared his report, appended to the minutes.
 - **A motion was made by Moore, seconded by Murphy to approve the September 2021 Frank Bratt Scholarship award winners in the amount of \$984: Megan Boberg, \$500; Jevonnah Foster, \$99; Teresa Link, \$135; Tyler Ohle, \$250. Carried.**
- iv. **State Fair Committee** –White shared her report, thirty-one shifts were empty with twelve shifts no representation. Next meeting is October 15, 2021. Going to inquire about putting CDEA bench up along the wall in the Horticulture Building behind our booth. State Fair Committee can reimburse up to two people's hotel rooms at \$75/person contingent on them working two shifts. At the October meeting the committee will vote on reimbursing one person. Form will only be sent out to people who request it. Empire Farm Days went well. Some good traffic.
 -
 - **A motion was made by Dulanski, seconded by Stewart to approve State Fair Hotel Reimbursement Form. Carried.**

- v. **Environmental Education Foundation Committee** – Miller reported they are working on getting funding. Next meeting is November 1, 2021. Amazon Smile has been used and anyone can use this. Stewart puts this in the CDEA newsletter with instructions for anyone to use it when making purchases through Amazon. Buchta stated there are seven archival boxes sitting in Cayuga County SWCD for the committee. Miller state her or White will pick them up when they are in the area.
- vi. **NACDE - Northeast Association of Conservation Districts Employees** – Report appended to the minutes.
- vii. **NCDEA - National Conservation District Association-** No report.
- viii. **New York State Invasive Species Advisory Committee (ISAC)** – Stewart reported president is moving on and committee is looking for a replacement. Nothing to report as she has not been able to make meetings due to conflicts.
- ix. **Municipal Assistance Sub Committee** – Lewis reported that there is nothing new. Cunningham reported that DEC Region 4,7,8 is having private and municipal permitting issues for invasive species, wetlands, streams, etc. It is becoming problematic as some of these projects are linked to funding. He is working on a zoom call with District Managers and DEC maybe mid-November to maybe ruffle some feathers.
- x. **Operations Manual Committee** – Cunningham reported will talk to Luskins about having a meeting this winter. Miller stated that the manual should be updated and on SharePoint especially since Covid has not been added.
- xi. **Technical Advisory Committee** – Lewis reported that Clark created an Engineer List for the state.
- xii. **Other** –
 - **A motion was made by Buchta, seconded by Stewart to approve NYS Envirothon Committee 2021-2022 Membership for JoAnn Kurtis. Carried.**

VIII. Old Business

- a) **Update for CDEA stormwater online 4-hour course-** Group is working on finalizing a policy to use money from 4-hour training. A draft policy was reviewed and discussed during the meeting. A final version will hopefully be approved at the November meeting. Policy will be sent out by Division reps for comments.

- b) **Follow up on NYS E&SCCP Certification-** Contract Renewal Discussion-Emerick shared Chemung County SWCD's scope of work and budget to administer the ESCCP, prepared by Jessica Verrigni. Emerick will work on the contract and submit it at the next CDEA meeting. Emerick suggests that the class registration needs to be separated from WQS and Conservation Skills Workshop. Private sector will not pay for WQS registration and for the course. Miller stated that Albrecht is going to try to host CNMP training separate if WQS is virtual again next year so why not try holding this too. Lewis states that he cannot see why this would not work even if we had to rent a room at a hotel. Take separate registration from Cons Skills and WQS but District employees could still attend.
- **A motion was made by Miller, seconded by Dulanski to approve the NYS ESCCP reimbursement expense form, budget, and proposal to contract with Chemung County SWCD to administer the NYS E&SCCP. Carried.**
- c) **RFP for contracting out the management of the Online 4 hours Erosion & Sediment Control Course-** Hash out details and come back with what the job duties should look like for the RFP proposal. Committee will consist of Dulanski, Buchta, Miller, and Lewis.
- d) **2-hour NYS DEC MS4 inspector training program for Districts-** Emerick reported MS4 permit is still operating under the 2015 permit. The permit gets updated every 5 years. NYS DEC put out a draft, but it received so much push back they took a full year to address all the comments. In the draft permit, there's language in there for municipalities that are MS4 regulated and have stormwater pollution plan reviews must have 2-hour DEC endorsed SWPPP review training and municipal inspectors for MS4 municipalities will need a 2-hour DEC endorsed training. On SharePoint there are two draft modules that DEC has developed, and DEC will look to the Districts to administer these trainings. Emerick suggests the subcommittee meet and talk about these modules.
- e) **2022 WQS-** Stewart reported she sent out a survey and shared the results. Course descriptions are due no later than November 1st. Stewart prefers going virtual one more year. Double Tree Hotel will allow us to rollover the contract without any penalties. Emerick suggested keeping classes under 4 hours long if virtual and when WQS goes back to in person to move the location around the state. Lewis commented that last year when WQS was virtual we had registrants from Vermont and other states that most likely would not have traveled to Syracuse for the classes. Moore suggested team teaching should be done. Luke reported she will send email out statewide informing Districts to purchase fertilizer tablets individually or by Division. Miller asks for a discussion to be held later about the cost of registration for WQS as it will be virtual.

- **A motion was made by Moore, seconded by Miller to send a formal cancellation notice to Double Tree Hotel and for the Water Quality Symposium to be held virtually. Carried.**

f) **Other old business-** none.

IX. New Business

- a) **Approval of Ronnie Raindrop Costume Purchase-** Stewart reported that she received three quotes. FaceMakers created the first costumes with the angry eyes. Fine Character was the only one who asked lots of questions concerning this costume. Would like to travel to a District that has a costume to look at it. She was more expensive but gave a timeline and willing to work with us. Miller stated this quote is within our budget of \$16,000.

- **A motion was made by Dulanski, seconded by Moore to go with Fine Character to purchase 4 Ronnie Raindrop costumes and not to exceed an amount of \$16,000. Carried.**

- b) **Strategic Plan Creation-** Lewis would like to create a strategic plan. With all the money in the bank and are very active that a strategic plan should be developed. Committee will consist of Stewart, Buchta, Moore and Lewis.

X. Next meeting – Next meeting will be November 17, 2021, location TBD.

IX. Adjournment

- **A motion was made by Stewart, seconded by Moore to adjourn at 3:00 PM. Carried.**

Respectfully submitted

Joann Burke

Joann Burke
CDEA Secretary

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
As of September 16, 2021

	Sep 16, 21	Dec 31, 20
ASSETS		
Current Assets		
Checking/Savings		
2024 NCF Envirothon Checking	23,344.44	0.00
NYSCDEA-REG CHECKING		
General NYSCDEA Funds	55,287.23	59,424.64
Online 4-Hour Course	435,031.46	284,226.11
Conservation Skills	19,898.37	19,528.37
Golf Tournament	3,935.00	4,332.48
Leadership Conference	2,863.13	2,863.13
NYSESCC Program	4,570.52	3,453.60
NYS Envirothon	73,295.95	72,597.69
NYS Fair	7,636.02	5,989.45
Resource Training Checking	5,331.80	5,331.80
Sunshine Fund	907.93	907.93
NYSCDEA-REG CHECKING - Ot...	109.24	0.00
Total NYSCDEA-REG CHECKING	608,866.65	458,655.20
Envirothon Scholarship Savings	11,091.92	9,090.87
Frank Bratt Scholarship Savings	30,238.03	31,222.61
Resource Training Savings	27,060.91	27,058.23
Total Checking/Savings	700,601.95	526,026.91
Accounts Receivable		
Accounts Receivable		
Envirothon Receivables	1,003.24	-9,500.00
Total Accounts Receivable	1,003.24	-9,500.00
Total Accounts Receivable	1,003.24	-9,500.00
Other Current Assets		
Undeposited Funds	120.00	0.00
Total Other Current Assets	120.00	0.00
Total Current Assets	701,725.19	516,526.91
TOTAL ASSETS	701,725.19	516,526.91
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
Credit Card-Dustin Card - 6495	-1,427.33	0.00

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
As of September 16, 2021

	Sep 16, 21	Dec 31, 20
Credit Card - Chastity-7576	-1,684.92	0.00
Credit Card - Kristin-2353	-1,007.97	493.85
Total Credit Cards	-4,120.22	493.85
Total Current Liabilities	-4,120.22	493.85
Total Liabilities	-4,120.22	493.85
TOTAL LIABILITIES & EQUITY	-4,120.22	493.85

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January 1 through September 16, 2021

	Jan 1 - Sep 16, 21
Ordinary Income/Expense	
Income	
Fert. Tablets	120.00
Training Sessions Income	
Conservation Skills Workshop	970.00
Water Quality Symposium	
WQS Registration	10,563.72
Total Water Quality Symposium	10,563.72
4-Hour Online Class	152,952.42
NYSESCC Program	2,400.00
WQS Resource Training	
Resource Training Interest	2.68
Total WQS Resource Training	2.68
Total Training Sessions Income	166,888.82
Self Sustaining Programs	
2024 NCF Envirothon, New York	18,324.44
Fishing Challenge-Income	204.10
Frank Bratt Scholarship	
Interest-Frank Bratt	1.06
Frank Bratt Int & Donations	3,489.00
Total Frank Bratt Scholarship	3,490.06
NYS Envirothon-Income	
Registration	18,000.00
Donation	3,737.50
Total NYS Envirothon-Income	21,737.50
Envirothon Scholarship Income	
Envirothon Scholarhsip-Interest	1.05
Total Envirothon Scholarship Income	1.05
State Fair	2,800.00
Golf Tournament Income	1,535.00
Total Self Sustaining Programs	48,092.15
Total Income	215,100.97

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January 1 through September 16, 2021

	Jan 1 - Sep 16, 21
Gross Profit	215,100.97
Expense	
Reconciliation Discrepancies	-7.13
Training Sessions Expenses	
Local Roads Ap	750.00
Credit Card Fees	104.98
Online 4 Hour Course	2,805.60
NYSESCC Program	1,283.26
Conservation Skills Workshop	30.00
WQS	
Awards	1,052.13
All Expenses	1,690.05
WQS - Other	91.41
Total WQS	2,833.59
Training Sessions Expenses - Other	-1,003.24
Total Training Sessions Expenses	6,804.19
Donations All	
Frank Bratt Scholarship Donatio	350.00
Total Donations All	350.00
Executive Board Expense	
Motel & Meals	248.49
Total Executive Board Expense	248.49
Insurance	
Directors & Officers Policy	1,410.00
Commercial Package	841.15
Crime Policy	379.00
Total Insurance	2,630.15
Promotion	
Website	99.00
Total Promotion	99.00
NCDEA	200.00
Office Supplies/Postage	2,569.30
Self Sustaining Program Expense	

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January 1 through September 16, 2021

	Jan 1 - Sep 16, 21
Fishing Challenge-Expense	277.15
Frank Bratt Scholarship Expense	2,326.12
Envirothon-NYS Expenses	
Shirts,Water Bottles,Backpacks	
Shirts Teams & Volunteers	2,265.14
Total Shirts,Water Bottles,Backpa...	2,265.14
Awards	889.79
Envirothon Office Expense	850.51
National Event	
Dues	350.00
Team Registration	850.00
Total National Event	1,200.00
Miscellaneous	
Registration Refund	500.00
Total Miscellaneous	500.00
Total Envirothon-NYS Expenses	5,705.44
Envirothon Scholarships	1,000.00
State Fair	
Booth Supplies	165.24
Employee Incentive	7.01
Postage & Envelopes	47.45
Seeds	734.55
Trailer Expenses	199.18
Total State Fair	1,153.43
Golf Tournament Expense	1,932.48
Total Self Sustaining Program Expense	12,394.62
Total Expense	25,288.62
Net Ordinary Income	189,812.35
Net Income	189,812.35

NYS DISTRICT EMPLOYEES' ASSOCIATION

Transactions by Account

As of September 16, 2021

Type	Date	Memo	Cir	Split	Original Amount	Paid Amount	Balance
NYSCDEA-REG CHECKING							-45,645.68
General NYSCDEA Funds							-131,318.10
General Journal	01/05/2021	FBS FBO: Eva Brown, Onodaga ...	X	Frank Bratt Scholarship Savings	375.00	375.00	-130,943.10
General Journal	01/14/2021	CC pymts for 2021 WQS	X	Online 4-Hour Course	96.20	96.20	-130,846.90
General Journal	01/23/2021	WQS CC Deposit	X	Online 4-Hour Course	48.25	48.25	-130,798.65
General Journal	01/27/2021	WQS CC Deposit	X	Online 4-Hour Course	81.93	81.93	-130,716.72
General Journal	01/27/2021	WQS CC Deposit	X	Online 4-Hour Course	48.25	48.25	-130,668.47
General Journal	01/31/2021	WQS CC Deposit	X	Online 4-Hour Course	23.97	23.97	-130,644.50
General Journal	02/02/2021	WQS CC Deposit	X	Online 4-Hour Course	38.23	38.23	-130,606.27
General Journal	02/03/2021	WQS CC Deposit	X	Online 4-Hour Course	183.89	183.89	-130,422.38
General Journal	02/08/2021	WQS CC Deposit	X	Online 4-Hour Course	173.58	173.58	-130,248.80
General Journal	02/09/2021	2024 NCF Envirothon Donations	X	2024 NCF Envirothon Checking	-6,020.00	-6,020.00	-136,268.80
General Journal	02/09/2021	WQS CC Deposit	X	Online 4-Hour Course	380.84	380.84	-135,887.96
General Journal	02/11/2021	WQS CC Deposit	X	Online 4-Hour Course	517.14	517.14	-135,370.82
General Journal	02/12/2021	4 Hour CC Deposit	X	Online 4-Hour Course	-724.80	-724.80	-136,095.62
General Journal	02/17/2021	2020 Envirothon Scholarship Don...	X	Envirothon Scholarship Savings	-2,500.00	-2,500.00	-138,595.62
General Journal	02/18/2021	4 Hour CC Deposit	X	Online 4-Hour Course	-1,212.25	-1,212.25	-139,807.87
General Journal	02/21/2021	4 Hour CC Deposit	X	Online 4-Hour Course	-727.35	-727.35	-140,535.22
General Journal	02/28/2021	WQS CC Deposit	X	Online 4-Hour Course	19.12	19.12	-140,516.10
General Journal	03/01/2021	WQS CC Sales	X	Online 4-Hour Course	43.39	43.39	-140,472.71
General Journal	02/13/2021	CSW Deposit	X	Conservation Skills	-70.00	-70.00	-140,542.71
General Journal	03/11/2021	Fish Challenge CC Sale	X	Online 4-Hour Course	19.12	19.12	-140,523.59
General Journal	03/13/2021	Envirothon Donations	X	NYS Envirothon	-200.00	-200.00	-140,723.59
General Journal	03/13/2021	4 Hour CC Sales	X	Online 4-Hour Course	-484.90	-484.90	-141,208.49
General Journal	03/13/2021	4 Hour CC Sales	X	Online 4-Hour Course	-484.90	-484.90	-141,693.39
General Journal	03/08/2021	Frank Bratt Donation	X	Online 4-Hour Course	96.80	96.80	-141,596.59
General Journal	03/01/2021	To balance	X	Online 4-Hour Course	0.88	0.88	-141,595.71
General Journal	03/15/2021	4 Hour Sales	X	Online 4-Hour Course	-484.90	-484.90	-142,080.61
General Journal	03/17/2021	Silent Auction CC Sales	X	Online 4-Hour Course	310.42	310.42	-141,770.19
General Journal	03/21/2021	Frank Bratt CC Sale	X	Online 4-Hour Course	72.52	72.52	-141,697.67
General Journal	03/25/2021	Envirothon Donation	X	NYS Envirothon	-150.00	-150.00	-141,847.67
General Journal	03/28/2021	wqs cc sale	X	Online 4-Hour Course	470.63	470.63	-141,377.04
General Journal	04/02/2021	Fish on square Myers	X	4-Hour Online Class	10.00	10.00	-141,367.04
General Journal	04/04/2021	Transfer from 4hr to fish Starkey	X	Online 4-Hour Course	9.41	9.41	-141,357.63
General Journal	04/04/2021	Square Transfer from 4hr	X	Online 4-Hour Course	9.41	9.41	-141,348.22
General Journal	04/06/2021	Square transfer from 4hr	X	Online 4-Hour Course	37.64	37.64	-141,310.58
General Journal	04/08/2021	Square transfer 2 fish from 4 hr	X	Online 4-Hour Course	18.82	18.82	-141,291.76
General Journal	05/03/2021	Transfer from 4 hr to fish	X	Online 4-Hour Course	9.41	9.41	-141,282.35
Total General NYSCDEA Funds						-9,964.25	-141,282.35
NYS Envirothon							67,072.12
General Journal	02/16/2021	FBO: Eva Meier	X	Envirothon Scholarship Savings	500.00	500.00	67,572.12
General Journal	03/13/2021	Envirothon Donations	X	General NYSCDEA Funds	200.00	200.00	67,772.12
General Journal	03/25/2021	Envirothon Donation	X	General NYSCDEA Funds	150.00	150.00	67,922.12
General Journal	05/13/2021	Transfer from 4hr to envi	X	Online 4-Hour Course	485.20	485.20	68,407.32
Total NYS Envirothon						1,335.20	68,407.32
NYS Fair							18,600.30
General Journal	08/10/2021	Transfer golf	X	Golf Tournament	-195.00	-195.00	18,405.30
General Journal	08/10/2021		X	Conservation Skills	-30.00	-30.00	18,375.30
General Journal	08/03/2021		X	Golf Tournament	-260.00	-260.00	18,115.30
General Journal	09/08/2021			Conservation Skills	-30.00	-30.00	18,085.30
Total NYS Fair						-515.00	18,085.30
Total NYSCDEA-REG CHECKING							-9,144.05
Envirothon Scholarship Savings							13,792.00
General Journal	02/16/2021	FBO: Eva Meier	X	NYS Envirothon	-500.00	-500.00	13,292.00
General Journal	02/17/2021	2020 Envirothon Scholarship Don...	X	General NYSCDEA Funds	2,500.00	2,500.00	15,792.00
Total Envirothon Scholarship Savings						2,000.00	15,792.00
Frank Bratt Scholarship Savings							19,913.41
General Journal	01/05/2021	FBO: Eva Brown, Onodaga SWCD	X	General NYSCDEA Funds	-375.00	-375.00	19,538.41
General Journal	04/14/2021	Transfer to Frank Bratt for Eric R...		NYSCDEA-REG CHECKING	349.00	349.00	19,887.41
General Journal	07/30/2021	Balance Adjustment	X	Reconciliation Discrepancies	2.53	2.53	19,889.94
General Journal	07/28/2021	3 FB aps		NYSCDEA-REG CHECKING	-1,058.17	-1,058.17	18,831.77
General Journal	06/08/2021			NYSCDEA-REG CHECKING	-125.00	-125.00	18,706.77
General Journal	09/09/2021			NYSCDEA-REG CHECKING	-99.00	-99.00	18,607.77
General Journal	09/14/2021			NYSCDEA-REG CHECKING	320.00	320.00	18,927.77
Total Frank Bratt Scholarship Savings						-985.64	18,927.77
TOTAL						-8,129.69	-20,069.96

NYS DISTRICT EMPLOYEES' ASSOCIATION
Check Detail
December 31, 2020 through September 16, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	Debit	05/13/2021	Philadelphia Insurance ...		NYS Envirothon		-1,410.00
Bill		05/25/2021			NYSCDEA-REG C...	-1,410.00	1,410.00
TOTAL						-1,410.00	1,410.00
Bill Pmt -Check	DEBIT	07/14/2021	First Bank Card		NYS Envirothon		-999.84
Bill		07/14/2021			Credit Card-Dustin ...	-356.06	356.06
					Credit Card - Chast...	-310.68	310.68
					Credit Card - Kristi...	-333.10	333.10
TOTAL						-999.84	999.84
Bill Pmt -Check	Debit	08/13/2021	First Bank Card		NYS Envirothon		-1,099.10
Bill		08/05/2021			Credit Card-Dustin ...	-525.27	525.27
					Credit Card - Chast...	-559.87	559.87
					Credit Card - Kristi...	-13.96	13.96
TOTAL						-1,099.10	1,099.10
Bill Pmt -Check	Debit	09/14/2021	First Bank Card		NYS Envirothon		-1,201.06
Bill		09/01/2021			Credit Card-Dustin ...	-250.00	250.00
					Credit Card - Chast...	-564.37	564.37
					Credit Card - Kristi...	-386.69	386.69
TOTAL						-1,201.06	1,201.06
Check	4411	01/05/2021	Onondaga Co. SWCD		General NYSCDE...		-375.00
					Frank Bratt Scholar...	-375.00	375.00
TOTAL						-375.00	375.00
Check	4412	01/11/2021	Blanche Hurlbutt Enviro...		NYS Envirothon		-86.79
					Envirothon Office E...	-86.79	86.79
TOTAL						-86.79	86.79
Check	4414	01/11/2021	First Bank Card		General NYSCDE...		-493.85
					Credit Card - Kristi...	-493.85	493.85
TOTAL						-493.85	493.85
Check	4413	01/11/2021	First Bank Card		General NYSCDE...		0.00
TOTAL						0.00	0.00
Check	EFT	01/14/2021	Butler, Joanne		Online 4-Hour Co...		-242.45
					4-Hour Online Class	-250.00	250.00
					4-Hour Online Class	7.55	-7.55
TOTAL						-242.45	242.45
Check	4415	01/16/2021	NCDEA		General NYSCDE...		-200.00

