



Meeting Minutes  
July 25-26, 2023, 10:00 a.m. – 4:00 p.m.  
Zoom Call/C-Way Resort Clayton, NY

#### **Executive Committee Members**

+ Caitlin Stewart, President  
Jessica McLaughlin, Vice President  
Joann Burke, Secretary  
Katy Kemmeren, Treasurer  
Alice Halloran, Member at Large

#### **Division Representatives**

Rebecca Campbell, Division I  
Jason Cuddeback, Division II  
Carla Yaw, Division III  
Shawn Murphy, Division IV  
Maren Stoddard, Division V  
Travis Ferry, Division VII

#### **Partners**

Bethany Bzduch, NYSSWCC

#### **Guests**

Tyler Knapp, NYSWCC  
Scott Fickbohm, NYSWCC  
Victor DiGiacomo, NYSWCC  
Tom Eskildsen, Yates County SWCD  
Chastity Miller, Franklin County SWCD

#### **Absent**

Corrina Aldrich, Division VI  
Vacant, Division VIII  
Blanche Hurlbutt, NYACD  
Blake Glover, NRCS

---

### Minutes

- I. **Call to order** – President Stewart called the meeting to order at 12:04 p.m.
- II. **Introductions** – conducted.
- III. **Reading and approval of May 17, 2023 meeting minutes** – the minutes were provided in advance of the meeting for review.
  - **A motion was made by Murphy, seconded by Cuddeback to approve the May 17, 2023 meeting minutes. Carried.**
- IV. **Treasurer's report** - Kemmeren shared her report, appended to the minutes. She is working with the auditor for 2022 and they have had some delays within the audit office so the audit isn't finished. Stewart asked Kemmeren how much was in the 4-Hour Fund training fund. Kemmeren stated \$500,000 with another \$25,000 in accounts receivable

from Monroe County SWCD. Fickbohm asked when this program was set up. Kemmeren stated it was set up in QuickBooks in 2019. Burke stated that in the budget there is only \$40,000 earmarked for the application for use of funds in which Districts can apply for funding to host a workshop or training that will benefit all Districts statewide. DiGiacomo asked if Districts wanted to hold a workshop, but it would only benefit a few Districts could they apply. Stewart stated no because it must benefit all Districts statewide. Murphy asked if the 4-Hour Use of Funds google docs be moved to SharePoint. Stewart stated yes, they can be moved to the CDEA section. She thinks that some District personnel could not access the documents in SharePoint because their email addresses would not work to access SharePoint. Yaw stated that on SharePoint there is a tab for Clerks that she and others have uploaded PowerPoints from trainings and other useful documents that could be useful for clerks. Katie Pfeifer developed the Clerk Directory. Kemmeren asked Yaw to send out the Clerk Directory. Stewart asked Fickbohm if he would send out all the 4-Hour Fund applications to all the AEAs. He said yes.

- **A motion was made by Cuddeback, seconded by Ferry to approve the Treasurer's Report. Carried.**

#### **V. Partnership Reports**

- New York State Soil and Water Conservation Committee** – Bzduch shared her report, appended to the minutes. State Aid Forum is scheduled for August 16<sup>th</sup> and invitations have been emailed out. Will be held in person and virtually; more details to come. She added that the State Committee is working on outreach material packets and will be sending them out to Districts soon. Greg Albrecht asked her to share that there will be no equipment walk at the Empire Farm Days but there will be a Soil Health and Equipment Course held at Conservation Skills Workshop on September 20<sup>th</sup>.
- New York Association of Conservation Districts** – Hurlbutt was attending NCF Envirothon in New Brunswick Canada. Stewart shared her report, appended to the minutes. Fickbohm asked if the annual NYACD meeting is where they pass resolutions and have any been brought forward. Stewart replied yes, paying members' board of directors can submit resolutions to be voted on. She is unsure if any resolutions have been sent in. She stated that is a question for Hurlbutt.
- Natural Resources Conservation Service** - Glover was unable to attend due to a leadership meeting. No report submitted.

#### **VI. Division Reports**

- Division I** - Campbell shared her report, appended to the minutes. Stewart stated on behalf of the entire Board congratulations on her beautiful baby girl. She also stated to reach out to her if she needs any help with QAPP.
- Division II** - Cuddeback shared his report, appended to the minutes. Murphy asked if there are any updates on the bio sludge. Cuddeback stated he has not seen anything since the report came out from Governor Hochul but will see if there's movement.

Fickbohm asked who put the Biochar Field Days on. Cuddeback stated the Biochar Institute. Stewart asked Cuddeback whether there were other countries represented. Cuddeback stated there were 180 to 200 people from different countries including China and Africa. There were over 300 in attendance with Cuddeback being the only District employee. Discussion was made concerning NRCS Local Workgroup meetings. Cuddeback stated he does not think there was a meeting in his area since their DC left. Bzduch stated she spoke to Dustin Lewis and there was a meeting in his area, but it was poorly advertised. He found out about it by .gov or some site. Stewart reported that her DC informed her that they held a meeting on July 12<sup>th</sup> in Fulton County. Halloran stated NRCS held one on a nice day, so no farmers attended. Murphy stated they are poorly advertised and in years past his county has gathered farmers to attend the meeting. Bzduch stated she reached out to Glover to add her to their mailing list so she could be notified of the upcoming workgroup meetings. At the State Committee Meeting, Paula Bagley acknowledged that they are working on this.

- c. **Division III** - Yaw shared her report, appended to the minutes. Lewis County bought a CD3 unit. It is a solar powered, waterless, trailer mounted, boat cleaning station to help prevent the spread of invasive species. It radios data back to the office to track usage and when the waste container needs to be emptied. You must call a septic pumping business to empty out the contaminated water, bait, etc. Murphy stated they had permanent one and one year it was full of acorns and chewed wires and another year someone drove into it. Yaw stated that Division members have expressed interest in trailer towing training as well as stream training. Cuddeback stated stream training is being held at Conservation Skills Workshop this fall. Stewart stated the trailer towing training would be good to apply for the 4-Hour Funds application to offer the course statewide.
- d. **Division IV** - Murphy shared his report, appended to the minutes. He added that the NYSCDEA Golf Tournament is August 10<sup>th</sup> and so far, only 3 teams have registered. It is not too late to get a team together and register.
- e. **Division V** - Stoddard shared her report, appended to the minutes. She added Champlain Watershed Improvement Coalition of NY is hosting the 18<sup>th</sup> North Country Stormwater Tradeshow and Conference on October 19<sup>th</sup> at the Great Escape Lodge. There is a great line-up of presenters that are eager to highlight their projects. It is a wonderful opportunity for technicians to learn how they can work with highway departments. Stoddard was asked by Corinna Aldrich from Washington County to inquire how SWCDs backfill board member vacancies. McLaughlin stated she just faced this a couple of months ago. Her District lost their Grange representative. She discussed this with her Board of Directors and decided to make that position a Member at Large. To advertise she posted it on Facebook and their website. Each of her Board of Directors are from a different region of the county, so they reached out to their municipalities and asked them to advertise this position. Murphy stated that NYS Grange which is headquartered in his building could tell you if there is an active Grange in your county. He believes within District Law it states what to do if there are no Grange members. Fickbohm asked if the NYS Grange would give out a list of all active Grange organizations

in the State. Murphy stated their board consists of 2 municipal representatives that the County appoints, a Farm Bureau Rep, Grange Rep, and a member at Large Rep. The Member at Large rep you could advertise for. Stewart stated in Hamilton County there is no Grange nor Farm Bureau. Stoddard also brought up that there is another silvopasture training in Watkins Glen and Franklin County would like to know if CDEA would consider paying the registration fee for District employees to attend. This is the same week as Conservation Skills Workshop. Stoddard will ask for more information on this event like the registration fees, who is hosting, etc. Halloran asked if there was a set number of participants CDEA paid for last year. Stoddard replied she thought so but would reach out to Kristin Ballou with these questions. Stoddard attended this workshop last year and stated it was valuable. Stewart stated that this would be a terrific opportunity for 4-Hour Fund application. Murphy asked if Stoddard could query districts on what type of machinery, they have available, how much do they rent it out for and how far they would travel when she queries districts for new employee information. Stewart stated that she and Stoddard had a lengthy discussion on the way to the meeting concerning renting equipment to landowners. Her board said no to running equipment for landowners.

- f. **Division VI** – No report.
- g. **Division VII** - Ferry shared his report, appended to the minutes.
- h. **Division VIII** - Vacant position. Stewart reached out to a couple interested individuals inviting them to the meeting and give them a rundown on the duties as a Division rep to backfill Ann Marie's position. Murphy stated there were a couple interested individuals at the Leadership Institute. He suggested Luskin send an email out to District Managers in that Division seeking interested people in serving on the Board. Halloran stated she read in the By-laws that she was to fill in if there was a vacancy. She said she could if necessary. Stewart stated she will reach out again and possibly hold a zoom meeting to discuss responsibilities. Halloran stated if no one is in place by the next meeting she will contact the Districts in that Division requesting updates.

## **VII. CDEA Standing Committees**

- a. **New York State Fair Committee** – White submitted her report, appended to the minutes. Stewart commented that she had gone on to the sign-up website and there are still days with no one signed up for the booth. If anyone can volunteer, it is a great experience, and the booth is fun. All volunteers get a free t-shirt, admission ticket, parking ticket and their name will get put into a drawing for \$50. CDEA sponsored giveaways for fairgoers includes seeds, grass measuring ruler, can cozies, a guessing game and a coloring contest for kids. We encourage all ages to visit our booth. The NYS Fair runs from August 23, 2023 to September 4, 2023.
- b. **NYS DEC Endorsed 4-Hour Erosion & Sediment Control Online Training** – White submitted her report, appended to the minutes. Stewart explained to the Board what White does and the development of a new platform through BlackBoard for the online training.

c. **NYS Erosion and Sediment Control Certificate Program** – Verrigni submitted her report, appended to the minutes. Jim Lieberum from Warren County SWCD wrote a letter to the NYSCDEA on behalf of the NYS E&SCCP Committee and called into the meeting to discuss the committee’s concerns. He gave a background of how this program was first formed and Jessica Verrigni’s job duties. He would like to see the NYSCDEA Board become more involved in this program. This training benefits District employees as well as the public. One issue he brought up was there are 9 instructors in the State and you need 4 trainers for one training. Initially the committee wanted to have a group of trainers for the east side and west side of Syracuse. They need more trainers to fulfill this idea. The Steering Committee could benefit with more members involved and trainers. Need 5-7 people to hold these trainings per year and most of the trainers just do not have the time. If a few more trainers were to come on board it would bring continuity to the program. Some of the trainers are nearing their end of their District careers so younger trainers are needed to continue this program into the future. Their goal is to hold 2-3 review courses a year. Last year they planned to hold one at Water Quality Symposium but only had a couple register, so they cancelled it. The cutoff to hold a training is 5 registrants Stewart thanked Lieberum for bringing this to the Board’s attention and giving them a background on how this program started. She asked him what the procedure is to become an instructor. Jim replied that you must have your certification and be comfortable with presenting. New trainers will do a few trainings with seasoned trainers. You do not have to do the entire presentation. Him and Dustin Lewis do not do the math portions he lets Kelly Emerick and Jessica Verrigni do them. He stated there are a lot of people out there who can present, and he would love for them to come help them out. Murphy stated as CDEA Division Reps they could reach out to their members and find out who have their CPESC certification and would like to become a trainer. And then send out a targeted email or flyer to them that we need you. Lieberum stated that Verrigni has a list of all who are certified. Anyone interested in becoming a trainer or sitting on the committee please reach out to Jim at [jiml@warrenswcd.org](mailto:jiml@warrenswcd.org).

- **A motion was made by Stewart, seconded by Murphy that NYSCDEA support New York State Erosion & Sediment Control Certificate Program with better advertisement and support of the steering committee. Carried.**

d. **Frank Bratt Scholarship** - Campbell shared her report, appended to the minutes. For the September round there will be \$2,115 available. She will send out an email encouraging District employees to apply. Stewart stated we can also help spread the word about the Frank Bratt Scholarship through the CDEA newsletter. Stoddard stated a scholarship proposal is coming from her Division but the individual is seeking District funding as the \$500 limit for Frank Bratt Scholarship is not enough. Yaw requested a line on the proposal of how much the total dollar amount of the class/training is. When ranking the proposals, one might rank higher if an individual is paying a portion of the class/training

on their own. Stewart stated to change the proposal form it would need to be done at the upcoming annual meeting. Campbell asked if Collins name and address could be deleted, and her information added. Stewart said it could be done without approval at the annual meeting.

- e. **Leadership Conference** – Murphy reported it should come under budget. There were 22 attendees with 1 Director and 1 member from Ag and Markets and the rest from SWCD and NRCS. In attendance, Chenango County SWCD had 1 Director, 1 District Manager and 2 District Techs attend which will strengthen their District. Social gatherings were well attended at the Alumni House. Attendees bonded better than the class in 2016 he believed. Knapp stated it was one of the best he attended. Super engaging and super valuable. 2026 will be the next Leadership Institute. DiGiacomo asked if the instructors will be the same in 2026. Murphy stated the lead instructor is not interested in being lead in 2026. Stewart requested a list of all attendees for the new President to contact to form a committee for the 2026 leadership institute. Fickbohm asked what happens after the Leadership Institute. Murphy stated there were 5 strength groups and they set goals for themselves. They will set up dates to meet and go over their goals and communicate amongst themselves when needed on what they need for support. Stewart thanked Murphy for a job well done and for his commitment with this successful event.

*Tom Eskildsen entered the meeting at 3:00 p.m.*

- f. **Conservation Skills Workshop** – Eskildsen shared his report, appended to the minutes. Class descriptions were due yesterday and surprisingly we got them all in. Wrapping up the registration packet with August 1<sup>st</sup> the target date to get it out to Districts. He had a lengthy discussion with Ron Bush, and he brought up a few things. For some of the site visits far away from the hotel provide porta potties. They provided a couple last year and it was a big hit. The second idea was to rent a bus to go to sites instead of a train of cars because of limited parking. Miller stated that buses are super expensive. Stewart asked how big of a problem is parking. Cuddeback stated 95% of the sites should not be an issue. Eskildsen stated that the stream sites could be an issue since you are parking alongside of the road but then you would have an issue parking a bus. The third idea was to provide lunches instead of lunch on your own. Stewart asked if he thought the lunches were going to be brown bag. Tom recommends if you are out in the field all day you get a brown bag. If at the hotel, a bunch of restaurants are close by, or they could eat at the hotel. Murphy stated that if attendees were at the hotel all day lunch should be on them. If out in the field charge a flat fee for sandwiches. Miller suggested to have Eskildsen to look to see how many classes will be out in the field. Stewart asked where they were with the budget. Eskildsen stated that the classes just came in and he will work on the budget tomorrow. Stewart stated Kristin Ballou who teaches forestry out in the field all day says a porta potty is a necessity. Miller stated that to try it out with Auburn this first year and see how it goes since a lot of things have changed this year. Stewart asked about registration fees. Miller stated the committee is proposing to raise the registration fee from \$30 to \$100 because we are including snacks since it is being held at a hotel this year. Overnight accommodation is available Sunday through

Thursday at \$120 a night for single occupancy and \$75 a night per person for double occupancy. Breakfast is included in overnight stays. If attendees who do not stay overnight but would like breakfast can purchase it for \$20. Have a block of rooms reserved. Stewart stated that the registration fee has been \$30 for many years.

