



Meeting Minutes
January 26, 2022, 9:00 a.m. – 2:00 p.m.
Zoom Call/Double Tree Hilton Syracuse, NY

Executive Committee Members

Dustin Lewis, President
Caitlin Stewart, Vice President
Joann Burke, Secretary
Chastity Miller, Treasurer
Dean Moore, Member at Large

Partners

Blanche Hurlbutt, NYACD

Guests

Kristin White, Monroe County SWCD
Kelly Emerick, Monroe County SWCD
Hailey Brown, Chattaqua County SWCD
Paula Podelec, NRCS

Division Representatives

Scott Collins, Division I
Aaron Buchta, Division II
Raeanne Dulanski, Division III
Shawn Murphy, Division IV
Kristin Ballou, Division V
Amber Luke, Division VI
Erin Sommerville, Division VII
Ann Marie Calabro, Division VIII

Absent

Brian Steinmuller, NYS SWCC
Blake Glover, NRCS



Minutes

I. Meeting begins and introductions –Lewis called the meeting to order at 9:04 AM with introductions.

II. Reading and approval of the November 2021 meeting minutes and the special zoom meeting for Frank Bratt Scholarship-Minutes were emailed in advance of the meeting.

- A motion was made by Stewart, seconded by Calabro to approve the November 2021 meeting minutes. Carried.
- A motion was made by Murphy, seconded by Stewart to approve the December special meeting. Carried

III. Correspondence – Lewis reported that he had a friend pass away and he received a nice sympathy card from the board. Miller reported she received a Christmas card from the financial audit company.

IV. Treasurer's report – Miller emailed the report in advance of the meeting and reviewed the Treasurer's report. The reports are appended to the minutes. Envirothon payments are coming in for the 2024 National event. No Water Quality Symposium payments yet. Quite a few 4 hour signups in the last couple weeks.

- **A motion was made by Moore, seconded by Murphy to accept the Treasurer's report. Carried.**

V. Reports

i. Division Reports

- a. Division I** – Collins shared his report, appended to the minutes.
- b. Division II** – Buchta shared his report, appended to the minutes.
- c. Division III** – Dulanski reported everyone is busy with end of the year closeouts and AEM closeouts. All is well.
- d. Division IV** – Murphy shared his report, appended to the minutes.
- e. Division V** – Ballou shared her report, appended to the minutes
- f. Division VI** – Luke shared her report, appended to the minutes.
- g. Division VII** – Sommerville reported that counties were busy with annual reporting.
- h. Division VIII** – Calabro share her report, appended to the minutes.

ii. 4 Way Partnership Reports

- 1. NYS SWCC** –No report.
- 2. NYACD** – Hurlbutt shared her report, appended to the minutes. District newsletters should be sent to Hurlbutt and she will put them on the NYACD website. Still looking for an Activity Coordinator and a Volunteer Coordinator the 2024 National Envirothon. 2024 NYS Envirothon cannot be held at Hobart as National Event will be held there. An RFP will be sent out for a new site. Legislative Days appointments have been set up via zoom for half hour sessions.
- 3. NRCS** – No report. Podelec

VI. Committee Reports

- i. Conservation Skills Workshop** – Lewis reports there is no activity. Stewart reported that Abby from NYSDEC requested source water protection program pollution training to be held at WQS but packets had already been sent out. She will set up a training sometime this spring and Stewart will distribute the information when she gets it.
- ii. Envirothon Committee**-None.
- iii. Frank Bratt Scholarship** – Collins shared his report, appended to the minutes. Next deadline for applications is March 1st.
- iv. State Fair Committee** – White reported there is no updates. Last meeting was in December.
- v. Environmental Education Foundation Committee** – Miller mentioned that there is a meeting scheduled for February. Looking for funding ideas and in need of another committee member that is outside of Districts that has experience in seeking funding.
- vi. NACDE - Northeast Association of Conservation Districts Employees** – No report.
- vii. NCDEA - National Conservation District Association**- No report.
- viii. New York State Invasive Species Advisory Committee (ISAC)** – Stewart reported next meeting will be held on June 17th.
- ix. Municipal Assistance Sub Committee** – Lewis reported that the committee has not met recently that he is aware of.
- x. Operations Manual Committee** – Lewis stated nothing going on.
- xi. Technical Advisory Committee** – Lewis reported the committee met yesterday. Reviewing decisions on CRF and AGNPS. Bush is working on short term manure collection system that would not require a full CNMP to implement but it's linked to the 313 standard that requires a full CNMP. Podelec stated that the 313 standard gets revised every 5 years. June of 2020 was out for public comments and they are still working on it. Lewis will reach out to District staff who may be interested in sitting on TAC calls for this short term manure storage system.
- xii. Other** – None.

VIII. Old Business

- a) Update for CDEA stormwater online 4-hour course**- Discussion for RFP for Administration of online 4-hour course was held.

- **A motion was made by Dulanski, seconded by White to approve RFP for Administration as written. Carried.**
- b) **CDEA stormwater online 4-hour course-** Policy for Funds Management was developed and discussion was made.
- **A motion was made by Stewart, seconded by Collins to approve the Policy for Funds Management official draft and present it at March meeting. Carried.**
- c) **Follow up on NYS ESC Certification-** Report and financial statement appended to minutes.
- d) **2-hour NYS DEC MS4 inspector training program for Districts-** Lewis reported there is no progress. Emerick reported on January 13th it came out for comment on NYSDEC website. Comment period is only for 30 days. There are 2 PowerPoint training modules on Sharepoint. A train the trainer training program will either be held at Cons Skills Workshop or a separate training. Emerick will be in touch with Gasper, Cunningham and Emerick.
- e) **WQS-** Stewart reported that registration packet is out statewide. February 18th is the deadline for registration. This year it will be held from March 14-25 with 32 epic classes. Stewart would like to thank all track chairs, committee members and CDEA Board for all of their hard work. So far 74 registrations have been received. Virtual auction will be held from Wednesday to Wednesday. Stewart is seeking \$7,300 for instructor expenses.
- **A motion was made by Moore, seconded by Murphy to accept the \$7,300 instructor expenses for the following classes: \$1,000 for Intro to Stream Stabilization and Restoration; \$600 for Intermediate/Advanced Excel; \$200 for Self Care for Clerks; \$1,000 for Leadership Course: Growing Emotional Intelligence through Constructive Communication; \$2,500 for How Mapped Floodways Can Impact Your Stream Projects; and \$2,000 for Master Social Media. Carried.**
- f) **By-law's revisions-**
- g) **NRCS MOU-**
- h) **Other old business-** None

IX. New business

- a) **2022 Budget-** No changes.

X. Next meeting – March 22, 2022 Water Quality Symposium. Upcoming meetings: June 1, 2022; July 27, 2022; September 28, 2022; and November 23, 2022

IX. Adjournment

- **A motion was made by Collins, seconded by Calabro to adjourn at 1:57 PM. Carried.**

Respectfully submitted

Joann Burke

Joann Burke
CDEA Secretary

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
As of December 31, 2021

| | Dec 31, 21 | Dec 31, 20 |
|---------------------------------|-------------------|-------------------|
| ASSETS | | |
| Current Assets | | |
| Checking/Savings | | |
| 2024 NCF Envirothon Checking | 27,094.44 | 0.00 |
| NYSCDEA-REG CHECKING | | |
| General NYSCDEA Funds | 31,985.93 | 57,229.39 |
| Online 4-Hour Course | 476,457.99 | 284,226.11 |
| Conservation Skills | 23,352.62 | 19,528.37 |
| Golf Tournament | 3,935.00 | 4,332.48 |
| Leadership Conference | 2,863.13 | 2,863.13 |
| NYSESCC Program | 9,690.27 | 3,453.60 |
| NYS Envirothon | 74,929.69 | 72,597.69 |
| NYS Fair | 8,413.61 | 8,184.70 |
| Resource Training Checking | 5,331.80 | 5,331.80 |
| Sunshine Fund | 907.93 | 907.93 |
| NYSCDEA-REG CHECKING - Ot... | -286.00 | 0.00 |
| Total NYSCDEA-REG CHECKING | 637,581.97 | 458,655.20 |
| Envirothon Scholarship Savings | 9,843.01 | 9,090.87 |
| Frank Bratt Scholarship Savings | 32,604.53 | 31,222.61 |
| Resource Training Savings | 27,063.64 | 27,058.23 |
| Total Checking/Savings | 734,187.59 | 526,026.91 |
| Accounts Receivable | | |
| Accounts Receivable | | |
| Envirothon Receivables | 0.00 | -9,500.00 |
| Total Accounts Receivable | 0.00 | -9,500.00 |
| Total Accounts Receivable | 0.00 | -9,500.00 |
| Other Current Assets | | |
| Undeposited Funds | 500.00 | 0.00 |
| Total Other Current Assets | 500.00 | 0.00 |
| Total Current Assets | 734,687.59 | 516,526.91 |
| TOTAL ASSETS | 734,687.59 | 516,526.91 |
| LIABILITIES & EQUITY | | |
| Liabilities | | |
| Current Liabilities | | |
| Credit Cards | | |
| Credit Card-Dustin Card - 6495 | -2,945.43 | 0.00 |

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
As of December 31, 2021

| | Dec 31, 21 | Dec 31, 20 |
|-----------------------------|------------|------------|
| Credit Card - Chastity-7576 | -3,272.55 | 0.00 |
| Credit Card - Kristin-2353 | -1,418.16 | 493.85 |
| Total Credit Cards | -7,636.14 | 493.85 |
| Total Current Liabilities | -7,636.14 | 493.85 |
| Total Liabilities | -7,636.14 | 493.85 |
| TOTAL LIABILITIES & EQUITY | -7,636.14 | 493.85 |

Profit & Loss

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January through December 2021

| | Jan - Dec 21 |
|-------------------------------------|--------------|
| Ordinary Income/Expense | |
| Income | |
| Fert. Tablets | 120.00 |
| Training Sessions Income | |
| Conservation Skills Workshop | 2,920.00 |
| Water Quality Symposium | |
| NRCS Donation | 1,003.23 |
| WQS Registration | 10,563.72 |
| Total Water Quality Symposium | 11,566.95 |
| 4-Hour Online Class | 196,202.42 |
| NYSESCC Program | 7,750.00 |
| WQS Resource Training | |
| Resource Training Interest | 5.41 |
| Total WQS Resource Training | 5.41 |
| Total Training Sessions Income | 218,444.78 |
| Self Sustaining Programs | |
| 2024 NCF Envirothon, New York | 23,054.44 |
| Fishing Challenge-Income | 204.10 |
| Frank Bratt Scholarship | |
| Interest-Frank Bratt | 3.51 |
| Frank Bratt Int & Donations | 3,489.00 |
| Total Frank Bratt Scholarship | 3,492.51 |
| NYS Envirothon-Income | |
| Registration | 19,000.00 |
| Donation | 3,737.50 |
| Total NYS Envirothon-Income | 22,737.50 |
| Envirothon Scholarship Income | |
| Envirothon Scholarship-Interest | 2.14 |
| Total Envirothon Scholarship Income | 2.14 |
| State Fair | 2,800.00 |
| Golf Tournament Income | 1,535.00 |
| Total Self Sustaining Programs | 53,825.69 |

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January through December 2021

| | Jan - Dec 21 |
|----------------------------------|--------------|
| Total Income | 272,390.47 |
| Gross Profit | 272,390.47 |
| Expense | |
| Reconciliation Discrepancies | 278.87 |
| Training Sessions Expenses | |
| Local Roads Ap | 750.00 |
| Credit Card Fees | 104.98 |
| Online 4 Hour Course | 4,344.55 |
| NYSESCC Program | 6,313.51 |
| Conservation Skills Workshop | 2,882.06 |
| WQS | |
| Awards | 1,052.13 |
| All Expenses | 1,690.05 |
| WQS - Other | 91.41 |
| Total WQS | 2,833.59 |
| Total Training Sessions Expenses | 17,228.69 |
| Donations All | |
| Frank Bratt Scholarship Donatio | 350.00 |
| Total Donations All | 350.00 |
| Executive Board Expense | |
| Motel & Meals | 1,349.37 |
| Executive Board Expense - Other | 100.00 |
| Total Executive Board Expense | 1,449.37 |
| Insurance | |
| Directors & Officers Policy | 1,410.00 |
| Commercial Package | 841.15 |
| Crime Policy | 379.00 |
| Total Insurance | 2,630.15 |
| Promotion | |
| Website | 99.00 |
| Total Promotion | 99.00 |
| NACD-NE | 975.53 |
| NCDEA | 200.00 |

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January through December 2021

| | Jan - Dec 21 |
|--------------------------------------|--------------|
| Newsletter | 3,500.00 |
| Ronny Raindrop Expense | 3,000.00 |
| Office Supplies/Postage | 2,616.84 |
| Uncategorized Expenses | 9.30 |
| Self Sustaining Program Expense | |
| Fishing Challenge-Expense | 277.15 |
| Frank Bratt Scholarship Expense | 2,596.12 |
| Envirothon-NYS Expenses | |
| Shirts,Water Bottles,Backpacks | |
| Shirts Teams & Volunteers | 2,265.14 |
| | <hr/> |
| Total Shirts,Water Bottles,Backpa... | 2,265.14 |
| | |
| Awards | 889.79 |
| Envirothon Office Expense | 3,130.28 |
| National Event | |
| Dues | 350.00 |
| Team Registration | 850.00 |
| | <hr/> |
| Total National Event | 1,200.00 |
| | |
| Miscellaneous | |
| Scholarship Funding | 1,100.00 |
| Registration Refund | 500.00 |
| | <hr/> |
| Total Miscellaneous | 1,600.00 |
| | <hr/> |
| Total Envirothon-NYS Expenses | 9,085.21 |
| | |
| Envirothon Scholarships | 500.00 |
| State Fair | |
| Booth Supplies | 555.07 |
| Coloring Contest Winners | 79.08 |
| Empire Farm Days Expense | 220.39 |
| Employee Incentive | 250.00 |
| Guessing Game Prize & Candy | 8.80 |
| Hotel Room Reimbursement | 311.88 |
| Meeting/Committee Expense | 121.02 |
| Postage & Envelopes | 91.12 |
| Seeds | 734.55 |
| Trailer Expenses | 231.43 |
| | <hr/> |
| Total State Fair | 2,603.34 |
| | |
| Golf Tournament Expense | 1,932.48 |
| | <hr/> |

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January through December 2021

| | Jan - Dec 21 |
|---------------------------------------|--------------|
| Total Self Sustaining Program Expense | 16,994.30 |
| Total Expense | 49,332.05 |
| Net Ordinary Income | 223,058.42 |
| Net Income | 223,058.42 |

NYS DISTRICT EMPLOYEES' ASSOCIATION
Profit & Loss Budget vs. Actual
January through December 2021

| | Jan - Dec 21 | Budget |
|--|--------------|------------|
| Ordinary Income/Expense | | |
| Income | | |
| Fert. Tablets | 120.00 | 0.00 |
| Training Sessions Income | | |
| Administrative Training | 0.00 | 6,000.00 |
| Conservation Skills Workshop | 2,920.00 | 3,000.00 |
| Water Quality Symposium | | |
| NRCS Donation | 1,003.23 | 0.00 |
| WQS Registration | 10,563.72 | 0.00 |
| Water Quality Symposium - Other | 0.00 | 12,000.00 |
| Total Water Quality Symposium | 11,566.95 | 12,000.00 |
| 4-Hour Online Class | 196,202.42 | 120,000.00 |
| NYSESCC Program | 7,750.00 | 18,500.00 |
| WQS Resource Training | | |
| Resource Training Interest | 5.41 | 0.00 |
| WQS Resource Training - Other | 0.00 | 0.00 |
| Total WQS Resource Training | 5.41 | 0.00 |
| Total Training Sessions Income | 218,444.78 | 159,500.00 |
| Self Sustaining Programs | | |
| 2024 NCF Envirothon, New York | 23,054.44 | 6,000.00 |
| Fishing Challenge-Income | 204.10 | 500.00 |
| Frank Bratt Scholarship | | |
| Interest-Frank Bratt | 3.51 | 0.00 |
| Frank Bratt Int & Donations | 3,489.00 | 0.00 |
| Frank Bratt Scholarship - Other | 0.00 | 4,000.00 |
| Total Frank Bratt Scholarship | 3,492.51 | 4,000.00 |
| NYS Envirothon-Income | | |
| Registration | 19,000.00 | 0.00 |
| Merchandise Sale | 0.00 | 0.00 |
| Donation | 3,737.50 | 0.00 |
| NYS Envirothon-Income - Other | 0.00 | 60,000.00 |
| Total NYS Envirothon-Income | 22,737.50 | 60,000.00 |
| Envirothon Scholarship Income | | |
| Envirothon Scholarship-Interest | 2.14 | 0.00 |
| Envirothon Scholarship Income - Other | 0.00 | 2,500.00 |
| Total Envirothon Scholarship Income | 2.14 | 2,500.00 |
| State Fair | 2,800.00 | 5,200.00 |
| Golf Tournament Income | 1,535.00 | 2,500.00 |
| Total Self Sustaining Programs | 53,825.69 | 80,700.00 |
| Total Income | 272,390.47 | 240,200.00 |
| Gross Profit | 272,390.47 | 240,200.00 |
| Expense | | |
| Reconciliation Discrepancies | 278.87 | |
| Field Resources for Districts | 0.00 | 0.00 |
| Fertilizer Tablets | 0.00 | 0.00 |
| Training Sessions Expenses | | |
| Local Roads Ap | 750.00 | |
| Credit Card Fees | 104.98 | |
| Online 4 Hour Course | 4,344.55 | 50,000.00 |
| NYSESCC Program | 6,313.51 | 14,500.00 |
| Administrative Training | 0.00 | 6,000.00 |
| Misc. Training Sessions | 0.00 | 8,000.00 |

NYS DISTRICT EMPLOYEES' ASSOCIATION
Profit & Loss Budget vs. Actual
January through December 2021

| | Jan - Dec 21 | Budget |
|----------------------------------|--------------|-----------|
| Conservation Skills Workshop | 2,882.06 | 3,000.00 |
| WQS | | |
| Credit Card Service Fees | 0.00 | 0.00 |
| Awards | 1,052.13 | 0.00 |
| WQS Refund | 0.00 | 0.00 |
| All Expenses | 1,690.05 | 1,000.00 |
| WQS - Other | 91.41 | 10,000.00 |
| Total WQS | 2,833.59 | 11,000.00 |
| WQS DJ Music/Entertainment | 0.00 | 0.00 |
| Total Training Sessions Expenses | 17,228.69 | 92,500.00 |
| Leadership Conference | 0.00 | 3,000.00 |
| Taxes & Audit Review | 0.00 | 5,000.00 |
| Donations All | | |
| Frank Bratt Scholarship Donatio | 350.00 | |
| Envirothon Scholarship | 0.00 | 2,500.00 |
| Total Donations All | 350.00 | 2,500.00 |
| Executive Board Expense | | |
| Motel & Meals | 1,349.37 | 0.00 |
| Executive Board Expense - Other | 100.00 | 7,000.00 |
| Total Executive Board Expense | 1,449.37 | 7,000.00 |
| Insurance | | |
| Directors & Officers Policy | 1,410.00 | 0.00 |
| Commercial Package | 841.15 | 0.00 |
| Crime Policy | 379.00 | |
| Insurance - Other | 0.00 | 3,500.00 |
| Total Insurance | 2,630.15 | 3,500.00 |
| Promotion | | |
| Website | 99.00 | 100.00 |
| Total Promotion | 99.00 | 100.00 |
| NACD-Annual Meeting | 0.00 | 2,400.00 |
| NACD-NE | 975.53 | 3,000.00 |
| NCDEA | 200.00 | 200.00 |
| Newsletter | 3,500.00 | 3,500.00 |
| Ronny Raindrop Expense | 3,000.00 | 16,000.00 |
| Sunshine Fund | 0.00 | 200.00 |
| Office Supplies/Postage | 2,616.84 | 5,000.00 |
| Division Expenses | | |
| Division I | 0.00 | 500.00 |
| Division II | 0.00 | 500.00 |
| Division III | 0.00 | 500.00 |
| Division IV | 0.00 | 500.00 |
| Division V | 0.00 | 500.00 |
| Division VI | 0.00 | 500.00 |
| Division VII | 0.00 | 500.00 |
| Division VIII | 0.00 | 500.00 |
| Total Division Expenses | 0.00 | 4,000.00 |
| Uncategorized Expenses | 9.30 | |
| Self Sustaining Program Expense | | |
| Fishing Challenge-Expense | 277.15 | 200.00 |
| Frank Bratt Scholarship Expense | 2,596.12 | 4,000.00 |
| Envirothon-NYS Expenses | | |
| Trailer Expense | 0.00 | 0.00 |
| Shirts,Water Bottles,Backpacks | | |
| Shirts Teams & Volunteers | 2,265.14 | 0.00 |

NYS DISTRICT EMPLOYEES' ASSOCIATION
Profit & Loss Budget vs. Actual
January through December 2021

| | Jan - Dec 21 | Budget |
|--|--------------|------------|
| Total Shirts, Water Bottles, Backpacks | 2,265.14 | 0.00 |
| Testing Site Expense | | |
| Signs | 0.00 | 0.00 |
| Total Testing Site Expense | 0.00 | 0.00 |
| Oral Presentation | 0.00 | 0.00 |
| Awards | 889.79 | 0.00 |
| Envirothon Office Expense | 3,130.28 | 0.00 |
| Fundraising Exp. | 0.00 | 0.00 |
| National Event | | |
| Dues | 350.00 | 0.00 |
| Team Registration | 850.00 | 0.00 |
| Total National Event | 1,200.00 | 0.00 |
| Miscellaneous | | |
| Scholarship Funding | 1,100.00 | |
| Registration Refund | 500.00 | |
| Total Miscellaneous | 1,600.00 | |
| Envirothon-NYS Expenses - Other | 0.00 | 60,000.00 |
| Total Envirothon-NYS Expenses | 9,085.21 | 60,000.00 |
| Envirothon Scholarships | 500.00 | 2,500.00 |
| State Fair | | |
| Booth Supplies | 555.07 | |
| Coloring Contest Design | 0.00 | 0.00 |
| Coloring Contest Winners | 79.08 | |
| Empire Farm Days Expense | 220.39 | |
| Employee Incentive | 250.00 | |
| Guessing Game Prize & Candy | 8.80 | 0.00 |
| Hotel Room Reimbursement | 311.88 | |
| Meeting/Committee Expense | 121.02 | |
| Pencils | 0.00 | 0.00 |
| Postage & Envelopes | 91.12 | |
| Promo Item | 0.00 | 0.00 |
| Seeds | 734.55 | |
| Shirts | 0.00 | 0.00 |
| Trailer Expenses | 231.43 | 0.00 |
| State Fair - Other | 0.00 | 5,200.00 |
| Total State Fair | 2,603.34 | 5,200.00 |
| Golf Tournament Expense | 1,932.48 | 2,500.00 |
| Total Self Sustaining Program Expense | 16,994.30 | 74,400.00 |
| Total Expense | 49,332.05 | 222,300.00 |
| Net Ordinary Income | 223,058.42 | 17,900.00 |
| Net Income | 223,058.42 | 17,900.00 |

NYS CDEA, INC.
YEAR TO DATE BANK REPORT
As of December 31, 2021

| | Dec 31, 21 | Dec 31, 20 |
|---------------------------------|-------------------|-------------------|
| ASSETS | | |
| Current Assets | | |
| Checking/Savings | | |
| NYSCDEA-REG CHECKING | | |
| General NYSCDEA Funds | 31,985.93 | 57,229.39 |
| Conservation Skills | 23,352.62 | 19,528.37 |
| Golf Tournament | 3,935.00 | 4,332.48 |
| Leadership Conference | 2,863.13 | 2,863.13 |
| NYS Envirothon | 74,929.69 | 72,597.69 |
| NYS Fair | 8,413.61 | 8,184.70 |
| Resource Training Checking | 5,331.80 | 5,331.80 |
| Sunshine Fund | 907.93 | 907.93 |
| Total NYSCDEA-REG CHECKI... | 151,719.71 | 170,975.49 |
| Envirothon Scholarship Savings | 9,843.01 | 9,090.87 |
| Frank Bratt Scholarship Savings | 32,604.53 | 31,222.61 |
| Resource Training Savings | 27,063.64 | 27,058.23 |
| Total Checking/Savings | 221,230.89 | 238,347.20 |
| Accounts Receivable | | |
| Accounts Receivable | | |
| Envirothon Receivables | 0.00 | -9,500.00 |
| Total Accounts Receivable | 0.00 | -9,500.00 |
| Total Accounts Receivable | 0.00 | -9,500.00 |
| Other Current Assets | | |
| Undeposited Funds | 500.00 | 0.00 |
| Total Other Current Assets | 500.00 | 0.00 |
| Total Current Assets | 221,730.89 | 228,847.20 |
| TOTAL ASSETS | 221,730.89 | 228,847.20 |
| LIABILITIES & EQUITY | | |
| Liabilities | | |
| Current Liabilities | | |
| Credit Cards | | |
| Credit Card - Kristin-2353 | -1,418.16 | 493.85 |
| Total Credit Cards | -1,418.16 | 493.85 |

NYS CDEA, INC.
YEAR TO DATE BANK REPORT
As of December 31, 2021

| | Dec 31, 21 | Dec 31, 20 |
|----------------------------|------------|------------|
| Total Current Liabilities | -1,418.16 | 493.85 |
| Total Liabilities | -1,418.16 | 493.85 |
| TOTAL LIABILITIES & EQUITY | -1,418.16 | 493.85 |