NYS DISTRICT EMPLOYEES' ASSOCIATION

Check Detail

December 31, 2020 through September 16, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					NCDEA	-200.00	200.00
TOTAL						-200.00	200.00
Check	4416	01/16/2021	First Bank Card		General NYSCDE...		-40.00
					Office Supplies/Po...	-40.00	40.00
TOTAL						-40.00	40.00
Check	4417	02/05/2021	First Bank Card		General NYSCDE...		-323.70
					Credit Card - Chast...	-323.70	323.70
TOTAL						-323.70	323.70
Check	4418	02/05/2021	First Bank Card		General NYSCDE...		-321.05
					Credit Card - Kristi...	-321.05	321.05
TOTAL						-321.05	321.05
Check	4419	02/09/2021	NCF-Envirothon		NYS Envirothon		-350.00
					Dues	-350.00	350.00
TOTAL						-350.00	350.00
Check	4420	02/09/2021	London South Bank Uni...		NYS Envirothon		-500.00
					Envirothon Scholar...	-500.00	500.00
TOTAL						-500.00	500.00
Check	4421	02/12/2021	Rensselaer Co. SWCD		General NYSCDE...		-50.00
					WQS Registration	-50.00	50.00
TOTAL						-50.00	50.00
Check	Square	02/20/2021	Lozada, Jessie		NYSESCC Program		-150.00
					NYSESCC Program	-150.00	150.00
TOTAL						-150.00	150.00
Check	4422	03/08/2021	ECO Promotional Produ...		NYS Envirothon		-889.79
					Awards	-889.79	889.79
TOTAL						-889.79	889.79
Check	4423	03/16/2021	Blanche Hurlbutt Enviro...		NYS Envirothon		-30.00
					Envirothon Office E...	-30.00	30.00
TOTAL						-30.00	30.00
Check	4424	03/16/2021	Alfred E. Piombino		General NYSCDE...		-1,160.00
					All Expenses	-1,160.00	1,160.00

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NYS DISTRICT EMPLOYEES' ASSOCIATION
Check Detail
December 31, 2020 through September 16, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-1,160.00	1,160.00
Check	4425	03/18/2021	Franklin Co. SWCD		General NYSCDE...		0.00
TOTAL						0.00	0.00
Check	4426	03/18/2021	Franklin Co. SWCD		General NYSCDE...		-102.05
					All Expenses	-102.05	102.05
TOTAL						-102.05	102.05
Check	EFT	03/24/2021	First Bank Card		General NYSCDE...		-188.72
					Credit Card - Kristi...	-188.72	188.72
TOTAL						-188.72	188.72
Check	EFT	03/24/2021	First Bank Card		General NYSCDE...		-250.00
					Credit Card - Chast...	-250.00	250.00
TOTAL						-250.00	250.00
Check	4464	03/29/2021	Genesee Co. SWCD		NYS Envirothon		-500.00
					Registration Refund	-500.00	500.00
TOTAL						-500.00	500.00
Check	4465	04/09/2021	Device Magic, Inc.		General NYSCDE...		-250.00
					Local Roads Ap	-250.00	250.00
TOTAL						-250.00	250.00
Check	4427	04/14/2021	Onondaga County SWCD		General NYSCDE...		-349.00
					Frank Bratt Scholar...	-349.00	349.00
TOTAL						-349.00	349.00
Check	4428	04/14/2021	DoubleTree By Hilton		General NYSCDE...		-428.00
					All Expenses	-428.00	428.00
TOTAL						-428.00	428.00
Check	EFT	04/14/2021	First Bank Card		General NYSCDE...		-868.17
					Credit Card - Chast...	-868.17	868.17
TOTAL						-868.17	868.17
Check	EFT	04/14/2021	First Bank Card		General NYSCDE...		-342.07
					Credit Card - Kristi...	-342.07	342.07
TOTAL						-342.07	342.07

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NYS DISTRICT EMPLOYEES' ASSOCIATION
Check Detail
December 31, 2020 through September 16, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	4429	04/29/2021	Warren County SWCD		General NYSCDE...		-57.25
					Fishing Challenge...	-57.25	57.25
TOTAL						-57.25	57.25
Check	4430	05/04/2021	Device Magic, Inc.		General NYSCDE...		-250.00
					Local Roads Ap	-250.00	250.00
TOTAL						-250.00	250.00
Check	4431	05/04/2021	Hamilton Co. SWCD		General NYSCDE...		-138.81
					Office Supplies/Po...	-138.81	138.81
TOTAL						-138.81	138.81
Check	4432	05/04/2021	Susan Odell-Pepe		NYS Envirothon		-1,000.00
					Shirts Teams & Vol...	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	4433	05/06/2021	Susan Odell-Pepe		NYS Envirothon		-171.80
					Shirts Teams & Vol...	-171.80	171.80
TOTAL						-171.80	171.80
Check	4434	05/13/2021	Ontario Co. SWCD		NYS Fair		-104.85
					Booth Supplies	-104.85	104.85
TOTAL						-104.85	104.85
Check	DEBIT	05/13/2021	Philadelphia Insurance ...		General NYSCDE...		-1,410.00
					Directors & Officers...	-1,410.00	1,410.00
TOTAL						-1,410.00	1,410.00
Check	4435	05/13/2021	NCF-Envirothon		NYS Envirothon		-300.00
					Team Registration	-300.00	300.00
TOTAL						-300.00	300.00
Check	4436	05/14/2021	NCF-Envirothon		NYS Envirothon		-100.00
					Team Registration	-100.00	100.00
TOTAL						-100.00	100.00
Check	4437	05/17/2021	Warren Co. SWCD		General NYSCDE...		-4.00
					Fishing Challenge...	-4.00	4.00
TOTAL						-4.00	4.00
Check	4438	05/26/2021	Susan Odell		NYS Envirothon		-1,093.34

NYS DISTRICT EMPLOYEES' ASSOCIATION
Check Detail
December 31, 2020 through September 16, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					Shirts Teams & Vol...	-1,093.34	1,093.34
TOTAL						-1,093.34	1,093.34
Check	4439	06/02/2021	Hurlbutt, Blanche		NYS Envirothon		-352.10
					Envirothon Office E...	-352.10	352.10
TOTAL						-352.10	352.10
Check	4440	06/08/2021	Hurlbutt, Blanche		NYS Envirothon		-94.10
					Envirothon Office E...	-94.10	94.10
TOTAL						-94.10	94.10
Check	4441	06/08/2021	Ontario Co. SWCD		NYS Envirothon		-125.00
					Frank Bratt Scholar...	-125.00	125.00
TOTAL						-125.00	125.00
Check	4442	06/08/2021	Dutchess Co. SWCD		General NYSCDE...		-802.13
					Awards	-802.13	802.13
TOTAL						-802.13	802.13
Check	4443	06/08/2021	Device Magic, Inc.		General NYSCDE...		-250.00
					Local Roads Ap	-250.00	250.00
TOTAL						-250.00	250.00
Check	Debit	05/04/2021	First Bank Card		General NYSCDE...		-144.08
					Credit Card - Kristi...	-144.08	144.08
TOTAL						-144.08	144.08
Check	Debit	05/05/2021	First Bank Card		General NYSCDE...		-310.68
					Credit Card - Chast...	-310.68	310.68
TOTAL						-310.68	310.68
Check	Debit	06/17/2021	First Bank Card		General NYSCDE...		-1,780.83
					Credit Card - Chast...	-1,780.83	1,780.83
TOTAL						-1,780.83	1,780.83
Check	Debit	06/17/2021	First Bank Card		General NYSCDE...		-274.24
					Credit Card - Kristi...	-274.24	274.24
TOTAL						-274.24	274.24
Check	Debit	06/17/2021	First Bank Card		General NYSCDE...		-338.96

NYS DISTRICT EMPLOYEES' ASSOCIATION
Check Detail
December 31, 2020 through September 16, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					Credit Card-Dustin ...	-338.96	338.96
TOTAL						-338.96	338.96
Check	4444	06/17/2021	Chasity Miller		General NYSCDE...		-97.05
					Office Supplies/Po...	-97.05	97.05
TOTAL						-97.05	97.05
Check	4445	06/23/2021	Cayuga County SWCD		NYS Fair		-199.18
					Trailer Expenses	-199.18	199.18
TOTAL						-199.18	199.18
Check	4446	06/25/2021	The Page Seed Co		NYS Fair		-734.55
					Seeds	-734.55	734.55
TOTAL						-734.55	734.55
Check	4447	06/29/2021	CUNY Hunter College		NYS Envirothon		-500.00
					Envirothon Scholar...	-500.00	500.00
TOTAL						-500.00	500.00
Check	4448	07/28/2021	White, Kristin		NYS Fair		-7.01
					Employee Incentive	-7.01	7.01
TOTAL						-7.01	7.01
Check	4449	07/28/2021	Lieberum, Jim		NYSESCC Program		-39.94
					NYSESCC Program	-39.94	39.94
TOTAL						-39.94	39.94
Check	4450	07/28/2021	Wyoming Co. SWCD		NYSCDEA-REG C...		-500.00
					Frank Bratt Scholar...	-500.00	500.00
TOTAL						-500.00	500.00
Check	4451	07/28/2021	Ann Marie Calabro		NYSCDEA-REG C...		-500.00
			Ann Marie Calabro		Frank Bratt Scholar...	-500.00	500.00
TOTAL						-500.00	500.00
Check	4452	07/28/2021	Cattaraugus Co. SWCD		NYSCDEA-REG C...		-58.12
					Frank Bratt Scholar...	-58.12	58.12
TOTAL						-58.12	58.12
Check	4453	07/29/2021	Brown, Eva		NYS Fair		-47.45
					Postage & Envelopes	-47.45	47.45

NYS DISTRICT EMPLOYEES' ASSOCIATION
Check Detail
December 31, 2020 through September 16, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-47.45	47.45
Check	4454	08/02/2021	Hamilton Co. SWCD		NYSCDEA-REG C...		-350.00
					Frank Bratt Scholar...	-350.00	350.00
TOTAL						-350.00	350.00
Check	4455	08/05/2021	Kelly Emerick		NYSESCC Program		-57.34
					NYSESCC Program	-57.34	57.34
TOTAL						-57.34	57.34
Check	4456	08/05/2021	Monroe Co. SWCD		NYSESCC Program		-192.00
					NYSESCC Program	-192.00	192.00
TOTAL						-192.00	192.00
Check	4457	08/13/2021	Hurlbutt, Blanche		NYS Envirothon		-271.52
					Envirothon Office E...	-271.52	271.52
TOTAL						-271.52	271.52
Check	4458	08/13/2021	Ontario Co. SWCD		NYS Fair		-60.39
					Booth Supplies	-60.39	60.39
TOTAL						-60.39	60.39
Check	4459	08/13/2021	Chemung Co. SWCD		NYSESCC Program		-414.30
					NYSESCC Program	-414.30	414.30
TOTAL						-414.30	414.30
Check	4460	08/17/2021	Caselwood Golf Course		Golf Tournament		-1,572.48
					Golf Tournament E...	-1,572.48	1,572.48
TOTAL						-1,572.48	1,572.48
Check	4461	08/17/2021	Cayuga County SWCD		Golf Tournament		-360.00
					Golf Tournament E...	-360.00	360.00
TOTAL						-360.00	360.00
Check	4462	08/20/2021	Chemung Co. SWCD		NYSESCC Program		-500.00
					NYSESCC Program	-500.00	500.00
TOTAL						-500.00	500.00
Check	4463	08/24/2021	Wayne Co. SWCD		NYSCDEA-REG C...		-91.41
					WQS	-91.41	91.41
TOTAL						-91.41	91.41

NYS DISTRICT EMPLOYEES' ASSOCIATION
Check Detail
December 31, 2020 through September 16, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	4466	09/08/2021	Orleans Co. SWCD		Conservation Skills		-30.00
					Conservation Skills...	-30.00	30.00
TOTAL						-30.00	30.00
Check	4467	09/08/2021	NCF-Envirothon		NYS Envirothon		-450.00
					Team Registration	-450.00	450.00
TOTAL						-450.00	450.00
Check	4468	09/09/2021	Hamilton Co. SWCD		NYSCDEA-REG C...		-99.00
					Frank Bratt Scholar...	-99.00	99.00
TOTAL						-99.00	99.00
Check	4469	09/14/2021	Onondaga County SWCD		NYSCDEA-REG C...		-320.00
					Frank Bratt Scholar...	-320.00	320.00
TOTAL						-320.00	320.00
Deposit		03/31/2021			Frank Bratt Schol...		0.00
TOTAL						0.00	0.00
Deposit		01/31/2021			Frank Bratt Schol...		0.00
TOTAL						0.00	0.00

NYS DISTRICT EMPLOYEES' ASSOCIATION

Profit & Loss Budget vs. Actual

January 1 through September 16, 2021

	Jan 1 - Sep 16, 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Timeshare Raffle	0.00	0.00	0.00	0.0%
New Account Bank Incentive	0.00	0.00	0.00	0.0%
Fert. Tablets	120.00	0.00	120.00	100.0%
Training Sessions Income				
Administrative Training	0.00	6,000.00	-6,000.00	0.0%
Conservation Skills Workshop	970.00	3,000.00	-2,030.00	32.3%
Water Quality Symposium				
NRCS Donation	0.00	0.00	0.00	0.0%
WQS Registration	10,563.72	0.00	10,563.72	100.0%
Water Quality Symposium - Other	0.00	12,000.00	-12,000.00	0.0%
Total Water Quality Symposium	10,563.72	12,000.00	-1,436.28	88.0%
4-Hour Online Class	152,952.42	85,333.33	67,619.09	179.2%
NYSESCC Program	2,400.00	18,500.00	-16,100.00	13.0%
Misc. Training Sessions	0.00	0.00	0.00	0.0%
Leadership Conference				
Donations	0.00	0.00	0.00	0.0%
Leadership Conference - Other	0.00	0.00	0.00	0.0%
Total Leadership Conference	0.00	0.00	0.00	0.0%
Level 1 Technical Training	0.00	0.00	0.00	0.0%
WQS Resource Training				
Resource Training Interest	2.68	0.00	2.68	100.0%
WQS Resource Training - Other	0.00	0.00	0.00	0.0%
Total WQS Resource Training	2.68	0.00	2.68	100.0%
Pens	0.00	0.00	0.00	0.0%
Silent Auction	0.00	0.00	0.00	0.0%
50/50	0.00	0.00	0.00	0.0%
Bucket Raffle	0.00	0.00	0.00	0.0%
Training Sessions Income - Other	0.00	0.00	0.00	0.0%
Total Training Sessions Income	166,888.82	124,833.33	42,055.49	133.7%
Interest				
Envirothon Interest	0.00	0.00	0.00	0.0%
Interest - Other	0.00	0.00	0.00	0.0%
Total Interest	0.00	0.00	0.00	0.0%
Promotional fee	0.00	0.00	0.00	0.0%
NCDEA - Directory Income	0.00	0.00	0.00	0.0%
Refund of Commercial	0.00	0.00	0.00	0.0%
Fundraising				
Sunshine Fund	0.00	0.00	0.00	0.0%
Donation (Lance Lockwood)	0.00	0.00	0.00	0.0%
Bucket Raffle	0.00	0.00	0.00	0.0%
Silent Auction Items	0.00	0.00	0.00	0.0%
Fundraising - Other	0.00	0.00	0.00	0.0%
Total Fundraising	0.00	0.00	0.00	0.0%
Open Savings Account	0.00	0.00	0.00	0.0%
Conference Income	0.00	0.00	0.00	0.0%
Reimbursement				
Reimbursement for Returned chec	0.00	0.00	0.00	0.0%
Postage	0.00	0.00	0.00	0.0%
Tax Forms	0.00	0.00	0.00	0.0%
Training Session	0.00	0.00	0.00	0.0%
Reimbursement - Other	0.00	0.00	0.00	0.0%
Total Reimbursement	0.00	0.00	0.00	0.0%
Donations	0.00	0.00	0.00	0.0%
Ronny Raindrop Income	0.00	0.00	0.00	0.0%
Self Sustaining Programs				
2024 NCF Envirothon, New York	18,324.44	6,000.00	12,324.44	305.4%
Fishing Challenge-Income	204.10	500.00	-295.90	40.8%
Frank Bratt Scholarship				
Interest-Frank Bratt	1.06	0.00	1.06	100.0%
Frank Bratt Int & Donations	3,489.00	0.00	3,489.00	100.0%
Silent Auction-Frank Bratt	0.00	0.00	0.00	0.0%
Frank Bratt Scholarship - Other	0.00	4,000.00	-4,000.00	0.0%
Total Frank Bratt Scholarship	3,490.06	4,000.00	-509.94	87.3%
NYS Envirothon-Income				
Registration	18,000.00	0.00	18,000.00	100.0%
Guest Registration & Housing	0.00	0.00	0.00	0.0%
Reimbursements/Misc	0.00	0.00	0.00	0.0%
Mini-Grant	0.00	0.00	0.00	0.0%
Merchandise Sale	0.00	0.00	0.00	0.0%
Interest-Envirothon CD	0.00	0.00	0.00	0.0%
Bus Reg	0.00	0.00	0.00	0.0%
Donation				
Go-Fund-Me Campaign	0.00	0.00	0.00	0.0%
Donation - Other	3,737.50	0.00	3,737.50	100.0%
Total Donation	3,737.50	0.00	3,737.50	100.0%
Raffle	0.00	0.00	0.00	0.0%
Silent Auction-Envirothon	0.00	0.00	0.00	0.0%
NYS Envirothon-Income - Other	0.00	60,000.00	-60,000.00	0.0%
Total NYS Envirothon-Income	21,737.50	60,000.00	-38,262.50	36.2%
Envirothon Scholarship Income				
Envirothon Scholarship-Donation	0.00	0.00	0.00	0.0%
Envirothon Scholarship-Interest	1.05	0.00	1.05	100.0%
Envirothon Scholarship Income - Other	0.00	2,500.00	-2,500.00	0.0%
Total Envirothon Scholarship Income	1.05	2,500.00	-2,498.95	0.0%
State Fair				
Promo Item Sales	0.00	0.00	0.00	0.0%
State Fair - Other	2,800.00	5,200.00	-2,400.00	53.8%
Total State Fair	2,800.00	5,200.00	-2,400.00	53.8%

NYS DISTRICT EMPLOYEES' ASSOCIATION

Profit & Loss Budget vs. Actual

January 1 through September 16, 2021

	Jan 1 - Sep 16, 21	Budget	\$ Over Budget	% of Budget
Golf Tournament Income	1,535.00	2,500.00	-965.00	61.4%
Self Sustaining Programs - Other	0.00	0.00	0.00	0.0%
Total Self Sustaining Programs	48,092.15	80,700.00	-32,607.85	59.6%
Total Income	215,100.97	205,533.33	9,567.64	104.7%
Cost of Goods Sold	0.00	0.00	0.00	0.0%
Cost of Goods Sold	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.0%
Gross Profit	215,100.97	205,533.33	9,567.64	104.7%
Expense				
Reconciliation Discrepancies	-7.13	0.00	-7.13	100.0%
Field Resources for Districts	0.00	0.00	0.00	0.0%
Voided Checks	0.00	0.00	0.00	0.0%
Fertilizer Tablets	0.00	0.00	0.00	0.0%
Training Sessions Expenses				
Local Roads Ap	750.00	0.00	750.00	100.0%
Credit Card Fees	104.98	0.00	104.98	100.0%
Online 4 Hour Course	2,805.60	50,000.00	-47,194.40	5.6%
NYSESCC Program	1,283.26	14,500.00	-13,216.74	8.9%
Administrative Training	0.00	6,000.00	-6,000.00	0.0%
Misc. Training Sessions	0.00	8,000.00	-8,000.00	0.0%
Conservation Skills Workshop	0.00	0.00	0.00	0.0%
Credit Card Fee	30.00	3,000.00	-2,970.00	1.0%
Conservation Skills Workshop - Other	30.00	3,000.00	-2,970.00	1.0%
Total Conservation Skills Workshop	30.00	3,000.00	-2,970.00	1.0%
Level 1 Technical Training	0.00	0.00	0.00	0.0%
WQS				
Credit Card Service Fees	0.00	0.00	0.00	0.0%
Awards	1,052.13	0.00	1,052.13	100.0%
New Employees	0.00	0.00	0.00	0.0%
WQS Refund	0.00	0.00	0.00	0.0%
All Expenses	1,690.05	1,000.00	690.05	169.0%
WQS - Other	91.41	10,000.00	-9,908.59	0.9%
Total WQS	2,833.59	11,000.00	-8,166.41	25.8%
Administration Expense	0.00	0.00	0.00	0.0%
CNMP & CCA COURSES	0.00	0.00	0.00	0.0%
Hotel Cost/Meals	0.00	0.00	0.00	0.0%
WQS DJ Music/Entertainment	0.00	0.00	0.00	0.0%
Training Session Instructor	0.00	0.00	0.00	0.0%
Pens	0.00	0.00	0.00	0.0%
Publication	0.00	0.00	0.00	0.0%
AEM	0.00	0.00	0.00	0.0%
Training Session Refund	0.00	0.00	0.00	0.0%
Mugs	0.00	0.00	0.00	0.0%
Training Sessions Expenses - Other	-1,003.24	0.00	-1,003.24	100.0%
Total Training Sessions Expenses	6,804.19	92,500.00	-85,695.81	7.4%
Leadership Conference	0.00	3,000.00	-3,000.00	0.0%
Committee Expenses				
Committee Reimbursements	0.00	0.00	0.00	0.0%
Legislative Day	0.00	0.00	0.00	0.0%
Committee Expenses - Other	0.00	0.00	0.00	0.0%
Total Committee Expenses	0.00	0.00	0.00	0.0%
Legal Fees	0.00	0.00	0.00	0.0%
Taxes & Audit Review	0.00	5,000.00	-5,000.00	0.0%
Donations All				
Frank Bratt Scholarship Donatio	350.00	0.00	350.00	100.0%
Leadership Conference	0.00	0.00	0.00	0.0%
Environmental Ed	0.00	0.00	0.00	0.0%
Envirothon Scholarship	0.00	2,500.00	-2,500.00	0.0%
Ronny Raindrop Donation	0.00	0.00	0.00	0.0%
Donations-Other	0.00	0.00	0.00	0.0%
Donations All - Other	0.00	0.00	0.00	0.0%
Total Donations All	350.00	2,500.00	-2,150.00	14.0%
Executive Board Expense				
Past Year Expenses	0.00	0.00	0.00	0.0%
By-Laws Binder	0.00	0.00	0.00	0.0%
Mileage & Tolls	0.00	0.00	0.00	0.0%
Motel & Meals	248.49	0.00	248.49	100.0%
Executive Board reg Mtg.	0.00	0.00	0.00	0.0%
Executive Board Expense - Other	0.00	7,000.00	-7,000.00	0.0%
Total Executive Board Expense	248.49	7,000.00	-6,751.51	3.5%
Insurance				
Directors & Officers Policy	1,410.00	0.00	1,410.00	100.0%
Commercial Package	841.15	0.00	841.15	100.0%
Crime Policy	379.00	0.00	379.00	100.0%
Liability Ins.	0.00	0.00	0.00	0.0%
Insurance - Other	0.00	3,500.00	-3,500.00	0.0%
Total Insurance	2,630.15	3,500.00	-869.85	75.1%
Promotion				
Brochures	0.00	0.00	0.00	0.0%
TV Commercial	0.00	0.00	0.00	0.0%
Website	99.00	100.00	-1.00	99.0%
Promotion - Other	0.00	0.00	0.00	0.0%
Total Promotion	99.00	100.00	-1.00	99.0%
NACD-Annual Meeting	0.00	2,400.00	-2,400.00	0.0%
NACD-NE	0.00	3,000.00	-3,000.00	0.0%
NCDEA	200.00	200.00	0.00	100.0%
Newsletter	0.00	3,500.00	-3,500.00	0.0%
Ronny Raindrop Expense	0.00	16,000.00	-16,000.00	0.0%
Sunshine Fund	0.00	200.00	-200.00	0.0%
Office Supplies/Postage	2,569.30	5,000.00	-2,430.70	51.4%
Division Expenses				