- **A motion was made by Stewart, seconded by Yaw to increase 2023 Conservation Skills Workshop registration fee from \$30 to \$100. Carried.**

*Tom Eskildsen left the meeting at 3:15 p.m.*

- g. **Water Quality Symposium** – McLaughlin reported she only heard from 2 hotels that could accommodate us. She reached out to all the hotels that Chastity Miller has in the past. Some are out of business, some are too small, and some did not have the dates available. At the previous meeting, it was stated that the NACDE was interested in cohosting this event which would increase the number of rooms needed to be around 450. It was also talked about holding WQS in Niagara Falls but the hotel is booked until the end of April. She reached out to other hotels that were in other parts of the state. Some were booked and some didn't respond. The two hotels that submitted RFPs were the Syracuse Double Tree and Rochester Hyatt. Discussion was made on the pros and cons of each hotel. Double Tree could not supply a package price at this time without food choices and head count. McLaughlin stated that Rochester Hyatt is extremely hard to communicate with which could become a problem when finalizing plans for and during WQS. Murphy asked what last year's charge was for last year's WQS at Double Tree. Miller stated last year's cost for WQS was \$172,000. Stewart stated attendees were charged \$420 for a double occupancy and \$520 for single occupancy for the entire week. Murphy stated that is almost a third of what Rochester Hyatt will be charging. Single Room occupancy is \$1024 and double room occupancy is \$1573. Murphy suggested a shuttle between hotels if there is overflow. McLaughlin stated there is a bus in their parking lot. Stewart stated that last year's event was a nose hair beneath full occupancy so if we could provide a shuttle service from Double Tree to nearby hotel for overflow meeting space and hotel rooms. Murphy asked if we booked the entire hotel if the silent auction and basket raffle items be moved to the hotel breakfast area. Miller stated that the hotel will not move their furniture out of that area, but you could ask them if you could use that area for the items. Burke questioned the security of the items if they were not in an area that you could lock up if no one were attending to the items. McLaughlin suggested she will contact NACDE representative and suggest work on 2025 WQS as time is too short for 2024. Another thought is to suggest holding their annual conference in NYS and helping them with classes. Ferry stated AEM classes would not be relevant to NACDE. Miller stated she attended a NACDE conference, and it was NRCS heavy. We are light years ahead of them with AEM Program. Miller also stated that last year WQS cost approximately \$172,000. Cuddeback stated rates from last year have gone up \$8-10 for food. Stewart stated that the registration rates have not been raised in a long time. Stoddard stated that if registration fee is raised for WQS District will raise concerns. Halloran stated if registration fee is going to be raised Districts need to know

since they are working on budgets right now. Miller stated the registration rate was not raised last year because there was a lot of money in the 4-Hour Funds that we needed to use that would benefit the Districts. Stewart stated that last year every District was given a coupon for one person to attend WQS for the week free and it is not anticipated to raise the rate this year. McLaughlin suggested offering new technicians plus the one person per district to attend free since there has been a huge influx of new technicians that could benefit them. She pushes her employees to attend. Murphy suggested offering 2 vouchers per District instead of reaching out to the new employees. McLaughlin stated that if anyone has any questions or comments on WQS to please contact her at [jessica.mclaughlin@oneidacountyswcd.org](mailto:jessica.mclaughlin@oneidacountyswcd.org).

- **A motion was made by McLaughlin, seconded by Stewart to approve the Double Tree Hotel as the venue for the 2024 Water Quality Symposium. Carried.**
  - **A motion was made by Stewart, seconded by Halloran to offer 2 free Water Quality Symposium registration fees for the entire conference and to advertise it now so Districts can adjust their budgets. Carried.**
- h. **Administrative Conference** – Stewart reported that Dustin Lewis, Saratoga County SWCD Manager and former CDEA President will organize the 2023 Administrative Conference.
- i. **New York State and NCF Envirothon Committee** – Stewart shared Hurlbutt’s report for the 2024 NCF Envirothon, appended to the minutes. Miller stated to sign up to sit on one of the committees. She is looking into borrowing laptops needed for the NCF Envirothon from a local school up near her. Bzduch asked if you can submit a volunteer request form for the 2023-2024 NYS Envirothon. Stewart stated yes and it would go to the Board for approval at the September meeting. Miller gave an overview of the weeklong events of the NCF Envirothon.
- **A motion was made by Cuddeback, seconded by McLaughlin to approve the following 2023 – 2024 New York State Envirothon Committee members: Joshua Teeter (Oral Presentation/Judge Coordination, New York State Office of Parks, Recreation and Historic Preservation), Katy Kemmeren (any committee, Chenango County SWCD), Alice Halloran (Essex County SWCD), Natalie Shudt (any committee, USDA-NRCS), Danielle Parker (Volunteer Coordinator, Schoharie County SWCD), Allen Fagan (Site Coordinator, Wyoming County SWCD), Chastity Miller (Publicity / Information Liaison, Oral Presentation / Judge Coordinator, T-shirts, Franklin County SWCD), Marie Ross (Tests Coordinator, T-shirts, USDA / NRCS), Susan I. Odell – Pepe (Education / Recreational Activities, S. C. SWCD), Ryan Cunningham (any committee, NYS SWCC), JoAnn Kurtis (Test Coordinator, USDA-NRCS Retired), Ernie Swift (any**



**committee, NYACD. Carried.**

- j. **Environmental Education Foundation Committee** – Miller reported Mark Gaston keeps forgetting to call into the meetings. The committee is working on getting donations for the state and national Envirothon events. Alcoa gave a \$20,000 donation to Franklin County SWCD in which they split with the NYS Envirothon. There is up to 3 vacant positions. Really need people with fundraising experience. If anyone has any leads for major donors, please let Miller know.
- k. **New York State Invasive Species Advisory Committee** – Stewart reported that the next meeting is in September, and she plans to attend.
- l. **Municipal Assistance Sub Committee** – Stewart reported the last meeting was held at WQS in March and she was unable to attend. She is open to hold another meeting but need topic ideas.
- m. **Technical Advisory Committee** – Stewart stated that a meeting was held recently. Bzduch stated the last meeting was on June 1<sup>st</sup>. Discussed changes to the State Committee Soil Health policy practices. More work to be done on this with nothing approved or disapproved. Had 2 presentations of funding requests for the pot of money that was set aside from CRF Round 7. Need to develop a more formalized process for interested parties to follow to request this funding. At this time funding requests have been tabled. Next meeting has yet to be scheduled. Halloran asked who can apply for these funds. Bzduch stated usually Cornell ProDairy, but Districts could apply too. She would like it to be a statewide benefit the money is spent on. Requested 4-Hour Online fund application for use forms from Stewart to use as references when they develop their protocols for this pot of money. Stewart stated she would send them right over.
- n. **Recruitment and Retention Committee** – Stewart reported that there is nothing new happening but have supported district staff to attend job fairs across the state. This is a terrific opportunity to get the word out of job vacancies. If anyone knows of any job fairs coming up, please let Stewart know and CDEA can support them. Fickbohm stated him and DiGiacomo are going to give a training on recruitment and retention at NYACD. If anyone would like to be involved in this training, please let Fickbohm or DiGiacomo know. Stewart reported that Sam Casella is working with a local college on curriculum for college students to take that will allow them to slide right into a District job.
- o. **Northeast Association of Conservation District Employees** – Parker submitted his report, appended to the minutes.
- p. **National Association of Conservation Districts** – Parker submitted his report, appended to the minutes.
- q. **Operations Manual Committee** – Bzduch reported that the State Committee led the last time the manual was updated. Needs to be updated again through manager meetings should be a priority. State Committee could head this again. Murphy stated it was brought up to introduce it at the Administrative Conference and recruit people to help with this.

## VI. CDEA activities

- a. **Round 6 CRF contract** – Cuddeback stated he has a contract and sent the plan of work on December 1, 2022. He still has no contract and cannot voucher for payment. He asked if there was anything that could be done to move this along. Bzduch stated after it has gone through internal review the process should speed up. With NPS, after you sign the contract and send it right back the process should go faster. All the contracts are taking a lot of time and it is not acceptable. She is not sure what the solution is. One issue is that there have been several retirements in departments with backlogs and people coming on then leaving a few weeks later. Stoddard stated she tells landowners it will be a few years out before the funding will be available and she has only been doing this for a few years now. Cuddeback stated that this was happening before Covid and now the prices of material have skyrocketed but the proposal had prices that were a lot lower because it was written when the prices were lower. Halloran asked if Bzduch is seeing an increase in canceled projects. Bzduch stated yes and hopes it will get better. Some staff has been hired in the department that reviews contracts. She said it is good to hear our concerns. Fickbohm suggested over budgeting for costs; need to plan for it. Halloran stated that you really do not want to do that since these grants are competitive.
- b. **Northeast Association of Conservation District Employees Conference** – Stewart stated that in the budget we have \$6,000 to send 2 CDEA members to their annual meeting. She cannot attend but McLaughlin expressed interest in attending. Looking for another member who would be interested in attending. Halloran stated she may be attending but it is too early to know.
  - **A motion was made by Stewart, seconded by Cuddeback to approve up to \$6,000.00 per 2023 approved CDEA budget for two CDEA representatives, Jessica McLaughlin and tentively Alice Halloran, to attend the Northeast Association of Conservation District Employees annual meeting/conference September 17 – 20, 2023 at the Portland Sheraton at Sable Oaks, Maine. Carried.**
- c. **4-hour Fund application review and approval** – Stewart reviewed the QuickBooks application. Yaw stated the consultant taught at WQS. McLaughlin asked what if the consultant goes over the 5 hours per month. Yaw stated 5 hours would be plenty. Halloran stated every clerk uses QuickBooks differently and not sure this will be beneficial. Yaw stated clerks should consult QuickBooks manual then call someone. In the past if a clerk had a question, they would call her or Judy Bennett. Stewart stated Dustin Lewis attended this workshop and thought this consultant was needed. Kemmeren stated she attended the workshop, and you brought a laptop, and everyone brought their problems to the class. Questions were not beneficial for every clerk she felt. Yaw suggested for \$5,100 for a year why not try it and see how it goes. Most times the problem with QuickBooks is you put a number in the wrong spot and that will not

benefit anyone but that person. Clerks should consult the QuickBooks manual before calling someone. Murphy states he would like this consultant to attend our meetings and report how many and what types of questions were asked and to share pros and cons of this service. Halloran stated she would not want to call this person with a problem who calls the consultant who then tells the point person how to remediate the problem then point person calls you back. She would rather see calling an expert without the go-between. Fickbohm asked if the consultant only gets paid for the hours needed. Stewart stated yes that is what is stated in the application.

- **A motion was made by Halloran, seconded by Murphy to approve the Use of Funds Generated from the New York State Department of Environmental Conservation Endorsed 4-Hour Erosion and Sediment Control Online Training by a Conservation District application submitted by Katie Pfeifer for QuickBooks Consultant and Technical Assistance in the amount of \$5,100.00. Carried.**

Meeting Suspended at 4:07 p.m.

Meeting Reconvened July 26, 2023 at 8:00 a.m.

- d. **Discussion: shared support system** – Knapp led the discussion on a shared support system tool that would share resources from district to district. An interactive map that would show specialized district employees (talent pool), sample projects, shared calendar, items Districts have that are available to share, job board, etc. If a District is lacking certain relevant experiences, they can access a platform, find examples near them, and facilitate the communication and sharing of resources between staff/counties/regions. Cuddeback stated that CDEA purchased soil health kits for each division a few years ago. He has the one for his division and Murphy has the one for his. Murphy stated the soil health kits should stay with Ronnie the Raindrop with Division reps. Stewart stated Miller started up slack and she can get that up and running. Murphy asked if Districts could add or remove job postings themselves on this shared support system without contacting administration. Knapp was not sure. Knapp asked what layers there should be. Equipment, talent pool, design templates of BMPs, and engineers collocated with Districts were mentioned. Murphy suggested Division reps contact members asking them what they would like to see in this interactive tool.
- e. **Proposed draft amendments to District Law update** – Stewart reported nothing new to report. Bzduch commented she attended a meeting in Auburn with the Deputy Commissioner, and they said it had not been sponsored by any legislature. Murphy stated he hopes they will see all the opposition from NY and get the message. Fickbohm suggested taking proactive steps.
- f. **NYS CDEA Inc. By-Laws update** -Stewart reported that the 2 By-laws documents need to be combined into one. McLaughlin, Murphy and herself are on the subcommittee. Draft is needed for discussion for November meeting and final draft in January to be voted on at WQS. Need to add new policies and clean up highlighted text that is on the CDEA website.