NYS CDEA, INC.
Credit Card Activity Report

As of December 31, 2021

| Type | Date | Num | Name | Memo | Clr | Amount | Balance |
|---|------------|----------|---------------------------------------|---|-----|-----------|-----------|
| Credit Card-Dustin Card - 6495 | | | | | | | 0.00 |
| Credit Card Charge | 06/08/2021 | | Scali's pizza | | | 42.96 | 42.96 |
| Check | 06/17/2021 | Debit | First Bank Card | Account #4418229276412353 | | -338.96 | -296.00 |
| Bill | 07/14/2021 | | First Bank Card | | | -356.06 | -652.06 |
| Bill | 08/05/2021 | | First Bank Card | | | -525.27 | -1,177.33 |
| Bill | 09/01/2021 | | First Bank Card | | | -250.00 | -1,427.33 |
| Credit Card Charge | 09/22/2021 | | Maggie's | Sept Board Meeting | | 112.58 | -1,314.75 |
| Credit Card Charge | 09/23/2021 | | fastrac | Sept Board Meeting | | 19.38 | -1,295.37 |
| Credit Card Charge | 09/23/2021 | | Holy Smokes BBQ | Sept Board Meeting | | 162.00 | -1,133.37 |
| Bill | 10/05/2021 | | First Bank Card | | | -801.32 | -1,934.69 |
| Bill | 11/04/2021 | | First Bank Card | No Charges this month | | 0.00 | -1,934.69 |
| Bill | 12/06/2021 | | First Bank Card | Lunch | | -163.24 | -2,097.93 |
| Bill | 12/06/2021 | | First Bank Card | Hotels | | -847.50 | -2,945.43 |
| Total Credit Card-Dustin Card - 6495 | | | | | | -2,945.43 | -2,945.43 |
| Credit Card - Chastity-7576 | | | | | | | 0.00 |
| Credit Card Charge | 01/19/2021 | | Zoom Video Communications, Inc. | Video Conferencing | X | 40.00 | 40.00 |
| Credit Card Charge | 01/22/2021 | | Zoom Video Communications, Inc. | Video Conferencing | X | 283.70 | 323.70 |
| Check | 02/05/2021 | 4417 | First Bank Card | Account #4418229220897576 | X | -323.70 | 0.00 |
| Credit Card Charge | 03/03/2021 | | Amazon | External Hard Drive | | 64.79 | 64.79 |
| Credit Card Charge | 03/03/2021 | | Bass Pro Shops | 2021 Crowney Award | X | 250.00 | 314.79 |
| Credit Card Charge | 03/10/2021 | | Bass Pro Shops | Fish Challenge Prizes | | 185.00 | 499.79 |
| Credit Card Charge | 03/10/2021 | | Bass Pro Shops | Fish Challenge Prize | | 25.00 | 524.79 |
| Credit Card Charge | 03/19/2021 | | Zoom Video Communications, Inc. | Video Conferencing | | 288.85 | 813.64 |
| Credit Card Charge | 03/23/2021 | | Wordfence | Website WordPress Security Protection | | 99.00 | 912.64 |
| Check | 03/24/2021 | EFT | First Bank Card | Account #4418229220897576 | | -250.00 | 662.64 |
| Credit Card Charge | 03/29/2021 | | Ruby Tuesdays | Lunch for March 29, 2021 Mtg Syracuse | | 205.53 | 868.17 |
| Check | 04/14/2021 | EFT | First Bank Card | Account #4418229220897576 | | -868.17 | 0.00 |
| Credit Card Charge | 04/20/2021 | | Zoom Video Communications, Inc. | Video Conferencing | | 310.68 | 310.68 |
| Check | 05/05/2021 | Debit | First Bank Card | Account #4418229276412353 | | -310.68 | 0.00 |
| Credit Card Charge | 05/06/2021 | 822-8... | Selective Insurance Company of Ame... | | | 841.15 | 841.15 |
| Credit Card Charge | 05/06/2021 | | Selective Insurance Company of Ame... | | | 379.00 | 1,220.15 |
| Credit Card Charge | 05/19/2021 | | Zoom Video Communications, Inc. | Video Conferencing | | 310.68 | 1,530.83 |
| Check | 06/17/2021 | Debit | First Bank Card | Account #4418229276412353 | | -1,780.83 | -250.00 |
| Bill | 07/14/2021 | | First Bank Card | | | -310.68 | -560.68 |
| Bill | 08/05/2021 | | First Bank Card | | | -559.87 | -1,120.55 |
| Bill | 09/01/2021 | | First Bank Card | | | -564.37 | -1,684.92 |
| Credit Card Charge | 09/23/2021 | | Walmart | Conskills Forestry classes | | 51.79 | -1,633.13 |
| Bill | 10/05/2021 | | First Bank Card | | | -616.16 | -2,249.29 |
| Bill | 11/04/2021 | | First Bank Card | Device Magic- \$90, Zoom- \$308.50, Select... | | -1,157.51 | -3,406.80 |
| Credit Card Charge | 11/16/2021 | | Hampton Inn Lockport | | | 565.00 | -2,841.80 |
| Bill | 12/06/2021 | | First Bank Card | Device Magic- \$90, Zoom- \$308.50, DMV- ... | | -430.75 | -3,272.55 |
| Total Credit Card - Chastity-7576 | | | | | | -3,272.55 | -3,272.55 |
| Credit Card - Kristin-2353 | | | | | | | 493.85 |
| Envirothon Expenses | | | | | | | 0.00 |
| Credit Card Charge | 02/10/2021 | | Westgate Post Office | Envirothon-Postage for Scholarship Paym... | X | 1.20 | 1.20 |
| Transfer | 02/10/2021 | | | Funds Transfer | | -1.20 | 0.00 |
| Total Envirothon Expenses | | | | | | 0.00 | 0.00 |
| Credit Card - Kristin-2353 - Other | | | | | | | 493.85 |
| Check | 01/11/2021 | 4414 | First Bank Card | 4418 2292 7641 2353-Kristin's Card | X | -493.85 | 0.00 |
| Check | 01/11/2021 | 4413 | First Bank Card | VOID: Report printed on check | X | 0.00 | 0.00 |
| Credit Card Charge | 01/11/2021 | | Verizon Wireless | Hot Spot & Cell Phone Monthly Charge | X | 130.06 | 130.06 |
| Credit Card Charge | 01/15/2021 | | Staples | Ink Cartridges | X | 71.26 | 201.32 |
| Credit Card Charge | 01/16/2021 | | Amazon | Check Envelopes | X | 27.94 | 229.26 |
| Credit Card Charge | 01/19/2021 | | Norton Antivirus | Antivirus | X | 91.79 | 321.05 |
| Check | 02/05/2021 | 4418 | First Bank Card | 4418 2292 7641 2353-Kristin's Card | X | -321.05 | 0.00 |
| Transfer | 02/10/2021 | | | Funds Transfer | | 1.20 | 1.20 |
| Credit Card Charge | 02/11/2021 | | Verizon Wireless | Hot Spot & Cell Phone Monthly Charge | X | 130.12 | 131.32 |
| Credit Card Charge | 03/01/2021 | | Westgate Post Office | Mailing to Dean & Postage for office | X | 57.40 | 188.72 |
| Credit Card Charge | 03/11/2021 | | Verizon Wireless | Hot Spot & Cell Phone Monthly Charge | | 130.12 | 318.84 |
| Credit Card Charge | 03/14/2021 | | Microsoft.com | Microsoft Office 365 Personal Annual Sub... | | 75.59 | 394.43 |
| Credit Card Charge | 03/21/2021 | | Amazon | Collapsible File Storage | | 56.08 | 450.51 |
| Check | 03/24/2021 | EFT | First Bank Card | 4418 2292 7641 2353-Kristin's Card | | -188.72 | 261.79 |
| Credit Card Charge | 03/28/2021 | | Staples | Ink Cartridges | | 77.38 | 339.17 |
| Credit Card Charge | 04/14/2021 | | WWW.Tax1099.com | 2020 W-9 Electronic Filing Fee | | 2.90 | 342.07 |
| Check | 04/14/2021 | EFT | First Bank Card | Account #4418229276412353 | | -342.07 | 0.00 |
| Check | 05/04/2021 | Debit | First Bank Card | Account #4418229276412353 | | -144.08 | -144.08 |
| Credit Card Charge | 05/10/2021 | | Verizon Wireless | Hot Spot & Cell Phone Monthly Charge | | 130.14 | -13.94 |
| Credit Card Charge | 06/16/2021 | | Amazon | Prime | | 13.96 | 0.02 |
| Check | 06/17/2021 | Debit | First Bank Card | Account #4418229276412353 | | -274.24 | -274.22 |
| Bill | 07/14/2021 | | First Bank Card | | | -333.10 | -607.32 |
| Bill | 08/05/2021 | | First Bank Card | | | -13.96 | -621.28 |
| Bill | 09/01/2021 | | First Bank Card | | | -386.69 | -1,007.97 |
| Bill | 10/05/2021 | | First Bank Card | | | -150.12 | -1,158.09 |
| Bill | 11/04/2021 | | First Bank Card | Verizon Wireless- \$130.07 | | -130.07 | -1,288.16 |

NYS CDEA, INC.
Credit Card Activity Report

As of December 31, 2021

| Type | Date | Num | Name | Memo | Clr | Amount | Balance |
|--|------------|-----|-----------------|----------------------------|-----|-----------|-----------|
| Bill | 12/06/2021 | | First Bank Card | Verizon Wireless- \$130.00 | | -130.00 | -1,418.16 |
| Total Credit Card - Kristin-2353 - Other | | | | | | -1,912.01 | -1,418.16 |
| Total Credit Card - Kristin-2353 | | | | | | -1,912.01 | -1,418.16 |
| TOTAL | | | | | | -8,129.99 | -7,636.14 |

NYS CDEA, INC.
BANK REPORT FOR 4 HOUR ONLINE COURSE
As of December 31, 2021

| | <u>Dec 31, 21</u> | <u>Dec 31, 20</u> |
|---------------------------------|--------------------------|--------------------------|
| ASSETS | | |
| Current Assets | | |
| Checking/Savings | | |
| NYSCDEA-REG CHECKING | | |
| Online 4-Hour Course | <u>476,457.99</u> | <u>284,226.11</u> |
| Total NYSCDEA-REG CHECKI... | <u>476,457.99</u> | <u>284,226.11</u> |
| Total Checking/Savings | <u>476,457.99</u> | <u>284,226.11</u> |
| Total Current Assets | <u>476,457.99</u> | <u>284,226.11</u> |
| TOTAL ASSETS | <u><u>476,457.99</u></u> | <u><u>284,226.11</u></u> |
| LIABILITIES & EQUITY | 0.00 | 0.00 |

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR 4 HOUR ONLINE COURSE
January through December 2021

| | <u>TOTAL</u> |
|----------------------------------|--------------------------|
| Ordinary Income/Expense | |
| Income | |
| Training Sessions Income | |
| 4-Hour Online Class | <u>196,202.42</u> |
| Total Training Sessions Income | <u>196,202.42</u> |
| Total Income | <u>196,202.42</u> |
| Gross Profit | 196,202.42 |
| Expense | |
| Training Sessions Expenses | |
| Online 4 Hour Course | <u>4,344.55</u> |
| Total Training Sessions Expenses | <u>4,344.55</u> |
| Total Expense | <u>4,344.55</u> |
| Net Ordinary Income | <u>191,857.87</u> |
| Net Income | <u><u>191,857.87</u></u> |

NYS DISTRICT EMPLOYEES' ASSOCIATION
CSW INCOME & EXPENSE REPORT
January through December 2021

| | <u>Jan - Dec 21</u> |
|----------------------------------|---------------------|
| Ordinary Income/Expense | |
| Income | |
| Training Sessions Income | |
| Conservation Skills Workshop | <u>2,920.00</u> |
| Total Training Sessions Income | <u>2,920.00</u> |
| Total Income | <u>2,920.00</u> |
| Gross Profit | 2,920.00 |
| Expense | |
| Training Sessions Expenses | |
| Conservation Skills Workshop | <u>2,882.06</u> |
| Total Training Sessions Expenses | <u>2,882.06</u> |
| Total Expense | <u>2,882.06</u> |
| Net Ordinary Income | <u>37.94</u> |
| Net Income | <u><u>37.94</u></u> |

NYS CONSERVATION DISTRICT EMPLOYEES' ASSOCIATION
YTD Income & Expense
Golf Tournament

| | <u>Jan - Dec 21</u> |
|--------------------------------------|-----------------------|
| Ordinary Income/Expense | |
| Income | |
| Self Sustaining Programs | |
| Golf Tournament Income | <u>1,535.00</u> |
| Total Self Sustaining Programs | <u>1,535.00</u> |
| Total Income | <u>1,535.00</u> |
| Gross Profit | 1,535.00 |
| Expense | |
| Self Sustaining Program Expense | |
| Golf Tournament Expense | <u>1,932.48</u> |
| Total Self Sustaining Program Exp... | <u>1,932.48</u> |
| Total Expense | <u>1,932.48</u> |
| Net Ordinary Income | <u>-397.48</u> |
| Net Income | <u><u>-397.48</u></u> |

**NEW YORK STATE EROSION & SEDIMENT CONTROL
CERTIFICATE PROGRAM P&L
January through December 2021**

| | <u>Jan - Dec 21</u> |
|----------------------------------|------------------------|
| Ordinary Income/Expense | |
| Income | |
| Training Sessions Income | |
| NYSESCC Program | <u>7,750.00</u> |
| Total Training Sessions Income | <u>7,750.00</u> |
| Total Income | <u>7,750.00</u> |
| Gross Profit | 7,750.00 |
| Expense | |
| Training Sessions Expenses | |
| NYSESCC Program | <u>6,313.51</u> |
| Total Training Sessions Expenses | <u>6,313.51</u> |
| Total Expense | <u>6,313.51</u> |
| Net Ordinary Income | <u>1,436.49</u> |
| Net Income | <u><u>1,436.49</u></u> |

NEW YORK STATE ENVIROTHON COMMITTEE
INCOME & EXPENSE REPORT
January through December 2021

| | Jan - Dec 21 |
|---|--------------|
| Ordinary Income/Expense | |
| Income | |
| Self Sustaining Programs | |
| NYS Envirothon-Income | |
| Registration | 19,000.00 |
| Donation | 3,737.50 |
| | <hr/> |
| Total NYS Envirothon-Income | 22,737.50 |
| | <hr/> |
| Total Self Sustaining Programs | 22,737.50 |
| | <hr/> |
| Total Income | 22,737.50 |
| | <hr/> |
| Gross Profit | 22,737.50 |
| Expense | |
| Self Sustaining Program Expense | |
| Envirothon-NYS Expenses | |
| Shirts, Water Bottles, Backpacks | |
| Shirts Teams & Volunteers | 2,265.14 |
| | <hr/> |
| Total Shirts, Water Bottles, Backpacks... | 2,265.14 |
| | |
| Awards | 889.79 |
| Envirothon Office Expense | 3,130.28 |
| National Event | |
| Dues | 350.00 |
| Team Registration | 850.00 |
| | <hr/> |
| Total National Event | 1,200.00 |
| | |
| Miscellaneous | |
| Scholarship Funding | 1,100.00 |
| Registration Refund | 500.00 |
| | <hr/> |
| Total Miscellaneous | 1,600.00 |
| | <hr/> |
| Total Envirothon-NYS Expenses | 9,085.21 |
| | <hr/> |
| Total Self Sustaining Program Expense | 9,085.21 |
| | <hr/> |
| Total Expense | 9,085.21 |
| | <hr/> |
| Net Ordinary Income | 13,652.29 |
| | <hr/> |
| Net Income | 13,652.29 |
| | <hr/> <hr/> |

STATE FAIR/EMPIRE FARM DAYS COMMITTEE
INCOME & EXPENSE REPORT
January through December 2021

| | <u>Jan - Dec 21</u> |
|--|----------------------|
| Ordinary Income/Expense | |
| Income | |
| Self Sustaining Programs | |
| State Fair | <u>2,800.00</u> |
| Total Self Sustaining Programs | <u>2,800.00</u> |
| Total Income | <u>2,800.00</u> |
| Gross Profit | 2,800.00 |
| Expense | |
| Self Sustaining Program Expense | |
| State Fair | |
| Booth Supplies | 555.07 |
| Coloring Contest Winners | 79.08 |
| Empire Farm Days Expense | 220.39 |
| Employee Incentive | 250.00 |
| Guessing Game Prize & Candy | 8.80 |
| Hotel Room Reimbursement | 311.88 |
| Meeting/Committee Expense | 121.02 |
| Postage & Envelopes | 91.12 |
| Seeds | 734.55 |
| Trailer Expenses | <u>231.43</u> |
| Total State Fair | <u>2,603.34</u> |
| Total Self Sustaining Program Expe... | <u>2,603.34</u> |
| Total Expense | <u>2,603.34</u> |
| Net Ordinary Income | <u>196.66</u> |
| Net Income | <u><u>196.66</u></u> |

Division I Report January 26, 2022

I sent an email out to all the Districts in my division to see if they had anything they would like me to report.

Niagara County

- Keg Creek segment analysis is ongoing, no samples planned for January or February
- Treatment of Japanese knotweed is complete for the season
- Completing annual reports
- New technician- Ron Zeitz
- Closing out several grants- AEM, AgNPS Round 23, FLOWPA
- Working with communities on USFS tree grant
- Site plan review training in June 2022 for New York State Fire Training Program (Erie County)
- Eighteenmile Creek Area of Concern
 - Recent RAC meeting to review studies and start BUI removal report
 - Coordinating with local teachers on GREEN project planning
 - Preliminary benthic macroinvertebrate data is becoming available

Genesee County

- New AEM Technician starting January 31, 2022
- Busy with implementation projects from last year. One project that is being finished this month is a 144' x 70' dry-stack type manure storage with a timber frame, steel roof to cover it. This will provide six months of storage for the heifers on a CAFO dairy.
- In total, we planned and implemented 2,149 acres of cover crop and 860.8 acres of no-till across fifteen farms. Many of these projects were funded through Climate Resilient Farming for carbon sequestration.
- Working with our County Parks Educator to do watershed education in middle and high school classrooms through a NOAA B-Wet grant.
- Completed one forested buffer project that covered 6.5 acres. Three more forest buffer projects are planned for 2022. All of these are on Black Creek.

Division I Meeting

- Virtual meeting held on December 10, 2021 with 6 of 8 districts attending (16 people)
- Discussed several topics including online 4-hour course, WQS, training opportunities, Frank Bratt and Envirothon
- One topic a district brought up was having a cap on the amount of 4-hour funds that can be rolled into the next calendar year
- A fun game of Jeopardy was played after the meeting

I did not hear back from any other county.

Submitted by: Scott Collins, Division I Representative



Division II Report
November 17, 2021

Report from Cayuga, Livingston, Monroe, Onondaga, Ontario, Seneca, Wayne, Yates

Cayuga: No report submitted.

Livingston: No report submitted.

Monroe:

- Accepting orders for the 2022 Tree & Shrub Program with over 100 orders received to date;
- Representation in meetings to discuss the Resilient New York flood study project for Irondequoit Creek in Monroe County;
- Continue to serve as a Steering Committee Member for the NYS Erosion and Sediment Control Certificate Program;
- Continue to maintain an updated list of instructors from SWCDs throughout NYS for the 4 Hour E&SC Course – check out the CDEA website for updated list of instructors <https://www.nyscdea.com/useful-resources/>;
- Working with the Stormwater Coalition on review of the DRAFT MS4 Permit that was released from NYS DEC and compiling comments;
- Maintaining the CDEA website as a Division II member;
- Continue as the Treasurer and member of the Genesee River Watershed Coalition;
- Continue to work with Bergmann Associates on updating the AgBMP database for the Genesee River Watershed Coalition;
- Continue to plan and design project funded through Great Lakes Commission (GLC) to restore a section of Oatka Creek, a highly regarded Trout Stream in Monroe County;
- Working on implementation of BMPs through AgNPS Round 21 & CRF Round 3;
- Continue to provide erosion and Sediment control construction inspections on development sites; and post-construction stormwater management inspections using our online stormwater mapper;
- Hosting the NYS DEC Endorsed 4 Hour E&SC Training session virtually this Thursday, January 27th
- Assisted with RFP development for the management of the 4 hour online course funds;
- Preparing to launch our 2022 WNY Stormwater Management Training Series with first class anticipated in mid-February – check our website for upcoming registration info: <https://www.monroecountyswcd.org/page-48.html>;
- Continue to work on 2 projects under WQIP Round 12 including a regional stormwater pond facility, and a stream restoration project;

- Continue to work on 1 project under WQIP Round 14 for Stream Restoration on Black Creek with engineering assistance from Dave Derrick and MRB Group;
- Completed our 2021 Part B Project and Report for the installation of an Urban Agriculture Community Garden in the City of Rochester;
- Submitted a proposal to the Five Star and Urban Waters Restoration Grant Program for support in Envirothon and Conservation Field Days education programs.

Onondaga:

- Reworking 9-year old contract w/ County to provide EAB management services.
- Preparing bids for 2022 Water Chestnut mechanical harvesting effort
- Preparing for 2022 HWA & EAB field treatment season
- Will reinvigorate the Otisco Lake Farmer Advisory Committee (w/ OCWA) to help collaboratively address sediment and erosion concerns to Otisco Lake
- Starting preparation of 13 annual reports to various funding sources (all due by June 30)
- Hired a full-time Technician and a part-time Salary/Benefits Administrator
- Still struggling to hire a qualified candidate for Secretary position

Ontario: No report submitted

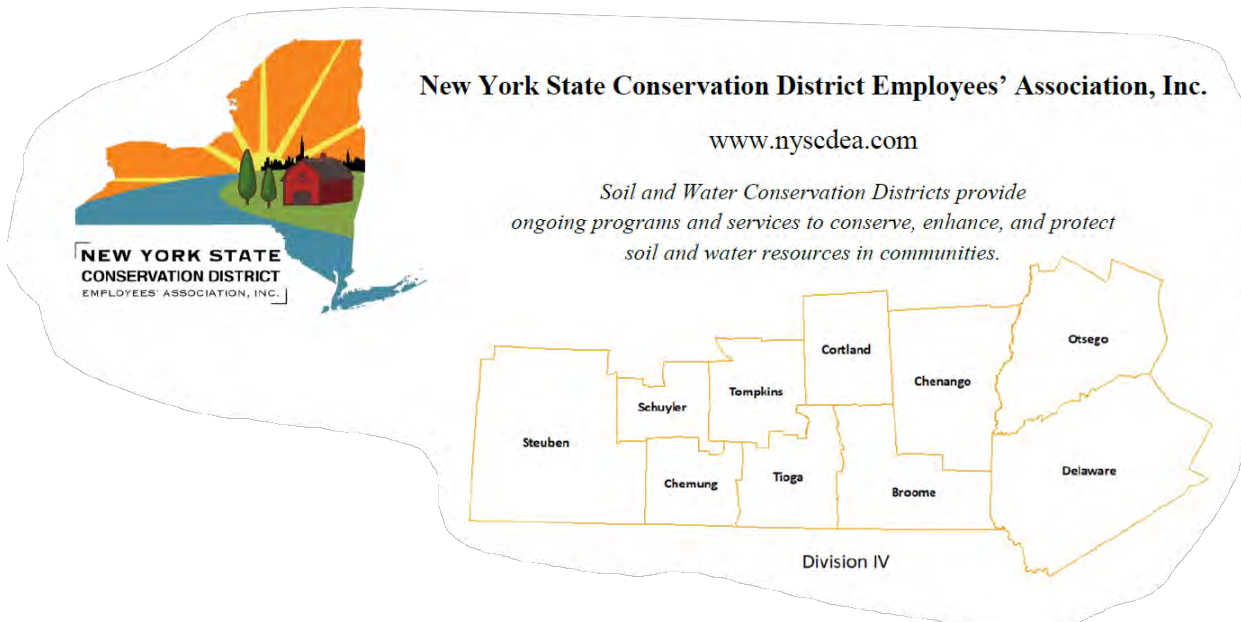
Seneca: No report submitted

Wayne: No report submitted.

Yates: No Report submitted.

Respectfully submitted by,

Aaron Buchta
Onondaga County Soil & Water Conservation District
NYS CDEA Division II Representative



DIVISION IV REPORT – 1/25/2022

County News and Updates:

Chemung:

~Congratulations to Mark Watts on his retirement and best of luck to Karen Tillotson as the new District Manager.

Chenango:

~The Chenango County Soil and Water Conservation District has hired two new technicians, Jacob Welsh and Riley Krupitza and are excited to step anew into 2022 with some fresh perspectives.

~The District continues to work with FSA/NRCS to develop and implemented 4 CREP contracts this construction season.

~The Chenango Greenway has been very successful in fundraising to acquire land and licenses on municipal land for public recreational use. We are looking forward to working with the agency to restore a historic wetland and plant a forest buffer with the assistance of the Upper Susquehanna Coalition while assisting with improving their trail system within the city to allow for better accessibility.

Steuben:

~Working w/ County Legislature to purchase a 2018 CAT D6 dozer to use within our Shared Service program.

~Received a \$3,000 increase to county appropriation with a level \$75,000 towards our Stream Stabilization program.

~Partnered w/Tioga & Chemung SWCD's and SUNY Alfred to completed two EQIP streambank stabilization projects w/ 5300+ tons of rock riprap stabilizing a combined length of 1,000 ft w/ 9 stream barbs in the last 2.5 months of 2021.

~The County Legislature has designated \$320,000 (\$20,000 more than originally anticipated) of the unrestricted ARPA (American Rescue Plan Act) funds for 18 streambank stabilization projects.

Cortland:

~Recently awarded ~1.2M dollars for two NYSDEC WQIP stream corridor stabilization, streambank stabilization and riparian buffer projects along with NYSDEC Non-Ag Non-point source planning for a local creek/gorge corridor.

~In November the County Legislature allocated \$300,000 of ARPA funding for Stream Corridor Management.

~An RFP is out to complete an inventory and develop a forest management plan for a county owned park through NYSDEC Urban and Community Forestry program. Consultant selection is expected in February.

~Check out the Cortland SWCD website, www.cortlandswcd.org and Facebook page, @cortlandswcd to see some of the other projects and activities the District has been involved in.

Discussion Items/Inquiries:

Email Request Update – Non-Managerial Employees from the NYSCDEA board onto statewide distribution list.

Respectfully submitted by Shawn Murphy, Division IV Representative

Division V Report

January 26, 2022

Clinton County

- No report submitted

Essex County

- End of year reports, closing out some grants, planning for the next round of ag grants, tree sale, permits for landowners.
- We just hired a new tech who will start Feb 7.
- We were awarded a DEC NPS planning grant for a project in Minerva and an LCBP grant for our buffer program.

Franklin County

- Wow. 2022 is here can you believe it.
- Working on year end reporting, tree sale, ag assessments, forestry plans, Christmas tree recycling, and most importantly staying warm. With the -30 around here it is a struggle.
- We did receive 2 WQIP grants and we are working on closing some out!
- Off to the races as they say!

Hamilton County

- Conservation Field Day awards ceremonies for the 5th grade poster and 6th grade essay contest participants
- Winter limnology: collecting water samples through the ice for analysis
- Adirondack Tree and Shrub Program
- Assisting municipalities with GIS work for snowmobile trails to meet state requirements
- Annual reports for state aid
- Check out our 2021 annual report and video on our website detailing our programs, projects, and events
- Water Quality Symposium: register by February 11, virtual event takes place March 14 – 25
- Watershed Coalition grant applications and close outs

Warren County

- Working on all state reports.
- Shifting work somewhat from non-ag nps work to AEM work.
- Starting to work on new County Hazard Mitigation Plan.
- We received 5 out of 6 WQIP grant applications (3 were small culvert planning).
- Funding from county increased from 2021.
- Already looking forward to turkey season.....

Respectfully submitted by,

Kristin Ballou

Franklin County Soil & Water Conservation District
NYS CDEA Division V Representative

NYS CDEA Meeting

January 26, 2021

Division 6 Report

Submitted By, Amber Luke Division 6 Representative

Albany County SWCD:

- Hired a new technician. Nicholas Blow joined the team in November 2021.
- Prepping for Annual Reporting and the Tree and Shrub Program
- Implementation of our Round 26 Ag. Non-Point source grant is going smooth.

Montgomery County SWCD:

- Annual Tree Sale planned for April 22nd & 23rd.
- Worked on 11 different Farm through grant funding. Including waster storage facilities, silage leachate treatment, stream buffers and more.
- Installed 300ft of trail to upgrade an in-accessible are of trail in Burbine Forest.
- Designed and implemented a drainage system for sports fields in Veterans Park.
- Had record year for drainage and septic equipment sales.
- Finished the installation and had a grand opening for an 18-hole disc golf course.
- Currently working on funding Micro-enterprise grants within the County.
- Montgomery County SWCD is hosting a Residential Water Quality Program with part B Funding for 2022. Assessing and testing resident's water and installation of UV filters as needed.
- Held a successful sundae on the farm event in 2021. This was held on a conventional Dairy Farm
- Tire recycling, Ag-Plastic Recycling and no till drill rental programs were very successful in 2021.

Rensselaer County SWCD:

- Staff have been busy with Ag Assessment requests along with typical year end reporting and closeouts.
- The board of directors are going through a bit of reorganization with 2 new legislatures on the board.
- Recently purchased a new Whitfield have duty tree planter with a custom trailer. Excited to get this new purchase in the field and working in the Spring of 2022. The tree planted will be available to neighboring districts for use.
- Prepping for the return of the Tree and Shrub sale to Rensselaer County for the first time in many years.
- Working continues on 2 CRF grants and two newly awarded Ag Non-Point Source Grants.
- We have switched to a new fish hatchery (Fish Haven Farm) for our Spring Fish Sale due to Hickling's be unreliable in the past.
- The district is working with the County's department of Public Safety to assist with materials and funding for a dry hydrant installation at the county's new Emergency Services Training Center.

Schenectady County SWCD:

- Working towards a DEC permit modification to accept food waste at the Schenectady County Compost & Recycling Facility.
- Working with PaintCare to implement a paint exchange and drop off program for residents. This partnership will allow residents to bring their unwanted paint year -round and if they want to pick up paint for a at home project, they can at no additional cost other than the permit fee.
- We have been notified by the department of Public Works that there are beavers flooding a County Road. We have worked on a plan to resolve this issue and will work on trying to lower the water level in the Spring of 2022.
- Working on building wildlife houses to be sold at our 2022 Tree and Shrub Sale. This includes Wren, Bluebird, Wood Duck and Bat houses.
- Compost and Mulch Products will also be bagged to be sold at the Tree and Shrub Sale.
- Our District Technician had been working hard to implement our AEM Round 17 Action Plan. He is currently working on a Grazing Plan for a farm in Delanson and CNMP for a farm in Duanesburg.

Washington County SWCD:

- Working on Closeouts for Round 24 Ag Non-Point Source grant & Round 3 CAFO grant.
- Lyndsy has been busy prepping for our Annual Tree and Shrub Sale, which we are hoping this will be able to be held at the Washington County Fair Grounds again.
- Washington County SWCD obtained a new drone. Lyndsy obtained her certification to fly the drone and is just practicing flying the drone right now. We are excited to use this new tool on projects in the Spring.
- We are working on ordering a new Interseeder as a part of a CRF grant that we were awarded to help provide farms with the tools needed to implement more cover crops.
- Staff have been busy working on Landowner Assistance Requests.
- Staff are prepping for the release of the next round CRF and Ag Non-point source funding.
- Working on Annual Reports and Ag Assessments!

No Report:

Fulton County SWCD

Saratoga County SWCD

Schoharie County SWCD



NYSCDEA January 26, 2022

Division VIII Report

Suffolk, New York City, Putnam, Westchester, Rockland, Nassau Counties

Suffolk County: Ann Marie Calabro

Below is a list of some ongoing programs:

- **Soil Health Sampling/Testing and Equipment Rental Program (Soil HELP)**

This coming year we will be revisiting and sampling farms that were last sampled in 2018 and 2019. We are excited to see which soil properties are better, worse, or remained the same. All of the growers that participate in the soil sampling program have AEM plans and are performing some soil health practices including cover crop, reduced tillage, compost, and grazing management. Scheduling for the Equipment Loan Program is taking place now and some equipment has even been delivered in anticipation of warmer days ahead.