NYS DISTRICT EMPLOYEES' ASSOCIATION

Profit & Loss Budget vs. Actual

January 1 through September 16, 2021

	Jan 1 - Sep 16, 21	Budget	\$ Over Budget	% of Budget
Division I	0.00	500.00	-500.00	0.0%
Division II	0.00	500.00	-500.00	0.0%
Division III	0.00	500.00	-500.00	0.0%
Division IV	0.00	500.00	-500.00	0.0%
Division V	0.00	500.00	-500.00	0.0%
Division VI	0.00	500.00	-500.00	0.0%
Division VII	0.00	500.00	-500.00	0.0%
Division VIII	0.00	500.00	-500.00	0.0%
Division Expenses - Other	0.00	0.00	0.00	0.0%
Total Division Expenses	0.00	4,000.00	-4,000.00	0.0%
Tech Training Committee	0.00	0.00	0.00	0.0%
Managers Forum	0.00	0.00	0.00	0.0%
Condense Item Adj. Expense	0.00	0.00	0.00	0.0%
Payroll Expenses	0.00	0.00	0.00	0.0%
Deposit Correction	0.00	0.00	0.00	0.0%
American Relief Fund	0.00	0.00	0.00	0.0%
Four Way Partnership	0.00	0.00	0.00	0.0%
Returned Check Fee	0.00	0.00	0.00	0.0%
Contingency Expense	0.00	0.00	0.00	0.0%
Awards & Service Recognition	0.00	0.00	0.00	0.0%
Tax Forms	0.00	0.00	0.00	0.0%
Division I Training Funds	0.00	0.00	0.00	0.0%
NYACD MEETING	0.00	0.00	0.00	0.0%
Quality Days	0.00	0.00	0.00	0.0%
Conferences				
Supplies	0.00	0.00	0.00	0.0%
Meals	0.00	0.00	0.00	0.0%
Tolls	0.00	0.00	0.00	0.0%
CDEA Annual Meeting	0.00	0.00	0.00	0.0%
Conferences - Other	0.00	0.00	0.00	0.0%
Total Conferences	0.00	0.00	0.00	0.0%
Water Quality Meeting	0.00	0.00	0.00	0.0%
Quick Book Training	0.00	0.00	0.00	0.0%
NACD MEETING	0.00	0.00	0.00	0.0%
Uncategorized Expenses	0.00	0.00	0.00	0.0%
Self Sustaining Program Expense				
2024 NCF Envirothon, New York	0.00	0.00	0.00	0.0%
Fishing Challenge-Expense	277.15	200.00	77.15	138.6%
Frank Bratt Scholarship Expense	2,326.12	4,000.00	-1,673.88	58.2%
Envirothon-NYS Expenses				
Insurance	0.00	0.00	0.00	0.0%
Trailer Expense	0.00	0.00	0.00	0.0%
Lanyards	0.00	0.00	0.00	0.0%
Rooms				
Dorm Rooms	0.00	0.00	0.00	0.0%
Presentation Rooms & Auditorium	0.00	0.00	0.00	0.0%
Rooms - Other	0.00	0.00	0.00	0.0%
Total Rooms	0.00	0.00	0.00	0.0%
Meals				
Pre-Event Breakfast	0.00	0.00	0.00	0.0%
Meals - Other	0.00	0.00	0.00	0.0%
Total Meals	0.00	0.00	0.00	0.0%
Shirts,Water Bottles,Backpacks				
Key Tags	0.00	0.00	0.00	0.0%
Back Packs	0.00	0.00	0.00	0.0%
Shirts-Committee & Winning Team	0.00	0.00	0.00	0.0%
Shirts Teams & Volunteers	2,265.14	0.00	2,265.14	100.0%
Water Bottles	0.00	0.00	0.00	0.0%
Shirts,Water Bottles,Backpacks - Other	0.00	0.00	0.00	0.0%
Total Shirts,Water Bottles,Backpacks	2,265.14	0.00	2,265.14	100.0%
Testing Site Expense				
Supplies	0.00	0.00	0.00	0.0%
EMT	0.00	0.00	0.00	0.0%
Signs	0.00	0.00	0.00	0.0%
Snacks	0.00	0.00	0.00	0.0%
Tents	0.00	0.00	0.00	0.0%
Testing Site Expense - Other	0.00	0.00	0.00	0.0%
Total Testing Site Expense	0.00	0.00	0.00	0.0%
Oral Presentation	0.00	0.00	0.00	0.0%
Awards	889.79	0.00	889.79	100.0%
Educational/Advisor Activities	0.00	0.00	0.00	0.0%
Envirothon Office Expense	850.51	0.00	850.51	100.0%
Fundraising Exp.	0.00	0.00	0.00	0.0%
National Event				
Guest Registration	0.00	0.00	0.00	0.0%
Shuttle	0.00	0.00	0.00	0.0%
Rental Car	0.00	0.00	0.00	0.0%
Meals	0.00	0.00	0.00	0.0%
Travel Expenses for Team	0.00	0.00	0.00	0.0%
Team Early Arrival	0.00	0.00	0.00	0.0%
Dues	350.00	0.00	350.00	100.0%
NYS Reps Registration	0.00	0.00	0.00	0.0%
Travel Expenses for NY Reps	0.00	0.00	0.00	0.0%
Team Registration	850.00	0.00	850.00	100.0%
National Event - Other	0.00	0.00	0.00	0.0%
Total National Event	1,200.00	0.00	1,200.00	100.0%
Miscellaneous				
Scholarship Funding	0.00	0.00	0.00	0.0%
Unused Grant Money	0.00	0.00	0.00	0.0%
Registration Refund	500.00	0.00	500.00	100.0%
Committee Meeting Exp	0.00	0.00	0.00	0.0%
Miscellaneous - Other	0.00	0.00	0.00	0.0%
Total Miscellaneous	500.00	0.00	500.00	100.0%
Vehicle Rentals	0.00	0.00	0.00	0.0%
Port a Johns	0.00	0.00	0.00	0.0%
Envirothon-Raffle Expense				

NYS DISTRICT EMPLOYEES' ASSOCIATION

Profit & Loss Budget vs. Actual

January 1 through September 16, 2021

	Jan 1 - Sep 16, 21	Budget	\$ Over Budget	% of Budget
Raffle 2002	0.00	0.00	0.00	0.0%
Envirothon-Raffle Expense - Other	0.00	0.00	0.00	0.0%
Total Envirothon-Raffle Expense	0.00	0.00	0.00	0.0%
Website	0.00	0.00	0.00	0.0%
Transportation/Mileage	0.00	0.00	0.00	0.0%
Transfer of Funds	0.00	0.00	0.00	0.0%
Pins	0.00	0.00	0.00	0.0%
Airfare to National Envirothon	0.00	0.00	0.00	0.0%
AM JAM	0.00	0.00	0.00	0.0%
Canon Envirothon membership due	0.00	0.00	0.00	0.0%
Cash Receipts	0.00	0.00	0.00	0.0%
Presentators	0.00	0.00	0.00	0.0%
Reimbursement	0.00	0.00	0.00	0.0%
SAVINGS BOND	0.00	0.00	0.00	0.0%
Envirothon-Scholarship	0.00	0.00	0.00	0.0%
Envirothon-NYS Expenses - Other	0.00	60,000.00	-60,000.00	0.0%
Total Envirothon-NYS Expenses	5,705.44	60,000.00	-54,294.56	9.5%
Envirothon Scholarships	1,000.00	2,500.00	-1,500.00	40.0%
State Fair				
Bookmarks & Placemats	0.00	0.00	0.00	0.0%
Booth Supplies	165.24	0.00	165.24	100.0%
Brochures	0.00	0.00	0.00	0.0%
Coloring Contest Design	0.00	0.00	0.00	0.0%
Coloring Contest Winners	0.00	0.00	0.00	0.0%
Conference Calls	0.00	0.00	0.00	0.0%
Copies	0.00	0.00	0.00	0.0%
Display Theme	0.00	0.00	0.00	0.0%
Empire Farm Days Expense	0.00	0.00	0.00	0.0%
Employee Incentive	7.01	0.00	7.01	100.0%
Guessing Game Prize & Candy	0.00	0.00	0.00	0.0%
Hotel Room Reimbursement	0.00	0.00	0.00	0.0%
Meeting/Committee Expense	0.00	0.00	0.00	0.0%
Other Expenses	0.00	0.00	0.00	0.0%
Pencils	0.00	0.00	0.00	0.0%
Postage & Envelopes	47.45	0.00	47.45	100.0%
Promo Item	0.00	0.00	0.00	0.0%
Seeds	734.55	0.00	734.55	100.0%
Shirts	0.00	0.00	0.00	0.0%
State Fair Fees	0.00	0.00	0.00	0.0%
Trailer Insurance	0.00	0.00	0.00	0.0%
Trailer Expenses	199.18	0.00	199.18	100.0%
State Fair - Other	0.00	5,200.00	-5,200.00	0.0%
Total State Fair	1,153.43	5,200.00	-4,046.57	22.2%
Golf Tournament Expense	1,932.48	2,500.00	-567.52	77.3%
Self Sustaining Program Expense - Other	0.00	0.00	0.00	0.0%
Total Self Sustaining Program Expense	12,394.62	74,400.00	-62,005.38	16.7%
Total Expense	25,288.62	222,300.00	-197,011.38	11.4%
Net Ordinary Income	189,812.35	-16,786.67	206,579.02	-1,132.1%
Other Income/Expense				
Other Expense				
Bad Debt	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	189,812.35	-16,786.67	206,579.02	-1,132.1%

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NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR 4 HOUR ONLINE COURSE
January 1 through September 16, 2021

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
Training Sessions Income	
4-Hour Online Class	<u>152,952.42</u>
Total Training Sessions Income	<u>152,952.42</u>
Total Income	<u>152,952.42</u>
Gross Profit	152,952.42
Expense	
Training Sessions Expenses	
Online 4 Hour Course	<u>2,805.60</u>
Total Training Sessions Expenses	<u>2,805.60</u>
Total Expense	<u>2,805.60</u>
Net Ordinary Income	<u>150,146.82</u>
Net Income	<u><u>150,146.82</u></u>

4hr Course

**NEW YORK STATE EROSION & SEDIMENT CONTROL
CERTIFICATE PROGRAM P&L
January 1 through September 16, 2021**

	<u>Jan 1 - Sep 16, 21</u>
Ordinary Income/Expense	
Income	
Training Sessions Income	
NYSESCC Program	<u>2,400.00</u>
Total Training Sessions Income	<u>2,400.00</u>
Total Income	<u>2,400.00</u>
Gross Profit	2,400.00
Expense	
Training Sessions Expenses	
NYSESCC Program	<u>1,283.26</u>
Total Training Sessions Expenses	<u>1,283.26</u>
Total Expense	<u>1,283.26</u>
Net Ordinary Income	<u>1,116.74</u>
Net Income	<u><u>1,116.74</u></u>

Certificate Program

NYS CDEA, INC.
YTD FRANK BRATT INCOME & EXPENSE REPORT
January 1 through September 16, 2021

	<u>Jan 1 - Sep 16, 21</u>
Ordinary Income/Expense	
Income	
Self Sustaining Programs	
Frank Bratt Scholarship	
Interest-Frank Bratt	1.06
Frank Bratt Int & Donations	<u>3,489.00</u>
Total Frank Bratt Scholarship	<u>3,490.06</u>
Total Self Sustaining Programs	<u>3,490.06</u>
Total Income	<u>3,490.06</u>
Gross Profit	3,490.06
Expense	
Self Sustaining Program Expense	
Frank Bratt Scholarship Expense	<u>2,326.12</u>
Total Self Sustaining Program Expe...	<u>2,326.12</u>
Total Expense	<u>2,326.12</u>
Net Ordinary Income	<u>1,163.94</u>
Net Income	<u><u>1,163.94</u></u>

Frank Bratt

STATE FAIR/EMPIRE FARM DAYS COMMITTEE
INCOME & EXPENSE REPORT
January 1 through September 16, 2021

	<u>Jan 1 - Sep 16, 21</u>
Ordinary Income/Expense	
Income	
Self Sustaining Programs	
State Fair	2,800.00
Total Self Sustaining Programs	2,800.00
Total Income	2,800.00
Gross Profit	2,800.00
Expense	
Self Sustaining Program Expense	
State Fair	
Booth Supplies	165.24
Employee Incentive	7.01
Postage & Envelopes	47.45
Seeds	734.55
Trailer Expenses	199.18
Total State Fair	1,153.43
Total Self Sustaining Program Expe...	1,153.43
Total Expense	1,153.43
Net Ordinary Income	1,646.57
Net Income	<u><u>1,646.57</u></u>

State fair

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NYS DISTRICT EMPLOYEES' ASSOCIATION
CSW INCOME & EXPENSE REPORT

January 1 through September 16, 2021

	<u>Jan 1 - Sep 16, 21</u>
Ordinary Income/Expense	
Income	
Training Sessions Income	
Conservation Skills Workshop	<u>970.00</u>
Total Training Sessions Income	<u>970.00</u>
Total Income	<u>970.00</u>
Gross Profit	970.00
Expense	
Training Sessions Expenses	
Conservation Skills Workshop	<u>30.00</u>
Total Training Sessions Expenses	<u>30.00</u>
Total Expense	<u>30.00</u>
Net Ordinary Income	<u>940.00</u>
Net Income	<u><u>940.00</u></u>

Con Skills

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NYS CONSERVATION DISTRICT EMPLOYEES' ASSOCIATION
YTD Income & Expense
Golf Tournament

	<u>Jan 1 - Sep 16, ...</u>
Ordinary Income/Expense	
Income	
Self Sustaining Programs	
Golf Tournament Income	<u>1,535.00</u>
Total Self Sustaining Programs	<u>1,535.00</u>
Total Income	<u>1,535.00</u>
Gross Profit	1,535.00
Expense	
Self Sustaining Program Expense	
Golf Tournament Expense	<u>1,932.48</u>
Total Self Sustaining Program Exp...	<u>1,932.48</u>
Total Expense	<u>1,932.48</u>
Net Ordinary Income	<u>-397.48</u>
Net Income	<u><u>-397.48</u></u>

Golf

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NYS CONSERVATION DISTRICT EMPLOYEES' ASSOCIATION

Golf Tournament Detailed Income Report

January 1 through September 16, 2021

Date	Name	Memo	Amount
Self Sustaining Programs			
Golf Tournament Income			
07/26/2021	Donald Lake, Jr.	Golf Tournament Team Entry Fee	260.00
07/28/2021	Lockwood, Lance-1	Golf Tournament Team Entry Fee	260.00
08/02/2021	Rebecca & Mark Hare	Golf Tournament Team Entry Fee	260.00
08/02/2021	Scott DeRue	Golf Tournament Team Entry Fee	195.00
08/30/2021	Dennis Deweese	Golf Tournament Team Entry Fee	65.00
08/30/2021	Ryan Cunningham	Golf Tournament Team Entry Fee	65.00
08/30/2021	Doug Kierst-Customer	Golf Tournament Proceeds	430.00
Total Golf Tournament Income			<u>1,535.00</u>
Total Self Sustaining Programs			<u>1,535.00</u>
TOTAL			<u><u>1,535.00</u></u>

Golf Income

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**NYS CONSERVATION DISTRICT EMPLOYEES' ASSOCIATION
GOLF TOURNAMENT DETAILED EXPENSE REPORT
January through December 2021**

Type	Date	Num	Name	Memo	Amount
Self Sustaining Program Expense					
Golf Tournament Expense					
Check	08/17/2021	4460	Caselwood Golf Course	2021 Golf Tournament	1,572.48
Check	08/17/2021	4461	Cayuga County SWCD	Golf Door Prizes-2021	360.00
Total Golf Tournament Expense					1,932.48
Total Self Sustaining Program Expense					1,932.48
TOTAL					1,932.48

Golf Exp.

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NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January 1 through September 16, 2021

	<u>Jan 1 - Sep 16, 21</u>
Ordinary Income/Expense	
Income	
Self Sustaining Programs	
Fishing Challenge-Income	<u>204.10</u>
Total Self Sustaining Programs	<u>204.10</u>
Total Income	<u>204.10</u>
Gross Profit	204.10
Expense	
Self Sustaining Program Expense	
Fishing Challenge-Expense	<u>277.15</u>
Total Self Sustaining Program Expen...	<u>277.15</u>
Total Expense	<u>277.15</u>
Net Ordinary Income	<u>-73.05</u>
Net Income	<u><u>-73.05</u></u>

Fishing

NYS DISTRICT EMPLOYEES' ASSOCIATION

Transaction Detail By Account

January 1 through September 16, 2021

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Self Sustaining Programs									
Fishing Challenge-Income									
Deposit	03/10/2021			Square fees	Fish Chal...		General NYSC...	-1.77	-1.77
Sales Receipt	03/12/2021	3488	Popoli, Jared (Cust...	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	8.23
Sales Receipt	03/12/2021	3491	Ohle, Tyler	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	18.23
Sales Receipt	03/12/2021	3492	Hotto, Christopher	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	28.23
Sales Receipt	03/12/2021	3493	Dean Moore	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	38.23
Sales Receipt	03/12/2021	3495	Tonnie Sauca	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	48.23
Sales Receipt	03/12/2021	3512	McNeilly, Justine	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	58.23
Sales Receipt	03/12/2021	3513	Scott Collins	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	68.23
Sales Receipt	03/12/2021	3514	Underwood, Larry	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	78.23
Deposit	03/13/2021			Square fee-Fi...	Fish Chal...		General NYSC...	-2.95	75.28
Deposit	03/15/2021			Square fees...	Fish Chal...		General NYSC...	-1.18	74.10
Sales Receipt	03/16/2021	3525	Olivia Dickenson	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	84.10
Sales Receipt	03/16/2021	3532	Scott DeRue	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	94.10
Sales Receipt	03/29/2021	3601	Burger, Mark (custo...	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	104.10
Sales Receipt	04/01/2021	3616	Megan Myers	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	114.10
Sales Receipt	04/02/2021	3620	Drew Starkey	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	124.10
Sales Receipt	04/04/2021	3630	David Andros	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	134.10
Sales Receipt	04/06/2021	3623	Ethan Hall	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	144.10
Sales Receipt	04/06/2021	3624	Cole Hartman	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	154.10
Sales Receipt	04/06/2021	3625	Lieberum, J	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	164.10
Sales Receipt	04/06/2021	3626	David Andros	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	174.10
Sales Receipt	04/08/2021	3634	Lindsey Gerstensla...	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	184.10
Sales Receipt	04/08/2021	3635	Priestley, Ian	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	194.10
Sales Receipt	04/30/2021	3682	Weidenbach, R	Fishing Chall...	Fish Chal...		Undeposited F...	10.00	204.10
Total Fishing Challenge-Income								204.10	204.10
Total Self Sustaining Programs								204.10	204.10
TOTAL								204.10	204.10

Fish Income

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NYS DISTRICT EMPLOYEES' ASSOCIATION

Transaction Detail By Account

January 1 through September 16, 2021

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Self Sustaining Program Expense									
Fishing Challenge-Expense									
Credit Card Charge	03/10/2021		Bass Pro Shops	Fish Challeng...			Credit Card - ...	185.00	185.00
Credit Card Charge	03/10/2021		Bass Pro Shops	Fish Challeng...			Credit Card - ...	25.00	210.00
Deposit	04/02/2021			square cc fees	Fish Chal...		Online 4-Hour ...	0.59	210.59
Deposit	04/04/2021			Square cc fees	Fish Chal...		Online 4-Hour ...	0.59	211.18
Deposit	04/06/2021			Square CC fe...	Fish Chal...		Online 4-Hour ...	0.59	211.77
Deposit	04/06/2021			square cc fee...	Fish Chal...		Online 4-Hour ...	2.36	214.13
Deposit	04/08/2021			square CC fish	Fish Chal...		Online 4-Hour ...	1.18	215.31
Check	04/29/2021	4429	Warren County SW...	Postage	Fish Chal...		General NYSC...	57.25	272.56
Deposit	05/02/2021			Square CC fe...	Fish Chal...		Online 4-Hour ...	0.59	273.15
Check	05/17/2021	4437	Warren Co. SWCD	Postage	Fish Chal...		General NYSC...	4.00	277.15
Total Fishing Challenge-Expense								277.15	277.15
Total Self Sustaining Program Expense								277.15	277.15
TOTAL								277.15	277.15

Fish Exp.

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**Division I Report
September 22, 2021**

I sent an email out to all the Districts in my division to see if they had anything they would like me to report.