- g. **Management Development Certification Program** – Stewart reported that Doug Kierst developed this and it needs to be updated. She will reach out to Kierst to get his comments and bring to the September meeting. Bzduch asked if this is a bunch of classes a manager must complete. Stewart stated yes within their normal work schedule. Not a lot of people know about it, it is outdated and Ann Marie Calabro brought it forward stating it needed updating.
- h. **2 Hour NYS DEC MS4 inspector training program for Districts** - No movement until new MS4 permit is issued.
- i. **District Talent Pool** – Yaw will resend the most recent District Talent Pool list to Stewart.
- j. **Ronnie Raindrop** - Stewart contacted costume designer Liz Woods of Fine Character. Liz replied: I am looking over the photos you sent of the lumpy Ronny. Without looking at the inside, it is hard to know what is going on there. But the middle-bottom hoop there definitely should not be showing that much. The only thing I can think of is that the petticoat might be disconnected from the outer layer at the bottom, and got hiked up somehow above that hoop? If not, and the petticoat is installed correctly, it might be that the petticoat itself needs some adjustment. Due to their handmade nature, each petticoat is slightly different and that one may simply just not be right. Is it possible to get a picture of the inside? Even just the part near the bottom where the hoop is showing the worst. But I agree, I can see some lumpiness near the top too. The top part might be smooth able from the outside. For the person wearing the Ronny in the pictures -- were the armholes too low? It looks like that person is particularly tall, and perhaps the arms did not go up high enough or the shoulder straps were not adjusted exactly right. I had noticed when working on it that sometimes if the shoulder straps get out of whack, the center hoop is prominent. But that is not the hoop that shows, so maybe or maybe not. I would check the shoulder straps anyway and make sure that they are the correct length for the person to comfortably see out of the face, are being worn crossed in back like an X, and then check the armholes for possible needed adjustments. It's not a lot to go on but hopefully this will help.  
**Ronnie Raindrop stress reliever** – Stewart stated that Kelly Emerick sent her a quote for 1,500 stress relievers for \$4505.76. This was too expensive for the state fair budget, so she forwarded it to her to share with Districts if they wanted to purchase themselves. Emerick stated if CDEA wants to purchase the stress relievers she would be willing to make any necessary changes to the mock-up and even order them and get reimbursed. Burke shared a quote she received last December when she was asked by Lewis to research pricing of them. Her quote was for \$2,178 for 1,000. Stewart stated that if Districts are interested in purchasing them, we can share the quotes with them. At this time, CDEA will not be purchasing the stress relievers but may purchase them for WQS resource fair.
- k. **Association Manager position** - Stewart reported that Stoddard did a beautiful job drafting the job announcement and thanked her. In the budget there is \$33,000 earmarked for this position from September to March. When Lewis was President there was a lot of discussion about creating a position to help things like organizing events and CDEA meetings, reaching out to lawyers, attending partner meetings, answering

questions, etc. Nothing was voted on previously except for the money in the budget. It is late in the year, and much discussion has taken place during previous CDEA meetings regarding what this person should do in terms of their job duties. Stewart would like to start small and just hire someone to coordinate events. There is no money in the budget to contract a District to house the Associate Manager, only money for salary. If we go to a full time position this person will need benefits, a car, and a laptop. She is open to suggestions without money in the budget to contract with a District. She would like to hire someone part-time and go from there. She recommended starting off small with an event planner and seeing how it goes. If it goes well then, consider a full-time position. Murphy stated this person might have questions for WQS that you will be spending the same amount of time if you did it yourself. Yaw stated when you took the position on the board you knew what your responsibilities were so why should CDEA hire someone. For years, the Vice President has handled the WQS themselves with the help of their staff at their District. Stewart stated as President she attends meetings and does not want to delegate that out because it is her job to attend those meetings. She does not support this position. McLaughlin stated that an event planner would not have the important District perspective to what our needs are. Murphy pointed out that the idea to hire an association manager came about when District By-law changes were being pushed. It was difficult for Lewis, Miller, and Stewart to focus on that while consulting lawyers and trying to do every day work at their own Districts and the other duties on the CDEA Board. They were overwhelmed. He recommended that if there is money earmarked, we could bring in a retiree for a specific purpose, such as legal consultation. McLaughlin stated she does not feel an event planner would be helpful especially in organizing the WQS. Halloran asked why cannot board members share in helping these events. Stewart stated this money can be better spent elsewhere. Stewart recommended to change line item from Association Coordinator to Administrative Assistance in the budget and use it when needed. Murphy recommended to include in the By-laws updates for an administrative assistance and what their duties could be.

- l. **Whistleblower and Conflict of Interest Policy signatures** – Stewart stated if anyone has not reviewed and signed these documents to do so and give them to her.
- m. **Skeet Tournament** – Burke reported that it was mentioned last year about CDEA hosting a skeet tournament to raise money for the Frank Bratt Scholarship Fund. She contacted 4 venues and 3 got back to her. Vernon National Shooting Preserve in Vernon Center offers a wide variety of tournaments and will work with us on what we want. They require shooters to purchase all their ammo at their facilities at Walmart comparable prices. They offer a variety of choices of food. The quote, she received of \$130-\$175 per person was for the sporting clay course. After visiting another club and consulting with Dustin Lewis t we should focus on skeet instead for the first year. She reached out to Vernon National Shooting Preserve for pricing for skeet, but they were hosting the NYS Sporting Clay Tournament and could not meet until after that. Will ask about removing the gun rental and golf cart rental. Pathfinder Fish and Game Club in Fulton is another option for this tournament. The members suggested to offer 5-stand, skeet and trap since those stations were close to the clubhouse. For all 3 stations the clay targets

would \$18. The sporting clay course was about half a mile and the club only owns 2 golf carts. No shooter is going to want to walk this course while carrying a gun and all their ammo. This facility offers foods and suggested hamburger, hot dog, French fries, and drink. They could offer other food for an added expense. All shooters must provide their own ammo, guns, and hearing and eye protection. The charge per person was not discussed as she was unsure of food and needed to board approval and their board needs to approve to hold this tournament. Pompey Rod and Gun Club were interested in holding the tournament, but they are limited in what they can offer, and this would have to be approved by their board before we could discuss pricing and what they could offer. Murphy stated the Vernon National Shooting Preserve was the Cadillac of facilities. Murphy asked if there is a minimum number, they need to attend to hold this event. Burke stated she will look into it. McLaughlin asked if this would be like the golf tournament where family members of district employees could attend. Burke stated yes, we are mirroring the golf tournament. This event would be open to all 4-way partners and their families. Stewart suggested going with Vernon National Shooting Preserve because it is all inclusive for October 11-13<sup>th</sup> with hot dog/hamburger and salads for food. Tack on \$25 for donation to scholarship fund. McLaughlin suggested ask all attendees bring something to donate to be given out as prizes. Cuddeback suggested an Elmer Fudd statue as a prize. Yaw stated if you do a cash prize like golf tournament you will have to raise your prices. Stewart asked if there is enough time to pull it off for this year. Burke stated it should not be a problem organizing this. Burke will get prices and report back to the Board.

- n. **Fish On Challenge** – Stewart reported that Katie WhitKovits from Hamilton County SWCD took on this and thanked Stoddard for all the years of hard work she put into this. She shared WhitKovits report. Dust off that fishing pole and sign up for the CDEA Fish On Challenge! Do not be afraid to be creative with your submissions. Categories are for Smallmouth Bass, Largemouth Bass, Northern Pike, Trout Special, Comradery Catch (for the spirit of friendship and good times with family) and Jokers Wild (must include why fish is unique and why it should win). Submissions can be made any time before February 28, 2024. Submit your entry including your name, date caught, species, length, waterbody location, and a picture of the fish with you or a measuring tape to Google Forms or [Fishcdea@gmail.com](mailto:Fishcdea@gmail.com). Division reps please share flier with members.

- o. **Other Business**

- 1. **Soliciting Donations** - Yaw brought up at a past training session with the comptroller's office they were told that as public employees and they are not allowed to solicit donations. She said no one is giving her a straight answer. Where does this say this and how does she explain to her manager she cannot do this. Bzduch stated she can possibly help her. Mike Latham has passed old files and there is an old opinion on this issue and can share it. There is an old opinion on advertisements in newsletters she will dig out too. Halloran stated that their Envirothon donations go through the Northern Adirondack Regional Envirothon made up of 4 Districts does all of the soliciting and collecting of the

money. Burke stated that Franklin County SWCD and other Districts' donations go through the Environmental Education Foundation. DiGiacomo stated this came out of a larger office restricting legislatures and public officials at that level from soliciting donations. He does not think your board has the same restrictions. McLaughlin stated some of the Board of Directors are public officials. Fickbohm stated it would be worthwhile to invite this lawyer back as a repeat speaker from a training he attended.

2. **Update and approve appointments to standing committees** – Stewart stated that after Lieberum's discussion it was brought up that we should update standing committees and approve them annually. Stewart will contact these committees and make sure they are willing to continue to serve on the committees.

**VII. Correspondence** – None

**VIII. Next Meeting** – September 6-7, 2023, Division VI

**IX. Executive Session to discuss Water Quality Symposium harassment incident.**

- **A motion was made by Murphy, seconded by McLaughlin to enter Executive Session at 9:45 a.m. Carried.**
- **A motion was made by Cuddeback, seconded by Yaw to exit Executive Session at 10:03 a.m. Carried.**

**The CDEA Executive Committee agreed to permit Stewart to write a follow-up letter to the District Board regarding the incident.**

**X. Adjournment**

- **A motion was made by Stewart, seconded by Stoddard to adjourn the meeting at 10:04 a.m.**

Respectfully submitted,



Joann Burke

CDEA Secretary





**NYS CDEA, INC.**  
**BANK REPORT FOR ALL ACCOUNTS**  
**As of July 24, 2023**

	Jul 24, 23	Dec 31, 22
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
NYS Envirothon-Savings	2,000.25	900.06
4HR Online Sed & Erosion	500,404.60	484,727.32
2024 NCF Envirothon Checking	85,430.59	50,824.44
NYSCDEA-REG CHECKING		
General NYSCDEA Funds	63,135.30	104,762.61
Online 4-Hour Course	0.00	-65,498.59
Admin Conference	1,861.25	1,861.25
Conservation Skills	20,228.05	20,317.00
Golf Tournament	4,825.94	4,545.94
Leadership Conference	10,142.20	2,863.13
NYSESCC Program	12,811.81	7,036.51
NYS Envirothon	45,748.52	55,590.14
NYS Fair	4,553.67	3,157.71
Resource Training Checking	4,200.28	4,200.28
Sunshine Fund	857.93	857.93
NYSCDEA-REG CHECKING - Ot...	0.00	-286.00
<b>Total NYSCDEA-REG CHECKING</b>	<b>168,364.95</b>	<b>139,407.91</b>
Envirothon Scholarship Savings	14,697.08	15,045.62
Frank Bratt Scholarship Savings	33,489.25	34,579.92
Resource Training Savings	27,071.74	27,069.93
<b>Total Checking/Savings</b>	<b>831,458.46</b>	<b>752,555.20</b>
Accounts Receivable		
Accounts Receivable	28,980.00	455.00
<b>Total Accounts Receivable</b>	<b>28,980.00</b>	<b>455.00</b>
<b>Total Current Assets</b>	<b>860,438.46</b>	<b>753,010.20</b>
<b>TOTAL ASSETS</b>	<b>860,438.46</b>	<b>753,010.20</b>
<b>LIABILITIES &amp; EQUITY</b>		
Equity		
Retained Earnings	753,010.20	730,473.88
Net Income	107,428.26	22,536.32
<b>Total Equity</b>	<b>860,438.46</b>	<b>753,010.20</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>860,438.46</b>	<b>753,010.20</b>

## NYSCDEA

ACCOUNT	2023 Budget			2023 Actual Income and Expenses		
	Income	4HR \$ *	Expense	Income	4 HR \$*	Expense
Fertilizer Tablets	\$7,000.00		\$6,700.00	\$6,720.00		\$6,716.06
<b>Training Sessions:</b>						
Admin/Mgt Conf	\$6,000.00	\$9,000.00	\$15,000.00			
CSW	\$1,000.00	\$14,000.00	\$15,000.00	\$1,000.00		\$88.95
WQS	\$100,000.00	\$50,000.00	\$150,000.00	\$100,679.00		\$172,588.93
4-Hour Online Course		\$84,000.00	\$84,000.00	\$174,758.52		\$18,332.65
4HR Administrative Support*	\$79,400.00					
4HR Approved		\$40,000.00	\$40,000.00			
NYS ESCCP	\$10,000.00		\$10,000.00	\$5,800.00		\$24.70
Trainings			\$0.00			
Leadership Conference	\$20,000.00		\$20,000.00	\$12,000.00		\$920.93
WQS Resource Fair	\$2,500.00		\$2,500.00	\$5,621.81		
Audit, Taxes & Legal Fees			\$8,000.00			\$1,750.00
<b>Donations:</b>						
Envirothon Scholarship			\$2,500.00			
Donations-Other-EEF						
Executive Board			\$15,000.00			\$6,604.77
Promo Merchan...			\$5,000.00			
Insurance			\$3,600.00			\$3,535.14
Promo/Website		\$1,000.00	\$1,000.00			\$698.64
National Association of Conservation Districts Annual Meeting (NACD)- 2 NYSCDEA BM & Rep			\$10,000.00			\$2,177.53
National Association of Conservation Districts Northeast Meeting			\$6,000.00			
National Conservation District Employees Association Dues (NCDEA)			\$400.00			
Newsletter			\$4,500.00			
Sunshine Fund			\$200.00			
Office Supplies			\$3,000.00			\$4,012.88
Ronny Raindrop™			\$9,500.00			\$9,000.00
Division I			\$1,500.00			
Division II			\$1,500.00			\$650.43
Division III			\$1,500.00			
Division IV			\$1,500.00			
Division V			\$1,500.00			\$630.36
Division VI			\$1,500.00			\$207.61
Division VII			\$1,500.00			
Division VIII			\$1,500.00			
Association Coordinator*	\$35,000.00		\$35,000.00			
Carryover						
<b>TOTALS</b>	<b>\$260,900.00</b>	<b>\$198,000.00</b>	<b>\$458,900.00</b>	<b>\$306,579.33</b>	<b>\$0.00</b>	<b>\$227,939.58</b>
<b>Self Sustaining Accounts</b>						
	Income		Expense	Income		Expense
Fish Challenge	\$300.00		\$300.00	\$ 360.00		\$ 203.24
Frank Bratt	\$4,000.00		\$4,000.00	\$ 4,752.13		\$ 1,229.00
NYS Envirothon	\$50,000.00		\$50,000.00	\$ 41,678.22		\$ 52,153.17
2024 NCF Envirothon	\$4,000.00		\$4,000.00	\$ 35,050.00		\$ 793.85
Envirothon Scholarships	\$2,500.00		\$2,500.00	\$ 1.46		\$ 350.00
NYS Fair/EFD	\$5,200.00		\$5,200.00	\$ 4,900.00		\$ 3,504.04
Golf Tournament	\$2,500.00		\$2,500.00	\$ 280.00		
<b>SSA Totals</b>	<b>\$68,500.00</b>		<b>\$68,500.00</b>	<b>\$ 87,021.81</b>		<b>\$ 58,233.30</b>
<b>Grand Total</b>	<b>\$329,400.00</b>	<b>\$198,000.00</b>	<b>\$527,400.00</b>	<b>\$393,601.14</b>	<b>\$0.00</b>	<b>\$286,172.88</b>