- **Ag NPS Grants:**

Ag Non-point Source Fuel Tank Round 24

The NPS fuel tank Round 24 grant is currently in progress. Fuel Tank inspections are beginning to take place on newly installed tanks as well as previously installed tanks. 50 of the 80 tanks have been installed.

Ag Non-Point Source Fuel Tank Round 26

New York State granted Suffolk SWCD funding for another round of the Fuel Tank replacement program.

There are currently 25 farmers replacing one or multiple fuel tanks on the property.

Ag Non-Point Source Round 26 Corwin Duck Farm SBR Grant

New York State granted Suffolk SWCD funding to Corwin Duck Farm to replace their Sequence Batch Reactor that process waste from the ducks grown on the farm. SWCD employees met with Jeff Corwin of Crescent Duck Farms. Aqua-Aerobic Systems installation is in progress.

Ag Non-Point Source Round 27 Mecox Bay Dairy

New York State Ag and Markets approved our application for funding for a slurry store (Liquid Manure Storage) at Mecox Bay Dairy. Preconstruction meeting was held with the landowner, manufacturer engineer, technician and project lead Ed Compagnone, and NRCS.

- **WQIP 2017-S. Harbor Road**

Suffolk SWCD has been working with Town of Southold to eliminate stormwater runoff from being discharged into Richmond Creek. TOS DPW has been aiming to eliminate all MS4 systems and update all roadway drainage systems and replace failing systems. What initially started off as a bioswale project at the roadway end, quickly evolved into a multi-system, multi-location project. Several drainage structures have been fully installed at South Harbor Road. Additional work is being done at another location to remove four failing outfalls that discharge into the waterbody, and replace them with improved drainage structures. This project is complete, there will be 0% stormwater runoff discharged into Richmond Creek, a victory for the District as well as TOS.

- **AEM**

Round 16 is closing out. Despite months of disruption, the district was able to meet projected TA goals and implementation. 3 of 3 Tier 4 Implementation projects have been completed (pasture renovation, micro-irrigation, livestock water system).

Round 17 proposal has been approved. T4 Implementation projects are under consideration.

- **Ag in the Classroom**

Announcement for the 2022 funding for these projects has gone out through various sources, the deadline for applications March. We have been running the Ag in the Classroom Program since 2017. This past year we successfully funded an additional 5 schools, bringing the District's total funded school projects to 26! School projects range from indoor systems (such as: grow towers, grow lights, hydroponic and aquaponics systems, etc.) to outdoor systems (such as: greenhouses, raised garden beds, pollinator habitats, etc.).

New York City: Shino Tanikawa

The Urban Soils Institute is resuming soil testing with limited capacity. We are offering lead (and other heavy metal) tests using the XRF. The USI is planning a series of workshops - both virtual and in-person outdoors in warmer months - this year.

For GI and stormwater management, we continue to participate in various partnerships, including but not limited to NY-NJ Harbor & Estuary Program and Stormwater Infrastructure Matters Coalition, to promote GI on private properties.

Nassau County: Derek Betts

Nassau County has tasked the Soil and Water Conservation District with administering its Septic Environmental Program To Improve Cleanliness (S.E.P.T.I.C.) Program, recently launched last year. The Program provides funding to grant recipients to replace a conventional or failing cesspool or septic system with an Innovative and Alternative Onsite Wastewater Treatment System (I/AOWTS). Nassau County is offering to reimburse up to \$20,000 for homeowners, small businesses, or not-for-profits to install state-of-the-art nitrogen reducing septic systems. To date we have over 140 applicants entered in the system out of 200 spots, with numerous design and installation contracts already signed. Three units have been successfully installed, and we are currently working with Nassau County's Towns and Villages to help streamline the permitting and licensing process for contractors. For more information on the program please visit our website at NassauCountyNY.gov/SepticReplace, or email us at SepticSWCD@optimum.net.

Westchester County: No Report

Rockland County: No Report

Putnam County: No Report

Respectfully Submitted By: *Ann Marie Calabro, Division VIII Representative*

January 25, 2022 - NYACD Report for CDEA.....

Legislative Days Reminder: Legislative Days will be **Tuesday, March 1, 2022, through Thursday, March 3, 2022, Tuesday, March 8, 2022, and Friday, March 11, 2022, with meetings beginning at 8:30 a.m. – 4:00 p.m. each day.**

Appointments have been scheduled over five days beginning on Tuesday, March 1, 2022 – Thursday, March 3, 2022, Tuesday, March 8, 2022, and March 11, 2022. These are Zoom meetings with Legislators so far. The appointments are set-up for ½ sessions, so everyone attending must be on time. KEEP in mind that the days and times are subject to change due to the Legislators schedule or you may be meeting with a staff member.

If you forgot to complete the request form, I mailed out a couple months ago and you would like to be a part of Legislative Days, please reach out to me by phone (607) 965-6316 or email blanche_13335@yahoo.com. I do need to hear from you and your district to know if you have, a Legislator you would like to meet with. Also, if you see your Legislator has scheduled an appointment and you would like to sit in on the Zoom session let me know. I will need to forward you the Zoom link so you can be on the meeting session.

PLEASE folks if you have not sent in your request to meet with your Legislator's please do so.

Stream C Bill: I have been following the Stream C Senate #S4162 bill and Assembly Stream C bill #A6652 as of January 5, 2022. The Assembly stream bill A 6652 has gone to its third reading & the Senate stream bill S 4162 has been Referred to Environmental Conservation.

2022 Annual Meeting: The NYACD Annual meeting prep work has begun. I will be searching for potential sessions and instructors starting in March. As you are aware the date and location have been determined for 2022. The dates for this annual meeting & training session will be on Tuesday, October 18 – Thursday, October 20, 2022, and will held at the Hampton Inn, 25 Lakers Lane, Cazenovia, NY. If you have a special training session, you would like to have during this annual meeting please let me know & I will work to make it happen.

NYACD Website: The NYACD website is updated on a regular basis, and I have been adding open job positions as I receive them.

NYS Envirothon Updates: The 2022 NYS Envirothon will be hosting a face-to-face meeting on Thursday, March 10, 2022, at Hobart & William Smith Colleges, Geneva, NY at 11:00 am. This year we will be incorporating the use of laptops for the oral presentation. The committee is working on rules and regulations as it relates to the oral presentation changes.

2024 NCF-Envirothon NY: The 2024 NCF-Envirothon committee needs folks to file the chair positions for Volunteer Coordinator and Activities Coordinator. NCF-Envirothon Board selected

Hobart & William Smith Colleges to be the location for the 2024 NY event. The committee is now able to move forward on selecting the testing/training sites, activities for the Advisors, guests, and students, determine a possible fun day site, airport, and transportation.

We still need to find a activities and volunteer coordinators for this event.

If you have any questions, please feel free to contact me at (607) 965-6316 (*home # is best to reach me*).

Respectfully Submitted,

Blanche

Blanche L. Hurlbutt,
NYACD Executive Director

**Frank Bratt Report
December 21, 2021**

- Active Frank Bratt Scholarships:

| <u>Name</u> | <u>Award Date</u> | <u>Amount</u> |
|-----------------|-------------------|---------------|
| Jacob Kelly | August 2020 | 500.00 |
| Alaina Robarge | January 2021 | 124.94 |
| Ian Priestley | January 2021 | 245.00 |
| Nicole Laible | June 2021 | 375.00 |
| Megan Boberg | September 2021 | 500.00 |
| Jevonnah Foster | September 2021 | 99.00 |
| Tyler Ohle | September 2021 | 125.00 |
| Tyler Ohle | September 2021 | 125.00 |

- Received 8 applications for the December 2021 round of funding totaling \$2,021.00.
 1. Samantha Smith, Tompkins County SWCD Employee - \$500.00 for Human Resources Management
 2. Alex Marks, Tioga County SWCD Employee - \$500.00 for Abundant Propagation Class
 3. Matthew Schaefer, Cattaraugus County SWCD Employee - \$129.00 for FAA Part 107 Remote Pilot Certificate
 4. Megan Boberg, Cattaraugus County SWCD Employee - \$129.00 for Commercial Drone Pilot Ground School
 5. Lyndsy Hilder, Washington County SWCD Employee - \$149.00 for FAA Part 107 Drone License Made Easy
 6. Brian Hall, Cayuga County SWCD Employee - \$170.00 for NYS Agribusiness Association Conference
 7. Brian Hall, Cayuga County SWCD Employee - \$145.00 for NYS Agriculture Society Conference
 8. Sarah Fortini Rowell, Warren County SWCD Family - \$299.00 for BF 170: Cut Flower Production (**Family members are not allowed to be funded under current bylaws**)
- After ranking, the following are recommended for the December 2021 round of funding totaling \$977.06.

| | |
|----------------------|--------------|
| 1. Matthew Schaefer | \$ 129.00 |
| 2. Lyndsy Hilder | 149.00 |
| 3. Brian Hall | 170.00 |
| 4. Alex Marks | 500.00 |
| 5. <u>Brian Hall</u> | <u>29.06</u> |
| | \$977.06 |

| | | | | |
|--|------------|------------|----------------|---------------|
| Each round of the Frank Bratt Scholarship is a minimum of \$1,000. Unspent funds of a previous round can be rolled over into the next round to reach the annual maximum of \$4,000. Here is a summary of each round that was funded. | | | | |
| January 2021 | March 2021 | June 2021 | September 2021 | December 2021 |
| 1,038.94 | - | \$1,000.00 | \$984.00 | |

NYS Erosion and Sediment Control Certificate Program

January 14, 2022 Report to CDEA Board

- Sent 2022 Renewal Notices out in November with reminders the last week in December. 5% of Certificate holders will be audited by February 2022.
- Currently there are 3 people approved to take the exam and are waiting for it to be offered.
- Currently there are:
 - 41 Active Certificate Holders
 - 7 Suspended Certificate (1 suspended for over a year, 3 will not be renewing, 3 have not heard from)
 - 2 Terminated Certificates (certificates were suspended without renewal for 2 years)
- The Program Administration contract expired at the end of December. A new contract was approved by the NYS CDEA Board at the November meeting. Contract was signed by Chemung SWCD Board on January 7th, 2022.

Please feel free to contact me if there are any questions regarding this program.

Respectfully submitted,

Jessica Verrigni, CPESC, CPSWQ

**NEW YORK STATE EROSION & SEDIMENT CONTROL
CERTIFICATE PROGRAM P&L
January 1, 2021 through January 14, 2022**

| | <u>Jan 1, '21 - Jan 14, 22</u> |
|---|--------------------------------|
| Ordinary Income/Expense | |
| Income | |
| Training Sessions Income NYSESCC Program | <u>8,450.00</u> |
| Total Training Sessions Income | <u>8,450.00</u> |
| Total Income | <u>8,450.00</u> |
| Gross Profit | 8,450.00 |
| Expense | |
| Training Sessions Expenses NYSESCC Program | <u>6,335.61</u> |
| Total Training Sessions Expenses | <u>6,335.61</u> |
| Total Expense | <u>6,335.61</u> |
| Net Ordinary Income | <u>2,114.39</u> |
| Net Income | <u>2,114.39</u> |
| | <u>+ 2200.00</u> |
| Chemung SWCD Account | |
| Total | \$ 4314.39 |

Ronny Raindrop Costume Update – submitted by Liz Woods

I don't need anything more at the moment - all my supplies have arrived, including materials for the shoes and gloves. I've been working on the hoop-and-pole frame as planned, and the first tests are going well. Attached is a photo of the horizontal hoops, pinned in place as I get the shape just right. You can see that the widest hoop is just a little too big for my hanging rack! Tomorrow I'm going to take it down into the basement and hang it up from the joists so I can see and adjust the shape a little better. This is about 10 inches taller than the original, and approximately the same diameters.

I have three styles of flexible-but-sturdy vertical rods to try out, and I think the medium-

thickness ones will be best but I am holding my judgement until I see them in action in the next few days.



I'm also going to mark out where the face and arm holes will go - so the next photos will show that a little better. First things first, I want to be happy with the overall outer shape and then build from there.

Please be in touch at any time! Now that the busy holiday season is over, I'm spending a couple of hours every day on this project and it is progressing as I had expected.

Best wishes,

- Liz

DRAFT 2022

| ACCOUNT | 2021 Budget | | Actual 12/31/2021 | | 2022 Budget | |
|--|---------------------|---------------------|----------------------|--------------------|----------------------|----------------------|
| | Income | Expense | Income | Expense | Income | Expense |
| Fertilizer Tablets | | | \$120.00 | | \$ - | \$ - |
| Field Resources for Districts | | | \$0.00 | | \$ - | \$ 800.00 |
| Training Sessions: | | | | | | |
| Admin/Mgt Conf | \$6,000.00 | \$6,000.00 | | | \$6,000.00 | \$6,000.00 |
| CSW | \$3,000.00 | \$3,000.00 | \$2,920.00 | \$2,882.06 | \$3,000.00 | \$3,000.00 |
| WQS | \$12,000.00 | \$10,000.00 | \$11,566.95 | \$2,833.59 | \$12,000.00 | \$10,000.00 |
| 4-Hour Online Course | \$120,000.00 | \$50,000.00 | \$196,202.42 | \$4,344.55 | \$ 120,000.00 | \$ 80,000.00 |
| NYS ESCCP | \$18,500.00 | \$14,500.00 | \$11,950.00 | \$6,313.51 | \$18,500.00 | \$16,000.00 |
| Trainings | | \$8,000.00 | \$5.41 | \$750.00 | | \$8,000.00 |
| Leadership Conference | | \$3,000.00 | | | | \$3,000.00 |
| WQS Resource Fair | \$0.00 | \$0.00 | | | \$ - | \$ - |
| Audit, Taxes & Legal Fees | | \$5,000.00 | | \$393.15 | | \$ 5,000.00 |
| Donations: | | | | | | |
| Envirothon Scholarship | | \$2,500.00 | | | | \$ 2,500.00 |
| Donations-Other-EEF | | | | | | |
| Executive Board | | \$7,000.00 | | \$1,449.37 | | \$7,000.00 |
| Insurance | | \$3,500.00 | | \$2,630.15 | | \$3,500.00 |
| Promo/Website | | \$100.00 | | \$99.00 | | \$100.00 |
| National Association of Conservation Districts Annual Meeting (NACD) | | \$2,400.00 | | | | \$2,400.00 |
| National Association of Conservation Districts Northeast Meeting (NACDNE) | | \$3,000.00 | | \$975.53 | | \$3,000.00 |
| National Conservation District Employees Association Dues (NCDEA) | | \$200.00 | | \$200.00 | | \$200.00 |
| Newsletter | | \$3,500.00 | | \$3,500.00 | | \$3,500.00 |
| Sunshine Fund | | \$200.00 | | | | \$200.00 |
| Office Supplies | | \$5,000.00 | | \$2,616.84 | | \$5,000.00 |
| Ronny Raindrop™ | | \$16,000.00 | | \$3,000.00 | | \$16,000.00 |
| Division I | | \$500.00 | | | | \$500.00 |
| Division II | | \$500.00 | | | | \$500.00 |
| Division III | | \$500.00 | | | | \$500.00 |
| Division IV | | \$500.00 | | | | \$500.00 |
| Division V | | \$500.00 | | | | \$500.00 |
| Division VI | | \$500.00 | | | | \$500.00 |
| Division VII | | \$500.00 | | | | \$500.00 |
| Division VIII | | \$500.00 | | | | \$500.00 |
| Carryover | | | | | | |
| TOTALS | \$159,500.00 | \$146,900.00 | \$222,764.78 | \$31,987.75 | \$ 159,500.00 | \$ 179,200.00 |

| Self Sustaining Accounts | Income | Expense | Income | Expense | Income | Expense |
|--------------------------|---------------------|---------------------|---------------------|--------------------|----------------------|----------------------|
| Fish Challenge | \$500.00 | \$200.00 | \$204.10 | \$277.15 | \$500.00 | \$200.00 |
| Frank Bratt | \$4,000.00 | \$4,000.00 | \$3,492.51 | \$2,946.12 | \$4,000.00 | \$4,000.00 |
| NYS Envirothon | \$60,000.00 | \$60,000.00 | \$21,737.50 | \$9,085.21 | \$60,000.00 | \$60,000.00 |
| 2024 NCF Envirothon | \$6,000.00 | \$0.00 | \$23,054.44 | \$0.00 | \$6,000.00 | \$0.00 |
| Envirothon Scholarships | \$2,500.00 | \$2,500.00 | \$2.14 | \$500.00 | \$2,500.00 | \$2,500.00 |
| NYS Fair/EFD | \$5,200.00 | \$5,200.00 | \$2,800.00 | \$2,603.34 | \$5,200.00 | \$5,200.00 |
| Golf Tournament | \$2,500.00 | \$2,500.00 | \$1,535.00 | \$1,932.48 | \$2,500.00 | \$2,500.00 |
| SSA Totals | \$80,700.00 | \$74,400.00 | \$52,825.69 | \$17,344.30 | \$ 80,700.00 | \$ 74,400.00 |
| Grand Total | \$240,200.00 | \$221,300.00 | \$275,590.47 | \$49,332.05 | \$ 240,200.00 | \$ 253,600.00 |

New York State Conservation District Employees' Association, Inc.

2021 Proposed Budget

Approved

| ACCOUNT | 2020 Budget | | Actual 12/31/2020 | | 2021 Budget | |
|---|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| | Income | Expense | Income | Expense | Income | Expense |
| Fertilizer Tablets | \$4,500.00 | \$4,500.00 | \$5,670.00 | \$4,247.90 | \$ - | \$ - |
| Field Resources for Districts | \$0.00 | \$0.00 | \$0.00 | \$2,647.08 | \$ - | \$ - |
| Training Sessions: | | | | | | |
| Admin/Mgt Conf | \$6,000.00 | \$6,000.00 | | | \$ 6,000.00 | \$ 6,000.00 |
| CSW | \$3,000.00 | \$3,000.00 | \$889.81 | | \$ 3,000.00 | \$ 3,000.00 |
| WQS | \$130,000.00 | \$105,000.00 | \$115,690.00 | \$94,696.95 | \$ 12,000.00 | \$ 10,000.00 |
| 4-Hour Online Course | \$100,000.00 | \$60,000.00 | \$183,836.90 | \$2,723.99 | \$ 120,000.00 | \$ 50,000.00 |
| NYS ESCCP | \$5,000.00 | \$5,000.00 | \$11,438.15 | \$12,034.55 | \$ 18,500.00 | \$ 14,500.00 |
| Trainings | | \$8,000.00 | | \$132.62 | | \$ 8,000.00 |
| Leadership Conference | | | | | | \$ 3,000.00 |
| WQS Resource Fair | \$0.00 | \$0.00 | \$2,647.54 | \$2,308.20 | \$ - | \$ - |
| Audit, Taxes & Legal Fees | | \$5,000.00 | | \$4,875.00 | | \$ 5,000.00 |
| Donations: | | | | | | |
| Envirothon Scholarship | | \$2,500.00 | | | | \$ 2,500.00 |
| Donations-Other-EEF | | \$1,500.00 | | | | \$ - |
| Executive Board | | \$7,000.00 | | \$1,969.93 | | \$ 7,000.00 |
| Insurance | | \$3,500.00 | | \$3,025.61 | | \$ 3,500.00 |
| Promo/Website | | \$500.00 | | \$637.80 | | \$ 100.00 |
| National Association of Conservation Districts Annual Meeting (NACD) | | \$2,400.00 | | | | \$ 2,400.00 |
| National Association of Conservation Districts Northeast Meeting (NACDNE) | | \$3,000.00 | | | | \$ 3,000.00 |
| National Conservation District Employees Association Dues (NCDEA) | | \$200.00 | | \$200.00 | | \$ 200.00 |
| Newsletter | | \$3,500.00 | | \$3,500.00 | | \$ 3,500.00 |
| Sunshine Fund | | \$200.00 | | | | \$ 200.00 |
| Office Supplies | | \$5,000.00 | | \$3,459.19 | | \$ 5,000.00 |
| Ronny Raindrop™ | | \$8,000.00 | | | | \$ 16,000.00 |
| Division I | | \$500.00 | | | | \$ 500.00 |
| Division II | | \$500.00 | | | | \$ 500.00 |
| Division III | | \$500.00 | | | | \$ 500.00 |
| Division IV | | \$500.00 | | | | \$ 500.00 |
| Division V | | \$500.00 | | | | \$ 500.00 |
| Division VI | | \$500.00 | | | | \$ 500.00 |
| Division VII | | \$500.00 | | | | \$ 500.00 |
| Division VIII | | \$500.00 | | | | \$ 500.00 |
| Carryover | | | | | | |
| TOTALS | \$248,500.00 | \$237,800.00 | \$320,172.40 | \$136,458.82 | \$ 159,500.00 | \$ 146,900.00 |

New York State Conservation District Employees' Association, Inc.

2021 ~~Revised~~ Budget

Approved

| Self Sustaining Accounts | Income | Expense | Income | Expense | Income | Expense |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Fish Challenge | | | \$500.00 | \$200.00 | \$ 500.00 | \$ 200.00 |
| Frank Bratt | \$4,000.00 | \$4,000.00 | \$4,842.28 | \$1,976.00 | \$ 4,000.00 | \$ 4,000.00 |
| NYS Envirothon | \$58,715.00 | \$58,715.00 | \$25,057.00 | \$4,264.88 | \$ 60,000.00 | \$ 60,000.00 |
| 2024 NCF Envirothon | \$0.00 | \$0.00 | \$5,020.00 | \$0.00 | \$ 6,000.00 | \$ - |
| Envirothon Scholarships | \$2,500.00 | \$9,050.00 | \$2.72 | \$1,500.00 | \$ 2,500.00 | \$ 2,500.00 |
| NYS Fair/EFD | \$5,400.00 | \$6,982.25 | \$5,200.00 | \$5,561.05 | \$ 5,200.00 | \$ 5,200.00 |
| Golf Tournament | \$2,500.00 | \$2,500.00 | \$1,730.00 | \$1,626.37 | \$ 2,500.00 | \$ 2,500.00 |
| SSA Totals | \$73,115.00 | \$81,247.25 | \$42,352.00 | \$15,128.30 | \$ 80,700.00 | \$ 74,400.00 |
| Grand Total | \$321,615.00 | \$319,047.25 | \$362,524.40 | \$151,587.12 | \$ 240,200.00 | \$ 221,300.00 |

NYS DISTRICT EMPLOYEES' ASSOCIATION

Profit & Loss Budget vs. Actual

January through December 2021

| | Jan - Dec 21 | Budget |
|---------------------------------------|--------------|------------|
| Ordinary Income/Expense | | |
| Income | | |
| Fert. Tablets | 120.00 | 0.00 |
| Training Sessions Income | | |
| Administrative Training | 0.00 | 6,000.00 |
| Conservation Skills Workshop | 2,920.00 | 3,000.00 |
| Water Quality Symposium | | |
| NRCS Donation | 1,003.23 | 0.00 |
| WQS Registration | 10,563.72 | 0.00 |
| Water Quality Symposium - Other | 0.00 | 12,000.00 |
| Total Water Quality Symposium | 11,566.95 | 12,000.00 |
| 4-Hour Online Class | 196,202.42 | 120,000.00 |
| NYSESCC Program | 11,950.00 | 18,500.00 |
| WQS Resource Training | | |
| Resource Training Interest | 5.41 | 0.00 |
| WQS Resource Training - Other | 0.00 | 0.00 |
| Total WQS Resource Training | 5.41 | 0.00 |
| Total Training Sessions Income | 222,644.78 | 159,500.00 |
| Self Sustaining Programs | | |
| 2024 NCF Envirothon, New York | 23,054.44 | 6,000.00 |
| Fishing Challenge-Income | 204.10 | 500.00 |
| Frank Bratt Scholarship | | |
| Interest-Frank Bratt | 3.51 | 0.00 |
| Frank Bratt Int & Donations | 3,489.00 | 0.00 |
| Frank Bratt Scholarship - Other | 0.00 | 4,000.00 |
| Total Frank Bratt Scholarship | 3,492.51 | 4,000.00 |
| NYS Envirothon-Income | | |
| Registration | 18,000.00 | 0.00 |
| Merchandise Sale | 0.00 | 0.00 |
| Donation | 3,737.50 | 0.00 |
| NYS Envirothon-Income - Other | 0.00 | 60,000.00 |
| Total NYS Envirothon-Income | 21,737.50 | 60,000.00 |
| Envirothon Scholarship Income | | |
| Envirothon Scholarship-Interest | 2.14 | 0.00 |
| Envirothon Scholarship Income - Other | 0.00 | 2,500.00 |
| Total Envirothon Scholarship Income | 2.14 | 2,500.00 |
| State Fair | 2,800.00 | 5,200.00 |
| Golf Tournament Income | 1,535.00 | 2,500.00 |
| Total Self Sustaining Programs | 52,825.69 | 80,700.00 |
| Total Income | 275,590.47 | 240,200.00 |
| Gross Profit | 275,590.47 | 240,200.00 |
| Expense | | |
| Reconciliation Discrepancies | 278.87 | |
| Field Resources for Districts | 0.00 | 0.00 |
| Fertilizer Tablets | 0.00 | 0.00 |
| Training Sessions Expenses | | |
| Local Roads Ap | 750.00 | |
| Credit Card Fees | 104.98 | |
| Online 4 Hour Course | 4,344.55 | 50,000.00 |
| NYSESCC Program | 6,313.51 | 14,500.00 |
| Administrative Training | 0.00 | 6,000.00 |
| Misc. Training Sessions | 0.00 | 8,000.00 |

NYS DISTRICT EMPLOYEES' ASSOCIATION
Profit & Loss Budget vs. Actual
January through December 2021

| | Jan - Dec 21 | Budget |
|---|------------------|------------------|
| Conservation Skills Workshop | 2,882.06 | 3,000.00 |
| WQS | | |
| Credit Card Service Fees | 0.00 | 0.00 |
| Awards | 1,052.13 | 0.00 |
| WQS Refund | 0.00 | 0.00 |
| All Expenses | 1,690.05 | 1,000.00 |
| WQS - Other | 91.41 | 10,000.00 |
| Total WQS | 2,833.59 | 11,000.00 |
| WQS DJ Music/Entertainment | 0.00 | 0.00 |
| Total Training Sessions Expenses | 17,228.69 | 92,500.00 |
| Leadership Conference | 0.00 | 3,000.00 |
| Taxes & Audit Review | 0.00 | 5,000.00 |
| Donations All | | |
| Frank Bratt Scholarship Donatio | 350.00 | |
| Envirothon Scholarship | 0.00 | 2,500.00 |
| Total Donations All | 350.00 | 2,500.00 |
| Executive Board Expense | | |
| Motel & Meals | 1,349.37 | 0.00 |
| Executive Board Expense - Other | 100.00 | 7,000.00 |
| Total Executive Board Expense | 1,449.37 | 7,000.00 |
| Insurance | | |
| Directors & Officers Policy | 1,410.00 | 0.00 |
| Commercial Package | 841.15 | 0.00 |
| Crime Policy | 379.00 | |
| Insurance - Other | 0.00 | 3,500.00 |
| Total Insurance | 2,630.15 | 3,500.00 |
| Promotion | | |
| Website | 99.00 | 100.00 |
| Total Promotion | 99.00 | 100.00 |
| NACD-Annual Meeting | 0.00 | 2,400.00 |
| NACD-NE | 975.53 | 3,000.00 |
| NCDEA | 200.00 | 200.00 |
| Newsletter | 3,500.00 | 3,500.00 |
| Ronny Raindrop Expense | 3,000.00 | 16,000.00 |
| Sunshine Fund | 0.00 | 200.00 |
| Office Supplies/Postage | 2,616.84 | 5,000.00 |
| Division Expenses | | |
| Division I | 0.00 | 500.00 |
| Division II | 0.00 | 500.00 |
| Division III | 0.00 | 500.00 |
| Division IV | 0.00 | 500.00 |
| Division V | 0.00 | 500.00 |
| Division VI | 0.00 | 500.00 |
| Division VII | 0.00 | 500.00 |
| Division VIII | 0.00 | 500.00 |
| Total Division Expenses | 0.00 | 4,000.00 |
| Uncategorized Expenses | 9.30 | |
| Self Sustaining Program Expense | | |
| Fishing Challenge-Expense | 277.15 | 200.00 |
| Frank Bratt Scholarship Expense | 2,596.12 | 4,000.00 |
| Envirothon-NYS Expenses | | |
| Trailer Expense | 0.00 | 0.00 |
| Shirts,Water Bottles,Backpacks | | |
| Shirts Teams & Volunteers | 2,265.14 | 0.00 |