Niagara County

- Starting a stress stream analysis on Keg Creek, identified with high concentrations of Nitrate+Nitrite that discharge into Lake Ontario
- Coordinating a summer work crew to treat Japanese knotweed on over 400 properties within the county
- Working with towns on site plan reviews for industrial solar projects
- Starting a CAFO Waste Storage and Transfer Program Round 3 project; Constructing a 14.7 million gallon manure storage
- Awaiting bids on 5 AEM BMP implementation projects which include a silage leachate low flow channel, cattle laneway, spent brewers grain feed storage and two ag chemical handling facilities
- Eighteenmile Creek Area of Concern
 - Working with contractors at SUNY Brockport and USACE to finish a report about mink's dietary exposure to PCBs
 - Working with local teachers on GREEN field trips that follow COVID protocols
 - Planning a Remedial Advisory Committee meeting for later this year

I did not hear back from any other county.

Submitted by: Scott Collins, Division I Representative



Division II Report
September 22, 2021

Report from Cayuga, Livingston, Monroe, Onondaga, Ontario, Seneca, Wayne, Yates

Cayuga: No report submitted.

Livingston: No report submitted.

Monroe:

- Awaiting the appointment very soon of a new legislative Board Member;
- 2021 Tree & Shrub Program was held with record number of orders and customers in over a decade;
- One team from Monroe County, Brockport High School, competed in the regional virtual Envirothon event coordinated by the State Envirothon Committee and moved onto competing at the state competition;
- Conservation Field Days event held 2 days this year in Ellison Park with almost 360 5th and 6th graders and over 24 volunteer instructors teaching kids about conservation related topics (usually 3 days but one day was rained out);
- Continue to work on updating the NYS Erosion and Sediment Control Certificate Program course, policy, budget, etc. as a Steering Committee Member;
- Monroe SWCD is a committee member of the NYS Fair Committee that coordinates, sets-up, and tears-down the NYS Conservation District's State Fair Booth – even though numbers of attendees were lower this year at the Fair, the event was still attended and successful;
- Maintaining a updated list of instructors from SWCDs throughout NYS for the 4 Hour E&SC Course;
- Continue to work with the Genesee River Watershed Coalition to implement Agricultural BMPs for sediment reduction within the watershed under EPA's Great Lakes Restoration Initiative program;
- Extended our Genesee River Watershed Coalition contract with the state and will extend contract with our consultant to continue to improve the database of Agricultural BMPs to track implementation efforts and benefits throughout the watershed;
- Continue to plan and design project funded through Great Lakes Commission (GLC) to restore a section of Oatka Creek, a highly regarded Trout Stream in Monroe County;
- Working on implementation of BMPs through AgNPS Round 21, AEM Rnd 16 & CRF Round 3;
- Continue to provide erosion and Sediment control construction inspections on development sites; and post-construction stormwater management inspections using our online stormwater mapper;
- Prepping and assisting with NYS DEC MS4 Program Audits for our municipalities; one held to date and a second one is scheduled for September 24th;
- Held the NYS DEC Endorsed 4 Hour E&SC Training sessions virtually in February, March, June 2021 and currently have one schedule for October 7th;
- Held 5 classes virtually for our 2021 WNY Stormwater Management Training Series, training approximately 150 stormwater professionals;
- Continue to work on 2 projects under WQIP Round 12 including a regional stormwater pond facility, and a stream restoration project;
- Continue to work on 1 project under WQIP Round 14 for Stream Restoration on Black Creek with engineering from Dave Derrick and MRB Group;
- Coordinating our Watercraft Steward Program with Finger Lakes Institute for this year;

- Completed the Urban Agriculture Community Garden project in the City of Rochester under NYS Part B funds.

Onondaga:

- 6 staff members just participated in the County's OnFarm Festival (Saturday, September 18) to discuss the farms voluntary participation in AEM
- Mechanical harvesting of water chestnuts is ongoing. Harvester lost 4 work weeks due to high water levels and velocities. Anticipate working into October on Cross Lake/Seneca River
- District is in midst of budget hearings/presentations at County
- Multiple hundred-plus year storm events have battered the southern end of the County. Skaneateles Lake experiencing HAB events.
- District and SLWAP staff are working on emergency permits, and providing technical assistance, on 7 sites in southern end of County due to significant storm events
- Many farmers concerned about high cost (and lack of availability) of materials and supplies for their implementation projects. All are doing the best they can- SWCD / SLWAP staff included
- District arborists are working diligently on EAB & HWA projects across the County
- Municipal hydroseeding program has revegetated ~ 50 road miles of ditches this growing season, thus far

Ontario: No report submitted

Seneca:

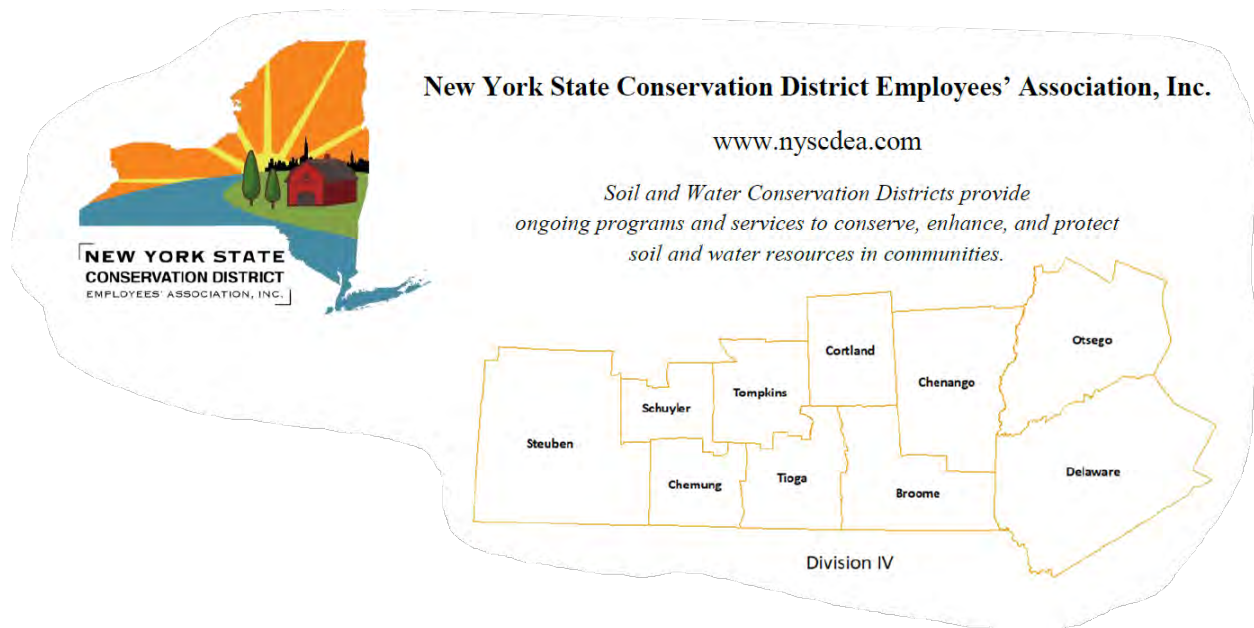
- Two new employees: Bookkeeper, Anne Havelin (started 2/2021) & Technician, Alex McGraw (started 9/2021)

Wayne: No Report submitted.

Yates: No Report submitted.

Respectfully submitted by,

Aaron Buchta
Onondaga County Soil & Water Conservation District
NYS CDEA Division II Representative



DIVISION IV REPORT – 9/22/21

Division Updates:

I've received two updates. A division meeting/training did not occur as had hoped for since the last meeting.

Steuben:

- ✓ Last month our County received flooding from Tropical Storm Henri that affected six of southern towns where evacuation took place in one hamlet and partial of another one with one fatality. The pictures that were on our Facebook page doesn't do it justice. We're still in recovery mode but majority of the roads have been repaired there are some that are still closed. The District Manager, highway guys worked and DPW on developing a state PDA (preliminary damage assessment) on the affected highway roads/bridges and one school to see if we qualified for FEMA assistance which the statewide threshold is \$30M. Team FEMA teams came to conduct their own PDA where the District Manager drove one team around conducting site visits for three days. As the numbers are coming in, it appears that we will be declared; however, we still haven't heard anything official. There is a lot of ag land that was eroded in excess of 50'-100' wide. The one item we are struggling with is the gravel deposition that is in three stream segments (North & South Branch of Tuscarora Creek & Col. Bills) on how to begin tackling it, prioritization, equipment, funding, & etc.
- ✓ Under our Streambank Stabilization Program, we have completed 24 landowner/municipal projects totaling \$223,878
- ✓ Applied for SAM (State & Municipal) grant with our Assemblyman on purchasing a new dump truck for the hydroseeding program
- ✓ Looking at rescoping our SAM (State & Municipal) grant entitled Cohocton River Streambank Stabilization on a new location in the township of Campbell along the Cohocton River due to the previous two locations were completed under a different grant program.

- ✓ We have submitted a one page white paper to our County Legislature regarding the impacts of COVID-19 had our organization with a funding request from the County's Cares Act allocation for maintenance building renovations, streambank stabilization, staffing, and equipment purchase for approximately \$500,000 and no news yet on approval.
- ✓ Will begin construction on NRCS EQIP projects for streambank stabilization
- ✓ Received price quotes and Board to approval to purchase new excavator with receipt in 2022
- ✓ Renewed our application under the Federal Surplus Property Program
- ✓ Doyle Vineyard Management has been selected as the 2021 Cooperator of the Year. As of now, we are planning a in-person celebration in December.
- ✓ Working with producers on their AgNPS/CAFO WSTS/AEM projects
- ✓ Work has just begun on AEM Strategic plan and APO (Annual Plan of Operations)

Cortland:

- *The District is hosting a series of Septic System Maintenance workshops aimed at teaching homeowners about proper maintenance of their septic systems and potential impacts of failing systems to the environment.*
- *Cortland SWCD, partnering with CCE, Farm Bureau and others is organizing a Legislative Farm Tour for this coming Saturday.*
- *Cortland is once again hosting the Conservation Skills Workshop and is looking forward to some in-person technical trainings.*
- *The 25th Annual River Cleanup is being held throughout the county this coming Saturday.*
- *A busy end of the summer for conservation activities.*

Respectfully submitted by Shawn Murphy, Division IV Representative

Division V Report

September 22, 2021

Clinton County

- Hired new technician Kaylyn Wood
- Working on 2 AEM 16 Implementation projects
- 2 tire recycling events held with 2,000+ tires collected
- Working on implementation of 2 Lake Champlain Basin Program ag Grants
- 2 Summer interns assessed 150+ culverts in the Great Chazy River watershed
- hydroseeded 15,000 linear feet of roadside ditches
- Set and monitored 9 Emerald Ash Borer traps; trapped EAB in 2 new locations

Essex County

- No report submitted

Franklin County

- We have closed out a Round 24 manure storage and are awaiting the award of Round 27!
- Chris has been working on Rural road assessments and hydroseeding.
- Allycia has been working on implementing AEM projects and completing Tier 1s and 2s.
- Kristin has been working on stream crossing permits, timber marking and forest management plans.
- Donna has been working on applying for funding for the 2024 National Envirothon. No luck yet, but trying.
- We had a successful county fair with 2 display areas this year. We highlighted our soil health program, pollinators, forestry, AEM, Invasive species and gave away mosquito dunks and tick removal kits.
- We always field many drinking water questions being a water drop off location in the county. Our lab comes and picks up 2 times per week.
- Summer is always a very busy time of the year. The no till drill saw many acres, the hydroseeder was utilized in many different towns and sites. Even with the office open, but the front door locked it was a very busy summer that flew by too quickly!

Hamilton County

- Hosting an in-person Conservation Field Day event for fifth and sixth graders. This is our 42nd annual event!
- Built a bridge on our Adirondack Ecotrail
- Began work on the Water Quality Symposium
- Trail stewardship program
- Lake Monitoring
- Invasive plant treatment and lake survey
- Conservation presentations: bats, tracks and scat, water quality
- Hydroseeding
- Septic System Replacement Fund
- River bank stabilization projects
- Piseco Lake and Oxbow Lake conductivity sweeps
- Completed our part B project: culvert installation in Benson
- Water Testing Program

Warren County

- Our county budget request and meeting went well. Anticipate increase from the county.

- Wrapping up several projects that are funded through NYSDEC and LCBP.
- Assisting with developing and assisting with 2 food waste composting workshops, at the request of the county.
- Developing 2021 APW.
- Finalizing field work, reports and planning will begin before end of the year.

Respectfully submitted by,

Kristin Ballou
Franklin County Soil & Water Conservation District
NYS CDEA Division V Representative

NYS CDEA Meeting

September 22, 2021

10 AM- 4 PM

Division 6 Report

Submitted By, Amber Luke Division 6 Representative

Albany County SWCD:

- Applying for a 3- Year contribution agreement with NRCS
- Providing 3 various size spill kits to over 30 municipal and first responder departments where fueling stations are located, for vehicles with portable fueling stations and for first responder vehicles. Totaling over 290 kits.
- Installing 3 boot brush stations at a county nature preserve for invasive species prevention
- Round 26 Ag Nonpoint projects are moving forward
- Continuing with drainage technical assistance and AEM site visits
- Prepped and seeded a demonstration pollinator garden on office grounds
- AEM T4 implementation grant for covered barnyard installation under way

Rensselaer County SWCD:

- Working on planning for the 2022 Tree and Shrub sale.
- Recently hired 2 new technician that were previous interns for the county. Working to slowly get the district up to full staff.

Washington County SWCD:

- Staff have been busy with Construction oversight of 3 CAFO Waste Storage and Transfer System Grants and 2 Ag. Non-point source grants in various phases of Construction.
- Working on closeouts for round 23 and 24 of Ag NPS grants.
- Staff have been busy working on stream restoration projects working with Trout Unlimited to stabilize a stream bank and create fish habitat.
- AEM Cost Share Implementation projects are continuing. Staff are working on brainstorming new projects for the next AEM year.

No Report:

Fulton County SWCD

Montgomery County SWCD

Saratoga County SWCD

Schenectady County SWCD

Schoharie County SWCD

September 22, 2021 NYACD Report for CDEA.....

The NYACD Annual meeting is set for Tuesday, October 19 through Thursday, October 21, 2021. Steve Lorraine, Madison SWCD is once again agreed to do a tour of their projects on Tuesday afternoon. We have twelve sessions set up for the two-day event with only NRCS scheduled to do the selected classes virtually. Blake Glover, NRCS will be joining the annual business meeting by zoom.

Presently we have 54 registered not including 16 instructors, special speakers, and guests.

I'm presently working on registrations, award nominations, and creating the event packets.

Followed up on September 17, 2021, on the Stream C #S4162 bill Senate is still in Committee since March 16, 2021. The Assembly portion of the Stream C bill #A6652 in May 2021, advanced to the Ways & Means Committee for a third reading but has not moved forward.

I will be attending a country wide NACD Executive Director meeting next week in North Carolina. I'm working on a report on what SWCD's in New York are doing to protect NY's soil and water.

The 2022 NYS Envirothon is moving forward with the committee working hard to find funding and preparing for the event to be held at Hobart & William Smith Colleges, Geneva on Wednesday, May 25 & Thursday, May 26, 2021. Alice Hollaran has agreed to do the awards, Rachel Arnold, NYS DEC will be handling the snacks and Susan O'Dell – Pepe, Suffolk SWCD will be setting up activities.

The 2024 NCF-Envirothon committee has been focusing on funding with the support of the Environmental Education Foundation. Donna Wright, Franklin SWCD has taken the list of potential sponsors and grants provided and has been reaching out to potential sponsors and searching for possible grants. Donna is doing a great job.

We are still looking for folks to fill the open head chair positions, Secretary, Volunteer Coordinator, and Activities Coordinator.

I have been working with Jennifer Brooks, NCF-Envirothon on the revised college proposals. NCF made some changes on the form due to Covid.

Check out the NYACD website for updated information, Board minutes, District job openings, newsletters, and finances at www.nyacd.org

If you have any questions, please feel free to contact me at (607) 965-6316 (*home # is best to reach me*).

**Frank Bratt Report
September 22, 2021**

- Active Frank Bratt Scholarships:

<u>Name</u>	<u>Award Date</u>	<u>Amount</u>
Jacob Kelly	August 2020	500.00
Alaina Robarge	January 2021	124.94
Ian Priestley	January 2021	245.00
Nicole Laible	June 2021	375.00

- Jaime Parslow of Hamilton County submitted a request for payment of \$350.00 relative to her award under the June 2020 round of funding. Approved by Scott Collins and sent to Member at Large.
- Caitlin Stewart of Hamilton County submitted a request for payment of \$99.00 relative to her award under the January 2020 round of funding. Approved by Scott Collins and sent to Member at Large.
- Christopher Travis of Onondaga County submitted a request for payment of \$350.00 relative to her award under the January 2021 round of funding. Approved by Scott Collins and sent to Member at Large.
- Received 5 applications for the September 2021 round of funding totaling \$984.00.
 1. Megan Boberg, Cattaraugus County SWCD Employee - \$500.00 for Successful Supervision Certificate
 2. Jevonnah Foster, St. Lawrence County SWCD Employee - \$99.00 for NYS Arborist Fall Conference
 3. Teresa Link, Onondaga County SWCD Employee - \$135.00 for NYS Arborist Fall Conference
 4. Tyler Ohle, Ontario County SWCD Employee - \$125.00 for WNY Erosion and Sediment Control Practices
 5. Tyler Ohle, Ontario County SWCD Employee - \$125.00 for Stormwater Ponds and Wetlands
- After ranking, the following are recommended for funding under the June 2021 round of funding totaling \$984.00.

1. Megan Boberg	\$ 500.00
2. Jevonnah Foster	99.00
3. Teresa Link	135.00
4. Tyler Ohle	125.00
5. <u>Tyler Ohle</u>	<u>125.00</u>
	\$984.00

Each round of the Frank Bratt Scholarship is a minimum of \$1,000. Unspent funds of a previous round can be rolled over into the next round to reach the annual maximum of \$4,000. Here is a summary of each round that was funded.

January 2021	March 2021	June 2021	September 2021	December 2021
1,038.94	-	\$1,000.00	\$984.00	

New York State Conservation District Employees' Association, Inc.

State Fair Committee



New York State Fair Booth

August 20, 2021 to September 6, 2021

This year was definitely not like past years in that attendance was definitely down, but we still had many visitors to our Conservation District booth. It was good to be back! Not all shifts were filled this year (31 shifts remained empty, 12 of those shifts there were no representatives), where the committee asked the afternoon volunteers to make sure all handouts were filled before leaving for the night so that if no one was at the booth in the morning, at least the handouts would be stocked.

The theme was once again Soil Health this year, and we showcased soil sampling and tools of our trade, along with the Soil My Undies Challenge, intriguing visitors into the booth to view the underwear hanging on the booth wall!

This year our guessing game consisted of a clear cylinder filled with soil that people had to guess how much it weighed. The prize is a beach towel with Ronny Raindrop™ logo embroidered on it along with "New York State Soil & Water Conservation Districts".

Our next meeting will be held on October 15, 2021 at Cayuga County SWCD office building. The winner of the guessing game, coloring contest winners, and the volunteer incentive winners will be determined at this time.

The NYSCDEA Bench – the NYSCDEA purchased a bench years ago in memory of those who worked for Soil & Water Conservation Districts along with partners and friends. It sat within a small garden behind the Horticulture Building near the USDA/NRCS booth. The committee disassembled the bench a couple of years ago due to changes in the state fair layout. It is being stored in a building at the Seneca County SWCD office. The committee would like the bench put back up somewhere at the fair again, perhaps outside the Horticulture Building. There are two atriums within the horticulture building and one of them is directly behind the wall where our booth is located. There is a possibility of putting the bench in this area. The committee will reach out to the NYS Department of Agriculture and Markets | The Great New York State Fair to see if we can place it in this area.

Kristin White, Monroe County SWCD
NYS CDEA State Fair Committee Chair



Empire Farm Days

August 3, 4, 5, 2021
Palladino Farms, Pompey, NY

The 2021 Empire Farm Days went well! We shared space in a tent with NYS Ag & Markets. The event was on August 3-5, 2021. The location for Empire Farm Days changed this year to Palladino Farms in Jamesville, NY. It will be held at this new location for the near future. We had District employees cover each volunteer shift which was excellent. We were placed at the end of a laneway but there still seemed to be plenty of traffic. We handed out pencils, seeds, District contact sheets, AEM brochures, and plenty of coloring books. Next year the event will be held on August 2-August 4, 2022.

Thank you to all of the District employees that helped out at Empire Farm Days. We could not have done it without you.

Alaina Robarge, Ontario County SWCD
NYS CDEA State Fair Committee EFD Coordinator

Northeast Association of Conservation District Employees
"Together We Achieve the Extraordinary"

NYSCDEA Meeting
September 22, 2021

NACD Northeast Region Conference

Registration for conference and hotel accommodation has been sent out. There will be room as available for Saturday for those wishing to attend the NACDE tour on Sunday. The NHACD planning committee is look at logistics of hosting a hybrid meeting; however, nothing has been finalized. They are requesting that participants be vaccinated and masks will be provided. If you didn't receive the registration for the conference or the hotel, reach out to me to forward you the necessary link.

Northeast Regional Meetings

Northeast Employees Association has been working on the following:

- ✓ Conducting monthly teleconference.
- ✓ Award nominations were sent out and have been extended until September 30. Nomination should be sent to Rick Mickowski at rick.mickowski@delaware.gov or fax at 302-832-5060. The awards will be presented at the annual meeting during the NACD Northeast Regional Conference.
- ✓ The Northeast Association of Conservation District Employees (NACDE) will offer a travel stipend to attend the Northeast Association of Conservation Districts Annual Conference. The stipend will be offered to employee applicants that are active in the affairs of NCDEA, or who may enrich their district, state or regional program by their attendance. The is policy on the Travel Stipend is attached.
- ✓ Will be hosting a tour on Sunday, October 31 to Coppal House Farm and Flag Hill Winery.
- ✓ A draft website has been provided to the Board to review prior to launching. When it has official launched, a notice will go out to everyone.
- ✓ A draft e-newsletter has been developed with finalization soon. Looking at two issues per year then transitioning to quarterly. Topics could include employee feature, regional/National CDEA news, and training events.

