



# New York State Conservation District Employees' Association, Inc.

## MEETING AGENDA

**July 25, 2023 • 12:00 p.m. - 4:00 p.m.**

**July 26, 2023 • 8:00 a.m. – 12:00 p.m.**

Join in person: C-Way Resort Motel  
37067 NY-12 • Clayton, NY 13624 • 315-686-4214

Join Zoom Meeting

<https://us02web.zoom.us/j/86328552233?pwd=b1Y1ekp0NmMrSHZjY05LRENxRTFtdz09>

Meeting ID: 863 2855 2233 • Passcode: 501507 • 1 646 558 8656

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- I. Call to order
- II. Introductions
- III. Reading and approval of May 17, 2023 meeting minutes
- IV. Treasurer's report (Katy Kemmeren, motion)
- V. Partnership reports
  - a. New York State Soil and Water Conservation Committee (Bethany Bzduch)
  - b. New York Association of Conservation Districts (Blanche Hurlbutt)
  - c. Natural Resources Conservation Service (Blake Glover)
- VI. Division reports (Division Representatives)
- VII. CDEA Standing Committees
  - a. New York State Fair Committee (Kristin White)
  - b. NYS DEC Endorsed 4-Hour Erosion & Sediment Control Online Training (Kristin White)
  - c. NYS Erosion and Sediment Control Certificate Program (Caitlin Stewart)
  - d. Frank Bratt Scholarship (Rebecca Campbell)
  - e. Leadership Conference (Shawn Murphy)
  - f. Conservation Skills Workshop (Caitlin Stewart)
  - g. Water Quality Symposium (Jessica McLaughlin)
    - Venue approval (motion)
  - h. Administrative Conference (Caitlin Stewart)
  - i. New York State Envirothon Committee (Katy Kemmeren)
    - Committee approval (motion)
  - j. Environmental Education Foundation Committee (Joann Burke)
  - k. New York State Invasive Species Advisory Committee (Caitlin Stewart)
  - l. Municipal Assistance Sub Committee (Caitlin Stewart)
  - m. Technical Advisory Committee (Caitlin Stewart)
  - n. Recruitment and Retention Committee (Caitlin Stewart)
  - o. Northeast Association of Conservation District Employees (Jeff Parker)
  - p. National Association of Conservation Districts (Velynda Parker)
  - q. Operations Manual Committee
- VI. CDEA activities
  - a. NACDNE Conference (motion)
  - b. 4-hour Fund application review and approval (motion)
  - c. Discussion: shared support system (Tyler Knapp)

- d. Proposed draft amendments to District Law update (Caitlin Stewart)
  - e. NYS CDEA Inc. By-Laws update (Caitlin Stewart, Jessica McLaughlin, Shawn Murphy)
  - f. Management Development Certification Program – update to guidelines (?)
  - g. 2 Hour NYS DEC MS4 inspector training program for Districts - No movement until new MS4 permit is issued
  - h. Ronnie Raindrop (Caitlin Stewart)
    - Stress reliever
  - i. Association Manager position (Caitlin Stewart, Maren Stoddard, and Shawn Murphy)
  - j. Whistleblower and Conflict of Interest Policy signatures (Caitlin Stewart)
  - k. Skeet Tournament (Joann Burke)
  - l. Fish On Challenge (Katie WhitKovits)
  - m. Other (all)
- VII.** Correspondence
- VIII.** Next Meeting – September 7 (?), 2023, Division VI
- IX.** Executive Session to discuss Water Quality Symposium harassment incident
- X.** Adjournment