\* money coming from 4HR Savings

**NYS CDEA, INC.**  
**INCOME & EXPENSE REPORT FOR ALL ACCOUNTS**  
**January 1 through July 24, 2023**

	Jan 1 - Jul 24, 23
Ordinary Income/Expense	
Income	
Fert. Tablets	6,720.00
Training Sessions Income	
Conservation Skills Workshop	1,000.00
Water Quality Symposium	
WQS Registration	100,679.00
Total Water Quality Symposium	100,679.00
4-Hour Online Class	174,758.52
NYSESCC Program	5,800.00
Leadership Conference	
Attendee Fees	8,000.00
Donations	4,000.00
Total Leadership Conference	12,000.00
WQS Resource Training	
Resource Training Interest	1.81
WQS Resource Training - Other	5,620.00
Total WQS Resource Training	5,621.81
Total Training Sessions Income	299,859.33
Fundraising	
Bucket Raffle	2,495.00
Silent Auction Items	2,116.00
Total Fundraising	4,611.00
Self Sustaining Programs	
2024 NCF Envirothon, New York	35,050.00
Fishing Challenge-Income	360.00
Frank Bratt Scholarship	
Interest-Frank Bratt	3.33
Frank Bratt Int & Donations	137.80
Total Frank Bratt Scholarship	141.13
NYS Envirothon-Income	
Interest	0.09
Registration	28,200.00
Guest Registration & Housing	2,425.00
Merchandise Sale	387.00

**NYS CDEA, INC.**  
**INCOME & EXPENSE REPORT FOR ALL ACCOUNTS**  
**January 1 through July 24, 2023**

	Jan 1 - Jul 24, 23
Donation	10,493.98
NYS Envirothon-Income - Other	172.15
Total NYS Envirothon-Income	41,678.22
Envirothon Scholarship Income	
Envirothon Scholarhsip-Interest	1.46
Total Envirothon Scholarship Income	1.46
State Fair	4,900.00
Golf Tournament Income	280.00
Total Self Sustaining Programs	82,410.81
Total Income	393,601.14
Gross Profit	393,601.14
Expense	
Fertilizer Tablets	6,716.06
Training Sessions Expenses	
4 HR Approved Trainings	0.00
Online 4 Hour Course	18,332.65
NYSESCC Program	24.70
Misc. Training Sessions	40.00
Conservation Skills Workshop	88.95
WQS	
Credit Card Service Fees	810.95
Awards	1,573.36
WQS Refund	750.00
All Expenses	161,058.01
WQS - Other	1,120.00
Total WQS	165,312.32
WQS DJ Music/Entertainment	5,451.97
Training Sessions Expenses - Other	1,824.64
Total Training Sessions Expenses	191,075.23
Leadership Conference	920.93
Taxes & Audit Review	1,750.00

**NYS CDEA, INC.**  
**INCOME & EXPENSE REPORT FOR ALL ACCOUNTS**  
**January 1 through July 24, 2023**

	Jan 1 - Jul 24, 23
Executive Board Expense	
Motel & Meals	6,604.77
Total Executive Board Expense	6,604.77
Insurance	
Directors & Officers Policy	1,410.00
Commercial Package	2,125.14
Total Insurance	3,535.14
Promotion	
Website	658.64
Total Promotion	658.64
NACD-Annual Meeting	2,177.53
Ronny Raindrop Expense	9,000.00
Office Supplies/Postage	4,012.88
Division Expenses	
Division II	650.43
Division V	630.36
Division VI	207.61
Total Division Expenses	1,488.40
Self Sustaining Program Expense	
2024 NCF Envirothon, New York	793.85
Fishing Challenge-Expense	203.24
Frank Bratt Scholarship Expense	1,229.00
Envirothon-NYS Expenses	
Trailer Expense	355.07
Rooms	
Dorm Rooms	14,436.18
Presentation Rooms & Auditorium	3,000.00
Total Rooms	17,436.18
Meals	
Pre-Event Breakfast	279.00
Meals - Other	14,883.81
Total Meals	15,162.81
Shirts, Water Bottles, Backpacks	
Shirts-Committee & Winning Team	278.25

**NYS CDEA, INC.**  
**INCOME & EXPENSE REPORT FOR ALL ACCOUNTS**  
**January 1 through July 24, 2023**

	Jan 1 - Jul 24, 23
Shirts Teams & Volunteers	7,761.25
Total Shirts,Water Bottles,Backpacks	8,039.50
Testing Site Expense	
Golf Cart	300.00
Supplies	179.94
EMT	700.00
Snacks	608.94
Total Testing Site Expense	1,788.88
Oral Presentation	182.41
Awards	1,422.00
Educational/Advisor Activities	1,500.12
Envirothon Office Expense	617.77
National Event	
Guest Registration	3,760.00
Travel Expenses for NY Reps	88.43
Team Registration	1,800.00
Total National Event	5,648.43
Total Envirothon-NYS Expenses	52,153.17
Envirothon Scholarships	350.00
State Fair	
Booth Supplies	1,354.61
Promo Item	1,199.73
Seeds	949.70
Total State Fair	3,504.04
Self Sustaining Program Expense - Ot...	0.00
Total Self Sustaining Program Expense	58,233.30
Total Expense	286,172.88
Net Ordinary Income	107,428.26
Net Income	107,428.26

**NYS DISTRICT EMPLOYEES' ASSOCIATION**  
**Check Detail**  
**January 1 through July 20, 2023**

Type	Num	Date	Name	Account	Original Amount
Bill Pmt -Ch...		01/04/2023	First Bank Card	General NYSC...	-617.72
Bill		01/04/2023		Office Supplies/...	135.35
				Self Sustaining ...	392.37
				Training Sessio...	90.00
TOTAL					617.72
Bill Pmt -Ch...	electr...	02/14/2023	First Bank Card	General NYSC...	-4,659.17
Bill		02/06/2023		Office Supplies/...	135.26
				Self Sustaining ...	394.37
				Training Sessio...	90.00
				Office Supplies/...	68.37
				Division V	66.53
				Division V	175.60
				Office Supplies/...	168.35
				Website	539.64
				Division V	25.45
Bill		02/06/2023		Office Supplies/...	269.03
				NACD-Annual M...	625.00
				Motel & Meals	59.92
				Motel & Meals	83.22
				Motel & Meals	279.47
Bill		02/14/2023		Motel & Meals	64.92
				Motel & Meals	1,614.04
TOTAL					4,659.17
Bill Pmt -Ch...	electr...	03/09/2023	First Bank Card	General NYSC...	-4,581.34
Bill		03/09/2023		WQS DJ Music/...	828.00
				WQS DJ Music/...	219.00
Bill		03/09/2023		Training Sessio...	1,304.64
				Awards	55.92
				Training Sessio...	90.00
				Office Supplies/...	394.37
Bill		03/09/2023		Office Supplies/...	136.88
				NACD-Annual M...	1,552.53
TOTAL					4,581.34
Bill Pmt -Ch...	?	03/15/2023	The Winery At ?	General NYSC...	-25.00
Bill		03/15/2023		WQS DJ Music/...	25.00
TOTAL					25.00
Bill Pmt -Ch...	electr...	04/10/2023	First Bank Card	General NYSC...	-2,344.46
Bill		03/24/2023		WQS DJ Music/...	1,125.60
				WQS DJ Music/...	203.15
				WQS DJ Music/...	12.56
				WQS DJ Music/...	54.38
				Awards	81.00
				WQS DJ Music/...	14.58
				WQS DJ Music/...	230.07
				All Expenses	535.90
				Motel & Meals	87.22
TOTAL					2,344.46
Bill Pmt -Ch...	electr...	04/10/2023	First Bank Card	General NYSC...	-3,624.43

**NYS DISTRICT EMPLOYEES' ASSOCIATION**  
**Check Detail**  
**January 1 through July 20, 2023**

Type	Num	Date	Name	Account	Original Amount
Bill		03/23/2023		Awards	1,422.00
				WQS DJ Music/...	478.74
				WQS DJ Music/...	11.94
				WQS DJ Music/...	16.19
				All Expenses	394.37
				WQS DJ Music/...	155.96
				Office Supplies/...	136.88
				Oral Presentation	146.79
				Oral Presentation	35.62
				Office Supplies/...	75.59
				Motel & Meals	327.91
				Office Supplies/...	64.33
				Snacks	148.01
				Snacks	51.10
				Misc. Training S...	40.00
				Website	119.00
TOTAL					3,624.43
Bill Pmt -Ch...	4695	05/02/2023	Hobart & William Smith C...	NYS Envirothon	-7,804.42
Bill		03/30/2023		Presentation Ro...	650.00
				Dorm Rooms	3,798.04
				Meals	3,296.38
				Golf Cart	60.00
TOTAL					7,804.42
Bill Pmt -Ch...	4698	05/02/2023	Monroe County SWCD	Online 4-Hour ...	-7,328.30
Bill		05/02/2023		Online 4 Hour C...	7,328.30
TOTAL					7,328.30
Bill Pmt -Ch...	4700	05/02/2023	The Page Seed Company	NYS Fair	-949.70
Bill		05/02/2023		Seeds	949.70
TOTAL					949.70
Bill Pmt -Ch...	4708	05/09/2023	NCF-Envirothon	NYS Envirothon	-4,760.00
Bill		05/02/2023		Guest Registrati...	880.00
				Guest Registrati...	800.00
				Team Registration	1,800.00
				Guest Registrati...	400.00
				Guest Registrati...	880.00
TOTAL					4,760.00
Bill Pmt -Ch...	electr...	06/28/2023	First Bank Card	General NYSC...	-1,593.63
Bill		05/31/2023		Supplies	45.30
				Envirothon Offic...	63.00
				Envirothon Offic...	139.65
				Snacks	51.29
				Meals	229.82
				Envirothon Offic...	147.28
				Educational/Adv...	328.11
				Educational/Adv...	83.94
				Office Supplies/...	112.82
				All Expenses	392.42
TOTAL					1,593.63



**NYS DISTRICT EMPLOYEES' ASSOCIATION**  
**Check Detail**  
**January 1 through July 20, 2023**

Type	Num	Date	Name	Account	Original Amount
Bill Pmt -Ch...	electr...	06/28/2023	First Bank Card	General NYSC...	-2,445.34
Bill		05/31/2023		Motel & Meals	421.33
				Motel & Meals	336.25
				Motel & Meals	1,687.76
TOTAL					2,445.34
Bill Pmt -Ch...	electr...	06/01/2023	First Bank Card	General NYSC...	-529.30
Bill		05/30/2023		All Expenses	392.42
				Office Supplies/...	136.88
TOTAL					529.30
Bill Pmt -Ch...	electr...	07/19/2023	First Bank Card	General NYSC...	-1,298.63
Bill		07/19/2023		2024 NCF Envir...	793.85
				Office Supplies/...	112.82
				All Expenses	391.96
TOTAL					1,298.63
Check	4661	01/10/2023	Bailey, Carr CPAs, P.C.	General NYSC...	-1,750.00
				Taxes & Audit R...	1,750.00
TOTAL					1,750.00
Check	4662	01/10/2023	Wayne Co. SWCD	General NYSC...	-245.00
				WQS	245.00
TOTAL					245.00
Check		01/31/2023	LakeView Deli	General NYSC...	-301.00
				Division V	301.00
TOTAL					301.00
Check	4664	02/01/2023	Washington County SWCD	General NYSC...	-207.61
				Division VI	207.61
TOTAL					207.61
Check	4665	02/01/2023	Columbia University	NYS Envirothon	-250.00
				Envirothon Scho...	250.00
TOTAL					250.00
Check	4666	02/01/2023	SuNY Oswego	NYS Envirothon	-100.00
				Envirothon Scho...	100.00
TOTAL					100.00
Check	4667	02/06/2023	DoubleTree By Hilton	General NYSC...	-1,642.73

**NYS DISTRICT EMPLOYEES' ASSOCIATION**  
**Check Detail**  
**January 1 through July 20, 2023**

Type	Num	Date	Name	Account	Original Amount
				Motel & Meals	1,642.73
TOTAL					1,642.73
Check	4668	02/09/2023	Orleans Co. SWCD	General NYSC...	-500.00
				Frank Bratt Sch...	500.00
TOTAL					500.00
Check	4669	02/27/2023	Franklin Co. SWCD	General NYSC...	-61.78
				Division V	61.78
TOTAL					61.78
Check	4670	03/07/2023	St. Lawrence Co. SWCD	General NYSC...	-99.00
				Frank Bratt Sch...	99.00
TOTAL					99.00
Check	4671	03/09/2023	Miller, Chasity	General NYSC...	-100.00
				Office Supplies/...	100.00
TOTAL					100.00
Check	4672	03/10/2023	Franklin Co. SWCD	General NYSC...	-200.00
				Fishing Challen...	200.00
TOTAL					200.00
Check	4673	03/13/2023	Monroe Co. SWCD	General NYSC...	-230.00
				WQS Refund	230.00
TOTAL					230.00
Check	4674	03/20/2023	Nick Blow	General NYSC...	-500.00
				WQS DJ Music/...	500.00
TOTAL					500.00
Check	4675	03/21/2023	Authentic Communicatio...	General NYSC...	-2,727.00
				All Expenses	2,727.00
TOTAL					2,727.00
Check	4676	03/21/2023	Ronald Kirsop	General NYSC...	-500.00
				All Expenses	500.00
TOTAL					500.00
Check	4678	03/21/2023	Lewis Co. SWCD	General NYSC...	-172.68

**NYS DISTRICT EMPLOYEES' ASSOCIATION**  
**Check Detail**  
**January 1 through July 20, 2023**

Type	Num	Date	Name	Account	Original Amount
				All Expenses	172.68
TOTAL					172.68
Check	4679	03/21/2023	Adirondack Website Desi...	General NYSC...	-4,310.00
				All Expenses	4,310.00
TOTAL					4,310.00
Check	4680	03/23/2023	Green Fire Forestry & Wil...	General NYSC...	-60.26
				All Expenses	60.26
TOTAL					60.26
Check	4681	03/23/2023	Murphy Forest Managment	General NYSC...	-238.75
				All Expenses	238.75
TOTAL					238.75
Check	4682	03/23/2023	Device Magic, Inc.	General NYSC...	-2,310.95
				Local Roads Ap	2,310.95
TOTAL					2,310.95
Check	4683	03/23/2023	Griffin Greenhouse & Nur...	General NYSC...	-6,671.06
				Fertilizer Tablets	6,671.06
TOTAL					6,671.06
Check	4684	03/27/2023	Richard Orth	General NYSC...	-1,600.21
				All Expenses	1,600.21
TOTAL					1,600.21
Check	4687	03/27/2023	DoubleTree By Hilton	General NYSC...	-146,913.48
				All Expenses	146,913.48
TOTAL					146,913.48
Check	4685	03/27/2023	Wayne Co. SWCD	General NYSC...	-520.00
				WQS Refund	520.00
TOTAL					520.00
Check	4686	03/27/2023	Mary Joe Delconte	Online 4-Hour ...	-250.00
				Training Sessio...	250.00
TOTAL					250.00
Check	4688	03/27/2023	Warren Co. SWCD	General NYSC...	-299.40