Respectively Submitted,
Jeffrey Parker
NACDE President/CDEA Representative



851 Chemung St.
Horseheads, NY 14845
607-739-2009
607-739-4392 Fax

The Chemung County SWCD holds the current contract as Program Administrator for the NYS Erosion and Sediment Control Certificate Program. Jessica Verrigni, is a Certified Professional in Erosion and Sediment Control (CPESC) and a Certified Professional in Stormwater Quality (CPSWQ). She is the person handling the administration of this program. Over the last 3 years the program has gained momentum and has 46 active certificate holders at this time. When the original contract was executed, this was a brand-new program and no one knew what the job would entail or how much work that it would be. We now have a better idea of what the duties of the Program Administrator are and how much time it takes to run this program. The Chemung County SWCD is interested in maintaining the contract as Program Administrator for the next two years for a cost of \$7,500 per year. Below is a comprehensive list of duties the Program Administrator performs.

Tasks Proposed under the 2022-2024 NYS Erosion and Sediment Control Administrative Contract

1. Be the point of contact for questions regarding the certification;
2. Track and manage all fees associated with the program;
3. Maintain a database of all applicants, active certificate holders, and fees collected;
4. Process applications of qualified individuals into the program, forward the applications to the Application Review Committee and post to Share Point, notify applicants of approval/denial;
5. Assist with organizing NYS Erosion and Sediment Control Certificate Program Implementation Review Course including creating advertising, taking registrations, collecting fees, making copies, maintaining the Practicing Institute of Practicing Engineers, Inc (PIE) accreditation;
6. Maintain a list of approved instructors for the NYS Erosion and Sediment Control Certification Program Implementation Review Course;
7. Send notices of certificate renewals on a yearly basis via email;
8. Audit 5% of certificate holders annually to maintain compliance with the PDH Development Policy;
9. Assist with organizing exam offerings and provide list of approved applicants to exam proctor;
10. Grade all NYS Erosion and Sediment Control Certificate Exams and notify applicants of exam score, whether certification was achieved, and generate NYSESCCP Certificate for each applicant passing the exam;

11. Organize and attend NYS Erosion and Sediment Control Certificate Steering Committee meetings as needed and take minutes;
12. Work with NYS CDEA on maintaining current program information for the NYS E&SCCP page on the CDEA website;
13. Provide quarterly report to the NYS Conservation District Employees' Association Board outlining number of current certificate holders, events information, and financial status of program.

2022 NY Erosion & Sediment Control Certificate Program Course & Exam

Proposed Budget (8/24/2021)

Expense	WQS	Summer	Conservation Skills	ALL classes
Food for Instructors	\$448.00	\$448.00	\$448.00	\$448.00
Room Rental	\$350.00	\$350.00	\$350.00	\$1,050.00
Instructor Fee	\$2,000.00	\$2,000.00	\$2,000.00	\$6,000.00
Mileage reimburse	\$448.00	\$448.00	\$448.00	\$1,344.00
Instruct. Hotel	\$904.00	\$904.00	\$904.00	\$2,712.00
Copies/Supplies/Refreshments	\$150.00	\$150.00	\$150.00	\$450.00
TOTAL EXPENSE	\$4,300.00	\$4,300.00	\$4,300.00	\$12,900.00
Income Course	\$4,250.00	\$4,250.00	\$4,250.00	\$12,750.00
Income Exam	\$1,250.00	\$1,250.00	\$1,250.00	\$3,750.00
Residual	\$1,200.00	\$1,200.00	\$1,200.00	\$3,600.00
# attendees for Course	10	10	10	
# attendees PDHs for Course	5	5	5	
# attendees for Exam	5	5	5	

Total remaining from course & exam	\$3,600.00
Income from Certificate Renewals	\$4,600.00
Expense for Admin Contract Fee	\$7,500.00
Balance	\$700.00

Food for two days at 56 per diem (Breakfast, Lunch & Dinner) for 4 instructors per class (2021 GSA Per Diem Rates for Rochester)

Instructor Fee at \$500 per instructor for 4 instructors per class

Mileage at 56 cents per mile for 200 miles for 4 instructors per class (2021 IRS Mileage Rates)

Hotel for two days at \$113 per room for 4 instructors per class

Course income at \$250 per Non PDH attendee; \$350 for PDH Credits

Income from Exam includes application fee of \$150 and Exam Fee of \$100

Program Administrator contract expense is for \$7500 annually

Annual certificate renewals is \$100 per certificate holder with 46 active holders as of 8/2021



New York State Conservation District
Employees' Association, Inc.
NYS Erosion & Sediment Control Certificate Program
Review Course & Exam
Instructor Reimbursement Request

Name: _____ Address: _____ Date: _____ Signature: _____	Send Completed Form To: Chemung County SWCD Attn: Jessica Verrigni 851 Chemung Street Horseheads, NY 14845 jbverrigni@stny.rr.com
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Date(s) of Course & Exam: _____

Budget Item	Description	Total
Food For Instructors		\$
Room Rental		\$
Instructor Fee		\$
Mileage Reimbursement		\$
Instructor Hotel Room		\$
Copies/Supplies/Refreshments		\$
Total Expense		\$

Once approved by the NYS E&SCCP Program Administrator, this will be sent to the NYS CDEA Member At-Large:
Dean Moore, Warren County SWCD, dmoore123@nycap.rr.com for processing.

MEMBER AT LARGE
Signature: _____
Dollar Amount: _____
Date Approved: _____

TREASURER
Signature: _____
Check Number: _____
Account: <u>NYSESCCP</u>

**NYS E&SCCP Administrator Approval: _____

NYS Erosion and Sediment Control Certificate Program

August 27, 2021 Report to CDEA Board

- Received accreditation from the Practicing Institute of Practicing Engineers, Inc (P.I.E.) for the New York State Erosion and Sediment Control Certificate Program Implementation Review Course. We are approved to offer 10 PDH credits to Professional Engineers.
- Held the NYSE&SCCP Implementation Review Course July 26th and 27th in Horseheads, NY. 13 Individuals attended.
- Held the NYSE&SCCP Exam in Horseheads, NY on July 27th. 5 people took the exam and 5 people passed the exam.
- Currently there is 1 person approved to take the exam and they have signed up for Conservation Skills Workshop but we will be
- Currently there are:
 - 46 Active Certificate Holders
 - 1 Suspended Certificate
 - 2 Terminated Certificates (certificates were suspended without renewal for 2 years)
- To date, the program has \$8,624.99 in the bank between CDEA and Chemung accounts. See attached report.
- The Steering Committee has updated the Policy and Procedures for the program. The updates included the addition of 3 appendices which were in regards to Instructor eligibility, Exam Proctor eligibility, and a refund policy. The policy has been updated on the NYS CDEA website.
- The Program Administration contract expires at the end of December. A proposal with outline of duties has been submitted to the Vice President and President of the CDEA for review and distribution. Kelly Emerick with Monroe County SWCD has offered to write the contract once the proposal is approved by the Board.
- A program budget has been developed by K. Emerick, Monroe SWCD and approved by the Steering Committee. The DRAFT budget has been submitted for review and approval.

Please feel free to contact me if there are any questions regarding this program.

Respectfully submitted,

Jessica Verrigni, CPESC, CPSWQ

**NEW YORK STATE EROSION & SEDIMENT CONTROL
CERTIFICATE PROGRAM BANK REPORT
As of August 20, 2021**

	<u>Aug 20, 21</u>	<u>Dec 31, 20</u>
ASSETS		
Current Assets		
Checking/Savings		
NYSCDEA-REG CHECKING		
NYSESCC Program	<u>4,424.99</u>	<u>3,453.60</u>
Total NYSCDEA-REG CHECKI...	<u>4,424.99</u>	<u>3,453.60</u>
Total Checking/Savings	<u>4,424.99</u>	<u>3,453.60</u>
Total Current Assets	<u>4,424.99</u>	<u>3,453.60</u>
TOTAL ASSETS	<u>4,424.99</u>	<u>3,453.60</u>
LIABILITIES & EQUITY	0.00	0.00

**NEW YORK STATE EROSION & SEDIMENT CONTROL
CERTIFICATE PROGRAM P&L
January 1 through August 20, 2021**

	<u>Jan 1 - Aug 20, 21</u>
Ordinary Income/Expense	
Income	
Training Sessions Income NYSESCC Program	<u>2,250.00</u>
Total Training Sessions Income	<u>2,250.00</u>
Total Income	<u>2,250.00</u>
Gross Profit	2,250.00
Expense	
Training Sessions Expenses NYSESCC Program	<u>1,278.61</u>
Total Training Sessions Expenses	<u>1,278.61</u>
Total Expense	<u>1,278.61</u>
Net Ordinary Income	<u>971.39</u>
Net Income	<u><u>971.39</u></u>

**NEW YORK STATE EROSION & SEDIMENT CONTROL
CERTIFICATE PROGRAM
ALL TRANSACTIONS REPORT**

Type	Date	Num	Name	Amount
NYS E&SCC Program				
Expense				
Deposit	02/03/2021			-4.65
Deposit	02/18/2021			-4.65
Deposit	03/09/2021			-3.20
Deposit	05/25/2021			-8.58
Deposit	05/27/2021			-3.93
Deposit	06/15/2021			-3.20
Deposit	06/25/2021			-4.65
Deposit	07/01/2021			-3.20
Deposit	07/11/2021			-3.93
Deposit	07/14/2021			-8.58
Deposit	07/14/2021			-3.20
Deposit	07/14/2021			-4.65
Deposit	07/21/2021			-7.55
Check	07/28/2021	4449	Lieberum, Jim	-39.94
Deposit	07/29/2021			-3.93
Check	08/05/2021	4455	Kelly Emerick	-57.34
Check	08/05/2021	4456	Monroe Co. SWCD	-192.00
Check	08/13/2021	4459	Chemung Co. SWCD	-414.30
Deposit	08/18/2021			-7.13
Check	08/20/2021	4462	Chemung Co. SWCD	-500.00
Total Expense				-1,278.61
Income				
Sales Receipt	02/03/2021	3312	Abbott, Christopher	150.00
Sales Receipt	02/18/2021	3413	Lozada, Jessie	150.00
Check	02/20/2021	Square	Lozada, Jessie	-150.00
Sales Receipt	03/12/2021	3510	Charles Guzzetta	100.00
Sales Receipt	05/25/2021	3746	Geroux, Bradley	150.00
Sales Receipt	05/25/2021	3747	Geroux, Bradley	125.00
Sales Receipt	05/26/2021	3759	Rath, Randy	125.00
Sales Receipt	06/14/2021	3802	Geroux, Bradley	100.00
Sales Receipt	06/25/2021	3831	Boberg, Magan	150.00
Sales Receipt	07/01/2021	3860	Boyle	100.00
Sales Receipt	07/12/2021	3873	Sledjeski, Matthew	125.00
Sales Receipt	07/13/2021	3884	Licitria, Johnathan	150.00
Sales Receipt	07/13/2021	3884	Licitria, Johnathan	125.00
Sales Receipt	07/14/2021	3886	Megan Myers	150.00
Sales Receipt	07/14/2021	3889	Licitria, Johnathan	100.00
Sales Receipt	07/21/2021	3906	Skinner, Jessica	250.00
Sales Receipt	07/28/2021	3934	Charles Guzzetta	125.00
Sales Receipt	08/17/2021	3983	Megan Myers	100.00

**NEW YORK STATE EROSION & SEDIMENT CONTROL
CERTIFICATE PROGRAM
ALL TRANSACTIONS REPORT**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Sales Receipt	08/17/2021	3983	Megan Myers	125.00
Total Income				2,250.00
Total NYS E&SCC Program				971.39
TOTAL				971.39

Fine Character

\$15,000 for 4 costumes. **See attached quote.**

3102 Van Dorn Corners Rd

Ithaca, NY 14850

607-330-2686

Geppetto Studios

\$3,600 per costume. **See attached quote for more info.**

Geppetto Studios

Utica NY

(718) 398-9792

www.geppettostudios.com

Facemakers, Inc.



Please see the following link for a Ronnie Rain Drop that we did for you in the past. He is \$3199 plus shipping.

If you want the new Ronnie to look like the image you sent, we would need to make new patterns, so the price would be \$3999 plus shipping.

Nancy H. Willis , General Manager, Facemakers, Inc.

800 Chicago Ave.

Savanna, IL 61074

PROJECT QUOTE

Fine Character

Owner: Elizabeth Woods
3102 Van Dorn Corners Road
Ithaca, NY 14850
607-330-2686
ewoods@fine-character.com

Project: Ronny Raindrop costumes

Date written: September 8, 2021

Expires: September 8, 2022

Prepared for:

Hamilton County Soil and Water Conservation District
Attn: Caitlin Stewart, M.S.
District Manager
103 County View Drive
PO Box 166
Lake Pleasant, NY 12108
518-548-3991

Terms:

20% payment due at project start
Remainder due at project completion

Timeline and payment due dates
negotiable by written agreement of both
parties

Specifications

- 4 costumes following visual style of trademarked image and existing older costumes
- Each costume contains five pieces: body with sash and internal frame, two gloves, and two shoes
- Inside of body contains adjustable suspenders to support costume
- Shoes and gloves contain human-sized internal attachments
- Mouth of costume is a mesh fabric through which air passes and the wearer can see
- Expression must be friendly and appealing to all age groups
- Internal frame and supports must be collapsible for storage and transport

Additional Design Considerations

- Removable outer cover that is washable
- Increased comfort for wearer in thermal regulation
- Increased mobility for wearer, possibly with adjustments to shoe and body outlines

Design and Production Process

All of Fine Character's work to date has been individually customized with thoughtful attention to the visual impact, comfort, wearability, and durability of the finished work. This project is quoted with two site visits, one initially to gather information and feedback about existing costumes, and one midway through the project to try on prototypes and adjust the design as needed before final production. My approach is tailored to the specific needs of each project and client group, and is responsive to changes in requirements that may be uncovered during the prototyping phase. Costumes are fun to wear and fun to make, and the process of making them is imbued with the spirit of each character.

Fees


Design and prototyping (labor and materials)		\$3,000.00
Costume, including raindrop body with sash, two gloves, and two shoes (labor and materials)	4 @ \$3,000 each	\$12,000.00
Total		\$15,000.00

- In-person delivery and site visits are included in the total quoted.
- Assumption is made that the CDA is tax-exempt; if this is an incorrect assumption, sales taxes will be included in the above total.

Proposed timeline

October 2021	Initial site visit to see existing costumes and speak with costume wearers
January 2022	Prototype of frame design for comfort and durability
February 2022	Patternmaking and prototyping for outer costume layers
March 2022	Second site visit, preview and feedback of prototypes
April 2022	Delivery of first completed costume
May 2022	Delivery of second completed costume
June 2022	Delivery of third completed costume
July 2022	Delivery of fourth completed costume

- Dates are approximate and open to reasonable adjustments by request. Schedule is written with targets to have at least one costume delivered before Earth Day and all before next year's State Fair.
- Per customer's choice, costumes may be delivered in one batch rather than one at a time.
- It is optional but strongly recommended to have a meeting to give feedback on prototypes and allow for adjustment.



Sept. 2nd, 2021

Estimate

Gep922021

**To - Hamilton County Soil and Water Conservation
Caitlin Stewart**

1—Ronny Raindrop Mascot	QTY/HRS	UNIT PRICE	SUB TOTAL
Specs: 1) Made in EVA foam understructure 2) See sketch for the application to an actor. 3) Final color choice to be determined. Color samples supplied to you. 4) You can choose from either spandex, latex, or rubber coatings for the exterior color. 5) Oversized shoes should not exceed 16' in length. 6) Gloves made to be padded and rounder than your existing character. 7) Vision and vent holes in both the eyes and mouth areas. 8) Geppetto will generate new costume sketches only after receiving a 50% deposit on the costume build. 9) Included in cost— sash around body that has his name on it. Also— a black unitard that covers the actors arms and legs.	1	\$3,600.	\$3,600. Sales tax not included
Shipping and boxes not included in the above price.			

PAYMENT TERMS— Make Payable to:

Geppetto Soft Sculpture, Inc.
 845 Broad St.
 Utica, NY 13501

 Turnaround time—**4-6 weeks.**




Meeting Minutes
November 17, 2021, 10:00 a.m. – 3:00 p.m.
Zoom Call/Marjim Manor Appleton, NY

Executive Committee Members

Dustin Lewis, President
Caitlin Stewart, Vice President
Joann Burke, Secretary
Chastity Miller, Treasurer
Dean Moore, Member at Large

Partners

Brian Steinmuller, NYS SWCC
Blanche Hurlbutt, NYACD

Guests

PJ Emerick, NYS SWCC
Scott Fickbohm, NYS SWCC
Jennifer Clifford, NYS SWCC
Greg Albrecht, NYS SWCC
Kelly Emerick, Monroe County SWCD
Kristin White, Monroe County SWCD
Jessica Verrigni, Chemung County SWCD
Judy Bennett, Orleans County SWCD
Dave Reckahn, Niagara County SWCD

Division Representatives

Scott Collins, Division I
Aaron Buchta, Division II
Raeanne Dulanski, Division III
Shawn Murphy, Division IV
Amber Luke, Division VI
Erin Sommerville, Division VII
Ann Marie Calabro, Division VIII

Absent

Kristin Ballou, Division V
Blake Glover, NRCS



Minutes

I. Meeting begins and introductions – Lewis called the meeting to order at 10:06 AM with introductions.

II. Reading and approval of the September 2021 meeting minutes - The minutes were sent via email in advance of the meeting. Corrections were made.

- **A motion was made by Moore, seconded by Calabro to approve the July 2021 meeting minutes. Carried.**

III. Correspondence – Lewis reported he received a lovely letter from Burke thanking us for flowers she received when she was out from surgery.

IV. Treasurer's report – Miller emailed the report in advance of the meeting and reviewed the Treasurer's report. QuickBooks is having problems and entries are not put in right spot and some checks were not recorded. She did receive Cayuga County SWCD Con Skills receivable yesterday. Stewart asked if Miller received Ronny Raindrop reimbursement request from Liz. Miller responded she does have a \$3,000 deposit request for Ronny Raindrop from Stewart. Stewart spoke highly about Liz doing costumes. She came to Stewart's office, looked at the old Ronny Raindrop costume, got in it, had Stewart get in it. Stewart thanks the board for hiring her and she thinks the costumes will be stellar.

- **A motion was made by Murphy, seconded by Stewart to accept the Treasurer's report. Carried.**

V. Reports

i. Division Reports

a. Division I – Collins shared his report, appended to the minutes.

b. Division II – Buchta shared his report, appended to the minutes.

c. Division III – Dulanski reported that all is good. Projects are wrapping up. Chris Watkins is retiring the beginning of December.

d. Division IV – Murphy shared his report, appended to the minutes. He requests to be on NYS SWCC email list as District Rep. Lewis stated that this will be brought up at partnership report.

e. Division V – No report. Miller reported that Ballou has BMP workshop today in Warren County.

f. Division VI – Luke shared her report, appended to the minutes.

g. Division VII – Sommerville reported she only heard from one county her own. Dutchess continues working on the Hudson Valley superstration grant planted 777 trees and shrubs on a farm and additional 248 trees and shrubs on other farms as part of buffer planting on grazing farms. One farm was hit by tornado over the weekend that destroyed their barn. AEM Technician is looking to identify resources to assist with rebuilding. If anyone knows of any assistance, please let her know. Lower Hudson Conservation Districts are hosting the SE Stormwater Conference that has three dates coming up for the virtual training. Working on training more staff on the NACC Protocol Training. Regional Envirothon- should it be virtual or in person. Trying to move forward in person. Reaching out to schools to see what schools are comfortable with.

h. Division VIII – Calabro shared her report, appended to the minutes

ii. 4 Way Partnership Reports

- 1. NYS SWCC** – Steinmuller reported there is a SWCC meeting planned for next week via WebEx video conference meeting. He believes he has all the 2022 annual plans of work ready for approval and thanks all Districts for being mindful of the November deadline. Will have many amendments to address for approval at this meeting. Partnership meeting was held on Monday and an update will be given at the SWCC meeting. Will have a diversity and equity issue discussion. District Aid, remind folks they are planning to hold a partnership meeting/summit this winter to discuss performance measures specifically with District Aid. AEM Round 17 is moving forward. Issuing RFP for AGNPS and CRF at the same time but with staggered due dates. Intent is to get the RFP's approved at December meeting and get them issued early January for new rounds of funding. CRF will be a double round this year with \$8 million RFP. Little nervous and want to meet the demand or meet the supply with the demand. Albrecht appreciates that AEM Round 17 action plans in on time. Tier 4 Cost Share Project packages are due on May 1st. The SWCC email list is liberal. Can include an CDEA board email list. Lewis will send Steinmuller emails to be included. Clifford and Steinmuller discussed the CRF and the new ranking questions. CDEA Division Reps brought up questions and comments that were sent to them.
- 2. NYACD** – Hurlbutt shared her report, appended to minutes. Steinmuller commented that some of the Legislators want to know what we are doing for soil health, etc. and are confused on what we are doing. Hurlbutt responded that she will reach out to the Legislators. Hurlbutt needs projects by December 30th. 2022 NYS Envirothon will be held May 25th & 26th. National Envirothon for 2024 will be held July 28th-August 3rd.
- 3. NRCS** – No report.
- 4. Partnership Meeting** - Lewis reported that there was a meeting on Monday. CRF issues. Recruitment and retention were brought up and is a large issue for many Districts. Google survey has been developed and will go out to District Managers and Board of Directors. A separate one will be developed to be sent out to District Employees. Stewart is going to form a committee to focus on recruitment and retention.

VI. Committee Reports

- i. Conservation Skills Workshop** - Lewis stated he had nothing to report
- ii. Envirothon Committee**- Moore reported nothing to report other than what was discussed with Hurlbutt's report. Moore reported that Envirothon has become

technological with PowerPoint presentations for oral presentation, and he is excited to get it back to in person.