NYS DISTRICT EMPLOYEES' ASSOCIATION

Profit & Loss Budget vs. Actual

January through December 2021

| | Jan - Dec 21 | Budget |
|--|--------------|------------|
| Total Shirts, Water Bottles, Backpacks | 2,265.14 | 0.00 |
| Testing Site Expense | | |
| Signs | 0.00 | 0.00 |
| Total Testing Site Expense | 0.00 | 0.00 |
| Oral Presentation | 0.00 | 0.00 |
| Awards | 889.79 | 0.00 |
| Envirothon Office Expense | 3,130.28 | 0.00 |
| Fundraising Exp. | 0.00 | 0.00 |
| National Event | | |
| Dues | 350.00 | 0.00 |
| Team Registration | 850.00 | 0.00 |
| Total National Event | 1,200.00 | 0.00 |
| Miscellaneous | | |
| Scholarship Funding | 1,100.00 | |
| Registration Refund | 500.00 | |
| Total Miscellaneous | 1,600.00 | |
| Envirothon-NYS Expenses - Other | 0.00 | 60,000.00 |
| Total Envirothon-NYS Expenses | 9,085.21 | 60,000.00 |
| Envirothon Scholarships | 500.00 | 2,500.00 |
| State Fair | | |
| Booth Supplies | 555.07 | |
| Coloring Contest Design | 0.00 | 0.00 |
| Coloring Contest Winners | 79.08 | |
| Empire Farm Days Expense | 220.39 | |
| Employee Incentive | 250.00 | |
| Guessing Game Prize & Candy | 8.80 | 0.00 |
| Hotel Room Reimbursement | 311.88 | |
| Meeting/Committee Expense | 121.02 | |
| Pencils | 0.00 | 0.00 |
| Postage & Envelopes | 91.12 | |
| Promo Item | 0.00 | 0.00 |
| Seeds | 734.55 | |
| Shirts | 0.00 | 0.00 |
| Trailer Expenses | 231.43 | 0.00 |
| State Fair - Other | 0.00 | 5,200.00 |
| Total State Fair | 2,603.34 | 5,200.00 |
| Golf Tournament Expense | 1,932.48 | 2,500.00 |
| Total Self Sustaining Program Expense | 16,994.30 | 74,400.00 |
| Total Expense | 49,332.05 | 222,300.00 |
| Net Ordinary Income | 226,258.42 | 17,900.00 |
| Net Income | 226,258.42 | 17,900.00 |

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January through December 2021

| | Jan - Dec 21 | Jan - Dec 20 |
|-------------------------------------|--------------|--------------|
| Ordinary Income/Expense | | |
| Income | | |
| Fert. Tablets | 120.00 | 5,670.00 |
| Training Sessions Income | | |
| Conservation Skills Workshop | 2,920.00 | 889.81 |
| Water Quality Symposium | | |
| NRCS Donation | 1,003.23 | 5,000.00 |
| WQS Registration | 10,563.72 | 110,690.00 |
| Total Water Quality Symposium | 11,566.95 | 115,690.00 |
| 4-Hour Online Class | 196,202.42 | 183,836.90 |
| NYSESCC Program | 11,950.00 | 11,438.15 |
| WQS Resource Training | | |
| Resource Training Interest | 5.41 | 7.54 |
| WQS Resource Training - Other | 0.00 | 2,640.00 |
| Total WQS Resource Training | 5.41 | 2,647.54 |
| Total Training Sessions Income | 222,644.78 | 314,502.40 |
| Self Sustaining Programs | | |
| 2024 NCF Envirothon, New York | 23,054.44 | 5,020.00 |
| Fishing Challenge-Income | 204.10 | 500.00 |
| Frank Bratt Scholarship | | |
| Interest-Frank Bratt | 3.51 | 8.27 |
| Frank Bratt Int & Donations | 3,489.00 | 4,834.01 |
| Total Frank Bratt Scholarship | 3,492.51 | 4,842.28 |
| NYS Envirothon-Income | | |
| Registration | 18,000.00 | 12,500.00 |
| Merchandise Sale | 0.00 | 90.00 |
| Donation | 3,737.50 | 12,467.00 |
| Total NYS Envirothon-Income | 21,737.50 | 25,057.00 |
| Envirothon Scholarship Income | | |
| Envirothon Scholarship-Interest | 2.14 | 2.72 |
| Total Envirothon Scholarship Income | 2.14 | 2.72 |
| State Fair | 2,800.00 | 5,200.00 |
| Golf Tournament Income | 1,535.00 | 1,730.00 |
| Total Self Sustaining Programs | 52,825.89 | 42,352.00 |
| Total Income | 275,590.47 | 362,524.40 |
| Gross Profit | 275,590.47 | 362,524.40 |
| Expense | | |
| Reconciliation Discrepancies | 278.87 | 0.00 |
| Field Resources for Districts | 0.00 | 2,647.08 |
| Fertilizer Tablets | 0.00 | 4,247.90 |
| Training Sessions Expenses | | |
| Local Roads Ap | 750.00 | 0.00 |
| Credit Card Fees | 104.98 | 0.00 |
| Online 4 Hour Course | 4,344.55 | 2,723.99 |
| NYSESCC Program | 6,313.51 | 12,034.55 |
| Misc. Training Sessions | 0.00 | 132.62 |
| Conservation Skills Workshop | 2,882.06 | 0.00 |

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January through December 2021

| | Jan - Dec 21 | Jan - Dec 20 |
|--|--------------|--------------|
| WQS | | |
| Credit Card Service Fees | 0.00 | 898.41 |
| Awards | 1,052.13 | 1,069.47 |
| WQS Refund | 0.00 | 620.00 |
| All Expenses | 1,690.05 | 92,109.07 |
| WQS - Other | 91.41 | 0.00 |
| Total WQS | 2,833.59 | 94,696.95 |
| WQS DJ Music/Entertainment | 0.00 | 2,308.20 |
| Total Training Sessions Expenses | 17,228.69 | 111,896.31 |
| Taxes & Audit Review | 0.00 | 4,875.00 |
| Donations All | | |
| Frank Bratt Scholarship Donatio | 350.00 | 0.00 |
| Total Donations All | 350.00 | 0.00 |
| Executive Board Expense | | |
| Motel & Meals | 1,349.37 | 1,969.93 |
| Executive Board Expense - Other | 100.00 | 0.00 |
| Total Executive Board Expense | 1,449.37 | 1,969.93 |
| Insurance | | |
| Directors & Officers Policy | 1,410.00 | 1,587.46 |
| Commercial Package | 841.15 | 1,438.15 |
| Crime Policy | 379.00 | 0.00 |
| Total Insurance | 2,630.15 | 3,025.61 |
| Promotion | | |
| Website | 99.00 | 637.80 |
| Total Promotion | 99.00 | 637.80 |
| NACD-NE | 975.53 | 0.00 |
| NCDEA | 200.00 | 200.00 |
| Newsletter | 3,500.00 | 3,500.00 |
| Ronny Raindrop Expense | 3,000.00 | 0.00 |
| Office Supplies/Postage | 2,616.84 | 3,459.19 |
| Uncategorized Expenses | 9.30 | 0.00 |
| Self Sustaining Program Expense | | |
| Fishing Challenge-Expense | 277.15 | 200.00 |
| Frank Bratt Scholarship Expense | 2,596.12 | 1,976.00 |
| Envirothon-NYS Expenses | | |
| Trailer Expense | 0.00 | 75.50 |
| Shirts, Water Bottles, Backpacks | | |
| Shirts Teams & Volunteers | 2,265.14 | 1,240.00 |
| Total Shirts, Water Bottles, Backpacks | 2,265.14 | 1,240.00 |
| Testing Site Expense | | |
| Signs | 0.00 | 395.00 |
| Total Testing Site Expense | 0.00 | 395.00 |
| Oral Presentation | 0.00 | 642.29 |
| Awards | 889.79 | 949.21 |
| Envirothon Office Expense | 3,130.28 | 558.48 |
| Fundraising Exp. | 0.00 | 54.40 |
| National Event | | |
| Dues | 350.00 | 350.00 |

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January through December 2021

| | Jan - Dec 21 | Jan - Dec 20 |
|---------------------------------------|--------------|--------------|
| Team Registration | 850.00 | 0.00 |
| Total National Event | 1,200.00 | 350.00 |
| Miscellaneous | | |
| Scholarship Funding | 1,100.00 | 500.00 |
| Registration Refund | 500.00 | 0.00 |
| Total Miscellaneous | 1,600.00 | 500.00 |
| Total Envirothon-NYS Expenses | 9,085.21 | 4,764.88 |
| Envirothon Scholarships | 500.00 | 1,000.00 |
| State Fair | | |
| Booth Supplies | 555.07 | 0.00 |
| Coloring Contest Design | 0.00 | 75.00 |
| Coloring Contest Winners | 79.08 | 0.00 |
| Empire Farm Days Expense | 220.39 | 0.00 |
| Employee Incentive | 250.00 | 0.00 |
| Guessing Game Prize & Candy | 8.80 | 150.00 |
| Hotel Room Reimbursement | 311.88 | 0.00 |
| Meeting/Committee Expense | 121.02 | 0.00 |
| Pencils | 0.00 | 339.99 |
| Postage & Envelopes | 91.12 | 0.00 |
| Promo Item | 0.00 | 1,663.81 |
| Seeds | 734.55 | 0.00 |
| Shirts | 0.00 | 3,300.00 |
| Trailer Expenses | 231.43 | 32.25 |
| Total State Fair | 2,603.34 | 5,561.05 |
| Golf Tournament Expense | 1,932.48 | 1,626.37 |
| Total Self Sustaining Program Expense | 16,994.30 | 15,128.30 |
| Total Expense | 49,332.05 | 151,587.12 |
| Net Ordinary Income | 226,258.42 | 210,937.28 |
| Net Income | 226,258.42 | 210,937.28 |

Policy for the Management of Funds Generated from the New York State Department of Environmental Conservation Endorsed 4-Hour Sediment and Control Online Training

Background:

The 4-Hour Erosion & Sediment Control Training is a required course for certain contractors, subcontractors, consultants, and other qualified individuals that will be involved with the implementation of the Stormwater Pollution Prevention Plan on a construction site that has coverage under a NYS Department of Environmental Conservation (NYSDEC) State Pollution Discharge Elimination System (SPDES) permit for Stormwater Discharges from construction activity. The certification received by this course is viable for 3 years from the date that the training was completed. This course is required for new employees involved in such activity as well as individuals who have not taken the course within the past 3 years. Under the SPDES General Permit for Stormwater Discharges from Construction Activity, certain contractors (Trained Contractor) and certain Qualified Inspectors are required to complete 4 hours of Department endorsed training in the principles and practices of erosion and sediment control (E&SC) every 3 years. Soil & Water Conservation Districts (SWCDs) in New York State have promoted the NYS Department of Environmental Conservation's Stormwater Management Program through various opportunities including the NYSDEC's 4 Hour Erosion and Sediment Control Course, benefiting not only the statewide program itself, but also the participating SWCDs since the course began in 2008. This course benefits the SWCDs not only in ensuring that developers, builders, contractors and inspectors are knowledgeable in managing soil disturbance activities on active construction sites, but also allows for enhanced training opportunities for SWCD staff as well. This course has been successful in generating earned income for SWCDs that participate in offering the course that in turn creates a source of income to implement local conservation projects to protect water quality, as well as funding to retain qualified staff.

In 2016, the proposal to create an online version of this course was presented to the New York State Conservation District Employees' Association, Inc. (NYSCDEA) where the participating SWCDs could continue to offer in-person training while the NYSCDEA could provide an online version for professional, accessible course delivery. In turn, the funds collected through an online training for this course would be used for SWCD training and programs that are in-line with water quality initiatives. NYS CDEA garnered support from NYSDEC in March of 2016 to develop this online training program, and with the support of the Monroe County SWCD Board of Directors, the Monroe County SWCD took the lead in developing this online course over a three year period with the launch of the course in 2019. The MCSWCD partnered with SUNY Brockport to assist with the audio of the course, NYS DEC to support the development of the course and offer review, Chemung and Ontario County SWCDs for assistance in audio and review, and Seneca County SWCD (NYSCDEA Division II) for assistance with putting the course on the CDEA website and setting up online payment.

The New York State Conservation District Employees' Association wishes to thank all individuals and organizations that have diligently worked to make this program and its resulting

funding possible, including but certainly not limited to Monroe County Soil and Water Conservation District, Kelly Emerick, Josh LaFountain Jessica Verrigni, P.J. Emerick, Jim Liebrum, Kristin White, Dave Gasper, Don Lake, and SUNY Brockport.

Mission: Per the New York State Conservation District Employees' Association By-Laws, the purposes for which the Association formed were for the mutual advancement of the interests of members to consider and deal with common problems, and to strengthen local Soil and Water Conservation Districts by providing assistance and information to local boards and employees. To that end, the NYSCDEA has focused resources on creating and fostering opportunities for employee networking, professional development, and SWCD outreach and promotion.

Funds generated from the New York State Conservation District Employees' Association's New York State Department of Environmental Conservation Endorsed 4-Hour Sediment and Control Online Training shall only be utilized for SWCD's within New York State and for the above purposes including the following:

1. NYSCDEA member attendance of technical or educational workshops or programs that benefit the SWCDs of the state of New York and are supported and approved by the NYSCDEA Executive Board. This is not intended to replicate the Frank Bratt Scholarship, rather technical or educational workshops/trainings, or programs that are Division wide or statewide. For example, funds may be used to offset the cost of sending SWCD staff to statewide trainings like the Water Quality Symposium or Conservation Skills Workshop by providing a credit to each SWCD- Please see below.
2. Provide support of NYSCDEA's existing or newly developed educational and technical trainings or events currently benefitting the entire state of New York to educate and train Soil and Water Conservation Districts. Examples include the Leadership Conference, Water Quality Symposium, Conservation Skills Workshop, Statewide Managers Meetings, Administrative Management Conference, and the New York State Erosion and Sediment Control Certificate Program. This support can include but is not limited to providing funding for outside instructors to present at statewide trainings.
3. The maintenance and improvement of NYSCDEA Board approved current courses and the development of additional courses that act as earned income financial support of the NYSCDEA's educational and technical trainings and programs. For example, paying bills associated with moving the course to a new server or paying a contractor to develop/maintain course materials.
4. Assist in providing NYSCDEA contracting/staffing to support the delivery of the above activities that uphold the NYSCDEA mission.
For example, providing funding for a contract employee or contract with a Conservation District to manage the day to day NYSCDEA business.
5. Provide funding to Conservation Districts to create, update and/or deliver technical education workshops or programs that will benefit the entire state of New York and that are supported and approved by the NYSCDEA Executive Board. For example, providing funding to a Conservation District to take several trainings on the same topic and combine them into a comprehensive statewide training module that is freely

available to any other District in the state, or to hold a specialized training event like a leadership conference, post-flood emergency stream intervention training or other training of statewide importance.

6. Funds cannot be utilized for statewide competitions.
7. Funds are to be used for the benefit of NYSCDEA employees only.
8. If a program/training is created using these NYSCDEA 4HR funds, it is expected that NYSCDEA employees will be able to utilize these programs at little or no cost.
9. A complete financial report will be compiled in the Annual Packet outlining the usage of funds.

The funds generated by this program will be housed in a separate interest-bearing account and will only be transferred out of this account once the NYSCDEA Board deems that any use of these funds meets one of the above stated goals.

To request funding:

1. For a local New York State Soil and Water Conservation District to apply for Item #4 would involve the NYSCDEA Board putting out a Request For Proposals (RFP) and would not be open to unsolicited applications.
2. Under Item #5 for an NYSCDEA to apply for funding a program/training: an application must be completed. If applicable the application may include title, location, date, timing – length, audience, credits, materials, training flyer or advertisement, a description of the event or training to be created and how it will benefit all SWCD's in the State of New York, and a detailed budget (application will be created by the NYSCDEA). The budget must include a breakdown of costs associated with the event and any match to the funding being requested (amount and source). The request must also include goals and expectations of the event. A request form will be developed to outline these requirements along with the timeline for review and approval of funding requests.

Current trainings WQS, Conservation Skills, Leadership Trainings, Managers Trainings, Administrative Conference, and NYSCDEA Division trainings initiated by Division Reps will be supported by this funding and the amount determined by the Executive Board of CDEA.

All applications/requests are due to current NYSCDEA President at least 14 days prior to a NYSCDEA meeting. The Executive Board will vote on applications at every bimonthly meeting.

The Executive Committee reserves the right to reject applications or to utilize the funding for other purposes when it is deemed to be in the best interest of the NYSCDEA, Inc.



New York State Conservation District
Employees' Association, Inc.
151 Finney Blvd. Malone, NY 12953

Request for Proposals 2022 -2024

New York State Department of Environmental Conservation Endorsed 4-Hour Erosion and Sediment Control Online Training Program

INTRODUCTION

This document is a request from the New York State Conservation District Employees' Association, Inc. (hereafter the NYSCDEA) for proposals from Conservation Districts (hereafter the District) located within New York State to provide overall business administrative management of the NYSCDEA 4-Hour Erosion and Sediment Online Training Program (hereafter the 4-Hour Online Course) for Y2022, Y2023 and Y2024 following the calendar year.

OVERALL OBJECTIVES OF THE PROJECT

The objective of this endeavor is to provide overall business administrative management of the 4-Hour Online Course. The 4-Hour Online Course was developed from a steering committee comprised of representatives from the NYSCDEA, New York State Department of Environmental Conservation (NYSDEC), and Don Lake, P.E. This training course is a requirement for certain contractors, subcontractors, consultants, and other qualified individuals involved with the implementation of the Stormwater Pollution Prevention Plan on a construction site that has coverage under a NYSDEC State Pollution Discharge Elimination System (SPDES) permit for stormwater discharges from construction activity.

The training direction will be governed by the NYSCDEA while the administration of the training will be under the management of the District and subject to the requirements of NYSCDEA.

REQUESTED SCOPE OF SERVICES AND WORK PRODUCTS

The NYSCDEA wishes to secure the services of a qualified District for business administrative management of the 4-Hour Online Course for the following primary tasks:

- District must open a separate interest-bearing account for revenue from online sales. This account will be reconciled monthly.
- District will work with NYSCDEA Treasurer to establish a Square account exclusively for accepting payments for the 4-Hour Online Course.
- District will check for new registration payments daily on every normal business day and enter them into awardee's QuickBooks or similar software for 4-Hour Online Course.
- When the payment is entered into QuickBooks (or similar software), the District will provide the customer a copy of the sales receipt on every normal business day.
- District will process completed certifications and generate the certificate and wallet cards on every normal business day.
- District will receive a phone and phone number different from the District's current phone number that will be advertised for customer service inquiries. NYSCDEA current Cell phone will be provided.
- District will send monthly reports to Dave Gasper, NYSDEC with all new certification information. Separate sheet within the google doc that goes to Mr. Gasper monthly.
- District will be granted access to current CDEA email account to service the 4-Hour Online Course.
- District will be responsible for addressing all questions from customers/public.
- District will be responsible for notifying NYSCDEA of any changes that need to be made to the website.
- District will notify the NYSCDEA Treasurer once their account reaches a balance of \$25,000 to initiate invoicing from NYSCDEA, and the funds will be transferred to NYSCDEA via a check mailed to the treasurer.
- Financial QuickBooks (or similar software) reports will be provided for each NYSCDEA meeting.
- District will develop an RFP for NYSCDEA to select a company or platform to streamline/improve the administration of the program. NYSCDEA will review the RFP prior to the District publishing it. NYSCDEA will select the awardee from the proposals in partnership with the District awarded this contract. The District will coordinate the chosen awardee to make improvements to the administration of the program and setup a new CDEA email dedicated to the 4-Hour Course. **The new platform must be fully implemented by December 31st, 2024.**
- Provide a representative to each NYSCDEA meeting for reporting and questions in person or via remote options.

Current Program

The below details how the program currently operates and what is expected of the awardee.

- Customer registers on Google form.
- Following registration on the Google form, the customer receives an email with a unique password and the link to the payment option through Square.
- Once the customer pays, they receive an automatic receipt from Square with an email that has the link to the 4-Hour Online Course.
- The District logs into Square, process the Square payment as "shipped," and then

- record in QuickBooks (or similar software) as a sales receipt.
- The District checks Square for transfers to the bank account. Once the funds are transferred into the bank account, the deposits need to be processed in QuickBooks (or similar software) daily.
 - The District makes sure when customers complete the course, that the customer completes the Google form required to get their certificate and wallet card. After the customer completes the Google form, the District must run the add on Autocrat. This creates a unique number for the certificate and the wallet card for the customer. Autocrat also emails a copy to the customer and to the NYSCDEA email. The District must file the unique number for the certificate and wallet card for every customer so that if a customer needs it again, it can easily be forwarded.
 - Once a month, the District downloads and sends the list of customers on the Google form to Dave Gasper for NYSEDEC's records.

FUNDING

Funding for the contract to the winning District will come from the funds generated by the 4-Hour Online Course once the policy is approved. The outcome of this RFP will be the selection of a preferred contractor, which may ultimately enter into contract with the NYSCDEA.

The contract is anticipated to commence approximately July 1, 2022. The contract will cover business administrative management activities from contract start date in 2022, 2023 and 2024 and will terminate December 31, 2024. The contract shall be renewable for one two-year term at the discretion of the NYSCDEA.

Billing from contractor to NYSCDEA will be quarterly with an invoice and copies of the bimonthly reports within that quarter.

REPORTING

A report will be developed in January, March (the Annual Report for the Annual Meeting), May, July, September and November and submitted to the NYSCDEA by the 5th day of those months outlining the progress of the 4-Hour Online Course business administrative management activities. This will include the sum of sales collected in the reporting period, the number of customers, common questions and issues the District received and addressed, and any improvements that can be made. The reports shall be submitted to the NYSCDEA Member At Large and Treasurer as indicated above. The NYSCDEA will not release payment for the activities without being in receipt of the reports.

QUALIFICATIONS

Only proposals from a District located in New York State are eligible to apply. Each proposal shall identify a single project supervisor by name and title.

Experience in Quickbooks (or similar program), GoogleDocs, Contract Management and Administration.

REQUIREMENTS FOR THE CONTRACT

The District will be required to enter into a written contract with the NYSCDEA for July 1, 2022 to December 31, 2024 and the contract will not become effective until approved by the NYSCDEA Executive Board.

The District shall provide reports in an approved format as stated above. Payment to the District will not be processed until the NYSCDEA is in receipt of reporting. The District is responsible to ensure that the reports have been received.

All documents, opinions, reports and products of any form or nature produced under the contract are the property of the NYSCDEA and shall be returned in their entirety to the NYSCDEA not later than thirty (30) days from the expiration of the contract.

The District shall maintain reasonable accessibility to the NYSCDEA Executive Board by telephone, text, or Email.

The District shall take active measures to identify to the NYSCDEA at all times during the contract term any separate contract, employment or retainage that may give the appearance of a conflict of interest with the objectives of the project.

Work performed shall be done only at the request of the NYSCDEA. Work shall not be commenced solely as a result of third-party inquiries.

Utilization of non-proprietary database to manage the program is required.

The District must provide an endorsement from an insurance carrier licensed to sell insurance in New York State that has the following insurance:

- a. Policy covering the obligations of the District in accordance with the provisions of the Worker's Compensation Law;
- b. Bonding insurance issued to and covering the financial liability with respect to all work performed by the District under this Contract; and
- c. Protective liability insurance to all officers and employees of the NYSCDEA in their individual capacities with respect to all operations under this Contract by the District or by its subcontractors.

Either party may terminate the contract upon sixty days written notice for convenience or cause.

The District shall annually certify that it is in compliance with New York State Tax Law Section 5a, Firm Certification Requirement and shall by November 1 of each year file a ST 220 TC with the NYS Department of Taxation and Finance and with the NYSCDEA.

PROPOSAL SUBMITTAL REQUIREMENTS

Electronic copy of the District's proposal must be submitted via email to:

Raeanne Dulanski Division III Representative

Email: Raeanne.Dulanski@ny.nacdnet.net

Phone: 315-386-3582 or 315-714-6320

ATTN: Bid for 4HR Online Erosion and Sediment Control Course

Proposals shall not be accepted later than 3:00 PM on Friday, March 18, 2022. All submissions become the property of the NYSCDEA. The following information, at a minimum, must be included in the proposal:

- a. A description and date of any similar projects.
- b. A completed bid sheet outlining contract cost as described on the sheet.
- c. A timeline of proposed deliverables.
- d. List of qualifications of all personnel working on the program and contract.
- e. Certificate of Workers Compensation Insurance.
- f. Certificate of Disability Insurance.
- g. Completed Form ST-220-CA – Sales and Use Tax Determination (attached).

All contact with the NYSCDEA related to this RFP shall be through Raeanne Dulanski, Division III Representative. Districts wishing to submit proposals in response to this request do so entirely at their own expense. There is no expressed or implied obligation upon the NYSCDEA to reimburse responding Districts for any expenses they may incur in preparing proposals, attending a bidder conference, or answering this request.

Submission of a proposal indicates acceptance of the conditions contained in the request for proposal, unless clearly and specifically noted otherwise in the submitted proposal. The terms and conditions set forth herein and the presentations in the selected proposal shall form the basis for the agreement between the District and the NYSCDEA.

The NYSCDEA reserves the right to reject any or all proposals submitted in response to the request. During the evaluation process, the NYSCDEA reserves the right to request additional information or clarification from providers or to allow corrections of errors or omissions. Any questions/inquiries concerning the RFP should be via email directed to Raeanne and are due by **Friday, Feb 25th, 2022**. No inquiries will be answered after that time. A FAQ document will be posted on the NYSCDEA website on **Monday Feb 28th, 2022**. The NYSCDEA reserves the right to reject all proposals and to re-advertise if it is in the best interest of the NYSCDEA to do so.

If it becomes necessary to revise any part of this request, the revisions will be circulated to all those who received the original document. The NYSCDEA reserves the right to modify any technical and submission requirements associated with this RFP.

EVALUATION OF THE PROPOSAL

The evaluation of submitted proposals will be comprised of a review of the qualifications and experience, and the contract cost contained in the proposal. A review of applications will be conducted by a sub-committee of the NYSCDEA Executive Board and is anticipated to occur at a Special Meeting the last week of March, 2022. Recommendations will be brought forth to the NYSCDEA Executive Board at a special meeting in April, 2022. Subsequent to the NYSCDEA Executive Board selection, a draft contract will be sent to the District for review and signature. The contract between the District and the NYSCDEA becomes effective upon review and approval by the NYSCDEA's Executive Board.

Evaluation of the proposal will be based upon best value. "Best value" means the basis for awarding contracts for services to the offeror which optimizes quality, cost, and efficiency, among responsive and responsible offerors. Such basis shall reflect, wherever possible, objective and quantifiable analysis.

Evaluation Factors

- Quality and responsiveness of proposal
- Qualifications and experience of the District
- Cost of services
- Readiness of the District to meet and undertake program management

NYSCDEA'S RESERVED RIGHTS

The NYSCDEA reserves the right to:

- A.** Define requirements to meet agency needs and to modify, correct, and clarify requirements at any time during the process provided the changes are justified and that modifications would not materially benefit or disadvantage an offeror;
- B.** Disqualify proposed solutions that fail to meet mandatory requirements;
- C.** Eliminate mandatory requirements unmet by all offerors;
- D.** Request clarification of a proposal. Other than to provide clarifying information as may be requested by the NYSCDEA, no offeror will be allowed to alter its proposal or add information;
- E.** Consider every offer as firm and not revocable for a period of sixty days from the bid opening;
- F.** Award a contract for any or all parts of a proposal and negotiate contract terms and conditions to meet NYSCDEA program requirements consistent with the solicitation;

- G.** Award a contract to one or more responsive and responsible offerors, provided that the basis for the election among multiple contracts at the time of purchase shall be the most practical and economical alternative, and shall be in the best interests of the NYSCDEA;
- H.** Retain all proposals submitted and use any ideas in a proposal whether the proposal is selected or not;
- I.** Either party may cancel the contract at any time by giving the NYSCDEA or District sixty (60) days written notice. The District agrees to stop work immediately upon receipt of such notice and submit invoices for work performed up to the cancellation notice.

Bid Form
New York State Department of Environmental Conservation Endorsed 4-Hour
Erosion and Sediment Control Online Training Program

Proposed contracted program cost:

Cost: _____ (numbers)

_____ (words)

Project Point Person:

Name: _____

Title: _____

Address: _____

Email: _____

Phone Office: _____ Cell: _____

By signing below, the bidder agrees that this cost is inclusive of all costs, including personnel, equipment, etc. The undersigned hereby certifies that the provisions of this Request for Proposals are fully understood, and that statements made herein and the documents attached hereto are accurate, true, and complete in all material respects. The undersigned certifies that they are legally authorized to act on behalf of the District for the provisions of this Proposal.