**NYS DISTRICT EMPLOYEES' ASSOCIATION**  
**Check Detail**  
**January 1 through July 20, 2023**

Type	Num	Date	Name	Account	Original Amount
				All Expenses	299.40
TOTAL					299.40
Check	4689	03/27/2023	Lewis Co. SWCD	General NYSC...	-250.22
				All Expenses	250.22
TOTAL					250.22
Check	4690	03/27/2023	Shamrock Figure SKatin...	General NYSC...	-133.09
				All Expenses	133.09
TOTAL					133.09
Check	4691	03/27/2023	Dutchess Co. SWCD	General NYSC...	-1,110.95
				Awards	1,110.95
TOTAL					1,110.95
Check	4692	03/27/2023	Aaron Barrigar	General NYSC...	-25.06
				All Expenses	25.06
TOTAL					25.06
Check	4694	03/30/2023	Upstate Equipment	General NYSC...	0.00
TOTAL					0.00
Check	4693	03/30/2023	Upstate Equipment	General NYSC...	0.00
TOTAL					0.00
Check	4696	05/02/2023	Blanche Huributt Envirot...	NYS Envirothon	-97.20
				Snacks	97.20
TOTAL					97.20
Check	4697	05/02/2023	Upstate Equipment	General NYSC...	-285.00
Credit Memo	357	05/02/2023		WQS Resource ...	285.00
TOTAL					285.00
Check	4699	05/02/2023	Griffin Greenhouse & Nur...	General NYSC...	-45.00
				Fertilizer Tablets	45.00
TOTAL					45.00
Check	4707	05/09/2023	Cayuga County SWCD	General NYSC...	-650.43
				Division II	650.43
TOTAL					650.43

**NYS DISTRICT EMPLOYEES' ASSOCIATION**  
**Check Detail**  
**January 1 through July 20, 2023**

Type	Num	Date	Name	Account	Original Amount
Check	4706	05/09/2023	Maren Stoddard	General NYSC...	-250.00
				Frank Bratt Sch...	250.00
TOTAL					250.00
Check	4705	05/09/2023	Hamilton Co SWCD	General NYSC...	-1,576.80
				WQS DJ Music/...	1,576.80
TOTAL					1,576.80
Check	4704	05/09/2023	Burger, Mark	General NYSC...	-128.83
				Awards	128.83
TOTAL					128.83
Check	4703	05/09/2023	Hamilton Co SWCD	General NYSC...	-196.66
				Awards	196.66
TOTAL					196.66
Check	4702	05/09/2023	Selective Insurance Com...	General NYSC...	-379.00
				Commercial Pac...	379.00
TOTAL					379.00
Check	4701	05/09/2023	Philadelphia Insurance C...	General NYSC...	-1,410.00
				Directors & Offic...	1,410.00
TOTAL					1,410.00
Check	4719	06/09/2023	Orleans Co. SWCD	NYS Envirothon	-600.00
Credit Memo	358	05/16/2023		Registration	600.00
TOTAL					600.00
Check	4709	05/22/2023	Petty Cash	NYS Envirothon	-50.00
				Merchandise Sale	50.00
TOTAL					50.00
Check	4716	06/09/2023	Danielle Parker	NYS Envirothon	-155.69
				Envirothon Offic...	155.69
TOTAL					155.69
Check	4720	06/09/2023	Shawn Murphy	Leadership Co...	-100.00
				Leadership Conf...	100.00
TOTAL					100.00
Check	4717	06/09/2023	Blanche Hurlbutt Envirot...	NYS Envirothon	-261.34

**NYS DISTRICT EMPLOYEES' ASSOCIATION**  
**Check Detail**  
**January 1 through July 20, 2023**

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Original Amount</u>
				Snacks	261.34
TOTAL					261.34
Check	4715	06/09/2023	NCF-Envirothon	NYS Envirothon	-800.00
				Guest Registrati...	800.00
TOTAL					800.00
Check	4714	06/09/2023	Sodexo, Inc. & Affiliates	NYS Envirothon	-24,692.70
				Dorm Rooms	14,436.18
				Presentation Ro...	3,000.00
				Dorm Rooms	-3,798.04
				Golf Cart	-60.00
				Pre-Event Break...	279.00
				Presentation Ro...	-650.00
				Golf Cart	300.00
				Meals	4,212.90
				Meals	172.05
				Meals	35.25
				Meals	1,227.60
				Meals	6,696.19
				Meals	2,274.75
				Meals	35.25
				Meals	-3,296.38
				Envirothon-NYS...	-172.05
TOTAL					24,692.70
Check	4713	06/09/2023	Finger Lakes Ambulance	NYS Envirothon	-700.00
				EMT	700.00
TOTAL					700.00
Check	4712	06/09/2023	Her-Petology	NYS Envirothon	-420.00
				Educational/Adv...	300.00
				Educational/Adv...	120.00
TOTAL					420.00
Check	4711	06/09/2023	Studio 4 East	NYS Envirothon	-7,761.25
				Shirts Teams & ...	7,761.25
TOTAL					7,761.25
Check	4710	06/09/2023	Bob Shenk	NYS Envirothon	-14.65
				Supplies	14.65
TOTAL					14.65
Check	4724	06/30/2023	Wyoming Co. SWCD	NYS Envirothon	-475.06
				Trailer Expense	355.07
				Supplies	119.99
TOTAL					475.06

**NYS DISTRICT EMPLOYEES' ASSOCIATION**  
**Check Detail**  
**January 1 through July 20, 2023**

Type	Num	Date	Name	Account	Original Amount
Check	4721	06/13/2023	Alex Marks	General NYSC...	-135.00
				Frank Bratt Sch...	135.00
TOTAL					135.00
Check	4722	06/13/2023	Yates Co. SWCD	Conservation S...	-88.95
				Conservation Sk...	88.95
TOTAL					88.95
Check	4723	06/13/2023	Oswego Co. SWCD	NYS Fair	-99.80
				Booth Supplies	99.80
TOTAL					99.80
Check	4725	06/30/2023	Business Computer Skills	General NYSC...	-2,900.00
				All Expenses	2,900.00
TOTAL					2,900.00
Check	4727	06/30/2023	NYACD	NYS Envirothon	-112.15
				Envirothon Offic...	112.15
TOTAL					112.15
Check	4726	06/30/2023	Fine Character	General NYSC...	-9,000.00
				Ronny Raindrop...	9,000.00
TOTAL					9,000.00
Check	4728	06/30/2023	4 Imprint	NYS Fair	-1,199.73
				Promo Item	-46.09
				Promo Item	433.82
				Promo Item	812.00
TOTAL					1,199.73
Check	4729	06/30/2023	Selective Insurance Com...	General NYSC...	-1,746.14
				Commercial Pac...	1,746.14
TOTAL					1,746.14
Check	electr...	06/28/2023	4hr square	General NYSC...	-6.97
				Credit Card Ser...	6.97
TOTAL					6.97
Check	4731	07/19/2023	Onsite Wastewater Netw...	General NYSC...	-1,120.00
				WQS	1,120.00

**NYS DISTRICT EMPLOYEES' ASSOCIATION**  
**Check Detail**  
**January 1 through July 20, 2023**

Type	Num	Date	Name	Account	Original Amount
TOTAL					1,120.00
Check	4732	07/19/2023	Monroe County SWCD	General NYSC...	-7,328.30
				Online 4 Hour C...	7,328.30
TOTAL					7,328.30
Check	4734	07/19/2023	Susan Odell-Pepe	NYS Envirothon	-668.07
				Educational/Adv...	668.07
TOTAL					668.07
Check	4735	07/19/2023	Blanche Hurlbutt Envirot...	NYS Envirothon	-88.43
				Travel Expense...	88.43
TOTAL					88.43
Check	4733	07/19/2023	Madison County SWCD	General NYSC...	-1,350.00
				Online 4 Hour C...	1,350.00
TOTAL					1,350.00
Check	4730	07/19/2023	Cayuga County SWCD	NYS Fair	-1,254.81
				Booth Supplies	1,254.81
TOTAL					1,254.81
Check	4736	07/19/2023	Shawn Murphy	Leadership Co...	-820.93
				Leadership Conf...	820.93
TOTAL					820.93
Check	4737	07/19/2023	Studio 4 East	NYS Envirothon	-278.25
				Shirts-Committe...	278.25
TOTAL					278.25
Deposit		01/10/2023		Online 4-Hour ...	-500.00
Credit Card ...	4	01/09/2023	MacGregor, Mike	Undeposited Fu...	-250.00
Credit Card ...	5	01/10/2023	Younger, Tim	Undeposited Fu...	-250.00
TOTAL					-500.00
Deposit		04/25/2023		2024 NCF Envir...	0.00
TOTAL					0.00





## Soil and Water Conservation Committee

KATHY HOCHUL  
Governor

RICHARD A. BALL  
Commissioner

DALE STEIN  
Committee Chair

### Conservation Districts Employee Association Meeting July 25, 2023 NYS Soil and Water Conservation Committee Report

**Agricultural Non-Point Source Program Round 29:** Applications are currently being reviewed and scored. Scores are due by August 29<sup>th</sup>. We are hoping to present the ranked list to the NYS SWCC for approval in September.

**Climate Resilient Farming Program Round 7:** \$15 million is available to support projects. All questions related to the RFP shall be addressed to Jennifer Clifford [jennifer.clifford@agriculture.ny.gov](mailto:jennifer.clifford@agriculture.ny.gov) by **June 5th, 2023**. Applications for funding must be submitted through the NYS SWCC SharePoint website by **4:30 PM August 7, 2023**.

**Regenerate NY:** Administered by the NYS DEC, the Regenerate NY program is now open. Applications will be accepted through NYS Grants Gateway until October 6, 2023 or until funds are depleted. Pursuant to the Request for Applications, Soil & Water Conservation Districts (SWCD) are now eligible to apply to the program on behalf of private landowners. A webinar for interested applicants will be held on Wednesday, May 24<sup>th</sup>. Follow this link for webinar access information: [Regenerate New York Forestry Cost Share Grant Program - NYS Dept. of Environmental Conservation](#).

**Consolidated Funding Application:** Round XIII of the Consolidated Funding Application (CFA) is open. The deadline for the following programs has been extended to August 11:

- **[Water Quality Improvement Projects \(WQIP\)](#):** funds projects that directly improve water quality or aquatic habitat, promote flood risk reduction, restoration, and enhanced flood and climate resilience, or protect a drinking water source.
- **[Non-Agricultural Nonpoint Source Planning and MS4 Mapping Grant \(NPG\)](#):** reimburses the cost of planning reports for nonpoint source water quality improvement projects and mapping of Municipal Separate Storm Sewer Systems (MS4s).
- **[Green Innovation Grant Program \(GIGP\)](#):** funds projects that use green stormwater infrastructure design and green technologies.
- **[Engineering Planning Grants \(EPG\)](#):** funds engineering reports for wastewater projects.

**AEM Base Round 18:** Basic concepts that were presented at the District Manager's meeting were approved by the NYS SWCC on June 18, 2023. The revised program documents are still under Counsel review and pending final approval. Please listen to the recording of the June 18 meeting for additional information: [Soil and Water Conservation Committee Meetings - YouTube](#)

**NYS SWCC Strategic Plan** – Feedback from the District survey and District Manager's meetings is being reviewed and updates to the strategic plan will begin through July/August. The following strategic goals will be written into the plan:

- Conservation District Operations and Technical Services
- Public Relations and Outreach

- Data Management, Quantification, Modeling, and Reporting
- Comprehensive Natural Resources Management and Program Delivery
- Cooperative Conservation

**4-Way Partnership MOU:** Document is being reviewed internally and will be signed as soon as possible. Special thanks to Caitlin for drafting the revisions and sending out an updated MOU.

**State Aid Meeting:** NYS SWCC staff are planning a meeting to discuss District Aid and Performance Measures. The meeting is tentatively being planned for August with in person/virtual options. More details to follow.



New York Association of Conservation Districts  
c/o Steuben County SWCD  
415 W. Morris Street  
Bath, NY 14810  
[www.nyacd.org](http://www.nyacd.org)

## CDEA July 2023 Report

I'm sorry I couldn't be at this meeting, but I'm presently at the 2023 NCF Envirothon in New Brunswick, Canada supporting The Mount Academy, Ulster Co. SWCD team, and picking up tips for the 2024 NCF Envirothon New York event.

**Stream C Bills** ..... The Governor should have the Stream C bill now that it has passed both houses. There has been no word on how the Governor ruled as of today (7/13/2023). NYACD Board elected to send a letter to the Governor asking her to veto this amended Stream C bill. Once I hear what the final decision is I will share with the districts.

**2023 NYACD Annual Meeting**.....We are in full swing with the planning of the NYACD Annual meeting. We have a tour scheduled for Tuesday afternoon, October 24<sup>th</sup>. Currently there are ten (10) classes on the schedule. We have a couple guest speakers lined up. The event is scheduled for Tuesday, October 24<sup>th</sup> – Thursday, October 26<sup>th</sup>, 2023, at the Hampton Inn, 110 Mace Street, Penn Yan, NY.

I'm working on the registration packet and that should be about complete and in the mail in the middle of August.

Folks should have received the packet with the award nomination forms in early July. We're hoping that folks will take the time to consider someone for the NYACD awards. We know that there are plenty of great folks out there deserving of these awards. So, if you haven't done so already, please take a few minutes out of your busy schedule and nominate someone.

Respectfully Submitted,

*Blanche*

Blanche L. Hurlbutt  
NYACD Executive Director

**Division I Report**  
**July 25, 2023**

I sent an email out to all the Districts in my division to see if they had anything they would like me to report.

Wyoming County (As of 7/19/23)

- Submitted several proposals for AGNPS Round 29
- Working on several additional proposals for CRF Round 7
- Continued progress on all open AGNPS contracts and CAFO Waste Storage and Transfer grants
- Currently implementing two AEM Tier IV Implementation projects, both of which are silage leachate management systems.
- Developing a Quality Assurance Project Plan to begin a Water Quality Monitoring Program
- District will be hiring additional technicians in the fall
- Projects in design for this year:
  - AGNPS: one concrete waste storage totaling 1.1 MG
  - CAFO: one earthen waste storage, one compost facility and transfer system
  - CRF: two open cover crop contracts to be completed in the fall of 2023, totaling approximately 500 acres
  - FLOWPA: Coordinating with the Town of Gainesville on a road ditch stabilization project
  - WQIP: Working with LaBella Associates on a major erosion site on the Tonawanda Creek, engineered designs will be used to apply for implementation funds

I did not hear back from any other county.



