



Otsego County Soil & Water Conservation District

967 CO HWY 33 – RIVER ROAD – COOPERSTOWN, NEW YORK 13326-9222 – PHONE (607) 547-8337 ext. 4

Conservation District Technician

General Statement and Duties: Performs a variety of technical duties related to the establishment of conservation practices concerning land and water on public and private properties; does related work as required.

Distinguishing features of the class: This position exists in a Soil & Water Conservation District (SWCD) and involves responsibility to perform technical duties in aiding property owners, agricultural groups, and governmental agencies on soil and water conservation practices. This is technical work involving responsibility for assisting the Conservation District Manager in field surveys, design and supervision of conservation projects. Employees in this class are expected to assist directly in various projects such as tree planting, placement and construction of farm ponds and related soil and water management programs. All work will be completed according to the standards and specifications of the USDA-Natural Resource Conservation Service, the New York Guidelines and the SWCD. Work is performed under the direct supervision of the Conservation District Manager. When Participating in programs administered by the USDA, procedures, as outlined in the Memorandum of Understanding between the USDA and SWCD will be followed. All duties are subject to assignment by the District Manager as detailed in the SWCD's Annual Plan of Operations.

Examples of work (included but not limited to):

- Planning and implementation of SWCD programs such as the annual tree sale, pond stocking, agricultural value assessment, hydroseeding etc.
- Coordination and assistance with grant implementation.
- Assistance and surveying of soil and water conservation projects such as ponds, drainage ditches and tile.
- Making sure that tree and shrub order and insurers that the vegetation is properly delivered and planted.
- Arranging for the proper delivery and placement of fish in farm ponds.
- Assistance in preparing maps and other GIS related work.
- Maintenance of conservation practices on land via grass seedlings, stone rip-rap, fencing and other planned conservation processes.
- Reviewing of conservation plans and offering advice on their said maintenance.
- Implementing limited field layouts for conservation practices.
- Attendance of functions and meetings as required by the District Manager.
- Maintenance of simple records

Required knowledge and skills: Good knowledge of materials and procedures used in the construction or drainage systems, ponds, forests and other conservation projects; working knowledge of arithmetic;



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working knowledge of engineering surveying; ability to get along with others; ability to understand and carry out written and oral instructions; manual dexterity; mechanical aptitude; accuracy; reliability; physical condition commensurate with demands of the position.

Minimum Qualifications:

- Either
 - Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Environmental Science or Planning or a closely related field.
- Or
 - Graduation from a regionally accredited or New York State registered college or university with an Associates' Degree in Environmental Science or Planning or closely related field and two (2) years of experience in agronomy, forestry, or conservation related projects.
- Or
 - Graduation from high school or possession of a high school equivalency diploma and four (4) years of experience in agronomy, forestry, or conservation-related projects.

Salary: Salary will be calculated on an hourly basis and will be based on the experiences and qualifications of the individual candidate, along with their prior experiences with functions relating to Soil and Water Conservation Districts.

- Entry level: \$19.00 – \$22.00 per hour
- Advanced level: \$22.00 – \$25.00 per hour

Interested candidates should contact Christos Galanopoulos at christos@otsegoilandwater.com