Signature

Date

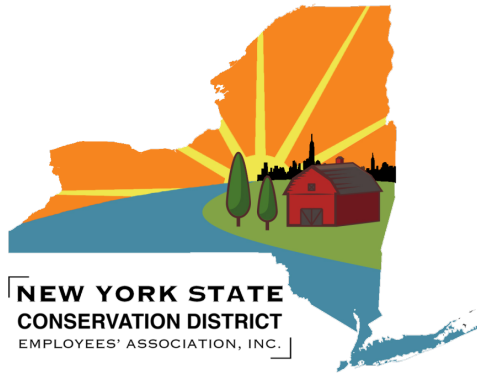
District

Address

Phone #

Email Address

Fax



Special Meeting Minutes
April 5, 2022
Zoom Call

Executive Committee Members

Dustin Lewis, President
Caitlin Stewart, Vice President
Joann Burke, Secretary
Chastity Miller, Treasurer
Dean Moore, Member at Large

Division Representatives

Scott Collins, Division I
Raeanne Dulanski, Division III
Shawn Murphy, Division IV
Kristin Ballou, Division V
Erin Sommerville, Division VII
Ann Marie Calabro, Division VIII

Guests

Corrina Aldrich, Washington County SWCD
Jason Cuddeback, Cayuga County SWCD

Absent

Aaron Buchta, Division II
Amber Luke, Division VI



Minutes

I. Meeting begins – Lewis called the meeting to order at 1:01 PM.

II. Request for Proposals 2022 – 2024 NYS DEC Endorsed 4-Hour Erosion and Sediment Control Online Training Program – Dulanski reported only one bid was received, Monroe County Soil and Water Conservation District. The subcommittee consisting of Dulanski, Lewis, Stewart, and Miller; reviewed the proposal and concluded it met all the requirements. Lewis thanked Miller for all her hard work managing this program. Miller stated she has spoken to Kristin White and they will meet midway to transfer program paraphernalia. Miller also stated that the proposal price is extremely reasonable. Evaluation of bid for Request for Proposal has been appended to minutes.

- **A motion was made by Dulanski, seconded by Stewart to accept the bid from Monroe County SWCD for the Request for Proposal: 2022 – 2024 NYS DEC Endorsed 4-Hour Erosion and Sediment Control Online Training Program in the amount of \$73,283.00 and allow Lewis to complete a required contracting paperwork. Carried.**

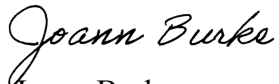
III. Frank Bratt Memorial Scholarship – Collins reported there was only one application submitted this period. The application and ranking sheet were sent out prior to this meeting to all Division Representatives. Report appended to minutes.

- A motion was made by Miller, seconded by Murphy to approve the March 2022 Frank Bratt Memorial Scholarship award winner in the amount of \$500, Ann Marie Calabro. Carried.

IX. Adjournment

- A motion was made by Moore, seconded by Calabro to adjourn at 1:15 PM. Carried.

Respectfully submitted

A handwritten signature in cursive script that reads "Joann Burke".

Joann Burke
CDEA Secretary

**Evaluation of Bid(s) for Request for Proposals
2022 – 2024 NYS DEC Endorsed 4-Hour Erosion and Sediment Control
Online Training Program**

Proposal Submittal Requirements

| Proposal Submittal Requirements | Met ? |
|---|---|
| Application Submitted prior to 3/18/2022 | Yes – 3/11/2022 |
| Description and date of any similar projects | Yes – Involved in the program from start. Both creation of the online course and administration of the program by past CDEA Treasurer currently on staff at Monroe - Monroe Cty SWCD's offering of the 4-Hr Course at least 6 times per year - Monroe Cty SWCD's offering of 5 trainings annually through the stormwater management training series annually - Use of square for training programs and their tree and fish sales |
| Completed bid sheet | Yes |
| Timeline of proposed deliverables | Yes – page 3 of proposal |
| List of qualifications of all personnel working on the program and contract | Yes – page 3 & 4 of proposal |
| Certificate of Workers Comp Insurance | Yes – Policy is good through 12/13/2022 |
| Certificate of Disability Insurance | Yes – Workers Comp Exempt Certificate |
| Completed Form ST-220 CA | Yes – included, however not filed as they also question if it's needed. Form indicates they will file if determined needed. This action was taken per Dulanski's recommendation to them. |

Proposed contracted program cost

Extensive information provided for the development of the costs. Bidder offered that the tasks are independent of one another and can be budgeted separately if needed. Total cost for all activities requested in RFP - \$73,283.00.

4 HR RPF Committee Recommendation to NYSCDEA Executive Board

Acceptance of the bid for the completion of all items as outlined in the RFP - \$73,283.00.

Respectfully submitted – 4-hour RFP Committee:

- Dustin Lewis
- Caitlin Stewart
- Chastity Miller
- Raeanne Dulanski

Frank Bratt Report
April 5, 2022

- Active Frank Bratt Scholarships:

| <u>Name</u> | <u>Award Date</u> | <u>Amount</u> |
|-----------------|-------------------|---------------|
| Alaina Robarge | January 2021 | 124.94 |
| Ian Priestley | January 2021 | 245.00 |
| Megan Boberg | September 2021 | 500.00 |
| Jevonnah Foster | September 2021 | 99.00 |
| Alex Marks | December 2021 | 500.00 |
| Brian Hall | December 2021 | 170.00 |

- Nicole Laible of Rockland County submitted a request for payment of \$375.00 relative to her award under the June 2021 round of funding. Approved by Scott Collins and sent to Member at Large.
- Matthew Schaeffer of Cattaraugus County submitted a request for payment of \$129.00 relative to his award under the December 2021 round of funding. Approved by Scott Collins and sent to Member at Large.
- Received 1 applications for the March 2022 round of funding totaling \$500.00.
 1. Ann Marie Calabro, Suffolk County SWCD Employee - \$500.00 for Pasture Management
- After ranking, the following are recommended for the March 2022 round of funding totaling \$500.00.

1. Ann Marie Calabro \$ 500.00

Each round of the Frank Bratt Scholarship is a minimum of \$1,000. Unspent funds of a previous round can be rolled over into the next round to reach the annual limit of \$4,000. Here is a summary of each round that was funded.

| March 2022 | June 2022 | September 2022 | December 2022 |
|------------|-----------|----------------|---------------|
| \$500.00 | - | - | - |



Meeting Minutes
July 27, 2022, 10:00 a.m. – 3:00 p.m.
Albany County SWCD Voorheesville, NY

Executive Committee Members

Dustin Lewis, President
Caitlin Stewart, Vice President
Joann Burke, Secretary
Chastity Miller, Treasurer
Dean Moore, Member at Large

Partners

Brian Steinmuller, NYS SWCC

Guests

Kristin White, Monroe County SWCD
Ben Luskin, NYS SWCC
Abigail Edwards, NYS SWCC
Susan Lewis, Albany County SWCD
Nicholas Blow, Albany County SWCD
Tonni Sauca, Albany County SWCD

Division Representatives

Scott Collins, Division I
Jason Cuddeback, Division II
Kristin Ballou, Division V
Erin Sommerville, Division VII

Absent

Blanche Hurlbutt, NYACD
Blake Glover, NRCS
Raeanne Dulanski, Division III
Shawn Murphy, Division IV
Corrina Aldrich, Division VI
Ann Marie Calabro, Division VIII



Minutes

I. Meeting begins and introductions – Lewis called the meeting to order at 10:04 AM with introductions.

II. Reading and approval of the July meeting minutes and the special email meeting for using CDEA Stormwater online 4-hour course funds for 2022 Silvopasture Showcase Tour- Minutes were emailed in advance of the meeting.

- **A motion was made by Moore, seconded by Stewart to approve the June 2022 meeting minutes. Carried.**
- **A motion was made by Collins, seconded by Miller to approve the special email meeting for using CDEA Stormwater online 4-hour course funds for 2022 Silvopasture Showcase Tour for up to 40 District employees. Carried.**

III. Correspondence – None

IV. Treasurer's report – Miller emailed the report in advance of the meeting and reviewed the Treasurer's report. The reports are appended to the minutes. Miller stated that anytime Monroe County has \$25,000 in the account for 4-hour online course they send a check to her. Lewis asked why Envirothon income was less than expenses. Miller stated that some Districts paid ahead before first of the year and it doesn't show up on this report plus there were fewer sponsors this year. A couple sponsorship checks came in right before the event. Stewart asked what the CDEA Golf Tournament benefits. Miller replied the Frank Bratt Scholarship. Miller stated that CDEA needs to find another treasurer who is more knowledgeable in bookkeeping and accounting. Kristin White does a fabulous job in helping her out, but we need to hire someone. Lewis stated Miller is doing a phenomenal job, but we need to hire someone. White stated that if you hire an outside entity her worry is fraud because of the size of the bank account. Miller stated she is in the process of setting up a couple separate accounts. White states it would be nice if a District Clerk could take it over, but it is a lot of work and will probably have to be an outside person. White suggested investing some of the funds. Steinmuller suggested going through District contract to hire someone.

- **A motion was made by Collins, seconded by Sommerville to accept the Treasurer's report. Carried.**

V. Reports

i. Division Reports

a. Division I – Collins shared his report, appended to the minutes.

b. Division II – Cuddeback shared his report, appended to the minutes.

c. Division III – Dulanski submitted her report, appended to the minutes.

d. Division IV – Murphy submitted his report, appended to the minutes.

e. Division V – Ballou reported that counties are busy with field work, getting projects implemented and lots of training opportunities for new employees. Franklin County hired 2 new techs. Essex County is looking for one and Hamilton County will be looking for one. Silvopasture Tour announcement has been sent out statewide. If any district employee interested in attending CDEA will pay for 2 people from each District up to 40 attendees for registration and lodging. Franklin County held a rural roads training using the app they developed. Hamilton County is going to host Adirondack Water Fest on August 4th at Arrowhead Park from 10 to 2. The new Ronnie the Raindrop costume will make its first appearance at the water fest. Adirondack Lake Alliance Annual Meeting will be held August 5th at Paul Smith College. Warren County is busy with culvert installs, invasive species data and hydroseeding. AEM is moving along. Had a

great WQCC meeting with interaction with lake associations amongst themselves. Steinmuller commented on the great turnout for Warren County WQCC meeting with lots of interaction amongst the lake association members. He would like to invigorate WQCC meetings statewide. They don't have to meet monthly. Cuddeback remarked that in Cayuga County there is one lake association that is very vocal and at least one member attends farm tours and other educational events put on by the district and takes back what they learn to the group. He believes the educational aspect is the key to success with lake associations dealing with farms and agricultural operations.

f. Division VI – No report.

g. Division VII – Sommerville reported Dutchess County is hiring a secretary and getting ready for the county fair. Columbia County after a hiatus of Covid, their fishing program is back on. Ulster County is working on stream restoration projects and stream assessments.

h. Division VIII –No report.

ii. 4 Way Partnership Reports

1. NYS SWCC – Steinmuller reported they had a busy state committee meeting yesterday approving both CRF Round 6 and AgNPS Round 28. CRF Round 6 awards will likely come out first because of the delay and back log of AgNPS contracts. They are working on a reorganizational plan working with Ag and Markets in relation to the state committee staff. A job announcement for State Committee Executive Director is currently being finalized and should go out possibly next couple weeks. Hoping to have person selected but not in place by the next committee meeting. Jennifer Clifford just wrapped up a series of workgroup meetings for CRF. Lots of good feedback. Jennifer goes out on maternity leave the first part of August and will return around the first of next year. We will pick up the pieces and hopefully keep the program running smooth. AEM Round 16 was crushed. Great job by all. Good stuff. AEM Round 17, most contracts have been executed. Greg Albrecht gave an excellent presentation on AEM Round 16 that will be attached to the SWCC meeting minutes. We are now into Round 17 with most of the contracts executed. Already looking at AEM Round 18. Reappointed Dale Stein as Ag Committee Chair. Brass stepped down as Vice Chair and Hickling was elected. Brass will stay on the committee as long as he can. Dale Stein says he's going to step down when he turns 70 which still gives him a few years. Great regional staff meetings held around the state. Luskin reported that performance measures since Covid have been easier for Districts to achieve then before. In 2023, going back to 2019 performance measures. Will have discussions in coming months. Part B reports are finished, and memos will go out next week. There are 3 Districts that don't spend \$6,000 for Part B. Luskin asked if Greg Albrecht's PowerPoint would be shared. Steinmuller stated the PowerPoint will be appended to the SWCC meeting minutes, recording will post

on SWCC website, and possibly clip report out and send out. Edwards stated that she is working on the 2021 annual report and is accepting pictures and stories for 2022 annual report and other outreach material. She thanks everyone who has shared pictures and stories for this report. Steinmuller commented that Edwards is a Californian who has stepped up and learned a great deal about NY programs since taking this position. Edwards reported that all AEM Tier Worksheets are on the AEM website. She is going to work on purchasing AEM outreach materials like handouts, hats, shirts, etc. Lewis stated some brochures need to be updated like the sheet that says all the programs offered including NRCS programs. He believes we should mention to contact your local NRCS but not list their programs. Stewart agrees and that federals should develop their own stuff. Maybe direct them to the NRCS website and or tell them to contact their local Soil Conservationist. Miller stated a landowner in her county who grow flowers they directed her to NRCS for a high tunnel. Lewis stated that in his county, landowner went to NRCS wanting an AEM plan and they told him they didn't do them. Steinmuller presented Soil Health and Climate Resiliency Act presentation that he had given at a state committee meeting. Cuddeback stated that adding education and outreach component into CRF and AgNPS is a good push. For cover crops farmers know and understand concepts but don't know why it's good chemistry wise.

2. NYACD – Hurlbutt submitted her report, appended to the minutes.

3. NRCS – No report.

4. MOA Discussion – Lewis reported that the meeting was cancelled, and a new date will be rescheduled. Goal of the first meeting is to review existing MOA line by line.

VI. Committee Reports

- i. Conservation Skills Workshop** – Lewis reported it is moving along. Miller reported August 2nd registration packet should be going out. Register for classes will be online. Miller suggested District staff attendees submit receipt for reimbursement of lodging from one night up to 3 nights. This may increase attendance.
 - **A motion made by Stewart, seconded by Moore to use CDEA 4-hour online money to reimburse for a minimum of one night to a maximum of 3 nights for lodging for 2022 Conservation Skills Workshop for District Employees, subject to approval by CDEA Board. Carried**
- ii. Envirothon Committee**- Miller reported that Mount Academy won the NYS Envirothon and are at National now. Looking for funding. Looking for volunteers and need big donors if anyone know of any NY based businesses. NRCS gave over \$100,000 for the national event this year in Ohio and committee will be

asking Glover or Henry what they can do. This year's event struggled with the number of judges because NRCS staff wasn't allowed to judge. Made it work with the number of judges we had. Didn't have enough volunteers second day and volunteers stepped up and worked more than one position. NCF fun day is trip to Watkins Glen with a tour of Watkins International. Two volunteer positions on NCF are open as well. Has received a couple fund sharing things. Received a couple thousand dollars from that. Amazon Smile we have received some money from too.

- **A motion was made by Miller, seconded by Stewart to approve the NYS Envirothon Committee 2022-2023 Membership for JoAnn Kolva-Kurtis, Danielle Parker, MaryLynne Malone, Rachel Arnold, and Alice Halloran: and the NCF Envirothon NY Committee 2022-2024 Membership for Rachel Arnold and Alice Halloran. Carried.**

iii. **Frank Bratt Scholarship** – Collins shared his report, appended to the minutes. Next deadline for applications is September 1st.

- **A motion was made by Moore, seconded by Cuddeback to approve the June 2022 Frank Bratt Scholarship winner in the amount of \$400: Conor Larkin. Carried.**

iv. **State Fair Committee** – White reported they are ready. Getting both information together. Ordered giveaway and handout items. There are 23 open shifts with 6 shifts with no volunteers. Fair administration didn't complain that the booth was unmanned last year. Volunteers will just have to make sure booth is stocked for the next shift if it is unmanned. She is grateful for all who have volunteered thus far, and the fair is back to 13 days this year. Cuddeback reported a new trailer was purchased to replace old one that they have been fixing yearly. Money has been saved over the past few years to purchase a new one. Currently have \$7,050 in budget funds saved for this purchase. The cost of the new trailer is \$14,215.60. The committee requests that CDEA purchase the trailer and the committee will reimburse CDEA the \$7,050 in their account plus the proceeds of the sale of the old trailer they will sell through Auction International.

- **A motion was made by Moore, seconded by Miller to utilize CDEA 4-hour online money to purchase new trailer for \$14,215.60 with reimbursement of proceeds from sale of old trailer through Auction International and \$7,050 from State Fair budget fund. Carried. Cuddeback abstained.**

v. **Environmental Education Foundation Committee** – Miller reported there are two open positions. Looking for more donors.

- vi. **NEACD - Northeast Association of Conservation Districts Employees** – No report.
- vii. **NACD - National Conservation District Association** – No report.
- vii. **New York State Invasive Species Advisory Committee (ISAC)** – Stewart reported she attended the July meeting, and discussion took place on the NY ISAC 2021-2022 work plan objectives as they align with the NYS invasive species comprehensive management plan. ISAC objectives and action items were reviewed. Stewart is serving on a sub-committee to develop a survey for objectives and action items. Partnerships for Regional Invasive Species Management (PRISMs) are monitoring traps for emerald ash borer and spotted lanternfly. A new law requires all motorized watercraft must carry a certificate issued by a watershed steward or be self-certified before launching in or within 10 miles of an Adirondack waterbody that they are cleaned, drained, and dried.

Suspended at 12:04 p.m. for lunch

Reconvened at 12:39 p.m.

- ix. **Municipal Assistance Sub Committee** – Lewis stated a meeting is needed
- x. **Operations Manual/Website Committee** – Miller stated that this manual needs to continue to be updated. Moore updated on progress of RFQ for website. Reviewed RFQ that the committee developed. Miller replied it needs to be a commerce site capable of having Square.
 - **A motion was made by Cuddeback, seconded by Collins to move forward in requesting quotes on website. Carried.**
- xi. **Technical Advisory Committee** – Lewis reported that there has been a lot of CRF meetings with lots of discussion and district input. Good information. If anyone has any issues or questions for next meeting, please email Lewis and he will bring it up. Next meeting is September 8th.
- xii. **Administrative Training-** Lewis reported there was a meeting yesterday and the schedule is done. There's currently \$6,000 in the budget and are expecting 2 from each county to attend. The dates are September 20th & 21st at the Double Tree in East Syracuse. Excel class costs \$600. Will charge \$75 per person to attend. \$6,500 is needed on top of what is in the budget. Collins reported at the Clerk's Forum they were interested in outside professionals to speak, have accounting questions, and would like to have a statewide accountant on container to ask questions throughout the year when needed.
 - **A motion was made by Miller, seconded by Moore to take \$6,500 from CDEA 4-hour online money to support the Administrative Training. Carried.**

xiii. Recruitment and Retention- Stewart reported there is nothing new.

VII. Old Business

- a) **Update for CDEA stormwater online 4-hour course-** White reported that registrations have been coming in regularly. Daily calls aren't too bad. Looking forward to the new platform. Miller thanks White for taking this over. Report appended to minutes. Reviewed RFQ for NYS DEC 4-hour erosion and sediment control online certificate course platform. Lewis will send comments to Kelly Emerick, and she can send RFQ out with edits. Reviewed 4-hour fund applications, letter of award, letter of rejection, summary and final report, and processing of applications that Dulanski and committee developed. Miller states that funding should be increased from \$5,000 to \$10,000 that won't need a contract. Collins stated duration should be increased from 12 months to 24 months to complete a training or event. Ballou questioned if Districts would have to pay for hotel rooms up front and then wait until after the final report was submitted to get reimbursed. Some Districts wouldn't be able to afford to do this. Lewis stated yes they would have to wait. Stewart thanks Dulanski for putting so much time and effort into developing these forms and making them so thorough. She also thanks Executive Committee and our partners for all their feedback. Lewis will send Dulanski the comments brought up. Final forms will be brought back to Board for approval.

Steinmuller and Edwards left at 1:44 p.m.

- b) **Follow up on NYS ESC Certification-** Verrigni submitted her report, appended to minutes. Lewis stated that 2 people were added to instructor list. Trying to get a core group of instructors for east and west side of the state. Classes will be held at both Conservation Skills Workshop and Water Quality Symposium.
- c) **2-hour NYS DEC MS4 inspector training program for Districts-** Lewis suggest this be a placeholder until movement is made.
- d) **2023 WQS-** Stewart reported that their first planning committee meeting was held, and it was a good meeting. Will be in person in March at Double Tree in East Syracuse. Track Chairs are busy working diligently on scheduling classes. Nicole Watts is interested in organizing Farmer's Market Fair. Cuddeback stated he is interested as well. A couple bands have been contacted for entertainment. September 1st is deadline for class descriptions. Miller has been a big help with online forms. Cuddeback suggests that CDEA offset the cost for District employees. Lewis replied that if the cost is lowered it may cause more attendees and not have enough room at the hotel for them. Cuddeback stated that pre Covid attendance was declining, and this may increase it. Miller stated that at a prior meeting we discussed giving each District a coupon for a free person for a week or discount registration fees. Will discuss this at next meeting.
- **A motion made by Cuddeback, seconded by Sommerville to accept the \$7,643.85 instructor fees for the following classes for 2023 Water Quality**

Symposium: \$2,727.60 for Communication Best Practices; \$3,310 for Website Accessibility and American Disability Act Compliance; and \$1,606.25 for Leadership. Carried.

e.) Other old business – None.

VIII. New business

- a) **Association Manager Duties** – Lewis reported he has been working with Miller and Stewart on a list of duties. He contacted past presidents of CDEA on their feedback of duties association manager should have and shared their responses. Lewis considers this a full- time position. He asked Steinmuller to share contracts SWCC has had they have hired by contracting with a County SWCD. Interested in hiring someone who is already working at a District. This manager would answer to the Board directly but be paid by individual District. Individual will most likely work from home and commute to Albany for required meetings. Miller suggested Professional Managerial Certification Program be included in duties. Miller suggested the Technician Certification Program should be revisited. Lewis requested Board to review duties that have been developed and prioritize them. Lewis will update the duties and send to Miller who will send a Google survey out to Board members.
- b) **Solar Panel Stormwater Discussions** – Lewis reported that Amanda Barber from Cortland County SWCD is having difficulty with solar panel installation and erosion problems in her county, and they are not sure how to handle the issues. Moore stated that his county planning handles theirs. Lewis stated if there are violations then that's a NYS DEC issue. He hasn't heard of any problems to this extent. Luskin recommends talking to Jason Mulford at Ag and Markets Division of Land and Water Farmland Protection Unit.

X. Next meeting – October 5, 2022, in Oswego County

XI. Adjournment

- **A motion was made by Moore, seconded by Cuddeback to adjourn at 2:59 PM. Carried.**

Respectfully submitted,



Joann Burke
CDEA Secretary

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
As of July 20, 2022

| | Jul 20, 22 | Dec 31, 21 |
|---------------------------------|-------------------|-------------------|
| ASSETS | | |
| Current Assets | | |
| Checking/Savings | | |
| 2024 NCF Envirothon Checking | 44,074.44 | 27,094.44 |
| NYSCDEA-REG CHECKING | | |
| General NYSCDEA Funds | 12,151.51 | 32,018.18 |
| Online 4-Hour Course | 589,263.01 | 476,457.99 |
| Conservation Skills | 27,552.62 | 23,352.62 |
| Golf Tournament | 4,455.00 | 3,935.00 |
| Leadership Conference | 2,863.13 | 2,863.13 |
| NYSESCC Program | 12,974.56 | 9,690.27 |
| NYS Envirothon | 46,689.35 | 74,929.69 |
| NYS Fair | 12,237.71 | 8,381.36 |
| Resource Training Checking | 4,341.21 | 5,331.80 |
| Sunshine Fund | 907.93 | 907.93 |
| NYSCDEA-REG CHECKING - Ot... | 333.99 | -286.00 |
| Total NYSCDEA-REG CHECKING | 713,770.02 | 637,581.97 |
| Envirothon Scholarship Savings | 14,344.21 | 9,843.01 |
| Frank Bratt Scholarship Savings | 32,208.70 | 32,604.53 |
| Resource Training Savings | 27,066.32 | 27,066.32 |
| Total Checking/Savings | 831,463.69 | 734,190.27 |
| Accounts Receivable | | |
| Accounts Receivable | | |
| Other | -4,200.00 | -4,200.00 |
| Accounts Receivable - Other | 0.00 | 4,200.00 |
| Total Accounts Receivable | -4,200.00 | 0.00 |
| Total Accounts Receivable | -4,200.00 | 0.00 |
| Other Current Assets | | |
| Undeposited Funds | 0.00 | 500.00 |
| Total Other Current Assets | 0.00 | 500.00 |
| Total Current Assets | 827,263.69 | 734,690.27 |
| TOTAL ASSETS | 827,263.69 | 734,690.27 |
| LIABILITIES & EQUITY | | |
| Liabilities | | |
| Current Liabilities | | |
| Credit Cards | | |

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
As of July 20, 2022

| | Jul 20, 22 | Dec 31, 21 |
|----------------------------|------------|------------|
| Credit Card - Kristin-2353 | 493.85 | 493.85 |
| Total Credit Cards | 493.85 | 493.85 |
| Total Current Liabilities | 493.85 | 493.85 |
| Total Liabilities | 493.85 | 493.85 |
| TOTAL LIABILITIES & EQUITY | 493.85 | 493.85 |

2024 NCF ENVIROTHON, NEW YORK
INCOME & EXPENSE REPORT
September 1, 2020 through July 20, 2022

| | <u>Sep 1, '20 - Jul 20, 22</u> |
|--------------------------------|--------------------------------|
| Ordinary Income/Expense | |
| Income | |
| Self Sustaining Programs | |
| 2024 NCF Envirothon, New York | <u>44,074.44</u> |
| Total Self Sustaining Programs | <u>44,074.44</u> |
| Total Income | <u>44,074.44</u> |
| Gross Profit | <u>44,074.44</u> |
| Net Ordinary Income | <u>44,074.44</u> |
| Net Income | <u><u>44,074.44</u></u> |

NYS DISTRICT EMPLOYEES' ASSOCIATION

Transaction Detail By Account

September 1, 2020 through July 20, 2022

| Type | Date | Num | Name | Memo | Class | Clr | Split | Amount | Balance |
|--------------------------------------|------------|------|-----------------------|----------------|------------|-----|------------------|------------------|------------------|
| Self Sustaining Programs | | | | | | | | | |
| 2024 NCF Envirothon, New York | | | | | | | | | |
| Sales Receipt | 09/18/2020 | 3025 | Albany Co. SWCD | 2024 NCF En... | 2024 NC... | | Undeposited F... | 3,000.00 | 3,000.00 |
| Sales Receipt | 12/29/2020 | 3207 | St. Lawrence Co. S... | 2024 NCF En... | 2024 NC... | | Undeposited F... | 2,020.00 | 5,020.00 |
| Sales Receipt | 01/23/2021 | 3275 | Steuben Co. SWCD | 2024 NCF En... | 2024 NC... | | Undeposited F... | 1,000.00 | 6,020.00 |
| Invoice | 04/29/2021 | 90 | NYACD | 2024 NCF En... | | | Envirothon Re... | 1,500.00 | 7,520.00 |
| Sales Receipt | 06/29/2021 | 3843 | Rensselaer Co. SW... | 2024 NCF En... | 2024 NC... | | Undeposited F... | 750.00 | 8,270.00 |
| Sales Receipt | 07/20/2021 | 3903 | Warren Co. SWCD | 2024 NCF En... | | | Undeposited F... | 750.00 | 9,020.00 |
| Sales Receipt | 07/26/2021 | 3912 | EEF | 2024 NCF En... | 2024 NC... | | Undeposited F... | 11,324.44 | 20,344.44 |
| Sales Receipt | 09/08/2021 | 4038 | Dutchess Co. SWCD | 2024 NCF En... | 2024 NC... | | Undeposited F... | 3,000.00 | 23,344.44 |
| Sales Receipt | 09/23/2021 | 4083 | Monroe Co. SWCD | 2024 NCF En... | 2024 NC... | | Undeposited F... | 750.00 | 24,094.44 |
| Sales Receipt | 12/06/2021 | 4239 | St. Lawrence Co. S... | 2024 NCF En... | | | Undeposited F... | 980.00 | 25,074.44 |
| Sales Receipt | 12/27/2021 | 4263 | Columbia Co. SWCD | 2024 NCF En... | | | Undeposited F... | 3,000.00 | 28,074.44 |
| Sales Receipt | 01/19/2022 | 4349 | Tompkins Co. SWCD | 2024 NCF En... | 2024 NC... | | Undeposited F... | 3,000.00 | 31,074.44 |
| Sales Receipt | 01/19/2022 | 4350 | Steuben Co. SWCD | 2024 NCF En... | 2024 NC... | | Undeposited F... | 1,500.00 | 32,574.44 |
| Sales Receipt | 01/27/2022 | 4372 | Warren Co. SWCD | 2024 NCF En... | 2024 NC... | | Undeposited F... | 750.00 | 33,324.44 |
| Sales Receipt | 01/28/2022 | 4379 | Essex Co. SWCD | 2024 NCF En... | 2024 NC... | | Undeposited F... | 1,000.00 | 34,324.44 |
| Sales Receipt | 02/09/2022 | 4421 | Rensselaer Co. SW... | 2024 NCF En... | 2024 NC... | | Undeposited F... | 750.00 | 35,074.44 |
| Sales Receipt | 04/18/2022 | 4727 | NYACD | 2024 NCF En... | 2024 NC... | | Undeposited F... | 1,500.00 | 36,574.44 |
| Sales Receipt | 06/17/2022 | 4949 | Wyoming Co. SWCD | 2024 NCF En... | 2024 NC... | | Undeposited F... | 3,000.00 | 39,574.44 |
| Sales Receipt | 06/22/2022 | 4952 | Franklin Co. SWCD | 2024 NCF En... | 2024 NC... | | Undeposited F... | 1,500.00 | 41,074.44 |
| Sales Receipt | 07/05/2022 | 4958 | Suffolk Co. SWCD | 2024 NCF En... | 2024 NC... | | Undeposited F... | 3,000.00 | 44,074.44 |
| Total 2024 NCF Envirothon, New York | | | | | | | | 44,074.44 | 44,074.44 |
| Total Self Sustaining Programs | | | | | | | | 44,074.44 | 44,074.44 |
| TOTAL | | | | | | | | 44,074.44 | 44,074.44 |