**New York State Conservation District Employees' Association, Inc.**  
2041 U.S. Route 20, Suite 2, Seneca Falls, NY 13148  
[www.nyscdea.com](http://www.nyscdea.com)

*Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.*

#### **Cayuga SWCD:**

- **Ag. NonPoint Grant 29**
  - 1 proposal
- **CRF Rd. 7**
  - 3 proposals
    - 1 Track 1
    - 2 Track 3
- **July 13<sup>th</sup>, 2023 Soil Health Seminar- see photo's and the end of the report.**
  - Rodman Lott Farms
  - 93 people accounted for.
  - Topics
    - Kathryn Bushley- Biological Control of Soybean Cyst Nematode
    - Matt Ryan- Cover Crops for Sustainable Ag.
    - Vipin Kumar- Fresh Look at Weed Management
  - 2 DEC credits available
  - 2 CCA credits
  - Cover Crop test plot
    - 25 single and mix options for beginner to advanced farmers
    - Zone test plot with cover crop
    - Inter-seeding in 30" vs 60" row spacing
- **NAACC**
  - Lake Ontario
    - Amerst Island
  - Skaneateles
  - Cayuga
  - Completed 134 out of 225 sites.
- **Biochar Field Days, June 2023, Canandaigua NY**
  - Biochar Overview & Guidelines for Ag. Applications
  - National Biochar & Climate Initiatives
  - Overview of CPS 336, Dynamic Soil Properties Response to Biochar
  - Different Biochars for Different Applications
  - Biochar for Manure Management
  - Biochar Farmer Panel



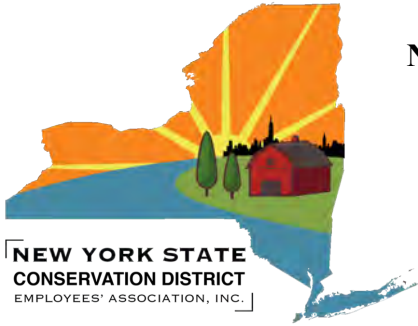
**New York State Conservation District Employees' Association, Inc.**  
2041 U.S. Route 20, Suite 2, Seneca Falls, NY 13148  
[www.nyscdea.com](http://www.nyscdea.com)

*Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.*

- **Con Skills 2023**
  - Looking for suitable sites for all classes.
- **Weed Harvesting**
  - Lake Como
  - Cayuga Lk.
  - Owasco Lk.

#### **Monroe SWCD:**

- Submitted a letter of opposition to the proposed Stream C bill to the Governor's office on June 12<sup>th</sup> – Thank you Caitlin for providing the SWCDs with a template!
- Released our 2022 Annual Report which can be found here: <https://www.monroecountyswcd.org/page-36.html>;
- Submitted our 2024 County Budget Request this month;
- Envirothon held on 5/18 at Ellison Park with 9 schools and 20 teams participating. Churchville-Chili High School team placed 1<sup>st</sup> and competed in the State Envirothon event placing 30<sup>th</sup> out of 42 teams;
- Continuing working on our 2023 Part B Project working with 3 community groups, CCE Monroe & Harvest NY to expand Urban Agriculture Community Gardening in the City of Rochester;
- Partnered with CCE Monroe and Harvest NY to host our first of 3 gardening workshops on 7/13 in the City of Rochester as part of our 2023 Part B Project;
- Continue to serve as a Steering Committee Member for the NYS Erosion and Sediment Control Certificate Program - currently working on exam review booklet;
- Continue to maintain an updated list of instructors from SWCDs throughout NYS for the 4 Hour E&SC Course – check out the CDEA website for updated list of instructors <https://www.nyscdea.com/useful-resources/>;
- Maintaining the CDEA website as a Division II member;
- Continue as the Treasurer and member of the Genesee River Watershed Coalition and interim coordinator – kicking off our initial water quality strategy planning for the basin next month;
- Staff and Board members attended a public meeting on July 19<sup>th</sup> at RMSC with EPA on the update to the plan for the Great Lakes Restoration Initiative;
- Staff and Board members will be attending the NRCS Working Group meeting scheduled for August 3<sup>rd</sup> from 9am-12pm in Seneca Falls;
- Bid awarded for the restoration of Oatka Creek - funded through GLC and FLOWPA;
- Still working on closing out AgNPS Round 21 & CRF Round 3;
- Partnering with Wayne County SWCD on possible CRF Round 7 application;
- Continue to provide erosion and Sediment control construction inspections and training sessions on development sites; and post-construction stormwater management inspections using our online stormwater mapper;



**New York State Conservation District Employees' Association, Inc.**  
2041 U.S. Route 20, Suite 2, Seneca Falls, NY 13148  
www.nyscdea.com

*Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.*


- Continue managing the NYS CDEA the online 4 hour E&SC course and working to roll to new platform - going out for testing very soon before going live;
- Taking registrations for the remaining 2 training sessions being held in November for our 2023 WNY Stormwater Management Training Series <https://www.monroecountyswcd.org/page-48.html>;
- Continue to work on 2 projects under WQIP Round 12 including a regional stormwater pond facility, and a stream restoration project at a local school district;
- Construction for the WQIP Round 14 Stream Restoration on Black Creek is planned for September;
- For the second year in a row, partnering with SUNY Brockport on Spotted Lanternfly monitoring where traps were installed by early July in County Parks and are collected and delivered to SUNY Brockport to collect the data;
- Watercraft Steward Program for AIS began Memorial Day weekend with one steward covering Genesee River launch and Erie Canal launches.

Submitted by,  
Kelly Emerick  
Executive Director, Monroe County SWCD



**New York State Conservation District Employees' Association, Inc.**  
 2041 U.S. Route 20, Suite 2, Seneca Falls, NY 13148  
[www.nyscdea.com](http://www.nyscdea.com)

*Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.*



2023 Soil Health & Climate Resiliency

# Field Days

JUNE 22-23, JUNE 28, JULY 13, JULY 19,  
AUG 16, AUG 24, AUG 31, SEP 12

**EIGHT FIELD DAYS ACROSS THE STATE!**


**JULY 13 | 10:00 AM - 3:00 PM**

**Rodman Lott & Son Farms**

**Central NY - Seneca Falls**

**cover crops + reduced tillage**

REGISTRATION FEE \$10 | 2 DEC Credits Available  
BBQ Lunch Included



**PRESENTERS:**







Kathryn Bushley  
Biological Control of Soybean Cyst Nematode  
USDA-ARS Emerging Pests & Pathogens Unit

Matt Ryan  
Cover Crops for Sustainable Agriculture  
Cornell University

Vipan Kumar  
A Fresh Look at Weed Management  
Cornell University

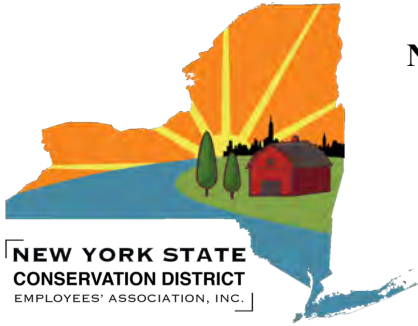
**REGISTER ONLINE:**

[FIELDAYS.NEWYORKSOILHEALTH.ORG](http://fielddays.newyorksoilhealth.org)

👉 First 50 registrations get a FREE copy of *Managing Cover Crops Profitably!* 👈





**New York State Conservation District Employees' Association, Inc.**  
2041 U.S. Route 20, Suite 2, Seneca Falls, NY 13148  
[www.nyscdea.com](http://www.nyscdea.com)

*Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.*





**New York State Conservation District Employees' Association, Inc.**  
2041 U.S. Route 20, Suite 2, Seneca Falls, NY 13148  
[www.nyscdea.com](http://www.nyscdea.com)

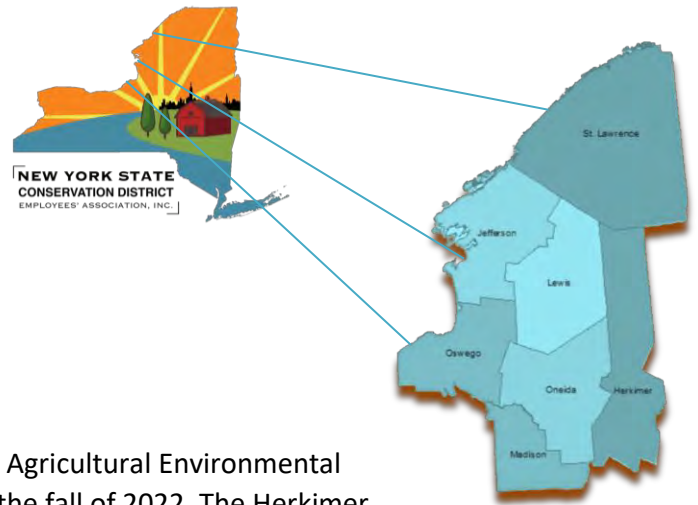
*Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.*



# NYS CDEA DIVISION III REPORT

## June 25, 2023

*Carla Yaw, Division III Representative*



### Herkimer County SWCD

*Submitted by Gerry Smithson*

- **AEM:** Herkimer County SWCD completed its first Agricultural Environmental Management (AEM) Tier 4 Cost Share project in the fall of 2022. The Herkimer County SWCD partnered with USDA NRCS to install a livestock watering system on an organic dairy farm in the Town of Schuylar. USDA NRCS engineered and partially funded the system through the Environmental Quality Incentives Program. The farmer assisted the contractor with installing the frost-free hydrants (pictured below left).



The Herkimer County SWCD recently completed an AEM Tier 4 Cost Share project on a 100 cow organic dairy in the Town of Little Falls. The project included a new access road and livestock watering system for the lactating herd (Pictured above right).

- **AgNPS:** The District has a Round 27 Ag. Non-Point Source Grant Project that started construction earlier this spring. The project includes replacing an earthen manure storage with a concrete structure and a heavy use area for manure from the heifer barn. The project is expected to wrap up later this year. We have a Round 28 grant project that is expected to start this summer. We also applied for funding for three farms through the Round 29 Ag Non-Point Source Program. (Picture below left)



- **Hydroseeding:** The Herkimer County SWCD has been busy seeding road-side ditches for municipalities and the County Highway rights-of-way. Nine roads have been seeded throughout the county. The District recently purchased a new hydroseeder which will increase the load size, allowing staff to cover more ground. (Photo above right)
- **Japanese Knotweed:** District staff have been preparing for the 2023 season of Japanese knotweed treatment. This year, knotweed treatment will be focused within the FLOWPA watershed in the town of Webb. In addition, the District has created a new Japanese knotweed policy and landowner questionnaire where staff can conduct site visits to advise land-owners on knotweed control efforts. Two District employees have recently become Certified Pesticide Technicians. (Knotweed photo below Left)



- **Ag Plastics Baler:** We recently purchased an ag plastics baler that was fabricated on an equipment trailer by a local implement dealer. The kinks have been worked out and we are ready to start baling plastic on farms. Discussions have started with Cornell Cooperative Extension and the Herkimer County Ag. Council on potential markets for the plastic. (Photo above Right)

#### **AND MORE:**

- -Currently working with County Highway on a streambank project in the Town of Frankfort
- -our staff will install nearly 1,000 live willow stakes
- -Planning Fall Barley Straw & Accessories Program
- -Planning fall fish stocking
- -Planning the 75th District Celebration Luncheon
- -Restructuring the WQCC and FLOWPA allocations
- -Developing water sampling program for the Black River Watershed (BRAM model)
- -Black River Conference Presentation
- -Adirondack Waterfest Stream Table Demo—early August
- -Recently finished the Upper Susquehanna BMP verifications
- -Upper Susquehanna Cover Crop Program - underway
- -Waiting for status update of the NAACC Program to resume Mohawk River culvert assessments
- -Developing the AEM Round 18 Annual Action Plan
- -Prioritizing new AEM tier 4 Projects with the SWCD Board (ranking)

- -Participated in the Cover & Flare informational meeting with numerous other SWCD's and SWCC staff
- -Reviewing/Updating Annual Plan of Work
- -Working on the 2024 District Budget
- -Long range planning-researching properties and new office space
- -Tracking Performance Measures
- -Grant closeouts, AEM closeout

## **Jefferson County SWCD**

*Submitted by Rhonda Redder*

- **Staffing Updates:** Jefferson County SWCD has hired a Certified Crop Advisor/Certified Nutrient Management Planner. Justin Bach started with the District in July 2023. He's getting set up with all the software programs for planning. Justin will be our AEM lead, working closely with our Engineer-In-Training. We will likely have an agreement to provide CNMP and/or design services for Oswego and Lewis SWCDs. Justin is obtaining quotes for equipment to implement a strong soil sampling program within the AEM framework.
- **Current Project Highlights:**
  - We are continuing to obtain water samples for the Sandy Creek watershed 9E plan. Sampling will continue until February 2024 (twice per week, twice per month for one full year).
  - We are working with NRCS on an experimental slash wall (**Slash Walls** utilize low-value or non-merchantable logging residues to form barriers around regenerating stands capable of excluding deer for a decade or more) in a landowner's forest, this project will begin in September.
  - Our Forester recently obtained his Commercial Pesticide Applicator Certificate (Category 2); he needs a qualified supervisor to oversee him for a one-year period.
  - Water chestnut pull in Mannsville on July 22.
  - Hoping to have the Newsletter out soon to highlight projects

## **Lewis County SWCD**

*Submitted by Carla Yaw*

- **Educational Programs:** 98 local leaders and residents attended the 2023 Black River Watershed Conference on June 8<sup>th</sup> in Carthage NY. The District participated in the Lewis County Fair that was held July 18<sup>th</sup>-22<sup>nd</sup>. Riverfest will be held on July 29<sup>th</sup>. We are currently preparing the Black River Trivia contest that is placed on huge floaties along the paddle route of the Riverfest event.

- **In the office:** We have a FLOWPA Closeout in progress and are preparing to start the 2024 Budget. Performance measures are being tracked to ensure they are maximized. The Fall Newsletter is in progress.
- **Field Projects:** We have completed many hydroseeding jobs for municipalities and the no-till grain drill has been delivered to several farms for planting. The District is providing technical assistance for Streambank Erosion Issues, Right Sizing of Culverts for municipalities as well as other assistance as requested. Stream Gauge data is being utilized for multiple projects. Heavy rainfall caused flash flooding and there have been several roads washed out. Tech's are also working on an ongoing Japanese Knotweed eradication project.
- **AgNPS Grants:** Prior funded project implementation is underway for several projects. Staff submitted 3 separate grant applications for Round 29.
- **Rebranding:** We have a new Logo! (Shown right)
- **Location:** The District is still operating at their temporary location while their new office space is under construction. The entire staff are sharing one room. The county estimates the SWCD will remain at 5960 Main Street Glenfield NY, Room 104, until December of 2023. Until a new mailing address is announced, please continue to use the old address for mail correspondence- 5274 Outer Stowe Street, Lowville NY 13367.