- iii. **Frank Bratt Scholarship** – Collins shared his report, appended to the minutes. There are eight open scholarships totaling \$2,094. One person completed training since last meeting and submitted for payment. Two applications have been submitted for the December 1st deadline.
- iv. **State Fair Committee** – White reported there is a meeting planned for the Monday/Tuesday after Thanksgiving. Submission for Vendor application has come through and she will be filling it out and sending it out. State Fair going back to 13 days next year.
- v. **Environmental Education Foundation Committee** – Miller reported they met a couple of weeks ago. Everyone is to apply to at least one funding resource. Her office has submitted a bunch and has received a couple denial letters but also a couple please check back. They have also made a list of everyone they have reached out to.
- vi. **NACDE - Northeast Association of Conservation Districts Employees** – Report appended to the minutes.
- vii. **NCDEA - National Conservation District Employees Association**- No report.
- viii. **New York State Invasive Species Advisory Committee (ISAC)** – Stewart reported December 15th meeting is on her calendar. She is going to send out a request to Division Reps to ask District for any updates on invasive species, projects, number of water chestnut removals, questions, updates, etc. She has never given an update at the meetings or was ever invited to. Stewart is going to give an update at the next meeting. Stewart stated it is a pleasure serving on this committee.
- ix. **Municipal Assistance Sub Committee** – Emerick reported that he and Cunningham are trying to organize a meeting. Still in progress.
- x. **Operations Manual Committee** – Lewis reported nothing actively going on.
- xi. **Technical Advisory Committee** – Lewis reported this was covered in SWCC CRF.
- xii. **Other** – None.

VIII. Old Business

- a) **Update for CDEA stormwater online 4-hour course** - Group reviewed policy and discussed the questions and concerns Districts had. Policy will be sent back out for

Districts to review. RFP Committee for contracting the management of 4-hour course will consist of Dulanski, Miller, Lewis, Buchta, and Stewart.

b) Follow up on NYS E&SCCP Certification - Contract was reviewed. This is an extension to the current contract.

- **A motion was made by Dulanski, seconded by Miller to approve the NYS E&SCCP contract with Chemung County SWCD to administer the NYS E&SCCP. Carried.**

c) 2-hour NYS DEC MS4 inspector training program for Districts - Verrigni reported that draft hoping to be out in January. Reckahn reported he took a course 20 years ago that is available now for code enforcer officers. Emerick reported there is a version of this course on SharePoint. In SharePoint go to Resources for District to Municipal Assistance to MS4 Training to CEO Site Plan Review training. Emerick reported that in the new draft this training will be one of the requirements.

d) 2022 WQS - Stewart reported she would like to thank track chairs and committee members for all their hard work. WQS will be virtual March 14, 2022-March 25, 2022. Tracks are spread out over 2 weeks. Shortened courses to 3 hours. Registration packet will be sent out in December. Thank you to Miller and Lewis for all their help and reminders. No cost to NYS District staff for WQS. Dulanski and Murphy are willing to take the silent auction on again this year. Bidding could be from Wednesday to Wednesday of the WQS. Calabro has sent out nomination requests for awards.

IX. New Business

a) Strategic Plan Creation - Lewis reported that Stewart would like to head this. She was asked to sit on Adirondack Park PRISM. A consultant was hired to develop a strategic plan and she has written multiple plans. First meeting in December and she would like to get to know this consultant and get to know what her prospective is and come back with quotes for the board.

b) Acrobat Adobe Download - Burke Adobe Acrobat to convert minutes to pdf for her duties as secretary.

- **A motion was made by Miller, seconded by Stewart to purchase Adobe Acrobat. Carried.**

X. Next meeting – Next meeting will be January 26,2022 at the Double Tree in Syracuse.

IX. Adjournment

- **A motion was made by Moore, seconded by Stewart to adjourn at 2:41 PM. Carried.**

Respectfully submitted

Joann Burke

Joann Burke
CDEA Secretary

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
As of October 31, 2021

	Oct 31, 21	Oct 30, 21
ASSETS		
Current Assets		
Checking/Savings		
2024 NCF Envirothon Checking	24,094.44	24,094.44
NYSCDEA-REG CHECKING		
General NYSCDEA Funds	55,680.35	55,680.35
Online 4-Hour Course	456,392.85	454,947.86
Conservation Skills	19,749.21	19,749.21
Golf Tournament	3,935.00	3,935.00
Leadership Conference	2,863.13	2,863.13
NYSESCC Program	4,715.87	4,715.87
NYS Envirothon	71,878.35	71,878.35
NYS Fair	6,868.12	6,868.12
Resource Training Checking	5,331.80	5,331.80
Sunshine Fund	907.93	907.93
NYSCDEA-REG CHECKING - Ot...	-1,645.95 ⁽²⁾	-1,645.95
Total NYSCDEA-REG CHECKING	626,676.66	625,231.67
Envirothon Scholarship Savings	11,092.48	11,092.48
Frank Bratt Scholarship Savings	29,949.07	29,949.07
Resource Training Savings	27,062.28	27,062.28
Total Checking/Savings	718,874.93	717,429.94
Accounts Receivable		
Accounts Receivable		
CSW Receivable	540.00 - Con Skills	540.00
Training Sessions	1,003.24	1,003.24
Total Accounts Receivable	1,543.24	1,543.24
Total Accounts Receivable	1,543.24	1,543.24
Other Current Assets		
Undeposited Funds	-250.00	1,240.00
Total Other Current Assets	-250.00	1,240.00
Total Current Assets	720,168.17	720,213.18
TOTAL ASSETS	720,168.17	720,213.18
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		

⁽²⁾ This is a reconciliation adjustment due to changes, & billing errors in 4hr & NYSESCC.

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
As of October 31, 2021

	Oct 31, 21	Oct 30, 21
Credit Card-Dustin Card - 6495	-1,934.69	-1,934.69
Credit Card - Chastity-7576	-2,249.29	-2,249.29
Credit Card - Kristin-2353	-1,158.09	-1,158.09
Total Credit Cards	-5,342.07	-5,342.07
Total Current Liabilities	-5,342.07	-5,342.07
Total Liabilities	-5,342.07	-5,342.07
TOTAL LIABILITIES & EQUITY	-5,342.07	-5,342.07

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January through October 2021

	Jan - Oct 21
Ordinary Income/Expense	
Income	
Fert. Tablets	120.00
Training Sessions Income	
Conservation Skills Workshop	2,950.00
Water Quality Symposium	
NRCS Donation	1,003.23
WQS Registration	10,563.72
	<hr/>
Total Water Quality Symposium	11,566.95
4-Hour Online Class	174,952.42
NYSESCC Program	2,550.00
WQS Resource Training	
Resource Training Interest	4.05
	<hr/>
Total WQS Resource Training	4.05
	<hr/>
Total Training Sessions Income	192,023.42
Self Sustaining Programs	
2024 NCF Envirothon, New York	19,074.44
Fishing Challenge-Income	204.10
Frank Bratt Scholarship	
Interest-Frank Bratt	2.05
Frank Bratt Int & Donations	3,489.00
	<hr/>
Total Frank Bratt Scholarship	3,491.05
NYS Envirothon-Income	
Registration	18,000.00
Donation	3,737.50
	<hr/>
Total NYS Envirothon-Income	21,737.50
Envirothon Scholarship Income	
Envirothon Scholarhsip-Interest	1.61
	<hr/>
Total Envirothon Scholarship Income	1.61
State Fair	2,800.00
Golf Tournament Income	1,535.00
	<hr/>
Total Self Sustaining Programs	48,843.70
	<hr/>

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January through October 2021

	Jan - Oct 21
Total Income	240,987.12
Gross Profit	240,987.12
Expense	
Reconciliation Discrepancies	1,638.82
Training Sessions Expenses	
Local Roads Ap	750.00
Credit Card Fees	104.98
Online 4 Hour Course	3,476.95
NYSESCC Program	1,287.91
Conservation Skills Workshop	2,008.21
WQS	
Awards	1,052.13
All Expenses	1,690.05
WQS - Other	91.41
Total WQS	2,833.59
Training Sessions Expenses - Other	-1,003.24
Total Training Sessions Expenses	9,458.40
Donations All	
Frank Bratt Scholarship Donatio	350.00
Total Donations All	350.00
Executive Board Expense	
Motel & Meals	542.45
Total Executive Board Expense	542.45
Insurance	
Directors & Officers Policy	1,410.00
Commercial Package	841.15
Crime Policy	379.00
Total Insurance	2,630.15
Promotion	
Website	99.00
Total Promotion	99.00
NCDEA	200.00

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January through October 2021

	Jan - Oct 21
Office Supplies/Postage	2,569.30
Uncategorized Expenses	9.30
Self Sustaining Program Expense	
Fishing Challenge-Expense	277.15
Frank Bratt Scholarship Expense	2,326.12
Envirothon-NYS Expenses	
Shirts,Water Bottles,Backpacks	
Shirts Teams & Volunteers	2,265.14
Total Shirts,Water Bottles,Backpa...	2,265.14
Awards	889.79
Envirothon Office Expense	850.51
National Event	
Dues	350.00
Team Registration	850.00
Total National Event	1,200.00
Miscellaneous	
Registration Refund	500.00
Total Miscellaneous	500.00
Total Envirothon-NYS Expenses	5,705.44
Envirothon Scholarships	1,850.00
State Fair	
Booth Supplies	555.07
Empire Farm Days Expense	220.39
Meeting/Committee Expense	121.02
Postage & Envelopes	91.12
Seeds	734.55
Trailer Expenses	199.18
Total State Fair	1,921.33
Golf Tournament Expense	1,932.48
Total Self Sustaining Program Expense	14,012.52
Total Expense	31,509.94
Net Ordinary Income	209,477.18
Net Income	209,477.18

NYS CDEA, INC.
Credit Card Activity Report

As of November 5, 2021

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Credit Card-Dustin Card - 6495							0.00
Credit Card Charge	06/08/2021		Scali's pizza			42.96	42.96
Check	06/17/2021	Debit	First Bank Card	Account #4418229276412353		-338.96	-296.00
Bill	07/14/2021		First Bank Card			-356.06	-652.06
Bill	08/05/2021		First Bank Card			-525.27	-1,177.33
Bill	09/01/2021		First Bank Card			-250.00	-1,427.33
Credit Card Charge	09/22/2021		Maggie's	Sept Board Meeting		112.58	-1,314.75
Credit Card Charge	09/23/2021		fastrac	Sept Board Meeting		19.38	-1,295.37
Credit Card Charge	09/23/2021		Holy Smokes BBQ	Sept Board Meeting		162.00	-1,133.37
Bill	10/05/2021		First Bank Card			-801.32	-1,934.69
Bill	11/04/2021		First Bank Card	No Charges this month		0.00	-1,934.69
Total Credit Card-Dustin Card - 6495						-1,934.69	-1,934.69
Credit Card - Chastity-7576							0.00
Credit Card Charge	01/19/2021		Zoom Video Communications, Inc.	Video Conferencing	X	40.00	40.00
Credit Card Charge	01/22/2021		Zoom Video Communications, Inc.	Video Conferencing	X	283.70	323.70
Check	02/05/2021	4417	First Bank Card	Account #4418229220897576	X	-323.70	0.00
Credit Card Charge	03/03/2021		Amazon	External Hard Drive		64.79	64.79
Credit Card Charge	03/03/2021		Bass Pro Shops	2021 Crowney Award	X	250.00	314.79
Credit Card Charge	03/10/2021		Bass Pro Shops	Fish Challenge Prizes		185.00	499.79
Credit Card Charge	03/10/2021		Bass Pro Shops	Fish Challenge Prize		25.00	524.79
Credit Card Charge	03/19/2021		Zoom Video Communications, Inc.	Video Conferencing		288.85	813.64
Credit Card Charge	03/23/2021		Wordfence	Website WordPress Security Protection		99.00	912.64
Check	03/24/2021	EFT	First Bank Card	Account #4418229220897576		-250.00	662.64
Credit Card Charge	03/29/2021		Ruby Tuesdays	Lunch for March 29, 2021 Mtg Syracuse		205.53	868.17
Check	04/14/2021	EFT	First Bank Card	Account #4418229220897576		-868.17	0.00
Credit Card Charge	04/20/2021		Zoom Video Communications, Inc.	Video Conferencing		310.68	310.68
Check	05/05/2021	Debit	First Bank Card	Account #4418229276412353		-310.68	0.00
Credit Card Charge	05/06/2021	822-8...	Selective Insurance Company of Ame...			841.15	841.15
Credit Card Charge	05/06/2021		Selective Insurance Company of Ame...			379.00	1,220.15
Credit Card Charge	05/19/2021		Zoom Video Communications, Inc.	Video Conferencing		310.68	1,530.83
Check	06/17/2021	Debit	First Bank Card	Account #4418229276412353		-1,780.83	-250.00
Bill	07/14/2021		First Bank Card			-310.68	-560.68
Bill	08/05/2021		First Bank Card			-559.87	-1,120.55
Bill	09/01/2021		First Bank Card			-564.37	-1,684.92
Credit Card Charge	09/23/2021		Walmart	Conskills Forestry classes		51.79	-1,633.13
Bill	10/05/2021		First Bank Card			-616.16	-2,249.29
Bill	11/04/2021		First Bank Card	Device Magic- \$90, Zoom- \$308.50, Select...		-1,157.51	-3,406.80
Total Credit Card - Chastity-7576						-3,406.80	-3,406.80
Credit Card - Kristin-2353							493.85
Envirothon Expenses							0.00
Credit Card Charge	02/10/2021		Westgate Post Office	Envirothon-Postage for Scholarship Paym...	X	1.20	1.20
Transfer	02/10/2021			Funds Transfer		-1.20	0.00
Total Envirothon Expenses						0.00	0.00
Credit Card - Kristin-2353 - Other							493.85
Check	01/11/2021	4414	First Bank Card	4418 2292 7641 2353-Kristin's Card	X	-493.85	0.00
Check	01/11/2021	4413	First Bank Card	VOID: Report printed on check	X	0.00	0.00
Credit Card Charge	01/11/2021		Verizon Wireless	Hot Spot & Cell Phone Monthly Charge	X	130.06	130.06
Credit Card Charge	01/15/2021		Staples	Ink Cartridges	X	71.26	201.32
Credit Card Charge	01/16/2021		Amazon	Check Envelopes	X	27.94	229.26
Credit Card Charge	01/19/2021		Norton Antivirus	Antivirus	X	91.79	321.05
Check	02/05/2021	4418	First Bank Card	4418 2292 7641 2353-Kristin's Card	X	-321.05	0.00
Transfer	02/10/2021			Funds Transfer		1.20	1.20
Credit Card Charge	02/11/2021		Verizon Wireless	Hot Spot & Cell Phone Monthly Charge	X	130.12	131.32
Credit Card Charge	03/01/2021		Westgate Post Office	Mailing to Dean & Postage for office	X	57.40	188.72
Credit Card Charge	03/11/2021		Verizon Wireless	Hot Spot & Cell Phone Monthly Charge		130.12	318.84
Credit Card Charge	03/14/2021		Microsoft.com	Microsoft Office 365 Personal Annual Sub...		75.59	394.43
Credit Card Charge	03/21/2021		Amazon	Collapsible File Storage		56.08	450.51
Check	03/24/2021	EFT	First Bank Card	4418 2292 7641 2353-Kristin's Card		-188.72	261.79
Credit Card Charge	03/28/2021		Staples	Ink Cartridges		77.38	339.17
Credit Card Charge	04/14/2021		WWW.Tax1099.com	2020 W-9 Electronic Filing Fee		2.90	342.07
Check	04/14/2021	EFT	First Bank Card	Account #4418229276412353		-342.07	0.00
Check	05/04/2021	Debit	First Bank Card	Account #4418229276412353		-144.08	-144.08
Credit Card Charge	05/10/2021		Verizon Wireless	Hot Spot & Cell Phone Monthly Charge		130.14	-13.94
Credit Card Charge	06/16/2021		Amazon	Prime		13.96	0.02
Check	06/17/2021	Debit	First Bank Card	Account #4418229276412353		-274.24	-274.22
Bill	07/14/2021		First Bank Card			-333.10	-607.32
Bill	08/05/2021		First Bank Card			-13.96	-621.28
Bill	09/01/2021		First Bank Card			-386.69	-1,007.97
Bill	10/05/2021		First Bank Card			-150.12	-1,158.09
Bill	11/04/2021		First Bank Card	Verizon Wireless- \$130.07		-130.07	-1,288.16
Total Credit Card - Kristin-2353 - Other						-1,782.01	-1,288.16

NYS CDEA, INC.
Credit Card Activity Report

As of November 5, 2021

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Total Credit Card - Kristin-2353						-1,782.01	-1,288.16
TOTAL						-7,123.50	-6,629.65

NYS DISTRICT EMPLOYEES' ASSOCIATION
Profit & Loss Budget vs. Actual
January 1 through November 5, 2021

	Jan 1 - Nov 5, 21	Budget
Ordinary Income/Expense		
Income		
Timeshare Raffle	0.00	0.00
New Account Bank Incentive	0.00	0.00
Fert. Tablets	120.00	0.00
Training Sessions Income		
Administrative Training	0.00	6,000.00
Conservation Skills Workshop	3,160.00	3,000.00
Water Quality Symposium		
NRCS Donation	1,003.23	0.00
WQS Registration	10,563.72	0.00
Water Quality Symposium - Other	0.00	12,000.00
Total Water Quality Symposium	11,566.95	12,000.00
4-Hour Online Class	177,702.42	101,666.67
NYSESCC Program	6,750.00	18,500.00
Misc. Training Sessions	0.00	0.00
Leadership Conference		
Donations	0.00	0.00
Leadership Conference - Other	0.00	0.00
Total Leadership Conference	0.00	0.00
Level 1 Technical Training	0.00	0.00
WQS Resource Training		
Resource Training Interest	4.05	0.00
WQS Resource Training - Other	0.00	0.00
Total WQS Resource Training	4.05	0.00
Pens	0.00	0.00
Silent Auction	0.00	0.00
50/50	0.00	0.00
Bucket Raffle	0.00	0.00
Training Sessions Income - Other	0.00	0.00
Total Training Sessions Income	199,183.42	141,166.67
Interest		
Envirothon Interest	0.00	0.00
Interest - Other	0.00	0.00
Total Interest	0.00	0.00
Promotional fee	0.00	0.00
NCDEA - Directory Income	0.00	0.00
Refund of Commercial	0.00	0.00
Fundraising		
Sunshine Fund	0.00	0.00
Donation (Lance Lockwood)	0.00	0.00
Bucket Raffle	0.00	0.00
Silent Auction Items	0.00	0.00
Fundraising - Other	0.00	0.00
Total Fundraising	0.00	0.00
Open Savings Account	0.00	0.00
Conference Income	0.00	0.00
Reimbursement		
Reimbursement for Returned chec	0.00	0.00
Postage	0.00	0.00
Tax Forms	0.00	0.00
Training Session	0.00	0.00
Reimbursement - Other	0.00	0.00
Total Reimbursement	0.00	0.00
Donations	0.00	0.00

NYS DISTRICT EMPLOYEES' ASSOCIATION
Profit & Loss Budget vs. Actual
January 1 through November 5, 2021

	Jan 1 - Nov 5, 21	Budget
Ronny Raindrop Income	0.00	0.00
Self Sustaining Programs		
2024 NCF Envirothon, New York	19,074.44	6,000.00
Fishing Challenge-Income	204.10	500.00
Frank Bratt Scholarship		
Interest-Frank Bratt	2.05	0.00
Frank Bratt Int & Donations	3,489.00	0.00
Silent Auction-Frank Bratt	0.00	0.00
Frank Bratt Scholarship - Other	0.00	4,000.00
Total Frank Bratt Scholarship	3,491.05	4,000.00
NYS Envirothon-Income		
Registration	18,000.00	0.00
Guest Registration & Housing	0.00	0.00
Reimbursements/Misc	0.00	0.00
Mini-Grant	0.00	0.00
Merchandise Sale	0.00	0.00
Interest-Envirothon CD	0.00	0.00
Bus Reg	0.00	0.00
Donation		
Go-Fund-Me Campaign	0.00	0.00
Donation - Other	3,737.50	0.00
Total Donation	3,737.50	0.00
Raffle	0.00	0.00
Silent Auction-Envirothon	0.00	0.00
NYS Envirothon-Income - Other	0.00	60,000.00
Total NYS Envirothon-Income	21,737.50	60,000.00
Envirothon Scholarship Income		
Envirothon Scholarship-Donation	0.00	0.00
Envirothon Scholarship-Interest	1.61	0.00
Envirothon Scholarship Income - Other	0.00	2,500.00
Total Envirothon Scholarship Income	1.61	2,500.00
State Fair		
Promo Item Sales	0.00	0.00
State Fair - Other	2,800.00	5,200.00
Total State Fair	2,800.00	5,200.00
Golf Tournament Income	1,535.00	2,500.00
Self Sustaining Programs - Other	0.00	0.00
Total Self Sustaining Programs	48,843.70	80,700.00
Total Income	248,147.12	221,866.67
Cost of Goods Sold		
Cost of Goods Sold	0.00	0.00
Total COGS	0.00	0.00
Gross Profit	248,147.12	221,866.67
Expense		
Reconciliation Discrepancies	1,638.82	0.00
Field Resources for Districts	0.00	0.00
Voided Checks	0.00	0.00
Fertilizer Tablets	0.00	0.00
Training Sessions Expenses		
Local Roads Ap	750.00	0.00
Credit Card Fees	104.98	0.00
Online 4 Hour Course	3,552.45	50,000.00
NYSESCC Program	1,287.91	14,500.00
Administrative Training	0.00	6,000.00

NYS DISTRICT EMPLOYEES' ASSOCIATION
Profit & Loss Budget vs. Actual
January 1 through November 5, 2021