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR 4 HOUR ONLINE COURSE
January 1 through July 20, 2022

| | <u>TOTAL</u> |
|----------------------------------|--------------------------|
| Ordinary Income/Expense | |
| Income | |
| Training Sessions Income | |
| 4-Hour Online Class | <u>115,227.35</u> |
| Total Training Sessions Income | <u>115,227.35</u> |
| Total Income | <u>115,227.35</u> |
| Gross Profit | 115,227.35 |
| Expense | |
| Training Sessions Expenses | |
| Online 4 Hour Course | <u>3,702.73</u> |
| Total Training Sessions Expenses | <u>3,702.73</u> |
| Total Expense | <u>3,702.73</u> |
| Net Ordinary Income | <u>111,524.62</u> |
| Net Income | <u><u>111,524.62</u></u> |

Current Bank - \$589,263.01 just received
\$25000 from
monroe

NYS DISTRICT EMPLOYEES' ASSOCIATION

Transaction Detail By Account

January 1 through July 20, 2022

| Type | Date | Num | Name | Memo | Class | Clr | Split | Amount | Balance |
|-----------------------------------|------------|-----|------|---------|--------------|-----|-------------------|--------|----------|
| Training Sessions Expenses | | | | | | | | | |
| Online 4 Hour Course | | | | | | | | | |
| Deposit | 01/02/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 7.55 |
| Deposit | 01/02/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 22.65 |
| Deposit | 01/03/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 30.20 |
| Deposit | 01/04/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 52.85 |
| Deposit | 01/06/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 75.50 |
| Deposit | 01/07/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 98.15 |
| Deposit | 01/10/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 113.25 |
| Deposit | 01/10/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 120.80 |
| Deposit | 01/10/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 98.15 | 218.95 |
| Deposit | 01/11/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 30.20 | 249.15 |
| Deposit | 01/12/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 286.90 |
| Deposit | 01/14/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 324.65 |
| Deposit | 01/14/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 14.80 | 339.45 |
| Deposit | 01/16/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 362.10 |
| Deposit | 01/16/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 377.20 |
| Deposit | 01/16/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 384.75 |
| Deposit | 01/18/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 45.30 | 430.05 |
| Deposit | 01/19/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 452.70 |
| Deposit | 01/20/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 30.20 | 482.90 |
| Deposit | 01/21/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 30.20 | 513.10 |
| Deposit | 01/24/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 520.65 |
| Deposit | 01/25/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 528.20 |
| Deposit | 01/25/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 565.95 |
| Deposit | 01/26/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 30.20 | 596.15 |
| Deposit | 01/27/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 611.25 |
| Deposit | 01/28/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 649.00 |
| Deposit | 02/01/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 664.10 |
| Deposit | 02/01/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 671.65 |
| Deposit | 02/02/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 686.75 |
| Deposit | 02/02/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 709.40 |
| Deposit | 02/03/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 732.05 |
| Deposit | 02/04/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 52.85 | 784.90 |
| Deposit | 02/07/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 792.45 |
| Deposit | 02/07/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 800.00 |
| Deposit | 02/07/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 837.75 |
| Deposit | 02/08/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 860.40 |
| Deposit | 02/10/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 867.95 |
| Deposit | 02/11/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 890.60 |
| Deposit | 02/14/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 898.15 |
| Deposit | 02/14/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 14.80 | 912.95 |
| Deposit | 02/14/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 920.50 |
| Deposit | 02/15/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 45.30 | 965.80 |
| Deposit | 02/16/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 980.90 |
| Deposit | 02/17/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 1,018.65 |
| Deposit | 02/18/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 52.85 | 1,071.50 |
| Deposit | 02/19/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 1,079.05 |
| Deposit | 02/22/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 1,101.70 |
| Deposit | 02/22/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 1,139.45 |
| Deposit | 02/23/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 1,154.55 |
| Deposit | 02/24/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 30.20 | 1,184.75 |
| Deposit | 02/25/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 45.30 | 1,230.05 |
| Deposit | 02/28/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 1,245.15 |
| Deposit | 03/01/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 60.40 | 1,305.55 |
| Deposit | 03/01/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 1,313.10 |
| Deposit | 03/02/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 1,350.85 |
| General Journal | 03/02/2022 | | | | | | General NYSC... | -23.97 | 1,326.88 |
| Deposit | 03/03/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 1,341.98 |
| Deposit | 03/07/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 1,357.08 |
| Deposit | 03/08/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 1,379.73 |
| Deposit | 03/08/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 1,394.83 |
| Deposit | 03/10/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 1,417.48 |
| Deposit | 03/10/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 1,425.03 |
| Deposit | 03/11/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 52.85 | 1,477.88 |
| Deposit | 03/14/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 1,492.98 |
| Deposit | 03/14/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 1,508.08 |
| Deposit | 03/14/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 1,530.73 |
| Deposit | 03/15/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 1,545.83 |
| Deposit | 03/16/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 60.40 | 1,606.23 |
| Deposit | 03/17/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 1,613.78 |
| Deposit | 03/18/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 1,636.43 |
| Deposit | 03/21/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 45.30 | 1,681.73 |
| Deposit | 03/21/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 1,689.28 |
| Deposit | 03/21/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 1,704.38 |
| Deposit | 03/22/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 30.20 | 1,734.58 |
| Deposit | 03/23/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 60.40 | 1,794.98 |
| Deposit | 03/24/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 45.30 | 1,840.28 |

NYS DISTRICT EMPLOYEES' ASSOCIATION

Transaction Detail By Account

January 1 through July 20, 2022

| Type | Date | Num | Name | Memo | Class | Clr | Split | Amount | Balance |
|----------------------------------|------------|------|----------------------|------------------|--------------|-----|-------------------|----------|----------|
| Deposit | 03/25/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 83.05 | 1,923.33 |
| Deposit | 03/28/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 1,938.43 |
| Deposit | 03/28/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 1,953.53 |
| Deposit | 03/29/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 1,991.28 |
| Deposit | 03/30/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 60.40 | 2,051.68 |
| Deposit | 03/31/2022 | | | Deposit | Online 4 ... | | NYSCDEA-RE... | 7.55 | 2,059.23 |
| Deposit | 03/31/2022 | | | Deposit | Online 4 ... | | NYSCDEA-RE... | 22.05 | 2,081.28 |
| Deposit | 03/31/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 2,103.93 |
| Deposit | 04/04/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 2,119.03 |
| Deposit | 04/04/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 2,134.13 |
| Deposit | 04/04/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 2,156.78 |
| Deposit | 04/06/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 2,194.53 |
| Deposit | 04/07/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 2,232.28 |
| Deposit | 04/08/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 52.85 | 2,285.13 |
| Deposit | 04/11/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 2,300.23 |
| Deposit | 04/12/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 30.20 | 2,330.43 |
| Deposit | 04/13/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 52.85 | 2,383.28 |
| Deposit | 04/15/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 2,421.03 |
| Deposit | 04/15/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 45.30 | 2,466.33 |
| Deposit | 04/17/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 2,473.88 |
| Deposit | 04/19/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 30.20 | 2,504.08 |
| Deposit | 04/20/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 52.85 | 2,556.93 |
| Deposit | 04/21/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 34.85 | 2,591.78 |
| Deposit | 04/21/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 2,606.88 |
| Deposit | 04/24/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 2,614.43 |
| Deposit | 04/25/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 30.20 | 2,644.63 |
| Deposit | 04/27/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 2,682.38 |
| Deposit | 04/28/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 30.20 | 2,712.58 |
| Deposit | 05/02/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 2,735.23 |
| Deposit | 05/03/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 30.20 | 2,765.43 |
| Deposit | 05/04/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 22.65 | 2,788.08 |
| Deposit | 05/04/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 14.80 | 2,802.88 |
| Deposit | 05/05/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 2,817.98 |
| Check | 05/05/2022 | 4534 | Greenman-Pedersen... | Refund for Or... | | | Online 4-Hour ... | 250.00 | 3,067.98 |
| Deposit | 05/09/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 3,105.73 |
| Deposit | 05/09/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 3,143.48 |
| Deposit | 05/10/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 14.80 | 3,158.28 |
| Deposit | 05/11/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 15.10 | 3,173.38 |
| Deposit | 05/11/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 14.80 | 3,188.18 |
| Deposit | 05/11/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 16.25 | 3,204.43 |
| Deposit | 05/12/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 30.20 | 3,234.63 |
| Deposit | 05/16/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 60.40 | 3,295.03 |
| Deposit | 05/16/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 3,302.58 |
| Deposit | 05/16/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 3,310.13 |
| Deposit | 05/16/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 45.30 | 3,355.43 |
| Deposit | 05/17/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 30.20 | 3,385.63 |
| Deposit | 05/19/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 45.30 | 3,430.93 |
| Deposit | 05/20/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 37.75 | 3,468.68 |
| Deposit | 05/20/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 45.30 | 3,513.98 |
| Deposit | 05/22/2022 | | | Square Fees | | | Online 4-Hour ... | 15.10 | 3,529.08 |
| Deposit | 05/22/2022 | | | Square Fees | | | Online 4-Hour ... | 15.10 | 3,544.18 |
| Deposit | 05/23/2022 | | | Square Fees--... | Online 4 ... | | Online 4-Hour ... | 15.10 | 3,559.28 |
| Deposit | 05/26/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 60.40 | 3,619.68 |
| Deposit | 05/26/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 60.40 | 3,680.08 |
| Deposit | 05/29/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 3,687.63 |
| Deposit | 06/03/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 3,695.18 |
| Deposit | 06/13/2022 | | | Deposit | Online 4 ... | | Online 4-Hour ... | 7.55 | 3,702.73 |
| Total Online 4 Hour Course | | | | | | | | 3,702.73 | 3,702.73 |
| Total Training Sessions Expenses | | | | | | | | 3,702.73 | 3,702.73 |
| TOTAL | | | | | | | | 3,702.73 | 3,702.73 |

NYS DISTRICT EMPLOYEES' ASSOCIATION
CSW INCOME & EXPENSE REPORT

January 1, 2021 through July 20, 2022

| | <u>Jan 1, '21 - Jul 20, 22</u> |
|--------------------------------------|--------------------------------|
| Ordinary Income/Expense | |
| Income | |
| Training Sessions Income | |
| Conservation Skills Workshop | <u>2,920.00</u> |
| Total Training Sessions Income | <u>2,920.00</u> |
| Total Income | <u>2,920.00</u> |
| Gross Profit | 2,920.00 |
| Expense | |
| Training Sessions Expenses | |
| Conservation Skills Workshop | |
| Credit Card Fee | 35.43 |
| Conservation Skills Workshop - Ot... | <u>2,830.27</u> |
| Total Conservation Skills Workshop | <u>2,865.70</u> |
| Total Training Sessions Expenses | <u>2,865.70</u> |
| Total Expense | <u>2,865.70</u> |
| Net Ordinary Income | <u>54.30</u> |
| Net Income | <u><u>54.30</u></u> |

Included last year...

**NEW YORK STATE EROSION & SEDIMENT CONTROL
CERTIFICATE PROGRAM P&L
January 1 through July 20, 2022**

| | <u>Jan 1 - Jul 20, 22</u> |
|----------------------------------|---------------------------|
| Ordinary Income/Expense | |
| Income | |
| Training Sessions Income | |
| NYSESCC Program | <u>4,550.00</u> |
| Total Training Sessions Income | <u>4,550.00</u> |
| Total Income | <u>4,550.00</u> |
| Gross Profit | 4,550.00 |
| Expense | |
| Training Sessions Expenses | |
| NYSESCC Program | <u>1,293.01</u> |
| Total Training Sessions Expenses | <u>1,293.01</u> |
| Total Expense | <u>1,293.01</u> |
| Net Ordinary Income | <u>3,256.99</u> |
| Net Income | <u><u>3,256.99</u></u> |

Current Bank - \$12,974.56

NEW YORK STATE ENVIROTHON COMMITTEE
INCOME & EXPENSE REPORT
January 1 through July 20, 2022

Current Bank - \$46,689.35

Jan 1 - Jul 20, 22

Ordinary Income/Expense

Income

Self Sustaining Programs

NYS Envirothon-Income

Registration 20,300.00

Guest Registration & Housing 1,775.00

Merchandise Sale 325.00

Donation 3,550.00

NYS Envirothon-Income - Other 0.00

Total NYS Envirothon-Income 25,950.00

Total Self Sustaining Programs 25,950.00

Total Income 25,950.00

Gross Profit 25,950.00

Expense

Self Sustaining Program Expense

Envirothon-NYS Expenses

Trailer Expense 50.25

Rooms

Dorm Rooms 10,488.00

Presentation Rooms & Auditorium 3,800.00

Rooms - Other 36.00

Total Rooms 14,324.00

Meals

Pre-Event Breakfast 279.00

Meals - Other 11,005.48

Total Meals 11,284.48

Shirts, Water Bottles, Backpacks

Shirts Teams & Volunteers 7,170.30

Water Bottles 837.54

Total Shirts, Water Bottles, Backpacks 8,007.84

Testing Site Expense

Supplies 252.89

EMT 700.00

Signs 570.00

NEW YORK STATE ENVIROTHON COMMITTEE
INCOME & EXPENSE REPORT
January 1 through July 20, 2022

| | Jan 1 - Jul 20, 22 |
|---------------------------------------|--------------------|
| Snacks | 743.54 |
| Testing Site Expense - Other | 160.00 |
| Total Testing Site Expense | 2,426.43 |
| Awards | 896.71 |
| Educational/Advisor Activities | 387.88 |
| Envirothon Office Expense | 1,222.59 |
| National Event | |
| Travel Expenses for NY Reps | 3,469.38 |
| Team Registration | 1,800.00 |
| Total National Event | 5,269.38 |
| Miscellaneous | |
| Registration Refund | 275.00 |
| Miscellaneous - Other | 135.65 |
| Total Miscellaneous | 410.65 |
| Total Envirothon-NYS Expenses | 44,280.21 |
| Total Self Sustaining Program Expense | 44,280.21 |
| Total Expense | 44,280.21 |
| Net Ordinary Income | -18,330.21 |
| Net Income | -18,330.21 |

NYS CDEA, INC.
YTD FRANK BRATT INCOME & EXPENSE REPORT
January 1 through July 20, 2022

Current Bank \$ 32,208.70

Jan 1 - Jul 20, 22

| | |
|---------------------------------------|-------------|
| Ordinary Income/Expense | |
| Income | |
| Self Sustaining Programs | |
| Frank Bratt Scholarship | |
| Interest-Frank Bratt | 3.17 |
| Frank Bratt Int & Donations | 3,087.00 |
| | <hr/> |
| Total Frank Bratt Scholarship | 3,090.17 |
| | <hr/> |
| Total Self Sustaining Programs | 3,090.17 |
| | <hr/> |
| Total Income | 3,090.17 |
| | <hr/> |
| Gross Profit | 3,090.17 |
| | |
| Expense | |
| Self Sustaining Program Expense | |
| Frank Bratt Scholarship Expense | 1,903.59 |
| | <hr/> |
| Total Self Sustaining Program Expe... | 1,903.59 |
| | <hr/> |
| Total Expense | 1,903.59 |
| | <hr/> |
| Net Ordinary Income | 1,186.58 |
| | <hr/> |
| Net Income | 1,186.58 |
| | <hr/> <hr/> |

NYS CDEA STATE FAIR COMMITTEE
YTD INCOME & EXPENSE REPORT
January 1 through July 20, 2022

Current Bank - \$12 237.71

Jan 1 - Jul 20, 22

| | |
|---------------------------------------|----------|
| Ordinary Income/Expense | |
| Income | |
| Self Sustaining Programs | |
| State Fair | 4,800.00 |
| Total Self Sustaining Programs | 4,800.00 |
| Total Income | 4,800.00 |
| Gross Profit | 4,800.00 |
| Expense | |
| Self Sustaining Program Expense | |
| State Fair | |
| Hotel Room Reimbursement | -161.88 |
| Pencils | 350.37 |
| Seeds | 755.16 |
| Total State Fair | 943.65 |
| Total Self Sustaining Program Expe... | 943.65 |
| Total Expense | 943.65 |
| Net Ordinary Income | 3,856.35 |
| Net Income | 3,856.35 |

NYS CONSERVATION DISTRICT EMPLOYEES' ASSOCIATION
YTD Income & Expense
Golf Tournament

| | <u>Jan 1 - Jul 20, 22</u> |
|--------------------------------|---------------------------|
| Ordinary Income/Expense | |
| Income | |
| Self Sustaining Programs | |
| Golf Tournament Income | <u>520.00</u> |
| Total Self Sustaining Programs | <u>520.00</u> |
| Total Income | <u>520.00</u> |
| Gross Profit | <u>520.00</u> |
| Net Ordinary Income | <u>520.00</u> |
| Net Income | <u><u>520.00</u></u> |

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January 1 through July 20, 2022

| | <u>Jan 1 - Jul 20, 22</u> |
|---------------------------------------|---------------------------|
| Ordinary Income/Expense | |
| Income | |
| Self Sustaining Programs | |
| Fishing Challenge-Income | <u>220.00</u> |
| Total Self Sustaining Programs | <u>220.00</u> |
| Total Income | <u>220.00</u> |
| Gross Profit | 220.00 |
| Expense | |
| Self Sustaining Program Expense | |
| Fishing Challenge-Expense | <u>183.95</u> |
| Total Self Sustaining Program Expense | <u>183.95</u> |
| Total Expense | <u>183.95</u> |
| Net Ordinary Income | <u>36.05</u> |
| Net Income | <u><u>36.05</u></u> |

NYS DISTRICT EMPLOYEES' ASSOCIATION

Transaction Detail By Account

January 1 through July 20, 2022

| Type | Date | Num | Name | Memo | Class | Clr | Split | Amount | Balance |
|---------------------------------|------------|------|------------------------|------------------|---------------|-----|------------------|---------------|---------------|
| Self Sustaining Programs | | | | | | | | | |
| Fishing Challenge-Income | | | | | | | | | |
| Sales Receipt | 03/18/2022 | 4551 | Karen Tillotson | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 10.00 |
| Sales Receipt | 03/22/2022 | 4564 | Link, Theresa | Fishing Chall... | Fert. Tab:... | | Undeposited F... | 10.00 | 20.00 |
| Sales Receipt | 03/22/2022 | 4571 | Lieberum, J | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 30.00 |
| Sales Receipt | 03/23/2022 | 4581 | Alex McGraw | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 40.00 |
| Sales Receipt | 03/29/2022 | 4623 | Ethan Hall | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 50.00 |
| Sales Receipt | 04/05/2022 | 4647 | Ohle, Tyler | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 60.00 |
| Sales Receipt | 04/06/2022 | 4662 | Scott DeRue | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 70.00 |
| Sales Receipt | 04/07/2022 | 4659 | Chasity Miller | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 80.00 |
| Sales Receipt | 04/07/2022 | 4663 | Thomas Starkey | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 90.00 |
| Sales Receipt | 04/07/2022 | 4664 | Perham Mikaela | Fishing Chall... | Fert. Tab:... | | Undeposited F... | 10.00 | 100.00 |
| Sales Receipt | 04/07/2022 | 4665 | Underwood, Larry | Fishing Chall... | Fert. Tab:... | | Undeposited F... | 10.00 | 110.00 |
| Sales Receipt | 04/08/2022 | 4676 | Megan Myers | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 120.00 |
| Sales Receipt | 04/08/2022 | 4677 | Hoag, Drew | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 130.00 |
| Sales Receipt | 04/12/2022 | 4685 | Tonnie Sauca | Fishing Chall... | Fert. Tab:... | | Undeposited F... | 10.00 | 140.00 |
| Sales Receipt | 04/21/2022 | 4746 | Chasity Miller | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 150.00 |
| Sales Receipt | 04/21/2022 | 4748 | Burger, Mark [custo... | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 160.00 |
| Sales Receipt | 04/28/2022 | 4763 | Ballou, Kristin | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 170.00 |
| Sales Receipt | 05/31/2022 | 4933 | McNeilly, Justine | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 180.00 |
| Sales Receipt | 05/31/2022 | 4934 | Cipkowski, Dylan | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 190.00 |
| Sales Receipt | 06/09/2022 | 4938 | Weidenbach, R | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 200.00 |
| Sales Receipt | 06/14/2022 | 4944 | Schaefer, Matthew | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 210.00 |
| Sales Receipt | 07/13/2022 | 4966 | Shawn Murphy | Fishing Chall... | Fish Chal... | | Undeposited F... | 10.00 | 220.00 |
| Total Fishing Challenge-Income | | | | | | | | 220.00 | 220.00 |
| Total Self Sustaining Programs | | | | | | | | 220.00 | 220.00 |
| TOTAL | | | | | | | | 220.00 | 220.00 |

NYS DISTRICT EMPLOYEES' ASSOCIATION

Transaction Detail By Account

January 1 through July 20, 2022

| Type | Date | Num | Name | Memo | Class | Clr | Split | Amount | Balance |
|--|------------|------|---------------------|------------------|--------------|-----|-------------------|---------------|---------------|
| Self Sustaining Program Expense | | | | | | | | | |
| Fishing Challenge-Expense | | | | | | | | | |
| Deposit | 03/18/2022 | | | Deposit | Fish Chal... | | Online 4-Hour ... | 0.59 | 0.59 |
| Deposit | 03/22/2022 | | | Deposit | Fish Chal... | | Online 4-Hour ... | 0.59 | 1.18 |
| Deposit | 03/23/2022 | | | Deposit | Fish Chal... | | Online 4-Hour ... | 0.59 | 1.77 |
| Deposit | 03/24/2022 | | | Deposit | Fish Chal... | | Online 4-Hour ... | 0.59 | 2.36 |
| Deposit | 03/29/2022 | | | Deposit | Fish Chal... | | Online 4-Hour ... | 0.59 | 2.95 |
| Bill | 04/06/2022 | | First Bank Card | Chastity Cred... | | | Accounts Paya... | 150.00 | 152.95 |
| Deposit | 04/07/2022 | | | Deposit | Fish Chal... | | Online 4-Hour ... | 2.30 | 155.25 |
| Deposit | 04/10/2022 | | | Deposit | Fish Chal... | | General NYSC... | 1.18 | 156.43 |
| Deposit | 04/12/2022 | | | Deposit | Fish Chal... | | Online 4-Hour ... | 0.59 | 157.02 |
| Deposit | 04/21/2022 | | | Deposit | Fish Chal... | | Online 4-Hour ... | 0.59 | 157.61 |
| Deposit | 04/21/2022 | | | Deposit | Fish Chal... | | Online 4-Hour ... | 0.59 | 158.20 |
| Deposit | 06/01/2022 | | | Deposit | Fish Chal... | | NYSESCC Pr... | 1.18 | 159.38 |
| Deposit | 06/09/2022 | | | Deposit | Fish Chal... | | General NYSC... | 0.59 | 159.97 |
| Deposit | 06/14/2022 | | | Deposit | Fish Chal... | | NYSESCC Pr... | 0.59 | 160.56 |
| Check | 06/23/2022 | 4555 | Warren County SW... | Postage | Fish Chal... | | General NYSC... | 22.80 | 183.36 |
| Deposit | 07/20/2022 | | | Deposit | Fish Chal... | | General NYSC... | 0.59 | 183.95 |
| Total Fishing Challenge-Expense | | | | | | | | 183.95 | 183.95 |
| Total Self Sustaining Program Expense | | | | | | | | 183.95 | 183.95 |
| TOTAL | | | | | | | | 183.95 | 183.95 |

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January 1 through July 20, 2022

| | <u>Jan 1 - Jul 20, 22</u> |
|-----------------------------------|---------------------------|
| Ordinary Income/Expense | |
| Income | |
| Training Sessions Income | |
| Water Quality Symposium | |
| WQS Registration | 2,305.00 |
| | <u>2,305.00</u> |
| Total Water Quality Symposi... | 2,305.00 |
| WQS Resource Training | 60.00 |
| | <u>60.00</u> |
| Total Training Sessions Income | 2,365.00 |
| | <u>2,365.00</u> |
| Total Income | 2,365.00 |
| | <u>2,365.00</u> |
| Gross Profit | 2,365.00 |
| Expense | |
| Training Sessions Expenses | |
| WQS | |
| Credit Card Service Fees | 89.39 |
| Awards | 442.36 |
| All Expenses | 2,329.31 |
| WQS - Other | 200.00 |
| | <u>200.00</u> |
| Total WQS | 3,061.06 |
| | <u>3,061.06</u> |
| Total Training Sessions Expens... | 3,061.06 |
| | <u>3,061.06</u> |
| Total Expense | 3,061.06 |
| | <u>3,061.06</u> |
| Net Ordinary Income | -696.06 |
| | <u>-696.06</u> |
| Net Income | <u><u>-696.06</u></u> |

NYSCDEA

| ACCOUNT | 2021 Approved Budget | | Actual Income and Expenses 12/31/2021 | | 2022 Draft Budget | |
|--|-------------------------|---------------------|--|--------------------|----------------------|----------------------|
| | Income | Expense | Income | Expense | Income | Expense |
| Fertilizer Tablets | | | \$120.00 | | \$ - | \$ - |
| Field Resources for Districts | | | \$0.00 | \$1,000.00 | \$ - | \$ 800.00 |
| Training Sessions: | | | | | | |
| Admin/Mgt Conf | \$6,000.00 | \$6,000.00 | | | \$6,000.00 | \$6,000.00 |
| CSW | \$3,000.00 | \$3,000.00 | \$2,920.00 | \$2,830.27 | \$1,000.00 | \$5,000.00 |
| WQS | \$12,000.00 | \$10,000.00 | \$11,566.95 | \$3,204.14 | \$1,000.00 | \$10,000.00 |
| 4-Hour Online Course | \$120,000.00 | \$50,000.00 | \$196,202.42 | \$4,533.55 | \$ 150,000.00 | \$ 80,000.00 |
| NYS ESCCP | \$18,500.00 | \$14,500.00 | \$11,950.00 | \$6,603.54 | \$16,000.00 | \$13,000.00 |
| Trainings | | \$8,000.00 | \$5.41 | \$3,581.48 | | \$80,000.00 |
| Leadership Conference | | \$3,000.00 | | | | \$3,000.00 |
| WQS Resource Fair | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ - | \$ - |
| Audit, Taxes & Legal Fees | | \$5,000.00 | | | | \$ 10,000.00 |
| Donations: | | | | | | |
| Envirothon Scholarship | | \$2,500.00 | | | | \$ 2,500.00 |
| Donations-Other-EEF | | | | | | |
| Executive Board | | \$7,000.00 | | \$3,317.17 | | \$7,000.00 |
| Promo Merchan... | | | | | | \$1,000.00 |
| Insurance | | \$3,500.00 | | \$3,190.83 | | \$3,500.00 |
| Promo/Website | | \$100.00 | | | | \$100.00 |
| National Association of Conservation Districts Annual Meeting (NACD)- 2 NYSCDEA BM & Rep | | \$2,400.00 | | | | \$10,000.00 |
| National Association of Conservation Districts Northeast Meeting (NACDNE)- 2 NYSCDEA BM & National Conservation District Employees Association | | \$3,000.00 | | \$975.53 | | \$6,000.00 |
| Dues (NCDEA) | | \$200.00 | | \$200.00 | | \$200.00 |
| Newsletter | | \$3,500.00 | | \$3,500.00 | | \$3,500.00 |
| Sunshine Fund | | \$200.00 | | | | \$200.00 |
| Office Supplies | | \$5,000.00 | | \$4,741.26 | | \$3,000.00 |
| Ronny Raindrop™ | | \$16,000.00 | | \$3,000.00 | | \$12,500.00 |
| Division I | | \$500.00 | | | | \$500.00 |
| Division II | | \$500.00 | | | | \$500.00 |
| Division III | | \$500.00 | | | | \$500.00 |
| Division IV | | \$500.00 | | | | \$500.00 |
| Division V | | \$500.00 | | | | \$500.00 |
| Division VI | | \$500.00 | | | | \$500.00 |
| Division VII | | \$500.00 | | | | \$500.00 |
| Division VIII | | \$500.00 | | | | \$500.00 |
| Carryover | | | | | \$ 87,300.00 | |
| TOTALS | \$159,500.00 | \$146,900.00 | \$222,764.78 | \$40,677.77 | \$ 261,300.00 | \$ 261,300.00 |

| Self Sustaining Accounts | Income | Expense | Income | Expense | Income | Expense |
|--------------------------|---------------------|---------------------|---------------------|--------------------|----------------------|----------------------|
| Fish Challenge | \$500.00 | \$200.00 | \$204.10 | \$67.15 | \$500.00 | \$200.00 |
| Frank Bratt | \$4,000.00 | \$4,000.00 | \$3,492.51 | \$2,596.12 | \$4,000.00 | \$4,000.00 |
| NYS Envirothon | \$60,000.00 | \$60,000.00 | \$21,737.50 | \$9,085.21 | \$60,500.00 | \$60,500.00 |
| 2024 NCF Envirothon | \$6,000.00 | \$0.00 | \$23,054.44 | \$0.00 | \$6,000.00 | \$4,000.00 |
| Envirothon Scholarships | \$2,500.00 | \$2,500.00 | \$2.14 | \$500.00 | \$2,500.00 | \$2,500.00 |
| NYS Fair/EFD | \$5,200.00 | \$5,200.00 | \$2,800.00 | \$2,571.09 | \$5,200.00 | \$5,200.00 |
| Golf Tournament | \$2,500.00 | \$2,500.00 | \$1,535.00 | \$1,932.48 | \$2,500.00 | \$2,500.00 |
| SSA Totals | \$80,700.00 | \$74,400.00 | \$52,825.69 | \$16,752.05 | \$ 81,200.00 | \$ 78,900.00 |
| Grand Total | \$240,200.00 | \$221,300.00 | \$275,590.47 | \$57,429.82 | \$ 342,500.00 | \$ 340,200.00 |



New York Association of Conservation Districts
c/o Steuben County SWCD
415 W. Morris Street
Bath, NY 14810
www.nyacd.org

July 19, 2022

Sorry that I will be unable to attend the CDEA meeting due to being at the 2022 NCF-Envirothon Ohio State at Miami University, Oxford, Ohio representing New York and supporting our NYS Envirothon team The Mount Academy from Ulster County.