### **Madison County SWCD**

*Submitted by Joann Burke*

- Grant Proposals
- Implementation
- AEM
- Etc.

### **Oneida County SWCD**

No Report

### **Oswego County SWCD**

*Submitted by Joe Chairvolotti*

- **AEM:** Three AEM Base Round 17 implementation projects are scheduled to be installed before the end of the year. The landowners are currently awaiting contractor availability, which has been the limiting factor in breaking ground. District staff are working with numerous AEM participants to utilize the soil, manure, and compost testing services funds available in this Round.
- **Conservation Field Day 35th Anniversary:** On September 21, the annual Oswego County Conservation Field Day will be held for the thirty-fifth time! The program is for fifth grade students and they will attend five interactive natural resource conservation

related presentations while at the event, which is held at Selkirk Shores State Park. For SWCDs that may not know, New York State offers a reimbursement program to public schools (and some additional eligible entities), if they attend an event at a NYS park, NYS fish hatchery, and more. Eligible costs for reimbursement include program fees and transportation. This is the link: [Field Trip Grant Program - NYS Parks, Recreation & Historic Preservation](#)

- **Sandy Creeks Watershed 9 Element Plan:** Oswego County SWCD staff members have been assisting Jefferson County SWCD with water sampling for several months for the development of a 9 E Plan in the Sandy Creeks Watershed. This area spans multiple counties and the work being done now will result in recommendations for water quality projects in the future.
- **Water Quality and Other Technical Assistance:** Staff have been very busy assisting landowners and municipalities with water quality and other technical assistance. These requests include everything from flooding, erosion and pond maintenance, to permitting assistance and project site reviews. In addition to many standard requests, the District is working with various water quality groups on project and/or watershed planning. OCSWCD staff also have several projects in the planning stage, such as a stormwater study in the Village of Pulaski, shoreline restoration project at Great Bear Recreational Facility, culvert replacement in the Town of Williamstown and an equipment bridge at Deer Creek Management Area.
- **Forestry Technical Assistance:** The District continues to assist landowners and municipalities with forest management and disease/insect issues within the county. In addition, several visits have been conducted in preparation of developing forest management plans in 2023, which will be completed this fall.
- **Giant Hogweed Control Program:** The District has been monitoring more than 60 known giant hogweed sites located throughout Oswego County since May. Approximately half the locations have had plants present and received at least one herbicide treatment in 2022. In mid-June, the contractors began removing any visible flower/seed heads to prevent spread. This work will continue until the end of July.
- **Water Chestnut Control Program:** The District arranged for the control of up to 181 acres of water chestnuts in the Oswego River with herbicide. This work is being conducted by a qualified applicator and takes both the contractor and District staff several months to navigate a rigorous permit process. The first treatment took place the week of 7/17 with an agricultural drone and two other applications are planned in August, which may entail the use of an airboat as well.  
The District also hired 6 college interns to hand-pull water chestnuts from the Oswego River and other waterbodies throughout the county. This work involves accessing the various populations with a motor boat or canoes and physically removing scattered plants or small patches to interrupt the seed cycle and reduce spread. The hand-pull team has removed more than 15,000 lbs of chestnuts this season. The interns also conduct monitoring/mapping of the populations and public outreach, as well as develop a report that assists in planning subsequent control efforts.

- **Emerald Ash Borer Biocontrol:** OCSWCD staff have been assisting the St. Lawrence Eastern Lake Ontario Partnership for Regional Invasive Species Management (SLELO PRISM) with releasing parasitic wasps as a biocontrol agent for Emerald Ash Borer (EAB) at SUNY Oswego Rice Creek Field Station. This work will occur throughout the 2023 field season and involves releasing various stages of the wasps.
- **Hemlock Woolly Adelgid (HWA):** HWA was confirmed by SLELO PRISM in Oswego County in 2021 on 2 county-owned properties. For the past 2 years, the District has coordinated a fall pesticide treatment of 150 hemlock trees to control this aggressive invader. An application is planned for October of 2023 to continue this effort. In addition, the NYS Hemlock Initiative approached this office about releasing biocontrol agents at Independence Park in Oswego County. After obtaining the appropriate approvals, a release of Laricobious beetles is planned for the fall of 2023 and potentially silver flies as well next spring.
- **Eastern Equine Encephalitis:** Eastern Equine Encephalitis (EEE), a mosquito borne illness, has had a known presence in Oswego County in past years. This area is rich in water resources, especially wetlands, causing mosquito populations to thrive and allow this disease to become established given the right conditions. Although residents can take certain precautions to avoid mosquito bites, control measures for individual homeowners are limited. The District has partnered with the Oswego County Health Department to provide approximately 500 larvicide kits to homeowners this year. Each package of larvicide contains 24 water soluble packets that are intended to be placed in any containerized water (i.e. bird baths, rain barrels, etc.).

## **St. Lawrence County SWCD**

No Report

- **Staffing Update:** Cayce Salvino is the new District Manager and she is joined by Peggy Brusso, the new Secretary/Treasurer. Both started their new positions in June 2023.

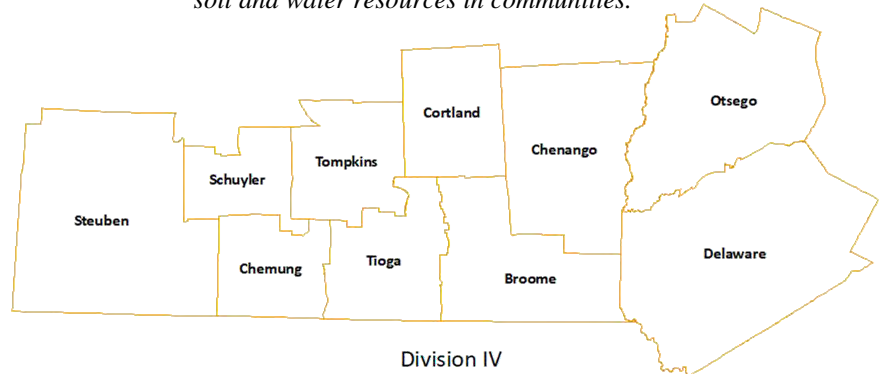




## New York State Conservation District Employees' Association, Inc.

www.nyscdea.com

*Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.*



### **DIVISION IV REPORT – 7/20/23**

#### **Division Updates:**

*I think we all know the name of the game right now – Grant Proposals. AGNP, CRF, WQIP, Etc. Buffer stewarding, BMP Implementation and hopefully some summertime fun! That said, what's new?*

#### **County Updates:**

**Chemung County:** *Karen Tillotson is working her way towards the retirement life down South. Good luck and best wishes Karen! She also shared the following staffing changes: Diane Stage is their new (as of March) part-time clerk [dstage@chemungswcd.com](mailto:dstage@chemungswcd.com) and Craig Johnson, [cjohnson@chemungswcd.com](mailto:cjohnson@chemungswcd.com) has been brought on as a new technician. Jimmie Joe Carl and Nikole Watts have moved over to work under Chemung County.*

**Cortland County:** *We recently participated in an AIS Blitz, stewarding and providing information at local boat launches during a 10-day period around the 4<sup>th</sup> of July holiday. We are weed harvesting for the first time – or should I say, running a harvester on our own! We have long contracted that out but are trying out harvesting on our own with support of one of the local lake associations. Kathy McGrath, our Water Quality Specialist will be retiring at the end of the month. Have a great time in retirement Kathy!*

**Steuben County:** *Hired a new district technician, Zach Barnard, and two summer interns - Josh Meacham and Conlan Crane. Jeff will be presenting our 2024 budget next month to AIP (county reporting committee) and we're seeking another \$3,000 in appropriation. To date, we have completed 15 stream projects for landowners/ municipalities totaling \$183,586. Working with the USC on riparian buffer projects. Submitted CRF for WQIP for streambank stabilization on for 600" totaling \$432,375. Submitting our 1st CRF grant next week.*

**Leadership Institute 2023:** As a 2016 participant, I along with a committee of my classmates had the honor of organizing this year's training event held at the Ranger School in Wanakena, NY. As I write this, 22 participants are finishing up their week forming long relationships and sharpening their leadership skills. Stepping outside of their comfort zone, team building and understanding their particular leadership style are just a few of the topics covered. Congrats to the CPLI2023 crew and thanks to all who supported this venture!



*Respectfully submitted by Shawn Murphy, Division IV Representative*

# Division V Report

July 21, 2023

## Clinton County

- Working to complete 3 AEM 17 Implementation projects
- Working on 4 AgNPS projects, 1 CAFO Waste Storage, and one CRF Cover & Flare project
- Working on AgNPS and CRF applications
- Managing and implementing the Lake Champlain Cover Crop grant
- 2 tire recycling were held in June
- Working on implementation of Lake Champlain Basin Program Small Farms agronomy grant
- Doing assessments for the RRAMP and Forest Roads grant
- 2 Summer interns doing NAACC assessments, monitoring Emerald Ash Borer traps and hydroseeding
- Using District Interseeder to plant over 100 acres of cover crops into standing corn
- Planning Soil Health/Cover Crop meeting on August 16 at Miner Institute

## Essex County

- AEM planning, education, and outreach
- AEM implementation projects
- CRF application planning
- WQIP application
- 2 summer interns are working on hydroseeding, EAB traps, youth education, buffer maintenance, LEAP program
- new technician hired
- Upper Hudson Phase 2 and rural/forest roads projects with highway departments

## Franklin County

- Franklin County is fairing well under all the rain and flooding, thank goodness! Some issues but not as many as some of the adjoining counties. We are working on hydroseeding projects, RRAMP assessments, Culvert assessments, stream bank designs and implementations, writing grants (6 AGNPS a few CRF, a couple CFAs) and we are trying to potentially move locations, more on that another time. Everyone is super busy, as I am sure you all are!
- We have not hired a new tech, lack of candidates, but we have hired an intern for the summer. That is going good so far! We are also helping on planning Conservation Skills, that will be September 18 thru 21 in Auburn this year. We will have a package option...so stay tuned. The committee is doing a great job on it.

## Hamilton County

- Water Testing Program – landowners deliver water samples to the District. District staff deliver samples to a certified lab. Analytes include bacteria, lead and copper, and a water chemistry panel (total hardness, calcium hardness, chloride, sulfate, fluoride, turbidity, conductivity, alkalinity).
- Benthic Macroinvertebrate presentation and outdoor lab for 6th graders
- Invasive Species Awareness Week Facebook campaign
- Water Quality Coordinating Committee meeting
- June and July Lake Monitoring rotations

- 15th annual Arbor Day Poetry Contest Awards Gala
- Hydroseeding
- Facilitated Mohawk and Upper Hudson River Watershed Coalition meetings
- Galerucella beetle rearing for purple loosestrife control – thank you Warren County SWCD!
- Deployed emerald ash borer trap
- Project permits
- NAACC assessment
- Cold Stream Streambank Stabilization Project
- Conservation Field Day prep
- Pollinator event
- CDEA Fish On Challenge
- Septic System Replacement Fund
- Hamilton County Trail Stewardship Program
- AEM – outreach and promotion

#### Warren County

- Extensive amounts of hydroseeding!
- Planning a Farm Talks for this October that will focus on field tests for soil health as well as soil collection and interpreting soil test results.
- Many roadside stabilization projects are underway in the Upper Hudson and Lake Champlain Watersheds.
- Nick and Bob have been completing plant surveys in lakes that have been managing milfoil beds with procellaCOR
- Planning the 2023 Tree & Shrub Seedling Sale
- We will be completing a forest road stabilization project for the City of Glens Falls Watershed Property
- Working on submitting two grant applications for CFAs
- NAACC Assessments & managing three culvert feasibility studies
- AEM Tier 4 Cost-share implementation for an ag chemical storage building
- Hosted our July Water Quality Strategy Committee meeting and concluded the event with a guided hike from Lake George Land Conservancy staff, Alex Novich, up the Pinnacle Trail.

#### Items to discuss

- Corrina Aldrich inquired how SWCDs backfill board member vacancies. Do you advertise in the newspaper or your District's newsletter? Do you create a list of contacts? Which method works best? Challenges?
- Silvopasture training – Arnot Forest- Watkins Glen. Would CDEA consider paying the registration fee for District employees to attend? This training is being hosted the same week as Conservation Skills.

Respectfully submitted by,

Maren Stoddard  
 Warren County Soil & Water Conservation District  
 NYS CDEA Division V Representative



## **NYSCDEA Meeting July 25 & 26, 2023 Division VII Report Ulster, Orange, Sullivan, Greene, Dutchess, Columbia Counties**

### Ulster County:

- Preparing for our stream restoration project on the Elk Bushkill
- Working on 2 proposals for CRF, one for track 2 and one for track 3.
- Preparing for fall no-till rentals.
- Working on county budget.

No other counties gave reports.



## New York State Conservation District Employees' Association, Inc.

### STATE FAIR BOOTH

#### 2023 NYS Fair Committee Members

Kristin White, Monroe County SWCD

Erica Schreiner, Oswego County SWCD

Kelly Emerick, Monroe County SWCD

Doug Kierst, Cayuga County SWCD

Alaina Robarge, Ontario County SWCD

Jason Cuddaback, Cayuga County SWCD

## The New York State Soil & Water Conservation Districts

### 2023 State Fair Booth

August 23, 2023 – September 4, 2023

We are ready for the 2023 Great New York State Fair! We are using last year's them, "***Healthy Lawns, Healthy Environment***". We will have on display posters with helpful hints on how to maintain a healthy lawn, creating and caring for a pollinator friendly lawn, and using integrated pest management to maintain a healthy lawn and so much more..

We are giving away once again a ruler for fairgoers to use as a Grass Mowing Gauge to mow to the correct height for drought, weed, and pest resistant lawns.

Other giveaways this year will be a pollinator seed packet, a can koozie with the NYSCDEA and Ronny Raindrop™ logos on it along with the website, and a reusable bag made of recycled-poly cotton materials with the Ronny Raindrop™ logo and the NYSCDEA website.

As for the shift schedule, there are 9 shifts without a single person being there. The link to sign up for a shift is still up on the NYSCDEA website.

**Empire Farm Days** – We have decided to not participate at this year's event. The days and times have changed to Thursday 9-4, Friday 9-8, and Saturday 9-4. Due to these changes, we couldn't find coverage for the evening shift on Friday or full coverage for Saturday.

Elaina has reached out to her contact at Ag & Markets to let her know that we had decided not to participate at this year's event.



New York State Conservation District Employees' Association, Inc.

**NYS DEC Endorsed 4-Hour Erosion & Sediment Control  
Online Training**

**May – June 2023 Administrator Report**

Kristin White, Kelly Emerick, and Jacob Kearney have been working with staff from Blackboard and Genius to get the new platform up and running. Kristin has set everything up in Blackboard and Genius. We are going to have a few people run through the training from start to finish to see if there are any “bugs” we need to work out before going live for the public.