	Jan 1 - Nov 5, 21	Budget
Misc. Training Sessions	0.00	8,000.00
Conservation Skills Workshop		
Credit Card Fee	0.00	0.00
Conservation Skills Workshop - Other	2,268.21	3,000.00
Total Conservation Skills Workshop	2,268.21	3,000.00
Level 1 Technical Training	0.00	0.00
WQS		
Credit Card Service Fees	0.00	0.00
Awards	1,052.13	0.00
New Employees	0.00	0.00
WQS Refund	0.00	0.00
All Expenses	1,690.05	1,000.00
WQS - Other	91.41	10,000.00
Total WQS	2,833.59	11,000.00
Administration Expense	0.00	0.00
CNMP & CCA COURSES	0.00	0.00
Hotel Cost/Meals	0.00	0.00
WQS DJ Music/Entertainment	0.00	0.00
Training Session Instructor	0.00	0.00
Pens	0.00	0.00
Publication	0.00	0.00
AEM	0.00	0.00
Training Session Refund	0.00	0.00
Mugs	0.00	0.00
Training Sessions Expenses - Other	-1,003.24	0.00
Total Training Sessions Expenses	9,793.90	92,500.00
Leadership Conference	0.00	3,000.00
Committee Expenses		
Committee Reimbursements	0.00	0.00
Legislative Day	0.00	0.00
Committee Expenses - Other	0.00	0.00
Total Committee Expenses	0.00	0.00
Legal Fees	0.00	0.00
Taxes & Audit Review	0.00	5,000.00
Donations All		
Frank Bratt Scholarship Donatio	350.00	0.00
Leadership Conference	0.00	0.00
Environmental Ed	0.00	0.00
Envirothon Scholarship	0.00	2,500.00
Ronny Raindrop Donation	0.00	0.00
Donations-Other	0.00	0.00
Donations All - Other	0.00	0.00
Total Donations All	350.00	2,500.00
Executive Board Expense		
Past Year Expenses	0.00	0.00
By-Laws Binder	0.00	0.00
Mileage & Tolls	0.00	0.00
Motel & Meals	542.45	0.00
Executive Board reg Mtg.	0.00	0.00
Executive Board Expense - Other	0.00	7,000.00
Total Executive Board Expense	542.45	7,000.00
Insurance		
Directors & Officers Policy	1,410.00	0.00
Commercial Package	841.15	0.00
Crime Policy	379.00	0.00
Liability Ins.	0.00	0.00

NYS DISTRICT EMPLOYEES' ASSOCIATION
Profit & Loss Budget vs. Actual
January 1 through November 5, 2021

	Jan 1 - Nov 5, 21	Budget
Insurance - Other	0.00	3,500.00
Total Insurance	2,630.15	3,500.00
Promotion		
Brochures	0.00	0.00
TV Commercial	0.00	0.00
Website	99.00	100.00
Promotion - Other	0.00	0.00
Total Promotion	99.00	100.00
NACD-Annual Meeting	0.00	2,400.00
NACD-NE	0.00	3,000.00
NCDEA	200.00	200.00
Newsletter	0.00	3,500.00
Ronny Raindrop Expense	0.00	16,000.00
Sunshine Fund	0.00	200.00
Office Supplies/Postage	2,569.30	5,000.00
Division Expenses		
Division I	0.00	500.00
Division II	0.00	500.00
Division III	0.00	500.00
Division IV	0.00	500.00
Division V	0.00	500.00
Division VI	0.00	500.00
Division VII	0.00	500.00
Division VIII	0.00	500.00
Division Expenses - Other	0.00	0.00
Total Division Expenses	0.00	4,000.00
Tech Training Committee	0.00	0.00
Managers Forum	0.00	0.00
Condense Item Adj. Expense	0.00	0.00
Payroll Expenses	0.00	0.00
Deposit Correction	0.00	0.00
American Relief Fund	0.00	0.00
Four Way Partnership	0.00	0.00
Returned Check Fee	0.00	0.00
Contingency Expense	0.00	0.00
Awards & Service Recognition	0.00	0.00
Tax Forms	0.00	0.00
Division I Training Funds	0.00	0.00
NYACD MEETING	0.00	0.00
Quality Days	0.00	0.00
Conferences		
Supplies	0.00	0.00
Meals	0.00	0.00
Tolls	0.00	0.00
CDEA Annual Meeting	0.00	0.00
Conferences - Other	0.00	0.00
Total Conferences	0.00	0.00
Water Quality Meeting	0.00	0.00
Quick Book Training	0.00	0.00
NACD MEETING	0.00	0.00
Uncategorized Expenses	9.30	0.00
Self Sustaining Program Expense		
2024 NCF Envirothon, New York	0.00	0.00
Fishing Challenge-Expense	277.15	200.00
Frank Bratt Scholarship Expense	2,596.12	4,000.00
Envirothon-NYS Expenses		
Insurance	0.00	0.00
Trailer Expense	32.25	0.00
Lanyards	0.00	0.00
Rooms		

NYS DISTRICT EMPLOYEES' ASSOCIATION

Profit & Loss Budget vs. Actual

January 1 through November 5, 2021

	Jan 1 - Nov 5, 21	Budget
Dorm Rooms	0.00	0.00
Presentation Rooms & Auditorium	0.00	0.00
Rooms - Other	0.00	0.00
Total Rooms	0.00	0.00
Meals		
Pre-Event Breakfast	0.00	0.00
Meals - Other	0.00	0.00
Total Meals	0.00	0.00
Shirts,Water Bottles,Backpacks		
Key Tags	0.00	0.00
Back Packs	0.00	0.00
Shirts-Committee & Winning Team	0.00	0.00
Shirts Teams & Volunteers	2,265.14	0.00
Water Bottles	0.00	0.00
Shirts,Water Bottles,Backpacks - Other	0.00	0.00
Total Shirts,Water Bottles,Backpacks	2,265.14	0.00
Testing Site Expense		
Supplies	0.00	0.00
EMT	0.00	0.00
Signs	0.00	0.00
Snacks	0.00	0.00
Tents	0.00	0.00
Testing Site Expense - Other	0.00	0.00
Total Testing Site Expense	0.00	0.00
Oral Presentation	0.00	0.00
Awards	889.79	0.00
Educational/Advisor Activities	0.00	0.00
Envirothon Office Expense	850.51	0.00
Fundraising Exp.	0.00	0.00
National Event		
Guest Registration	0.00	0.00
Shuttle	0.00	0.00
Rental Car	0.00	0.00
Meals	0.00	0.00
Travel Expenses for Team	0.00	0.00
Team Early Arrival	0.00	0.00
Dues	350.00	0.00
NYS Reps Registration	0.00	0.00
Travel Expenses for NY Reps	0.00	0.00
Team Registration	850.00	0.00
National Event - Other	0.00	0.00
Total National Event	1,200.00	0.00
Miscellaneous		
Scholarship Funding	250.00	0.00
Unused Grant Money	0.00	0.00
Registration Refund	500.00	0.00
Committee Meeting Exp	0.00	0.00
Miscellaneous - Other	0.00	0.00
Total Miscellaneous	750.00	0.00
Vehicle Rentals	0.00	0.00
Port a Johns	0.00	0.00
Envirothon-Raffle Expense		
Raffle 2002	0.00	0.00
Envirothon-Raffle Expense - Other	0.00	0.00
Total Envirothon-Raffle Expense	0.00	0.00

NYS DISTRICT EMPLOYEES' ASSOCIATION
Profit & Loss Budget vs. Actual
January 1 through November 5, 2021

	Jan 1 - Nov 5, 21	Budget
Website	0.00	0.00
Transportation/Mileage	0.00	0.00
Transfer of Funds	0.00	0.00
Pins	0.00	0.00
Airfare to National Envirothon	0.00	0.00
AM JAM	0.00	0.00
Canon Envirothon membership due	0.00	0.00
Cash Receipts	0.00	0.00
Presentators	0.00	0.00
Reimbursement	0.00	0.00
SAVINGS BOND	0.00	0.00
Envirothon-Scholarship	0.00	0.00
Envirothon-NYS Expenses - Other	0.00	60,000.00
Total Envirothon-NYS Expenses	5,987.69	60,000.00
Envirothon Scholarships	1,850.00	2,500.00
State Fair		
Bookmarks & Placemats	0.00	0.00
Booth Supplies	555.07	0.00
Brochures	0.00	0.00
Coloring Contest Design	0.00	0.00
Coloring Contest Winners	0.00	0.00
Conference Calls	0.00	0.00
Copies	0.00	0.00
Display Theme	0.00	0.00
Empire Farm Days Expense	220.39	0.00
Employee Incentive	0.00	0.00
Guessing Game Prize & Candy	0.00	0.00
Hotel Room Reimbursement	311.88	0.00
Meeting/Committee Expense	121.02	0.00
Other Expenses	0.00	0.00
Pencils	0.00	0.00
Postage & Envelopes	91.12	0.00
Promo Item	0.00	0.00
Seeds	734.55	0.00
Shirts	0.00	0.00
State Fair Fees	0.00	0.00
Trailer Insurance	0.00	0.00
Trailer Expenses	199.18	0.00
State Fair - Other	0.00	5,200.00
Total State Fair	2,233.21	5,200.00
Golf Tournament Expense	1,932.48	2,500.00
Self Sustaining Program Expense - Other	0.00	0.00
Total Self Sustaining Program Expense	14,876.65	74,400.00
Total Expense	32,709.57	222,300.00
Net Ordinary Income	215,437.55	-433.33
Other Income/Expense		
Other Expense		
Bad Debt	0.00	0.00
Total Other Expense	0.00	0.00
Net Other Income	0.00	0.00
Net Income	215,437.55	-433.33

2024 NCF ENVIROTHON, NEW YORK
INCOME & EXPENSE REPORT
September 2020 through October 2021

	<u>Sep '20 - Oct 21</u>
Ordinary Income/Expense	
Income	
Self Sustaining Programs	
2024 NCF Envirothon, New York	<u>24,094.44</u>
Total Self Sustaining Programs	<u>24,094.44</u>
Total Income	<u>24,094.44</u>
Gross Profit	<u>24,094.44</u>
Net Ordinary Income	<u>24,094.44</u>
Net Income	<u><u>24,094.44</u></u> ← Also Bank \$

No activity since
last report

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR 4 HOUR ONLINE COURSE
January through October 2021

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
Training Sessions Income	
4-Hour Online Class	<u>174,952.42</u>
Total Training Sessions Income	<u>174,952.42</u>
Total Income	<u>174,952.42</u>
Gross Profit	174,952.42
Expense	
Training Sessions Expenses	
Online 4 Hour Course	<u>3,476.95</u>
Total Training Sessions Expenses	<u>3,476.95</u>
Total Expense	<u>3,476.95</u>
Net Ordinary Income	<u>171,475.47</u>
Net Income	<u><u>171,475.47</u></u>

\$ 456,392.85 in bank

**NYS DISTRICT EMPLOYEES' ASSOCIATION
CSW INCOME & EXPENSE REPORT**

January through October 2021

	<u>Jan - Oct 21</u>
Ordinary Income/Expense	
Income	
Training Sessions Income	
Conservation Skills Workshop	<u>2,950.00</u>
Total Training Sessions Income	<u>2,950.00</u>
Total Income	<u>2,950.00</u>
Gross Profit	2,950.00
Expense	
Training Sessions Expenses	
Conservation Skills Workshop	<u>2,008.21</u>
Total Training Sessions Expenses	<u>2,008.21</u>
Total Expense	<u>2,008.21</u>
Net Ordinary Income	<u>941.79</u>
Net Income	<u><u>941.79</u></u>

Bank \$19,749.21

NYS CONSERVATION DISTRICT EMPLOYEES' ASSOCIATION
YTD Income & Expense
Golf Tournament

	<u>Jan - Oct 21</u>
Ordinary Income/Expense	
Income	
Self Sustaining Programs	
Golf Tournament Income	<u>1,535.00</u>
Total Self Sustaining Programs	<u>1,535.00</u>
Total Income	<u>1,535.00</u>
Gross Profit	1,535.00
Expense	
Self Sustaining Program Expense	
Golf Tournament Expense	<u>1,932.48</u>
Total Self Sustaining Program Exp...	<u>1,932.48</u>
Total Expense	<u>1,932.48</u>
Net Ordinary Income	<u>-397.48</u>
Net Income	<u><u>-397.48</u></u>

Bank \$ 3935

**NEW YORK STATE EROSION & SEDIMENT CONTROL
CERTIFICATE PROGRAM P&L
January through October 2021**

	<u>Jan - Oct 21</u>
Ordinary Income/Expense	
Income	
Training Sessions Income	
NYSESCC Program	<u>2,550.00</u>
Total Training Sessions Income	<u>2,550.00</u>
Total Income	<u>2,550.00</u>
Gross Profit	2,550.00
Expense	
Training Sessions Expenses	
NYSESCC Program	<u>1,287.91</u>
Total Training Sessions Expenses	<u>1,287.91</u>
Total Expense	<u>1,287.91</u>
Net Ordinary Income	<u>1,262.09</u>
Net Income	<u><u>1,262.09</u></u>

\$ 4715 Bank

Just Bill

Champlain Center SW.

NEW YORK STATE ENVIROTHON COMMITTEE
INCOME & EXPENSE REPORT
January through October 2021

Bank
\$ 71,878.35

	Jan - Oct 21
Ordinary Income/Expense	
Income	
Self Sustaining Programs	
NYS Envirothon-Income	
Registration	18,000.00
Donation	3,737.50
	<u>21,737.50</u>
Total NYS Envirothon-Income	21,737.50
Total Self Sustaining Programs	<u>21,737.50</u>
Total Income	<u>21,737.50</u>
Gross Profit	21,737.50
Expense	
Self Sustaining Program Expense	
Envirothon-NYS Expenses	
Shirts, Water Bottles, Backpacks	
Shirts Teams & Volunteers	2,265.14
	<u>2,265.14</u>
Total Shirts, Water Bottles, Backpacks	2,265.14
Awards	889.79
Envirothon Office Expense	850.51
National Event	
Dues	350.00
Team Registration	850.00
	<u>1,200.00</u>
Total National Event	1,200.00
Miscellaneous	
Registration Refund	500.00
	<u>500.00</u>
Total Miscellaneous	500.00
Total Envirothon-NYS Expenses	<u>5,705.44</u>
Total Self Sustaining Program Expense	<u>5,705.44</u>
Total Expense	<u>5,705.44</u>
Net Ordinary Income	<u>16,032.06</u>
Net Income	<u><u>16,032.06</u></u>

STATE FAIR/EMPIRE FARM DAYS COMMITTEE
INCOME & EXPENSE REPORT
January through October 2021

	<u>Jan - Oct 21</u>
Ordinary Income/Expense	
Income	
Self Sustaining Programs	
State Fair	<u>2,800.00</u>
Total Self Sustaining Programs	<u>2,800.00</u>
Total Income	<u>2,800.00</u>
Gross Profit	<u>2,800.00</u>
Expense	
Self Sustaining Program Expense	
State Fair	
Booth Supplies	555.07
Empire Farm Days Expense	220.39
Meeting/Committee Expense	121.02
Postage & Envelopes	91.12
Seeds	734.55
Trailer Expenses	<u>199.18</u>
Total State Fair	<u>1,921.33</u>
Total Self Sustaining Program Expe...	<u>1,921.33</u>
Total Expense	<u>1,921.33</u>
Net Ordinary Income	<u>878.67</u>
Net Income	<u><u>878.67</u></u>

Bank \$6868.12

NYS CDEA, INC.
YTD FRANK BRATT INCOME & EXPENSE REPORT
January through October 2021

	<u>Jan - Oct 21</u>
Ordinary Income/Expense	
Income	
Self Sustaining Programs	
Frank Bratt Scholarship	
Interest-Frank Bratt	2.05
Frank Bratt Int & Donations	<u>3,489.00</u>
Total Frank Bratt Scholarship	<u>3,491.05</u>
Total Self Sustaining Programs	<u>3,491.05</u>
Total Income	<u>3,491.05</u>
Gross Profit	3,491.05
Expense	
Self Sustaining Program Expense	
Frank Bratt Scholarship Expense	<u>2,326.12</u>
Total Self Sustaining Program Expe...	<u>2,326.12</u>
Total Expense	<u>2,326.12</u>
Net Ordinary Income	<u>1,164.93</u>
Net Income	<u><u>1,164.93</u></u>

\$ 29,949.70

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January through October 2021

	<u>Jan - Oct 21</u>
Ordinary Income/Expense	
Income	
Self Sustaining Programs	
Fishing Challenge-Income	<u>204.10</u>
Total Self Sustaining Programs	<u>204.10</u>
Total Income	<u>204.10</u>
Gross Profit	204.10
Expense	
Self Sustaining Program Expense	
Fishing Challenge-Expense	<u>277.15</u>
Total Self Sustaining Program Expense	<u>277.15</u>
Total Expense	<u>277.15</u>
Net Ordinary Income	<u>-73.05</u>
Net Income	<u><u>-73.05</u></u>

Bank

**Division I Report
November 17, 2021**

I sent an email out to all the Districts in my division to see if they had anything they would like me to report.

Niagara County

- Keg Creek segment analysis is ongoing, 2 fall sampling events are complete
- Treatment of Japanese knotweed is complete for the season
- Site plan review training for code enforcement officers was held on November 9th
 - This training is approved by NYSDOS for other districts to use
- Construction is ongoing for a CAFO Waste Storage and Transfer Program Round 3 grant; 14.7 million gallon manure storage
- Hoping for an in person Division I meeting on December 10th
- Eighteenmile Creek Area of Concern
 - Working with contractors at SUNY Brockport and USACE to finish a report about mink's dietary exposure to PCBs
 - Working with local teachers on GREEN field trips that follow COVID protocols
 - Planning a Remedial Advisory Committee meeting for later this year

Orleans County

- Finishing two Agrichemical Handling Facilities and a covered feedlot
- We have already installed three Stream Crossings, one Agrichemical Handling Facility, 44.8 acres of Conservation Cover and over 1,000 acres of Cover Crops.
- This year we partnered with the NYS Invasive Species Research Institute and Cornell Cooperative Extension conducting a Biocontrol project for the control of the invasive species Swallow Wart and are in the process of installing a boot brush station at Village of Holley Park.
- We are also in the process of purchasing a new Hydroseeder and expanding our Hydroseeding program.
- We have lost our Technician Melissa in September and will be looking for another technician at the beginning of the year. Other than that we are keeping busy with reporting and closing grants out.

Cattaraugus County

- **Happy Retirement!**
 - Robert (Bob) Shenk retired on September 29th, 2021 with 21 years of service.
- **New Hire!**
 - Matt Schaefer joined our team on November 1st, 2021 as a District Technician.
- **New Emails**
 - Megan Boberg – mboberg@cattcoswcd.org
 - Kelly Friel – kfriel@cattcoswcd.org
 - Matt Schaefer – mschaefer@cattcoswcd.org

I did not hear back from any other county.

Submitted by: Scott Collins, Division I Representative



Division II Report
November 17, 2021

Report from Cayuga, Livingston, Monroe, Onondaga, Ontario, Seneca, Wayne, Yates

Cayuga: No report submitted.

Livingston: No report submitted.

Monroe:

- Jackie Smith has been appointed to the Board of Directors as a legislative rep;
- Two Board Members and Executive Director attended the NYACD Annual Meeting in Cazenovia;
- Hiring of Jacob Kearney, Conservation Program Specialist, starting December 1st
- Planning for the 2022 Tree & Shrub Program;
- Continue to work on updating the NYS Erosion and Sediment Control Certificate Program course, policy, budget, etc. as a Steering Committee Member;
- Continue to maintain an updated list of instructors from SWCDs throughout NYS for the 4 Hour E&SC Course;
- Maintaining the CDEA website as a Division II member;
- Steering committee member for the NYS Coastal Lakeshore Economy and Resiliency (CLEAR) <https://dos.ny.gov/coastal-lakeshore-economy-and-resiliency-clear-initiative> initiative for Monroe County;
- Renewed contract in place with NYS Dept. of Ag & Mkts for the Genesee River Watershed Coalition funding;
- Continue to work with the Genesee River Watershed Coalition to implement Agricultural BMPs for sediment reduction within the watershed under EPA's Great Lakes Restoration Initiative program;
- Continue to plan and design project funded through Great Lakes Commission (GLC) to restore a section of Oatka Creek, a highly regarded Trout Stream in Monroe County;
- Working on implementation of BMPs through AgNPS Round 21, AEM Rnd 16 & CRF Round 3;
- Completed AEM annual action plan for 2022 and 2023;
- Continue to provide erosion and Sediment control construction inspections on development sites; and post-construction stormwater management inspections using our online stormwater mapper;
- Prepping and assisting with NYS DEC MS4 Program Audits for our municipalities; three held to date;
- Held the NYS DEC Endorsed 4 Hour E&SC Training sessions virtually in February, March, June, October and last one of year will be December 2nd 2021
- Assisted with policy development for the management of the 4 hour online course funds;
- Assisted with finding instructor for stormwater course for 2022 Water Quality Symposium;
- Planning for our 2022 WNY Stormwater Management Training Series has begun;
- Continue to work on 2 projects under WQIP Round 12 including a regional stormwater pond facility, and a stream restoration project;
- Continue to work on 1 project under WQIP Round 14 for Stream Restoration on Black Creek with engineering from Dave Derrick and MRB Group;

Onondaga:

- Completed Phase II of the Shotwell Brook wetland project
- Planting hundreds of live stakes for bank stabilization at outlet of 5-Mile Brook
- Building a manure storage to help farmer best time manure nutrient applications and to help build the “bigger, better sponge” with the organic component in the manure
-Addressing the FOIL request
- Assisting numerous landowners and municipalities (20-plus!) with flooding, drainage and erosion related issues
- Semi-annual grant reports to NYS
- Submitted 4 grants to NYS for Erosion & Sediment Control on farms
- Waiting to hear results from EPF Round 27 grant applications
- Preparing to submit EPF Round 28 grant applications to NYS
- Completed waste tire roundup with farms & paid vendor
- Cover crop reimbursements to farms
- Finished hydroseeding of “cleaned” road ditches for the season
- Finalizing budget’s for 2022
- End of year / close out efforts underway
- Supporting the Nine Element Plan modeling efforts on Otisco, Oneida, and Skaneateles Lakes
- Assisting w/ update to County Farmland Protection Plan
- Planting live stakes in County on eroded stream banks at 2 locations this fall and 4 locations in April 2022
- Down 2.5 full time staff positions; working to rebuild

Ontario: No report submitted

Seneca: No report submitted

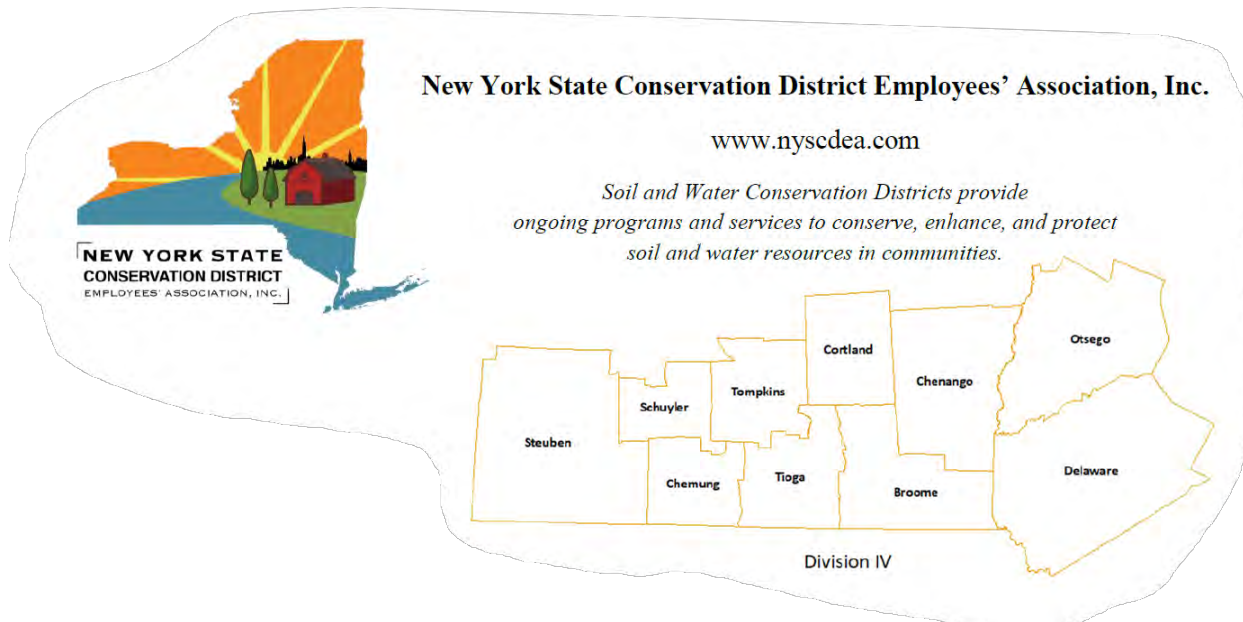
Wayne:

The Wayne District has been plagued by rain, like many other folks and are currently working through last minute construction season. So far this year we have: installed 3 barn yards, 1 irrigation pond, 1 waste transfer system, 1 roof run off control project, 5 water management projects, 750 acres of cover crops, designs for 6 more land owner assistance projects, 4 designs for 3 municipalities, 6 wildlife management permits and remediation assistance, 1890 loads of aquatic invasive harvested totaling about 623.7 tons of material, 6 outreach trail/park kiosks built, 15 acres of critical area stabilization, 1 CLEAR planning initiative program, 2 REDI project designs through 3 SEQR processes, and a Partridge in a pair tree!
It is truly amazing how much one office can accomplish for the community. We are moving and shaking and having fun too!