- **Stream C bills:** The Stream C bills Assembly #6652 and Senate #4162 have not been delivered to the Governor as of July 19, 2022. Once it lands on the Governor's desk, she has ten (10) days to review, pass, or veto. It is important that the soil & water Districts reach out to the Governor Kathy Hochul requesting she veto this bill.
- **NYACD needs Directors** to step-up and fill the following position Secretary, Division III, IV, VI, VII, and VIII. Ernie Swift has stepped up to fill the Treasurer's position upon the stepping down of Tom Ryan. So, Division IV will need to find a replacement at the annual Division meeting. Please reach out to your directors within your division to encourage them to come on to the NYACD board. We meet once a month (4th Wednesday) at 7:00 p.m. for about an hour and a half.
- **Meetings:** I attended by Zoom the CDEA meeting, which went very well. I also attended the Recruitment and Retention meeting, which was really a good discussion session with great ideas. The 4-Way Partnership meeting was postponed until sometime in August.

Sam will be attending the NACD Summer meeting this month. Next month Sam & I will both be attending the NE NACD meeting in New Hampshire. These are great meetings to attend and represent New York.

- **NYACD annual meeting** is set with eleven (11) training sessions scheduled. We have been able to setup really good training sessions for this year. The annual meeting will be held at the Hampton Inn, 25 Lakers Lane, Cazenovia, NY on Tuesday, October 18-Thursday, October 20, 2022.

The first NYACD annual meeting packet went out a couple of weeks ago with resolution forms and award nomination forms. The next packet with the registration information and sign-up will be mailed at the end of July early August. Keep an eye out for that, if you do not receive a packet, please let me know.

- **The NYS Envirothon** event as most know went great this year. Sam Casella, NYACD President attended and was an oral presentation Judge the first day & the second day he

was a test site runner. Sam stated he really enjoyed the event and had a newfound appreciation for all the challenging work the committee puts into the event to make it happen.

The NYS Envirothon committee will not be having a meeting in July with the committee members attending the 2022 NCF-Envirothon Ohio event. The reorganization meeting will be held Wednesday, August 3, 2022, with location to be determined.

The yearly membership request was forwarded to the districts and committee members to be completed and sent to Dustin Lewis, CDEA President for CDEA's approval. If you are interested in becoming a NYS Envirothon committee member, please let me know. I would be happy to forward you the membership form.

2024 NCF-Envirothon New York committee is working hard to meet our deadlines with NCF-Envirothon. JoAnn Kurtis, Test writer is working with the NCF education folks on the current issue topic. We have secured a bus company, a testing site location, working on a fun thing to do on fun day, have a guest speaker selected, created a funding packet, and searching for funding along with the Environmental Education Foundation.

Chas Miller, Treasurer has been busy creating a fund packet, working, and searching for funding. Chas has sent out requests within the last couple of weeks. I forwarded funding packets to all of NY Legislators for potential sponsorship.

JoAnn & I will be meeting with NCF-Envirothon committee during the 2022 Ohio event. We will be updating them on our progress and having questions answered. While there we will be giving a video presentation on the Finger Lake Region and the Hobart & William Smith Colleges.

Respectfully Submitted,

Blanche

Mrs. Blanche L. Hurlbutt
NYACD Executive Director

Division I Report
July 27, 2022

I sent an email out to all the Districts in my division to see if they had anything they would like me to report.

Niagara County

- Conservation District Assistants are treating knotweed across the county
- Worked with local DPWs to plant 90 trees in parks and along roadways
- Working with Cornell on planning a pasture walk
- Continuing storm water samples on 17 creeks in the county
- Ag-chemical handling facilities
 - One constructed
 - One to be constructed in 2 weeks
 - Two being designed
- Petroleum secondary containment- two designs complete, one protect being consructed
- Clerks had a division wide forum
- NYSSWCC hosted an AEM on the farm training
- Eighteenmile Creek Area of Concern- coordinating with USGS on benthos data review

I did not hear back from any other county.

Submitted by: Scott Collins, Division I Representative

Wayne Co. SWCD.

I met with the folks from FL-PRISM's Early Detection/Rapid Response Team at the Black Creek Unit of Lake Shore Marshes Wildlife Management Area off of Kakat Rd in Wolcott (Wayne County) on 7/7/22. Last year we paddled the channel upstream and did not find any chestnuts. When we headed back downstream, we found a small population of Water Chestnut along the west branch but were unable to survey the entire creek. Since we were able to remove all of the chestnuts in 2021, we decided to make this site a priority for future efforts.

We had two goals for this year's hand pull: 1) survey the east branch of the creek and 2) remove any water chestnuts and document their location. I'm glad to say the 5 of us on the water were able to complete both of those goals by lunchtime. Luckily, no chestnuts were found along the east branch and the population along the west branch had not grown since last year. Although we only pulled a grand total of 12lbs of water chestnut, we were able to remove all of the plants and thoroughly search the area for others.

While there are much larger populations of water chestnuts in Wayne County, this is the only site where we can remove all of the invasive plants within a single day. Since the infestation at black creek is so small, we are able to make a large ecological impact with a small amount of resources. If left unchecked, the water chestnuts could easily colonize the majority of the stream channel. We will continue to monitor and manage this site alongside DEC and FL-PRISM in the coming years.

Hope this helps! Let me know if you have any questions!





Monroe County SWCD Report

July 2022

- Successful 2022 Tree & Shrub Program with 424 orders received and 55 overstock orders - distributing 25,161 plants; planning for 2023 program now;
- Successful 2022 Envirothon event – 11 teams and over 50 students; Monroe placed 16th out of 35 teams at the state competition;
- Watercraft Steward Program for AIS began Memorial Day weekend with one steward covering Genesee River launch and Erie Canal launches;
- Partnering with CCE Monroe and Harvest NY to facilitate stronger Urban Ag in Monroe County;
- Staff attended a Soil Health workshop in Seneca Falls – delicious lunch and great T-Shirts;
- Released our 2021 Annual Report which can be found here: <https://www.monroecountyswcd.org/page-36.html>;
- Submitted our 2023 County Budget Request this month;
- Continue to serve as a Steering Committee Member for the NYS Erosion and Sediment Control Certificate Program;
- Instructor and Exam proctor for the NYS Erosion and Sediment Control Certificate Program Course held in June in Rochester;
- Continue to maintain an updated list of instructors from SWCDs throughout NYS for the 4 Hour E&SC Course – check out the CDEA website for updated list of instructors <https://www.nyscdea.com/useful-resources/>;
- Maintaining the CDEA website as a Division II member;
- Continue as the Treasurer and member of the Genesee River Watershed Coalition;
- Continue to work with Bergmann Associates on updating the AgBMP database for the Genesee River Watershed Coalition;
- Continue to plan and design project funded through Great Lakes Commission (GLC) to restore a section of Oatka Creek, a highly regarded Trout Stream in Monroe County;
- Working on implementation of BMPs through AgNPS Round 21 & CRF Round 3;
- Continue to provide erosion and Sediment control construction inspections on development sites; and post-construction stormwater management inspections using our online stormwater mapper;

- Hosted the NYS DEC Endorsed 4 Hour E&SC Training session virtually January, February, March, May and June; Next course will be scheduled for October;
- Awarded contract with CDEA to manage the online 4 hour E&SC course;
- Assisted with RFP development for the management of the 4 hour online course funds;
- Held and completed 5 training sessions for our 2022 WNY Stormwater Management Training Series;
- Continue to work on 2 projects under WQIP Round 12 including a regional stormwater pond facility, and a stream restoration project;
- Continue to work on 1 project under WQIP Round 14 for Stream Restoration on Black Creek with engineering assistance from Dave Derrick and MRB Group;
- Working on our 2022 Part B Project for the installation of a riparian buffer along Irondequoit Creek and a pollinator meadow at Legion Eyer Park in East Rochester;
- Looking for experience Agricultural Technician for AEM program in Monroe County – competitive wages!

Submitted by,
Kelly Emerick
Executive Director, Monroe County SWCD

Cayuga Co. SWCD

Round 21 Ag NPS- Total Project \$480,000.
Dairy Waste Storage Geosynthetic Liner and Cover/Flare System

Round 23 Ag NPS – Total Project \$1.1 million
3 Dairy Farms Waste Storage and Transfer Systems

Round 25 Ag NPS – Total Project \$500,000.
Dairy Silage Leachate and Treatment System


CAFO 2 Waste Storage and Treatment System – Total Project \$84,000.

CRF 4 Cover and Flare – Total Project \$450,000.

CRF 5 Soil Health – Planting, Reduce Tillage, Fence, Waterline, Access Road - \$110,000.

SWCD Other –

- Hosting Conservation Skills Workshop Training on Manure Management, Water Quality, Green House Gas, Renewable Natural Gas, Covers and Flare Systems Field Visits.
- Owasco Lake Watershed Rules and Regulations – Technical Committee for NYS Adoption.



Soil Health & Climate Resiliency Field Days 2022

MAY 18 | 12:00 PM - 3:00 PM
New York City - Bronx | New Roots Community Farm
Topic: urban soil health, water management

JULY 13 | 10:00 AM - 3:00 PM
Central NY - Seneca Falls | Rodman Lott & Son Farms
Topic: cover crops, reduced tillage

JULY 20 | 1:00 PM - 4:00 PM
Northern NY - Peru | Sullivan Orchards (333 Rte 22B)
Topic: orchard weed management and soil health

JULY 25 | 3:00 PM - 7:00 PM
Central NY - Freeville | Thompson Research Farm
Topic: weed management, cover crops, reduced tillage

JULY 28 | 3:00 PM - 7:00 PM
Eastern NY - Johnstown | B & B Crop Farm
Topic: reduced tillage, cover crops

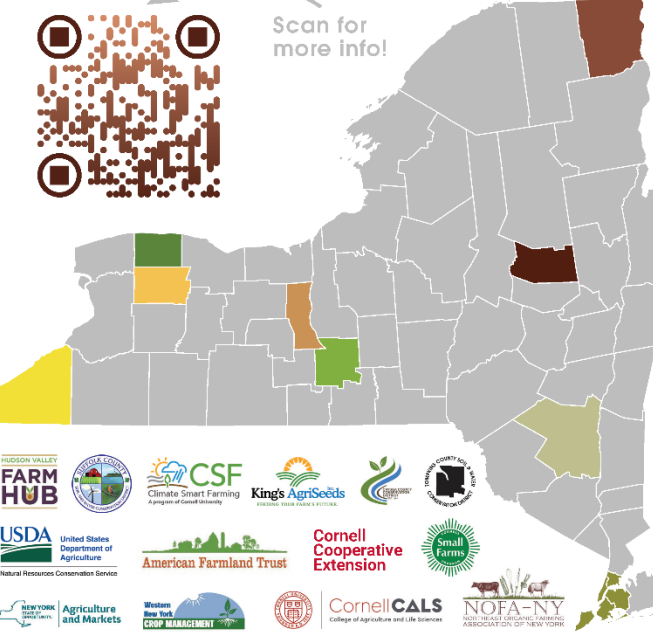
AUGUST 2 | TBD
Western NY - Portland | Cornell Lake Erie Rsrch & Ext. Lab
Topic: precision viticulture, soil health, cover crops

AUGUST 4 | 2:00 PM - 6:00 PM
Hudson Valley - Hurley | Hudson Valley Farm Hub
Topic: organic no-till










AUGUST 9 | TBD
Western NY - Orleans County
Topic: orchard groundcover mgmt, soil health demos

AUGUST 25 | 9:00 AM - 3:00 PM
Western NY - Pavilion | Swede Farm
Topic: planting green, cover crops, biostrips

AUGUST 31 | 3:30 PM - 6:30 PM
Long Island - Calverton | Lewin Farms
Topic: cover crops



Scan for more info!

FOR MORE DETAILS & TO REGISTER, VISIT: [FIELD DAYS.NEWYORKSOILHEALTH.ORG](https://fielddays.newyorksoilhealth.org)

- ~70 farmers and agency folks, DEC credits were available
 - Allison Chatrchyan, cornell climate smart farming
 - John Wallance, Pen State University
 - Farmer Panel
- Cover Crops demo plot
- Soil Health Trailer
- Equipment look over

21st Annual NYSCDEA Golf Tournament

- August 11, 2022, Deadline Aug. 2nd.
- \$65 per person
- Questions- Doug Kierst (Cayuga SWCD), Russell Smith (Cortland SWCD)

Fair Show 2022

- Farm Equipment Technology Training
- Aug. 3, 2022. 9:45am-3:00pm, 3149 Sweet Rd. Pompey NY 13138
 - Brendan Jordan, Ron Bush, Greg Albrecht, Josh Hornesky, and Jason Cuddeback
- More INFO contact Josh Hornesky & Brendan Jordan

YMCA-WEIU Camp Y-Owasco Clean Water Septic Project

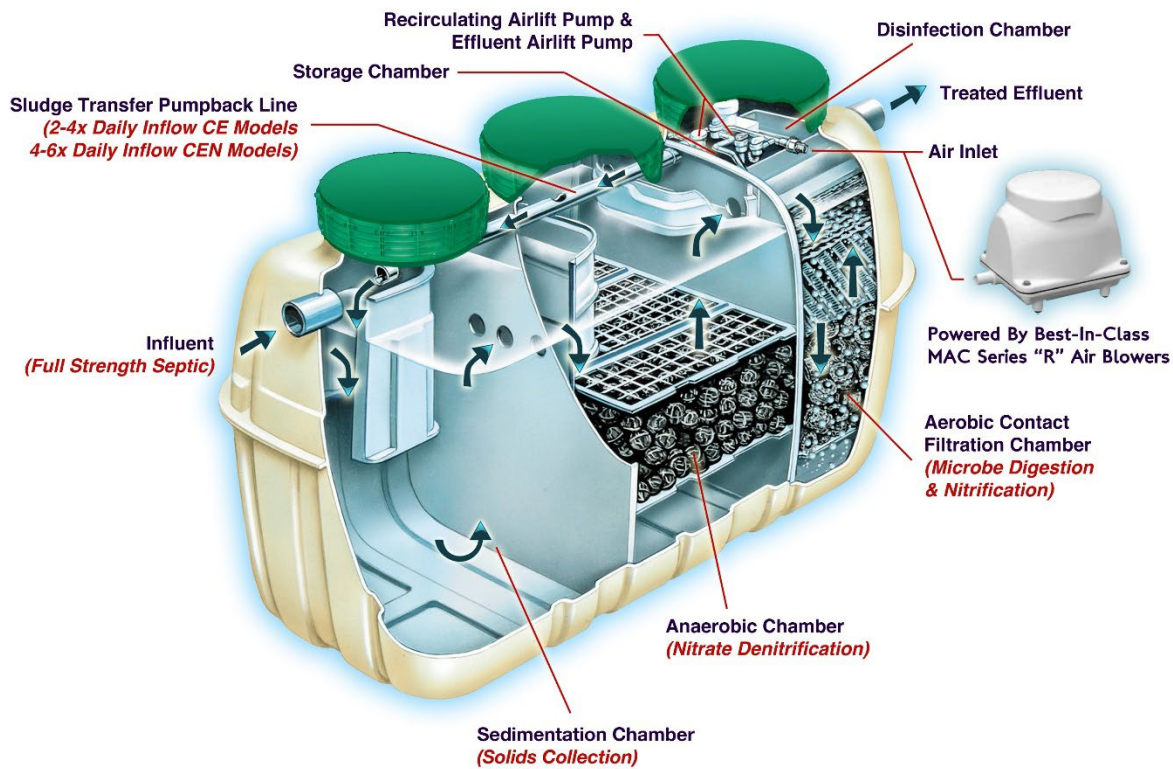
Description of South Bathhouse Treatment Train

The Cayuga County Health Department and The Nature Conservancy have partnered to bring the first phosphorous and nitrogen treating septic system to the Owasco Lake shoreline. The system was installed in early June at the Auburn YMCA-WEIU's Camp Y-Owasco and designed by a team at the Cayuga County Soil and Water Conservation District with consultation from Coastal Wastewater Solutions.

Wastewater exits the Y Camp's South Bathhouse sewer and enters a FujiClean CEN 10 nitrogen-reducing 950 gpd treatment system. FujiClean is a self-contained, extended aeration and contact filtration treatment unit consisting of three chambers. The first sedimentation chamber allows for pretreatment of influent via settling and separation. Liquids then move by gravity to the anaerobic chamber where it comes in contact with a submerged media that allows for colonization of bacteria to aid in nitrate denitrification. In the final chamber aerobic contact filtration occurs via an external air blower and a submerged media. The same air blower also powers airlift pumps which recirculate sludge and water from the last chamber back to the first chamber and lifts final effluent out for final filtration through a separate phosphorus- removing upflow filter, manufactured by Knight Systems, Inc. The phosphorus-removal filter contains proprietary MetSorb HMRG reactive media that retains phosphorus by adsorption.

The filter is housed in a small polypropylene filter cartridge inside of a small diameter basin. The phosphorus filter is non-mechanical, operationally passive, and requires no energy. Effluent then enters a distribution system following the phosphorus-removal unit, which then leaches into four (4) rows of sixty-foot (60') long Eljen Geotextile Sandfilter Leaching System trenches for final dispersal.







Division III- *Covering Herkimer, Jefferson, Lewis, Madison, Oneida, Oswego, and St. Lawrence Counties*

I sent a request for questions and news to share to all my Counties. Here are the responses I received.

Jefferson – Reports that they have a newly qualified employee to do the 4-hour training sessions, they will be completing the required training shadowing next month. If a District is in need of an in-person trainer they will be willing to help fill that need. Sarah Trick in their office is working with DEC and ESF professors to begin work on a 9E plan on the Sandy Creek Watershed.

Madison – Issue of contracts being extremely slow needs to be addressed. AgNPS Round 27 contracts have not been executed and we have already lost one construction season. AEM Round 17 money is just being paid out while we are over halfway through first year of contract.

St. Lawrence – The County has set aside ARPA funds to remove ash trees in County Highway rights-of-ways that have/will be infested with EAB. The District has been tasked with facilitating this program. Onondaga County SWCD has been very willing to help explain their program and provide insight to help us set up our program.

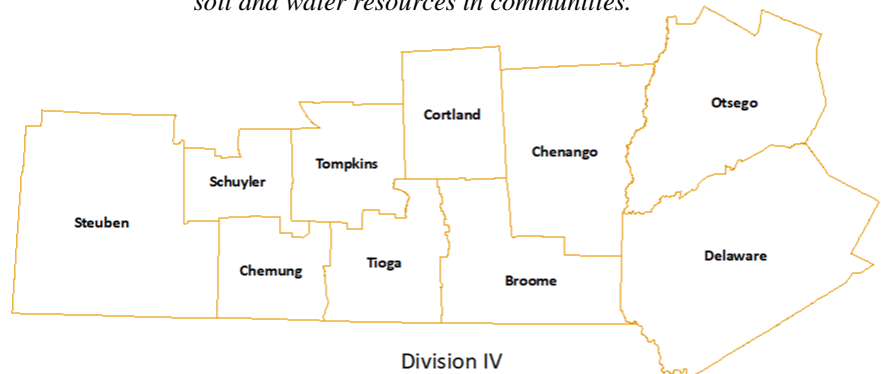
Respectfully submitted,
Raeanne Dulanski
NYSCDEA Division III Rep



New York State Conservation District Employees' Association, Inc.

www.nyscdea.com

Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.



DIVISION IV REPORT – 7/22/22

Division Updates:

I reached out to Division IV; it is a busy time of the year and this time around we only have a couple of things to share. Otsego County SWCD is in the process of advertising for a new District Manager and Secretary to the Board. Beyond that, there is one inquiry from Cortland County SWCD re: Solar Development and Stormwater for the CDEA board to discuss, think about potential next steps and reply to. I'm sorry to miss the CDEA meeting next week and look forward to seeing you all in September.

Beyond that, there is one inquiry from Cortland County SWCD re: Solar Development and Stormwater for the CDEA board to discuss, think about potential next steps and reply to. I'm sorry to miss the CDEA meeting next week and look forward to seeing you all in September.

CDEA Inquiry / Request from Cortland County SWCD (CCSWCD)

Re: Solar Installation and Stormwater Management

Cortland County SWCD has reviewed multiple solar installations over the past several years on behalf of one of our municipalities. While we have done our best to be diligent and protective of the sites with respect to erosion and water management, NYSDEC's solar policy interprets these sites as fully pervious, except for utility pads and entrance roads. Often, the total area disturbed is proposed to be less than 1 acre and only a simple SWPPP is required. Little to no water quantity management is required following construction. So, there is relatively little we can do to restrict activities or ensure protection of the sites.

We have seen problems from these sites during and following construction, especially on steeper slopes. Issues from these sites have included: 1) considerably more acreage is often disturbed during installation than originally proposed, 2) the disturbance duration is considerable including through the winter without any revegetation requirement because the area is not idle, 3) installations are rarely on the contour so rilling below the panels occurs, 4) stormwater from above the site is captured in a bypass channel and dumped at the bottom of the site without adequate management through the site or at the outlet, 5) sites are not always properly revegetated upon project completion.

In some cases, these occurrences violate DEC permit conditions and enforcement actions are ongoing. We believe DEC is figuring out that there are problems with these sites that are not being addressed by their regulations. DEC has not been communicative with us, nor shared details about the problems, violations or corrective actions, so our knowledge is limited to rumor or incidental discoveries as we pass by these sites.

CCSWCD would appreciate discussion and feedback from the NYSDEA. Have you heard from other districts that there are stormwater problems from these sites in their counties? Are patterns beginning to emerge as to the

specifics of these problems and where regulations are inadequate? Should we work with DEC to learn from and guide strengthening of DEC solar stormwater policy and regulation? If they are not receptive, could that be initiated by CDEA? Are DEC regulatory revisions in the works already? Do other districts have experience and insight that could help us improve our local reviews? Should we or would CDEA initiate a forum between DEC stormwater staff and the districts to exchange experiences and expertise and update the districts on DEC policy/regulation developments? At the Water Quality Symposium or a one-off meeting? Should we engage the NYSSWCC Municipal Subcommittee?

We are willing to participate in or coordinate meetings, forums, training, etc. as necessary. We look forward to your thoughts and/or recommendations.

Respectfully submitted by Shawn Murphy, Division IV Representative

DUTCHESS COUNTY

soil & water

CONSERVATION DISTRICT
Since 1945

Division VII Report
July 2022
Submitted by Erin Sommerville

Dutchess County

- Hiring a new Secretary.
- Getting ready for the Dutchess County Fair.
- Finished several buffer plantings.

Columbia County

Education: After a two year hiatus, Columbia County SWCD's "Drop In Hudson" fishing program is back! On Fridays this summer, Columbia County SWCD's Mud Creek Environmental Learning Center educator, Leanna O'Grady, can be found at the Hudson River providing poles, bait, and fishing knowledge for anyone who drops in. This program is possible through a DEC permit for Free Sport Fishing Clinics. Many kids (and a few adults), have caught their fish with us!



Conservation Projects: Columbia County SWCD recently led a swale ditch project on one of the County's vegetable farms. This project has helped resolve a large gully that formed on the farm following unusually heavy rains last year. The project included filling in the gully, constructing a swale ditch to control runoff and erosion, and cover cropping, all in order to help conserve soil and water resources and enhance the viability of the farm.



2715 Rt.44, Suite 3 Millbrook, N.Y. 12545
Phone (845) 677-8011 ext. 3
www.dutchessswcd.org

DUTCHESS COUNTY

soil & water

CONSERVATION DISTRICT
Since 1945

Ulster County

Ulster County has been working on several stream projects.



Figure 1 Mark Tollefson (UCSWCD) surveying with Nate Parker (SUNY Ulster Student, Watershed Conservation Corps) at a future stream restoration site on the Panther Kill in Shandaken, NY. The team is monitoring geomorphic and habitat conditions prior to stream restoration. The restoration work will address geomorphic instability and erosion into fine sediment sources causing water quality impairment.

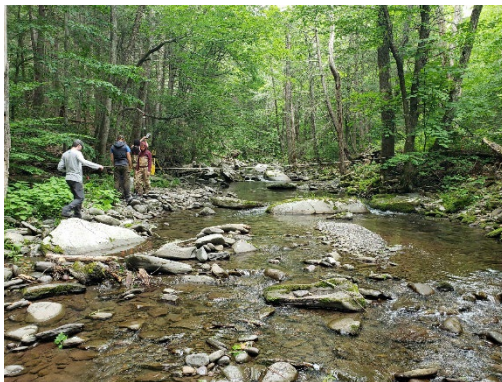


Figure 2 UCSWCD staff and students from the NYC DEP and SUNY Ulster Watershed Conservation Corps program surveyed a stable reference reach on Warner Creek in the town of Woodstock, NY. The data collected will be used to inform restoration design of impaired streams and establish metrics for geomorphic and habitat quality potential to be used as an assessment tool elsewhere in the Ashokan Reservoir Watershed.

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Stony Clove above Jansen Road Stream Restoration Project (Ulster County)



Installation of boulder riffle structure for stream grade control.



Installation of boulder revetment for stream bank stabilization.

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DUTCHESS COUNTY

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Boulder revetment with willow stake plantings for stream bank stabilization.



Soaked willows for installation in boulder revetment. Vegetation is an important component of streambank stabilization. The installed willows are watered on a daily basis.

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www.dutchessswcd.org

Frank Bratt Report
July 27, 2022

- Active Frank Bratt Scholarships:

| <u>Name</u> | <u>Award Date</u> | <u>Amount</u> |
|-----------------|-------------------|---------------|
| Alaina Robarge | January 2021 | 124.94 |
| Ian Priestley | January 2021 | 245.00 |
| Jevonnah Foster | September 2021 | 99.00 |
| Alex Marks | December 2021 | 500.00 |
| Brian Hall | December 2021 | 170.00 |

- Megan Boberg of Cattaraugus County has resigned from her position. Her award under the September 2021 round of funding was removed from the active Frank Bratt Scholarships.
- Received 1 applications for the June 2022 round of funding totaling \$400.00.
 1. Conor Larkin, Onondaga County SWCD Employee - \$400.00 for StormCon and WaterPro Conference
- After ranking, the following are recommended for funding under the June 2021 round of funding totaling \$1,000.00.

| | |
|-----------------|------------------|
| 1. Conor Larkin | <u>\$ 400.00</u> |
| | \$ 400.00 |

Each round of the Frank Bratt Scholarship is a minimum of \$1,000. Unspent funds of a previous round can be rolled over into the next round to reach the annual limit of \$4,000. Here is a summary of each round that was funded.

| March 2022 | June 2022 | September 2022 | December 2022 |
|------------|-----------|----------------|---------------|
| \$500.00 | \$400.00 | - | - |

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
NYS CDEA ONLINE 4-HOUR TRAINING BANK ACCOUNT REPORT
January 1 through July 18, 2022**

| | <u>Jan 1 - Jul 18, 22</u> | <u>Jun 16 - Dec 31, 21</u> |
|---|----------------------------------|-----------------------------------|
| ASSETS | | |
| Current Assets | | |
| Checking/Savings | | |
| TOMPKINS MUN SAV (CDEA 4-HOUR) | 12,340.21 | 0.00 |
| Total Checking/Savings | <u>12,340.21</u> | <u>0.00</u> |
| Total Current Assets | <u>12,340.21</u> | <u>0.00</u> |
| TOTAL ASSETS | <u>12,340.21</u> | <u>0.00</u> |
| | | |
| YTD INCOME | | 39,000.21 |
| YTD EXPENSE | | -26,160.00 |
| UNDEPOSITED FUNDS (funds recorded as income but not deposited yet) | | <u>-500.00</u> |
| YTD BALANCE AS OF 7/18/2022 | | 12,340.21 |

KRISTIN'S NOTES:

A check has been written to the NYS CDEA for \$25,000 and will be mailed out on 7/18/2022.

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
NYS CDEA ONLINE 4-HOUR TRAINING INCOME & EXPENSE REPORT
January 1 through July 18, 2022**

Jan 1 - Jul 18, 22

Income

2770 · REVENUES (REIMB/EDUCATION/MISC)

2770 D · MISCELLANEOUS INCOME

NYS CDEA ONLINE 4-HOUR-INCOME

39,000.21

Total 2770 D · MISCELLANEOUS INCOME

39,000.21

Total 2770 · REVENUES (REIMB/EDUCATION/MISC)

39,000.21

Total Income

39,000.21

Gross Profit

39,000.21

Expense

8730.4 · CONTRACTURAL EXPENSES

.460 · OTHER CONTRACTUAL

NYS CDEA ONLINE 4-HOUR-EXPENSE

26,160.00

Total .460 · OTHER CONTRACTUAL

26,160.00

Total 8730.4 · CONTRACTURAL EXPENSES

26,160.00

Total Expense

26,160.00

Net Income

12,840.21

MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
NYS CDEA ONLINE 4-HOUR TRAINING
DETAILED REPORT

| <u>Type</u> | <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Amount</u> |
|-------------------------------------|-------------|------------|---------------------|---------------|
| NYS CDEA ONLINE 4-HOUR ADMIN | | | | |
| ONLINE CC SALES | | | | |
| Sales Receipt | 05/28/2022 | 679089 | VOLINO, MICHAEL | 250.00 |
| Sales Receipt | 05/28/2022 | 679090 | MCKASTY, MARK | 250.00 |
| Sales Receipt | 05/31/2022 | 679091 | FISCHER, BRITTANY | 250.00 |
| Sales Receipt | 05/31/2022 | 679092 | WEBBER, TIMOTHY | 250.00 |
| Sales Receipt | 06/01/2022 | 679094 | GOSS, DANIEL | 250.00 |
| Sales Receipt | 06/01/2022 | 679098 | SHORT, SALIM | 250.00 |
| Sales Receipt | 06/02/2022 | 679099 | PANCOAST, JASON | 250.00 |
| Sales Receipt | 06/02/2022 | 679100 | GANSHAM, STEVEN | 250.00 |
| Sales Receipt | 06/02/2022 | 679101 | DELIA, DANIELA | 250.00 |
| Sales Receipt | 06/02/2022 | 679102 | PULLANO, FRANK | 250.00 |
| Sales Receipt | 06/02/2022 | 679103 | PULLANO, FRANK | 250.00 |
| Sales Receipt | 06/02/2022 | 679104 | NICHOLS, KURT | 250.00 |
| Sales Receipt | 06/02/2022 | 679105 | PULLANO, FRANK | 250.00 |
| Sales Receipt | 06/03/2022 | 679107 | LAMAS, COLIN | 250.00 |
| Sales Receipt | 06/05/2022 | 679110 | KUFS, AUSTIN | 250.00 |
| Sales Receipt | 06/05/2022 | 679111 | ROSEBROCK, CHRIS | 250.00 |
| Sales Receipt | 06/06/2022 | 679113 | JENNINGS, SALETA | 250.00 |
| Sales Receipt | 06/06/2022 | 679114 | JENNINGS, SALETA | 250.00 |
| Sales Receipt | 06/06/2022 | 679115 | UTSCHIG, CHARLES | 250.00 |
| Sales Receipt | 06/07/2022 | 679118 | SZALAY, CHRISTOPHER | 250.00 |
| Sales Receipt | 06/07/2022 | 679119 | WEDDERBURN, SIMON | 250.00 |
| Sales Receipt | 06/07/2022 | 679123 | DIDIER, MIKE | 250.00 |
| Sales Receipt | 06/08/2022 | 679124 | ZARZYNSKI, BRODEY | 250.00 |
| Sales Receipt | 06/08/2022 | 679125 | NICHOLS, KURT | 250.00 |
| Sales Receipt | 06/08/2022 | 679126 | ROGERS, SAM | 250.00 |
| Sales Receipt | 06/08/2022 | 679128 | NONIS, SARAH | 250.00 |
| Sales Receipt | 06/09/2022 | 679129 | PREVILLE, THOMAS | 250.00 |
| Sales Receipt | 06/09/2022 | 679130 | CROTEAU, JOSEPH | 250.00 |
| Sales Receipt | 06/09/2022 | 679131 | SIMMONS, WESLEY | 250.00 |
| Sales Receipt | 06/09/2022 | 679132 | PUGNI, RICHARD | 250.00 |
| Sales Receipt | 06/09/2022 | 679133 | ROCCHI, CHRISTOPHER | 250.00 |
| Sales Receipt | 06/09/2022 | 679135 | BIERSBACH, MARK | 250.00 |
| Sales Receipt | 06/09/2022 | 679136 | MELLENDEZ, JEREMY | 250.00 |
| Sales Receipt | 06/10/2022 | 679137 | HOLLEY, JOHN | 250.00 |
| Sales Receipt | 06/10/2022 | 679138 | HALLSTEIN, DENICE | 250.00 |

MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
NYS CDEA ONLINE 4-HOUR TRAINING
DETAILED REPORT

| Type | Date | Num | Name | Amount |
|---------------|-------------|------------|---------------------|---------------|
| Sales Receipt | 06/10/2022 | 679139 | GORDON, GUY | 250.00 |
| Sales Receipt | 06/10/2022 | 679140 | SCHRIMPF, KATIE | 250.00 |
| Sales Receipt | 06/12/2022 | 679141 | CATAPANO, MICHAEL | 250.00 |
| Sales Receipt | 06/13/2022 | 679142 | SEELIGER, JACK | 250.00 |
| Sales Receipt | 06/13/2022 | 679143 | MATHEWS, GEORGE | 250.00 |
| Sales Receipt | 06/13/2022 | 679144 | CZEMERINSKI, ARIEL | 250.00 |
| Sales Receipt | 06/13/2022 | 679145 | CZEMERINSKI, ARIEL | 250.00 |
| Sales Receipt | 06/13/2022 | 679146 | HARRIS, DYLAN | 250.00 |
| Sales Receipt | 06/13/2022 | 679147 | CASARELLA, ANTHONY | 250.00 |
| Sales Receipt | 06/13/2022 | 679150 | RIDLEY, ALEXANDRA | 1,000.00 |
| Sales Receipt | 06/14/2022 | 679151 | CHIARIELLO, ANTHONY | 250.00 |
| Sales Receipt | 06/14/2022 | 679152 | WHITMIRE, DEVIN | 250.00 |
| Sales Receipt | 06/14/2022 | 679153 | WOUDENBERG, ABI | 250.00 |
| Sales Receipt | 06/14/2022 | 679157 | SINGH, RANIJIT | 250.00 |
| Sales Receipt | 06/14/2022 | 679158 | RAMIREZ, FABIAN | 250.00 |
| Sales Receipt | 06/14/2022 | 679160 | SKEHAN, THOMAS | 250.00 |
| Sales Receipt | 06/15/2022 | 679161 | HOMOLKA, KAYLEE | 250.00 |
| Sales Receipt | 06/15/2022 | 679162 | RAMIREZ, FABIAN | 250.00 |
| Sales Receipt | 06/15/2022 | 679163 | MOORE, CHRISTOPHER | 250.00 |
| Sales Receipt | 06/15/2022 | 679166 | STEPHAN, LEILA | 1,250.00 |
| Sales Receipt | 06/15/2022 | 679167 | BALDIZON, DAYANNA | 250.00 |
| Sales Receipt | 06/16/2022 | 679168 | ECKERT, PAUL | 250.00 |
| Sales Receipt | 06/16/2022 | 679169 | BENSON, CHRISTIAN | 250.00 |
| Sales Receipt | 06/16/2022 | 679170 | STEPHAN, LEILA | 250.00 |
| Sales Receipt | 06/16/2022 | 679174 | FACKELMAN, TED | 250.00 |
| Sales Receipt | 06/16/2022 | 679175 | RAMIREZ, FABIAN | 250.00 |
| Sales Receipt | 06/16/2022 | 679176 | PETIX, KEVIN | 250.00 |
| Sales Receipt | 06/17/2022 | 679181 | CZEMERINSKI, ARIEL | 250.00 |
| Sales Receipt | 06/19/2022 | 679182 | REGENSBURG, CHARLES | 250.00 |
| Sales Receipt | 06/20/2022 | 679183 | TAMBONE, MARIA | 250.00 |
| Sales Receipt | 06/20/2022 | 679184 | CARSON, ANDREW | 250.00 |
| Sales Receipt | 06/20/2022 | 679185 | GARFINKLE, MARC | 250.00 |
| Sales Receipt | 06/21/2022 | 679189 | LOWE, JOSEPH | 250.00 |
| Sales Receipt | 06/21/2022 | 679190 | SOTER, PETER | 250.00 |
| Sales Receipt | 06/21/2022 | 679192 | STARR, JOHN | 250.00 |
| Sales Receipt | 06/21/2022 | 679193 | MUXO, DENISE | 250.00 |
| Sales Receipt | 06/21/2022 | 679195 | DECKER, NICOLE | 250.00 |

MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
NYS CDEA ONLINE 4-HOUR TRAINING
DETAILED REPORT

| Type | Date | Num | Name | Amount |
|---------------|-------------|------------|--------------------|---------------|
| Sales Receipt | 06/21/2022 | 679196 | WILLIAMS, DERRICK | 250.00 |
| Sales Receipt | 06/21/2022 | 679197 | TRAVIS, DYLAN | 250.00 |
| Sales Receipt | 06/21/2022 | 679198 | MANGUSO, NICHOLAS | 250.00 |
| Sales Receipt | 06/22/2022 | 679200 | BYRNE, JOHN | 250.00 |
| Sales Receipt | 06/22/2022 | 679201 | RICCI, DAMIEN | 250.00 |
| Sales Receipt | 06/22/2022 | 679202 | WEBBER, TIMOTHY | 250.00 |
| Sales Receipt | 06/22/2022 | 679203 | RICCI, DAMIEN | 250.00 |
| Sales Receipt | 06/22/2022 | 679208 | DERVISOSKI, EROL | 250.00 |
| Sales Receipt | 06/22/2022 | 679209 | LORTZ, ROBERT | 250.00 |
| Sales Receipt | 06/22/2022 | 679210 | TEMPLE, MICHAEL | 250.00 |
| Sales Receipt | 06/22/2022 | 679211 | DUELL, BILL | 250.00 |
| Sales Receipt | 06/23/2022 | 679212 | CORTEVILLE, MARK | 250.00 |
| Sales Receipt | 06/24/2022 | 679213 | WARNICK, SEAN PAUL | 250.00 |
| Sales Receipt | 06/24/2022 | 679214 | PALER, JOHN | 250.00 |
| Sales Receipt | 06/24/2022 | 679215 | COLLIER, WILLIAM | 250.00 |
| Sales Receipt | 06/24/2022 | 679216 | MILLER, MACKENZIE | 250.00 |
| Sales Receipt | 06/26/2022 | 679218 | CELENTANI, JASON | 250.00 |
| Sales Receipt | 06/27/2022 | 679220 | DEYOUNG, DAVE | 250.00 |
| Sales Receipt | 06/27/2022 | 679221 | MCMAHON, JESSE 2 | 250.00 |
| Sales Receipt | 06/27/2022 | 679222 | BOVA, JESSE | 250.00 |
| Sales Receipt | 06/27/2022 | 679223 | KENNELLY, MATTHEW | 250.00 |
| Sales Receipt | 06/29/2022 | 679226 | GARCIA, MARAEA | 250.00 |
| Sales Receipt | 06/29/2022 | 679227 | ROBINSON, MAITLAND | 250.00 |
| Sales Receipt | 06/29/2022 | 679229 | POULIN, STEP | 250.00 |
| Sales Receipt | 06/29/2022 | 679230 | BOUTON, ALLISON | 250.00 |
| Sales Receipt | 06/30/2022 | 679231 | WEAVER, TONYA | 250.00 |
| Sales Receipt | 06/30/2022 | 679232 | BOUTON, ALLISON | 250.00 |
| Sales Receipt | 06/30/2022 | 679233 | PETERS, SEAN | 250.00 |
| Sales Receipt | 06/30/2022 | 679234 | WOOD, JAMIE | 250.00 |
| Sales Receipt | 06/30/2022 | 679235 | MILLIGAN, CRAIG | 250.00 |
| Sales Receipt | 07/01/2022 | 679236 | MACKO, JASON | 250.00 |
| Sales Receipt | 07/01/2022 | 679237 | MUXO, DENISE | 250.00 |
| Sales Receipt | 07/02/2022 | 679238 | WISSELL, KURT | 250.00 |
| Sales Receipt | 07/03/2022 | 679239 | KEGGEREIS, BEN | 250.00 |
| Sales Receipt | 07/05/2022 | 679240 | MARKS, SHAWN | 250.00 |
| Sales Receipt | 07/05/2022 | 679241 | LOMBARDO, JAKE | 250.00 |
| Sales Receipt | 07/05/2022 | 679242 | FISHER, RAYMOND | 250.00 |

MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
NYS CDEA ONLINE 4-HOUR TRAINING
DETAILED REPORT

| Type | Date | Num | Name | Amount |
|---------------|-------------|------------|---------------------|---------------|
| Sales Receipt | 07/06/2022 | 679243 | MCGILL, KEVIN | 250.00 |
| Sales Receipt | 07/06/2022 | 679244 | CRUDALE, ALPHONSE | 250.00 |
| Sales Receipt | 07/06/2022 | 679245 | PIERCE, CHRISTINA | 250.00 |
| Sales Receipt | 07/07/2022 | 679246 | KNOWLTON, ROYCE | 250.00 |
| Sales Receipt | 07/07/2022 | 679247 | FRANTZ, HARRISON | 250.00 |
| Sales Receipt | 07/07/2022 | 679248 | WARFE, KIERSTEN | 250.00 |
| Sales Receipt | 07/07/2022 | 679248 | WARFE, KIERSTEN | 250.00 |
| Sales Receipt | 07/07/2022 | 679249 | KOLLER, AARAN | 250.00 |
| Sales Receipt | 07/07/2022 | 679250 | JOHNSON, TODD | 250.00 |
| Sales Receipt | 07/08/2022 | 679251 | PUTNAM, JAMES | 250.00 |
| Sales Receipt | 07/08/2022 | 679252 | BOWEN, LORI | 250.00 |
| Sales Receipt | 07/08/2022 | 679253 | OAKES, RAYMOND J. | 250.00 |
| Sales Receipt | 07/08/2022 | 679254 | BURDGE, RYAN | 250.00 |
| Sales Receipt | 07/08/2022 | 679255 | ALLAN, SETH | 500.00 |
| Sales Receipt | 07/09/2022 | 679256 | STRINGER, BROOKE | 250.00 |
| Sales Receipt | 07/09/2022 | 679262 | STRINGER, BROOKE | 250.00 |
| Sales Receipt | 07/11/2022 | 679257 | DECUFFA, DYLAN | 250.00 |
| Sales Receipt | 07/11/2022 | 679258 | RIZZO, JOANNA | 250.00 |
| Sales Receipt | 07/11/2022 | 679259 | MARTY, JUSTIN | 250.00 |
| Sales Receipt | 07/11/2022 | 679260 | BAILEY, ALEXANDRA | 250.00 |
| Sales Receipt | 07/11/2022 | 679261 | RIZZO, JOANNA | 250.00 |
| Sales Receipt | 07/12/2022 | 679263 | BELLO, JOHN | 250.00 |
| Sales Receipt | 07/12/2022 | 679264 | ROBERTS, JACQUELINE | 250.00 |
| Sales Receipt | 07/13/2022 | 679265 | TORRES, MATTHEW | 250.00 |
| Sales Receipt | 07/13/2022 | 679266 | BARBACCI, CURTIS | 250.00 |
| Sales Receipt | 07/13/2022 | 679267 | RIZZO, JOANNA | 250.00 |
| Sales Receipt | 07/13/2022 | 679268 | BURKE, ANDREW | 250.00 |
| Sales Receipt | 07/13/2022 | 679269 | BONAFINI, SCOTT | 250.00 |
| Sales Receipt | 07/13/2022 | 679270 | MARTYN, JUSTIN | 250.00 |
| Sales Receipt | 07/13/2022 | 679271 | CHENUZ, BENJAMIN | 250.00 |
| Sales Receipt | 07/13/2022 | 679272 | MILLER, BRENT | 250.00 |
| Sales Receipt | 07/14/2022 | 679274 | ALBERTS, BARBARA | 250.00 |
| Sales Receipt | 07/14/2022 | 679275 | FOLEY, BRIAN | 250.00 |
| Sales Receipt | 07/14/2022 | 679276 | RIZZO, JOANNA | 250.00 |
| Sales Receipt | 07/14/2022 | 679277 | OZSE, ROBERT | 250.00 |
| Sales Receipt | 07/14/2022 | 679278 | SUBICK, RISHEE | 250.00 |
| Sales Receipt | 07/14/2022 | 679279 | ROMANOW, REBECCA | 250.00 |

MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
NYS CDEA ONLINE 4-HOUR TRAINING
DETAILED REPORT

| <u>Type</u> | <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Amount</u> |
|---|-------------|------------|------------------------|---------------|
| Sales Receipt | 07/17/2022 | 679280 | HUMPHRIES, RICKY | 250.00 |
| Sales Receipt | 07/18/2022 | 679281 | CROTEAU, JOSEPH | 250.00 |
| Total ONLINE CC SALES | | | | 39,000.00 |
| INTEREST | | | | |
| Deposit | 06/30/2022 | | INTEREST | 0.21 |
| Total INTEREST | | | | 0.21 |
| DUE TO NYSCDEA | | | | |
| Check | 07/12/2022 | 8697 | NYSCDEA, INC. {VENDOR} | -25,000.00 |
| Total DUE TO NYSCDEA | | | | -25,000.00 |
| NYS CDEA ONLINE 4-HOUR ADMIN - Other - SQUARE FEES | | | | |
| Deposit | 05/31/2022 | | | -15.10 |
| Deposit | 05/31/2022 | | | -15.10 |
| Deposit | 06/01/2022 | | | -15.10 |
| Deposit | 06/02/2022 | | | -52.85 |
| Deposit | 06/05/2022 | | | -7.55 |
| Deposit | 06/06/2022 | | | -45.30 |
| Deposit | 06/07/2022 | | | -15.10 |
| Deposit | 06/08/2022 | | | -30.20 |
| Deposit | 06/09/2022 | | | -52.85 |
| Deposit | 06/12/2022 | | | -30.20 |
| Deposit | 06/13/2022 | | | -82.15 |
| Deposit | 06/14/2022 | | | -45.30 |
| Deposit | 06/15/2022 | | | -59.20 |
| Deposit | 06/16/2022 | | | -52.85 |
| Deposit | 06/19/2022 | | | -7.55 |
| Deposit | 06/19/2022 | | | -7.55 |
| Deposit | 06/20/2022 | | | -22.65 |
| Deposit | 06/21/2022 | | | -45.30 |
| Deposit | 06/22/2022 | | | -75.50 |
| Deposit | 06/23/2022 | | | -7.55 |
| Deposit | 06/26/2022 | | | -30.20 |
| Deposit | 06/26/2022 | | | -7.55 |
| Deposit | 06/27/2022 | | | -30.20 |
| Deposit | 06/28/2022 | | | -7.55 |
| Deposit | 06/29/2022 | | | -22.65 |
| Deposit | 06/30/2022 | | | -37.75 |
| Deposit | 07/03/2022 | | | -15.10 |

MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
NYS CDEA ONLINE 4-HOUR TRAINING
DETAILED REPORT

| Type | Date | Num | Name | Amount |
|--|-------------|------------|-------------|------------------|
| Deposit | 07/03/2022 | | | -15.10 |
| Deposit | 07/05/2022 | | | -15.10 |
| Deposit | 07/06/2022 | | | -30.20 |
| Deposit | 07/10/2022 | | | -37.45 |
| Deposit | 07/11/2022 | | | -37.75 |
| Deposit | 07/12/2022 | | | -15.10 |
| Deposit | 07/12/2022 | | | -15.10 |
| Deposit | 07/17/2022 | | | -15.10 |
| Total NYS CDEA ONLINE 4-HOUR ADMIN - Other - SQUARE FEES | | | | -1,016.85 |
| Total NYS CDEA ONLINE 4-HOUR ADMIN | | | | 12,983.36 |
| TOTAL | | | | 12,983.36 |

NYS CDEA ONLINE 4-HOUR DAILY CALL REGISTER

| DATE | NAME | REASON |
|-----------|---------------------|---|
| 5/24/2022 | Larry Carbone | Needed a Sales Receipt for Jeff Mucha |
| 5/26/2022 | Joseph Croteau | Paid twice and needed a refund |
| 5/26/2022 | Matthew S Rybarczyk | Paid twice and needed a refund |
| 5/31/2022 | Peter Ross | Needed his certificate & wallet card emailed to him from 2021 |
| 5/31/2022 | 603-459-3772 | Trouble loading the training. I had her clear her Cache and also use Chrome like we suggest. |
| 5/31/2022 | Tanner Richardson | Needed certificate link due to not using Chrome |
| 6/2/2022 | Brendan Baruti | Needed to change his email address |
| 6/3/2022 | Brendan Baruti | Email-didn't receive password due to wrong email. I had to forward it to him and update the spreadsheet. |
| 6/6/2022 | Bill McGinnis (?) | He works for the Federal Gov't and isn't able to get the registration form to load. I told him it might be on his end and that he could try a personal device to register. |
| 6/7/2022 | Brian Cadogan | Didn't receive training link. I resent it to his wife's email. |
| 6/9/2022 | Sarah Nonis | She registered someone but used her email with the payment and wanted to make sure it was ok for her to forward the training link to the person she paid for. |
| 6/9/2022 | Thomas Preville | Needed password |
| 6/10/2022 | Mike Didier | Lost password |
| 6/10/2022 | Denis Hallstein | Claimed to not have received the link to the training. It was in her SPAM folder (insert eye roll). |
| 6/10/2022 | Daniela Delia | I needed to forward the training link to the person that is taking the training. |
| 6/13/2022 | 973-904-0213 | Needed the payment link sent to her because 4 employees were signing up for the training. |
| 6/14/2022 | 347-813-4778 | She had a question about the payment being for someone else. I told her she was all set and that she can forward the link to the person that is registered. |
| 6/15/2022 | Brittani Dileo | Trouble loading the training. She tried on several devices but she keeps getting the same error stating the website took too long to load. She will continue to try and get back with me. |
| 6/15/2022 | 201-600-4937 | Needed the payment link sent to her |

| | | |
|-----------|---------------------|---|
| 6/15/2022 | Colleen Murphy | <p>Issue with training not working after coming back to it. I noticed she didn't register and asked her to register. It looks like a payment was made before she registered.</p> <p>She is getting the same error as Brittani ????? Colleen also stated that the nyscdea.com web page was coming up "Private". I deleted the Test Page that I put a password on as a test to see if that had anything to do with. Really wierd!!</p> <p>She called me 4 times today with issues that I couldn't help her with. She stated one test wouldn't let her answer. I told her to click "Next" to see what it would do. This worked. I also told her that she wasn't going to be graded on these tests.</p> |
| 6/16/2022 | Dan Richardson | He's using an iPad and it wasn't letting him answer the quiz on slide 119. I had him refresh the page and it took him back to the beginning. I told him there's nothing I can do. We recommend not using Apple products because there have been issues in the past. |
| 6/16/2022 | Leila Stephan | Checking on registrations and payments. |
| 6/22/2022 | John Byrne | Looking for his certificate and wallet card. I ran autocrat. |
| 6/27/2022 | Shaquille Ramcharan | Needed password |
| 6/29/2022 | Mackenzie Miller | Help with link |
| 6/29/2022 | Tracy Page | Needed a list of instructors willing to travel to teach in-person |
| 6/29/2022 | Maitland Robinson | Needed link for the course. I told him the email it went to & he has it |
| 7/12/2022 | Richard McGrady | Needed link for the certificate |
| 7/12/2022 | General Customer | She had questions on how the program worked; how she would get the link and when she had to complete the training. |
| 7/12/2022 | William McGinnis | His email wasn't receiving the email with the link so I had to forward it to his personal email. |
| 7/13/2022 | Customer | He asked if he took a break from the training if it would pick up where he left off. I said it should. |
| 7/14/2022 | Customer | He had questions about the training and taking breaks, how long it would be to receive his certificate/wallet card after completing everything. |
| 7/18/2022 | Donavan Shulte | Needed training link; he was having issues with the link (he was using his phone and I told him we don't recommend that. He tried a laptop but couldn't login to his Gmail account to get the link) He's trying to login into his Gmail again. |


NYS Erosion and Sediment Control Certificate Program

July 18, 2022 Report to CDEA Board

- A Certificate Program Review Course was held June 23rd and 24th in Pittsford, NY (Rochester, NY). We had 11 people attend the day and a half training Course. The Exam was held the afternoon of the 24th with 7 people taking the exam. 4 people passed and 3 people failed.
- Currently there are 4 people approved to take the exam. 1 will be taking the exam July 27th with Jim Lieberum, Warren County SWCD.
- I submitted the Review Course for Practicing Institute of Engineering (PIE) renewal. The course has been renewed for 3 years and will expire July 2025. This course is approved to offer 10 PDH credits for Licensed Professional Engineers.
- Currently there are:
 - 45 Active Certificate Holders
 - 7 Suspended Certificate (1 suspended for over a year, 3 will not be renewing, 3 have not heard from)
 - 2 Terminated Certificates (certificates were suspended without renewal for 2 years)

Please feel free to contact me if there are any questions regarding this program.

Respectfully submitted,


Jessica Verrigni, CPESC, CPSWQ

11/2021 to Current NYS Erosion and Sediment Control Certificate Program Financials

Income:

| | |
|--------------------|---------|
| Application Fees | \$1,200 |
| Exam Fees | \$700 |
| Review Course Fees | \$2,950 |
| Renewal Fees | \$4,100 |

| | |
|--------------|----------------|
| Total | \$8,950 |
|--------------|----------------|

Expenses:

| | |
|------------------------------|----------|
| Chemung SWCD | \$5,000 |
| Square Fees | \$209.15 |
| Jessica Verrigni | \$279.81 |
| Chemung Stormwater Coalition | \$129.96 |
| Jim Lieberum | \$571.96 |
| Monroe SWCD | \$53.05 |
| Kelly Emerick | \$81.03 |

| | |
|--------------|----------------|
| Total | \$6,325 |
|--------------|----------------|

This financial report does not include any of the money already in the CDEA bank from before 11/2021.



Special Meeting Minutes
July 29, 2022
Email

Executive Committee Members

Dustin Lewis, President
Caitlin Stewart, Vice President
Joann Burke, Secretary
Chastity Miller, Treasurer
Dean Moore, Member at Large

Division Representatives

Scott Collins, Division I
Jason Cuddeback, Division II
Raeanne Dulanski, Division III
Shawn Murphy, Division IV
Kristin Ballou, Division V
Corrina Aldrich, Division VI
Erin Sommerville, Division VII
Ann Marie Calabro, Division VIII

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- A motion was made by Calabro and seconded by Miller to increase the amount to spend on the purchase of the trailer to include the sales tax for a total of \$15,351.57. Cuddeback abstained. Carried.

Respectfully submitted,

Joann Burke

Joann Burke
CDEA Secretary