Yates: No Report submitted.

Respectfully submitted by,

Aaron Buchta
Onondaga County Soil & Water Conservation District
NYS CDEA Division II Representative



DIVISION IV REPORT – 11/17/2021

County News and Updates:

Chenango:

~Congratulations to Lance Lockwood on his retirement and good luck to Jennifer Kelly as the new District Manager.

Broome:

~Best of luck to Justin Puglisi for being selected as Broome County's next District Manager.

Steuben:

~Finishing construction projects for the year

~Working on Tree/Shrub form

~Federal declaration was received and applicant briefing took place. There is a new process now – the applicant will be responsible for uploading all documents to a portal then FEMA/DOHS reps will review and approve the project sheets accordingly.

~The County Legislature has approved SWCD for \$300,000 of the unrestricted ARPA (American Rescue Plan Act) funds for streambank stabilization

Cortland:

~Recently wrapped up 3 implementation projects with one more getting close to completion.

~Recent storms and associated flooding have resulted in numerous requests for assistance with evaluation, permitting, etc.

~We are close to releasing an RFP to complete an inventory and develop a forest management plan for a county owned park through NYSDEC Urban and Community Forestry program.

~Congratulations to Barbara Miner, Fiscal officer and Secretary to the Board on her recent retirement.

~Check out the Cortland SWCD website, www.cortlandswcd.org and Facebook page, @cortlandswcd to see some of the other projects and activities the District has been involved in.

Discussion Items/Inquiries:

Email Request Update

Respectfully submitted by Shawn Murphy, Division IV Representative

NYS CDEA Meeting

November 17, 2021

10 AM- 3 PM

Division 6 Report

Submitted By, Amber Luke Division 6 Representative

Albany County SWCD:

- Hiring a new District Technician in November 2021.
- Wrapping up multiple construction projects for the year.
- Conducted site visits for EQIP Grassland Implementation projects.

Washington County SWCD:

- Staff have been busy with Construction oversight of 2 CAFO Waste Storage and Transfer System Grants and 3 Ag. Non-point source grants in various phases of Construction. Staff have been busy trying to get these projects wrapped up for the year.
- Working on closeouts for round 23 and 24 of Ag NPS grants.
- Lyndsy has been busy ordering trees for our 2022 tree sale and getting acquainted with the AEM program.
- The No-Till Drill and Hydroseeded has been winterized.
- Staff have been busy finishing up soil tests for landowners before it gets too cold.
- Busy working on and prepping for year-end reports.

No Report:

Fulton County SWCD

Montgomery County SWCD

Rensselaer County SWCD

Saratoga County SWCD

Schenectady County SWCD

Schoharie County SWCD



NYS CDEA November 17, 2021

Division VIII Report

Suffolk, New York City, Putnam, Westchester, Rockland, Nassau Counties

Suffolk County: Ann Marie Calabro

Susan Odell-Pepe: Year end is coming fast and starting the process again to prepare the Annual Report. Would like to see how other district's do their inventory spreadsheet. Not to mention the annual district audit. Really happy to be a part of the pictures section in the NYS CDEA newsletter.

Below is a list of some ongoing programs:

- **Soil Health Sampling/Testing and Equipment Rental Program (Soil HELP)**

For the past nearly 3 years, Kaitlin has been working with Suffolk county growers to use farm equipment which (in the long term) helps improve soil health. With 14 growers repeatedly utilizing the 7 pieces of equipment this year, it's another successful season. This year alone, between all the pieces of equipment, the equipment has been utilized on approximately 300 acres of ag land. The equipment is now experiencing more wear-and-tear to which the District is performing some much needed maintenance so the program can continue to be efficient. With winter quickly approaching, it's important to clean and grease the equipment and protect them from rain or snow. We get more and more feedback from growers who appreciate and value this program and the opportunities it gives them.



- **Ag NPS Grants:**

Ag Non-point Source Fuel Tank Round 24

The NPS fuel tank Round 24 grant is currently in progress. Fuel Tank inspections are beginning to take place on newly installed tanks as well as previously installed tanks. 50 of the 80 tanks have been installed.

Ag Non-Point Source Fuel Tank Round 26

New York State granted Suffolk SWCD funding for another round of the Fuel Tank replacement program. There are currently 25 farmers replacing one or multiple fuel tanks on the property.

Ag Non-Point Source Round 26 Corwin Duck Farm SBR Grant

New York State granted Suffolk SWCD funding to Corwin Duck Farm to replace their Sequence Batch Reactor that process waste from the ducks grown on the farm. SWCD employees met with Jeff Corwin of crescent duck farms. Aqua-Aerobic Systems is projected to begin the installation of the new control panel by late October/Early November.

Ag Non-Point Source Round 27 Mecox Bay Dairy

An application was submitted to New York State Ag and markets for funding for a slurrystore (Liquid Manure Storage) at Mecox Bay Dairy. The application was approved by New York State department of Ag and Markets. We are awaiting the official contract letter from New York State

- **Tire Recycling Program**

Another run of the tire recycling program was executed picking up a total of 132 "normal" (tractor front tires) and 11 "extra large" (rear tractor tires). One large box truck was sent to execute this pickup, the cost is still yet to be determined. The tire recycling program was run again on August 18th to exhaust the last of the funds with casings. That was the last of the funds for this round of the tire recycling program.

- **WQIP 2017-S. Harbor Road**

Suffolk SWCD has been working with Town of Southold to eliminate stormwater runoff from being discharged into Richmond Creek. TOS DPW has been aiming to eliminate all ms4 systems and update all roadway drainage systems and replace failing systems. What initially started off as a bioswale project at the roadway end, quickly evolved into a multi-system, multi-location project. Several drainage structures have been fully installed at South Harbor Road. Additional work is being done at another location to remove four failing outfalls that discharge into the waterbody, and replace them with improved drainage structures. Once the project is complete, there will be 0% stormwater runoff that will be discharged into Richmond Creek, a victory for the District as well as TOS.

- **AEM**

Round 16 is on track to meeting TA and Implementation goals. 3 of 3 Tier 4 Implementation projects have been completed (pasture renovation, micro-irrigation, livestock water system). Working on closeouts and payments. Round 17 proposal has been approved.

- **Ag in the Classroom**

Suffolk SWCD has been running the Ag in the Classroom Program since 2017. This past year we successfully funded an additional 5 schools, bringing the District's total funded school projects to 26! School projects range from indoor systems (such as: grow towers, grow lights, hydroponic and aquaponics systems, etc.) to outdoor systems (such as: greenhouses, raised garden beds, pollinator habitats, etc.)



New York City: Shino Tanikawa

We hosted a Green Infrastructure Walking Tour on the Lower East Side of Manhattan on October 12th. Thirty people joined the tour which included a green roof, three different playgrounds with pervious pavements, storm chamber, and native planting areas. We also visited a public housing project site for potential GI opportunities.

The Urban Soils Institute hosted another successful symposium virtually, with a few in-person workshops on Governors Island. While the number of attendees in each virtual session was not large, the conversations and interactions among attendees were productive and thought provoking. The symposium led to new partnerships and much needed information and knowledge sharing among a wide range of people involved in working with soils.

Putnam County:

Laurie Taylor has retired, I was unable to get an update from Putnam County. After 30 years of being a member of the Soil and Water Conservation District family, it is time for me to say goodbye. It has been such a great opportunity for growth as a person and as a professional. Looking back I am very proud to say that I have had a wonderful career working for a Soil and Water Conservation District having boots on the ground and getting conservation projects done! I'm not heading for a rocking chair on the front porch. I was appointed Mayor of the Village of Pawling in January and am currently running for a 4-year term (first female Mayor!!). I also will continue to seek the elusive "hole-in-one", spend more time on the Harley, and hopefully get back to my love of travel whenever we get past Covid.

But I have to be honest, although I'm looking forward to this new, exciting and challenging chapter, I'm going to miss all of you...we are family. We have had many trainings, meetings and adventures and as a "team" we have achieved great things!!!! I am taking with me some very special memories and friendships. I am thankful for all the support and laughs over the years.

All the best to all of you, stay safe!!

Nassau County: Derek Betts

Westchester County: No Report

Rockland County: No Report

Respectfully Submitted By: *Ann Marie Calabro, Division VIII Representative*

November 17, 2021 - NYACD Report for CDEA.....

The NYACD Annual meeting held on Tuesday, October 19 through Thursday, October 21, 2021. Steve Lorraine, Madison SWCD is once again did, a great tour of their projects on Tuesday afternoon. We had over eighty folks attending over the two-day event. Overall, the event was another great one and we earned over \$3,000 with the donated items. This year Scott Ryan, Montgomery Director & NYACD 2nd VP donated a grandfather clock that he made for the silent action bringing in \$400.00.

I have been following the Stream C #S4162 bill and there has been no action taken from the Senate or the Assembly Stream C bill #A6652 since I last reported in September.

I attended a country wide NACD Executive Director meeting in North Carolina. It was a well-presented event. North Carolina & Virginia reported on projects that they are doing within their state. We toured urban stormwater projects and a behind the scenes tour of Biltmore Castle farmland. We learned how they are working to be self-sustainable in crops and animals.

Legislative Days scheduled for Monday, February 28th and Tuesday, March 1st, 2022. At the present time I am unsure if they will be Zoom sessions or face-to-face. Information will be going out to the district/directors this week. Next week requests for district projects will be mailed for the annual Legislative booklet.

The NYACD website is updated on a regular basis, and I have been adding open job positions as I receive them.

The 2022 NYS Envirothon will be hosting a face-to-face meeting on Thursday, November 18, 2021, at Hobart & William Smith Colleges, Geneva, NY at 11:00 am. This year we will be incorporating the use of laptops for the oral presentation. The committee is working on rules and regulations as it relates to the oral presentation changes.

The 2024 NCF-Envirothon committee needs folks to file the chair positions for Volunteer Coordinator and Activities Coordinator. I have been working with NCF-Envirothon committee to select our college of choice for the event. Presently we are working to setup a meeting with HWS to view and discuss the possibility of hosting the national event there.

Check out the NYACD website for updated information, Board minutes, District job openings, newsletters, and finances at www.nyacd.org

If you have any questions, please feel free to contact me at (607) 965-6316 (*home # is best to reach me*).

**Frank Bratt Report
November 17, 2021**

- Active Frank Bratt Scholarships:

Name	Award Date	Amount
Jacob Kelly	August 2020	500.00
Alaina Robarge	January 2021	124.94
Ian Priestley	January 2021	245.00
Nicole Laible	June 2021	375.00
Megan Boberg	September 2021	500.00
Jevonnah Foster	September 2021	99.00
Tyler Ohle	September 2021	125.00
Tyler Ohle	September 2021	125.00

- Teresa Link of Onondaga County submitted a request for payment of \$135.00 relative to her award under the September 2021 round of funding. Approved by Scott Collins and sent to Member at Large.
- Received 2 applications for the December 2021 round of funding totaling \$1,000.00.
 1. Samantha Smith, Tompkins County SWCD Employee - \$500.00 for Human Resources Management
 2. Alex Marks, Tioga County SWCD Employee - \$500.00 for Abundant Propagation Class

Each round of the Frank Bratt Scholarship is a minimum of \$1,000. Unspent funds of a previous round can be rolled over into the next round to reach the annual maximum of \$4,000. Here is a summary of each round that was funded.				
January 2021	March 2021	June 2021	September 2021	December 2021
1,038.94	-	\$1,000.00	\$984.00	

Northeast Association of Conservation District Employees
"Together We Achieve the Extraordinary"

NYSCDEA Meeting
November 17, 2021

Northeast Regional Conference

Was held on October 31-November 3 at Sheraton Harborside hotel in Portsmouth, NH. There as approximately 89 attendees which NY was represented by two conservation districts – Steuben & Cayuga. Thirteen breakout sessions were offered consisting of Soil Health, District Equipment Rentals Roundtable Discussion, Wildlife Management in Northeast, Making Hay While the Sun Shines, Urban & Community Forestry, NRCS's Soil Carbon Amendment Practice for Biochar, Growing Ecosystem Services Economy, Organic Lawn & Sustainability Landscaping, Conservation Practices for Birds, Urban Agriculture-Diving Deeper, Pollinator Conservation & Integrated Pest Management. Two different tours were offered on Tuesday – **Soil Health & Local Agriculture:** local food production is inextricably linked with soil health and economics. The tour showcase a few New Hampshire local food partnerships and innovative conservations practices. Visit a local brewery, hops yard and beer garden at Throwback Brewery for lunch to hear how Northeast Grainshed Alliance was started and how they integrated innovative local food economies and partnerships lead to revitalization & resilience. Second stop was at Heron Pond Farm to see and discuss conservation practices in action on reduced tillage, experimental cover crops, integrated pest management & irrigation. **Coastal Resilience** – Odiorne Point State Park for a walking tour of coastline preservation area that's unique & sensitive habitats and how the district efforts to restore native species. Second stop was at the Wagon Hill historic farm that is now town conservation land adjacent to the Great Bay estuary and tidal Oyster River on restoration efforts to reduce erosion, restore salt marsh habitat and accommodate salt marsh migration due to the rising sea-level.

At the New Hampshire Award ceremony, Rick Mickowski presented Jeff with the District Employee Award-Regional. The award recognized his professionalism, expertise in environmental stewardship, employee leadership & training at local, state, regional & national levels, leadership of NACDE

NACDE Sunday Tour

Twenty-six individuals attended the NACDE fundraiser tour comprising of 10 District employees, 7 directors, 5 spouses, 1 partnering agency and 3 guests. The Coppal House Farm is a beef/lamb and produce farm and are very conscious of their carbon footprinting. What does this mean? They use both mechanical equipment and horses – so depending on temperature and field conditions will determine what method will be used – mechanical or horse drawn. They grow and produce their own sunflower oil. They sell their farm products at their farm and local farmer's market. The tour also consisted of stopping a local winery – Flag Hill. The owner spoke about how they work with other producers on sharing equipment, cover crops, different type of grapes grown to produce the wine. It was further mentioned that they grow their own

grain to make spirits (whiskey) and if there is any grain remaining in the grain bins from previous year, they will be sold locally to a swine farm to allow the new grain to utilize the bins for processing.



NACDE Annual Meeting

The annual meeting was held on Tuesday, November 1 with six (6) of thirteen (13) states in attendance.

The topics included:

- ✓ Election of Officers: The slate of officers was presented to the attendees as Jeff Parker, President; Sandy Thompson, Vice President; Alisa Bentley, Secretary and Ines Zimmerman, Treasurer. There were no further nominations from the floor resulting the above slate of officers were elected for the next two years.
- ✓ Discussed at length on how to promote the NACDE awards to recognize District employees & Directors within the region.
- ✓ Travel Stipend was awarded to Gennifer Keller, Urban Agricultural Coordinator for Northern Rhode Island Conservation District. Another in-depth discussion took place on promotion of this opportunity within the conservation districts in the region.
- ✓ The NACDE website is online at NACDE.org
- ✓ The first e-newsletter has been issued. If you would like to receive a copy, reach out to me and your contact information will be added to the distribution list.
- ✓ Discussion among the attendees took place on developing a platform to share information on policy, list serv, etc. Additional dialog and action will take place future meetings.
- ✓ Discussion/approval to place on additional fundraising opportunities beside the Sunday tour. One item that was discussed was donation from each Conservation District in the region which would have potential in providing additional funds to help support more than one District to attend northeast annual conference via the travel stipend. The Treasurer will develop a one page donation flyer outlining the NACDE goals & accomplishments along with different levels of donation.
- ✓ The meeting will be January with day to be determined.



2022 Northeast Annual Conference

The event is being planned by the Maryland Association of Conservation District and proposed dates as of right now is Sunday, August 28 – Tuesday, August 30. NACDE board members will be working closely the MACD Planning committee to assist/coordinate the conference. As more information becomes available, it will be disseminated to you.

Respectively Submitted,

Jeffrey Parker

NACDE President/CDEA Representative



Special Meeting Minutes
December 21, 2021
Zoom

Executive Committee Members

Dustin Lewis, President
Caitlin Stewart, Vice President
Joann Burke, Secretary
Chastity Miller, Treasurer

Division Representatives

Scott Collins, Division I
Raeanne Dulanski, Division III
Shawn Murphy, Division IV
Amber Luke, Division VI
Erin Sommerville, Division VII

Absent

Dean Moore, Member at Large
Aaron Buchta, Division II
Kristin Ballou, Division V
Ann Marie Calabro, Division VIII



- I. **Meeting Begins-** Lewis called the meeting to order at 1:03pm
- II. **Frank Bratt Scholarship-** Collins shared his report.
 - **A motion was made by Stewart, seconded by Miller to approve the December 2021 Frank Bratt Scholarship award winners in the amount of \$977.06: Matthew Schaefer, \$129; Lyndey Hilder, \$149; Brian Hall, \$170; Alex Marks, \$500; Brian Hall, \$29.06. Carried.**
- III. **Adjournment**
 - **A motion was made by Murphy, seconded by Collins to adjourn at 1:12 pm. Carried.**

Respectfully submitted,

Joann Burke
Joann Burke
CDEA Secretary

**Frank Bratt Report
December 21, 2021**

- Active Frank Bratt Scholarships:

<u>Name</u>	<u>Award Date</u>	<u>Amount</u>
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Megan Boberg	September 2021	500.00
Jevonnah Foster	September 2021	99.00
Tyler Ohle	September 2021	125.00
Tyler Ohle	September 2021	125.00

- Received 8 applications for the December 2021 round of funding totaling \$2,021.00.
 1. Samantha Smith, Tompkins County SWCD Employee - \$500.00 for Human Resources Management
 2. Alex Marks, Tioga County SWCD Employee - \$500.00 for Abundant Propagation Class
 3. Matthew Schaefer, Cattaraugus County SWCD Employee - \$129.00 for FAA Part 107 Remote Pilot Certificate
 4. Megan Boberg, Cattaraugus County SWCD Employee - \$129.00 for Commercial Drone Pilot Ground School
 5. Lyndsy Hilder, Washington County SWCD Employee - \$149.00 for FAA Part 107 Drone License Made Easy
 6. Brian Hall, Cayuga County SWCD Employee - \$170.00 for NYS Agribusiness Association Conference
 7. Brian Hall, Cayuga County SWCD Employee - \$145.00 for NYS Agriculture Society Conference
 8. Sarah Fortini Rowell, Warren County SWCD Family - \$299.00 for BF 170: Cut Flower Production (**Family members are not allowed to be funded under current bylaws**)
- After ranking, the following are recommended for the December 2021 round of funding totaling \$977.06.

1. Matthew Schaefer	\$ 129.00
2. Lyndsy Hilder	149.00
3. Brian Hall	170.00
4. Alex Marks	500.00
5. <u>Brian Hall</u>	<u>29.06</u>
	\$977.06

Each round of the Frank Bratt Scholarship is a minimum of \$1,000. Unspent funds of a previous round can be rolled over into the next round to reach the annual maximum of \$4,000. Here is a summary of each round that was funded.				
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