Just to recap, Blackboard is the platform where the training is housed and Genius is the platform used for registering for the training as well as receiving certificates and wallet cards. Genius is tied to Blackboard so that once people register and pay for their training, they will have direct access to Blackboard and the training. Once they have finished the training, Genius will generate a certificate and wallet card using the same number protocol that is being used now. This platform will give learners the opportunity to retrieve their certificate at any time; they will no longer need to contact Kristin if they need them but can't find them.

Kristin continues taking phone calls from people who can't find their password or the email with the link to the training or they need their certificate sent to them again. The new platform should eliminate these issues by eliminating the need for a password and allowing them to login to their own account to retrieve their certificate.

If there are any questions, please feel free to reach out to Kristin White.

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT  
 NYS CDEA ONLINE 4-HOUR TRAINING  
 BANK ACCOUNT REPORT  
 5/1/2023 - 6/30/2023**

	<u>May - Jun 23</u>	<u>Mar - Apr 23</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
<b>TOMPKINS MUN SAV (CDEA 4-HOUR)</b>	28,576.73	25,111.57
<b>Total Checking/Savings</b>	<u>28,576.73</u>	<u>25,111.57</u>
<b>Total Current Assets</b>	<u>28,576.73</u>	<u>25,111.57</u>
<b>TOTAL ASSETS</b>	<u><u>28,576.73</u></u>	<u><u>25,111.57</u></u>
<b>INCOME</b>		55,643.36
<b>EXPENSE</b>		<u>-52,178.20</u>
<b>BALANCE AS OF 6/30/2023</b>		<u><u>28,576.73</u></u>



**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT  
 NYS CDEA ONLINE 4-HOUR TRAINING  
 INCOME & EXPENSE REPORT  
 5/1/2023 - 6/30/2023**

**May - Jun 23**

**Income**

NYS CDEA ADMIN ONLINE 4-HOUR	
NYS CDEA ONLINE 4-HOUR INCOME	55,643.36
<b>Total NYS CDEA ADMIN ONLINE 4-HOUR</b>	<b><u>55,643.36</u></b>

<b>Total Income</b>	<b><u>55,643.36</u></b>
---------------------	-------------------------

<b>Gross Profit</b>	55,643.36
---------------------	-----------

**Expense**

NYS CDEA ONLINE 4-HOUR ADMIN	
NYS CDEA ONLINE 4-HOUR EXPENSE	52,178.20
<b>Total NYS CDEA ONLINE 4-HOUR ADMIN</b>	<b><u>52,178.20</u></b>

<b>Total Expense</b>	<b><u>52,178.20</u></b>
----------------------	-------------------------

<b>Net Income</b>	<b><u><u>3,465.16</u></u></b>
-------------------	-------------------------------

**6/30/2023 SUMMARY**

**INCOME**

REGISTRATIONS - 222 (2 REFUNDS)	55,525.00
INTEREST	118.36
<b>TOTAL INCOME</b>	<b><u>55,643.36</u></b>

**EXPENSE**

SQUARE FEES	-1,678.20
NYSCDEA CONTRACT PAYMENTS	-50,000.00
REFUNDS	-500.00
<b>TOTAL EXPENSE</b>	<b><u>-52,178.20</u></b>

<b>NET INCOME</b>	<b><u><u>3,465.16</u></u></b>
-------------------	-------------------------------

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT  
 NYS CDEA ONLINE 4-HOUR TRAINING  
 DETAILED REPORT  
 5/1/2023 - 6/30/2023**

<u>Date</u>	<u>Name</u>	<u>Amount</u>
<b>4HR ADMIN CONTRACT-NYSCDEA</b>		
<b>INCOME</b>		
05/01/2023	ZAHN, THOMAS	250.00
05/01/2023	NICLAS, CRISTINA	250.00
05/01/2023	RAPOSO, ANTHONY	250.00
05/02/2023	CARDEN, DARION	250.00
05/02/2023	WINCHESTER, CHRISTIAN	250.00
05/02/2023	ZALAK, PATRICIA	250.00
05/02/2023	NOVA, ALBERT	250.00
05/02/2023	ARTHUR, JORDAN	250.00
05/02/2023	BRUNNER, MARK	250.00
05/02/2023	MALANDRUCCOLO, AUGIE	250.00
05/02/2023	KAMANA, VINOD	250.00
05/02/2023	HE, ELISE	250.00
05/02/2023	TIRUMALA, RAM	250.00
05/02/2023	MASSA, JOSEPH	250.00
05/03/2023	ZALAK, ANTHONY	250.00
05/03/2023	OSSMANN, SCOTT	250.00
05/03/2023	cahoon, corey	250.00
05/03/2023	ALBER, MARK	250.00
05/04/2023	CIANCIULLI, JOSEPH	250.00
05/04/2023	MAKINSTER, JOHN	250.00
05/04/2023	OMRAO, NEVENDRA	250.00
05/04/2023	MARKEVICZ, TODD	250.00
05/05/2023	HR PLC	250.00
05/05/2023	GOMES, EZEQUIEL	250.00
05/06/2023	BROADWELL, LEE	250.00
05/07/2023	CONROY, MICHAEL	250.00
05/08/2023	PAPAZIAN, JENNIFER	250.00
05/08/2023	BENFIELD, ERIC	250.00
05/09/2023	HOQUE, MINHAZUL	250.00
05/09/2023	SMITH, DEREK	250.00
05/09/2023	MORRIS, ROSHAUN	250.00
05/09/2023	WASP, ROBERT	250.00
05/10/2023	OBRIEN, JUSTIN	250.00
05/10/2023	NERI, MARK	250.00
05/10/2023	BELL, CHANDLER	250.00

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT  
 NYS CDEA ONLINE 4-HOUR TRAINING  
 DETAILED REPORT  
 5/1/2023 - 6/30/2023**

<b>Date</b>	<b>Name</b>	<b>Amount</b>
05/10/2023	RAMIREZ, FABIAN	250.00
05/10/2023	MASSA, JOSEPH	250.00
05/11/2023	LAURIENZO, ALLISON	250.00
05/11/2023	KREHER, MEGAN	250.00
05/11/2023	UTSCHIG, CHARLES	250.00
05/11/2023	MINSKE, KENDALL	250.00
05/12/2023	DEAN, JAMES	250.00
05/12/2023	FAMOSO, JOHN	250.00
05/15/2023	GALLERIE, SCOTT	250.00
05/15/2023	BRYANT, KEVIN	250.00
05/15/2023	ESCHWEILER, FAITH	250.00
05/15/2023	RIGATTI, MATTHEW	250.00
05/15/2023	GAGLIANO, MATTHEW	250.00
05/16/2023	LEE, ANNABELLE	250.00
05/16/2023	GARDNER, EMMY	250.00
05/16/2023	ADAMS, LEE	250.00
05/16/2023	FLORA, MARK	250.00
05/16/2023	MUNRO, REBECCA	250.00
05/16/2023	WECHSLER, ELENI	250.00
05/16/2023	WECHSLER, ELENI	250.00
05/16/2023	STANEK, DERRICK	250.00
05/17/2023	MORSY, TAREK	250.00
05/18/2023	KALEOGLU, YAVUZ	250.00
05/18/2023	BELL, WILLIAM	250.00
05/18/2023	KAMBYSELLIS, ANTHONY	250.00
05/19/2023	BRENNAN, MICHELLE	250.00
05/20/2023	MADUREIRA, MATTHEW	250.00
05/20/2023	TROISE, TODD	250.00
05/22/2023	ESCHWEILER, FAITH	250.00
05/22/2023	SACRIPANTI, MELISSA	250.00
05/23/2023	MCGILL, KEVIN	250.00
05/23/2023	GREGG, JOSHUA	250.00
05/23/2023	ELIAS, PATRICK	250.00
05/24/2023	HENDERSON, DANIEL	250.00
05/24/2023	URBANCZYK, REBECCA	250.00
05/24/2023	MURRAY, GRIFFIN	250.00
05/24/2023	FOX, JOHN	250.00
05/25/2023	ESCHWEILER, FAITH	250.00

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT  
 NYS CDEA ONLINE 4-HOUR TRAINING  
 DETAILED REPORT  
 5/1/2023 - 6/30/2023**

<b>Date</b>	<b>Name</b>	<b>Amount</b>
05/25/2023	ORANTES, ERIK	250.00
05/25/2023	VIGGIANO, JAIME V.	250.00
05/25/2023	SAHEIM, ROGER	250.00
05/25/2023	WEIGNBERG, DINAH	250.00
05/25/2023	LORUSSO, MIKE	250.00
05/25/2023	KUS, MASON	250.00
05/25/2023	ELIAS, PATRICK	12.50
05/26/2023	BRINDAMOUR, AARON	250.00
05/26/2023	SUTTON, JOHN	250.00
05/26/2023	ENGINEERING CITY OF NEWBU	250.00
05/29/2023	ZIMNOCH, DANIEL	250.00
05/30/2023	MILLER, CHARLES	250.00
05/30/2023	HOLMES, ROLAND	250.00
05/30/2023	MIDDAUGH, JOSEPH	250.00
05/30/2023	PARTLOW, PETER	250.00
05/31/2023	SONDAG-BRAUN, LAURA	250.00
05/31/2023	SMITH, LADONNA	250.00
05/31/2023	LORDEN, MARGARET	12.50
05/31/2023	LARAWAY, JACOB	250.00
05/31/2023	HERNANDEZ, JOHN	250.00
06/01/2023	SERAFINI, MICHELLE	250.00
06/01/2023	RYAN, MICHAEL	250.00
06/01/2023	MCCABE, NATHAN	250.00
06/01/2023	WECHSLER, ELENI	250.00
06/01/2023	AKLAKU, JONATHAN	250.00
06/05/2023	SQUITIERI, ANDREW	250.00
06/05/2023	DILANDRO, PAUL	250.00
06/05/2023	DILANDRO, PAUL	250.00
06/05/2023	DILANDRO, PAUL	250.00
06/05/2023	MONTALVO, HEATHER	250.00
06/05/2023	RANDALL, JEG	250.00
06/05/2023	PHILLIPS, DANEEN	250.00
06/05/2023	HORCH, MICHAEL	250.00
06/05/2023	HORCH, MICHAEL	250.00
06/06/2023	HUMPHREY, ERIC	250.00
06/06/2023	AIELLO, JOSEPH	250.00
06/06/2023	AIELLO, JOSEPH	250.00
06/07/2023	MCCAGG, ERICA	250.00

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT  
 NYS CDEA ONLINE 4-HOUR TRAINING  
 DETAILED REPORT  
 5/1/2023 - 6/30/2023**

<b>Date</b>	<b>Name</b>	<b>Amount</b>
06/07/2023	HALL, RICHARD	250.00
06/07/2023	KIMBLE, DONNIE	250.00
06/07/2023	MCDONALD, ANDREW	250.00
06/07/2023	STAHL, ROBERT	250.00
06/07/2023	WECHSLER, ELENI	250.00
06/07/2023	LOPEZ, PERRY	250.00
06/08/2023	KINGSLEY, JIM	250.00
06/08/2023	FAIDLEY, JIM	250.00
06/08/2023	NOONAN, AIDAN	250.00
06/08/2023	LARAISSO, JOE	250.00
06/08/2023	LARAISSO, JOE	250.00
06/08/2023	WHELAN, RONALD	250.00
06/09/2023	CAMERON, DONALD	250.00
06/09/2023	GRAZIANO, MATTHEW	250.00
06/09/2023	KENNEY, KODY	250.00
06/09/2023	ORTEGA, ANDRES	250.00
06/11/2023	ORGANTINI, VINCENT	250.00
06/12/2023	WECHSLER, ELENI	250.00
06/12/2023	STRACHAN, BEVERLY	250.00
06/12/2023	MATOS, KEVIN	250.00
06/12/2023	GARGIULO, MICHAEL N	250.00
06/12/2023	HOLMES, JESSICA	250.00
06/13/2023	KIECKA, WILLIAM	250.00
06/13/2023	RUZICH, DEAN	250.00
06/13/2023	GIOVANNIELLO, KRISTYN	250.00
06/13/2023	BARNES, TERESA	250.00
06/13/2023	GEOPNER, JASON	250.00
06/13/2023	WAGNER, MORGAN	250.00
06/13/2023	GROSS, NICHOLAS	250.00
06/13/2023	SURILLO, CESAR	250.00
06/14/2023	BUSH, JORDAN	250.00
06/14/2023	DEGENOVA, JOHN	250.00
06/14/2023	OLIVER, MARY	250.00
06/14/2023	OYSTER, LUKE	250.00
06/14/2023	KARNEY, MARISSA	250.00
06/14/2023	MCKENNA, BRETT	250.00
06/14/2023	ROBB, CALEB	250.00
06/14/2023	CHRISTODOULOU, JOHN	250.00

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT  
 NYS CDEA ONLINE 4-HOUR TRAINING  
 DETAILED REPORT  
 5/1/2023 - 6/30/2023**

<b>Date</b>	<b>Name</b>	<b>Amount</b>
06/14/2023	KITT, ERROL	250.00
06/14/2023	KITT, ERROL	250.00
06/14/2023	BOLT, BRIAN	250.00
06/15/2023	ROBINSON, TOM	250.00
06/15/2023	ALBERGHINA, CHRISTINA	250.00
06/15/2023	VIGORITO, GABRIEL	250.00
06/16/2023	O'DELL, JESSE	250.00
06/16/2023	MORAN, JAMES	250.00
06/16/2023	ZENTZ, RONALD	250.00
06/16/2023	GEORGE, BRADLEY	250.00
06/16/2023	TESS, ANDREW	250.00
06/19/2023	MURRAY, MINDA	250.00
06/19/2023	WECHSLER, ELENI	250.00
06/19/2023	WECHSLER, ELENI	250.00
06/19/2023	KARCIC, LINDA	250.00
06/19/2023	MCCAGG, ERICA	250.00
06/19/2023	DIKE, THADDEUS	250.00
06/19/2023	BRENNAN, JOSEPH	250.00
06/19/2023	MOON, BARRY	250.00
06/20/2023	WECHSLER, ELENI	250.00
06/20/2023	CHARLES, HOWARD	250.00
06/20/2023	POLIMENI, JOHN	250.00
06/21/2023	BRIGGS, NOAH	250.00
06/21/2023	GILES, MICHAEL	250.00
06/21/2023	BARKAN, REBECCA	250.00
06/21/2023	CAMPION, WILLIAM	250.00
06/21/2023	COOLEN, JOHN	250.00
06/22/2023	AKLAKU, JONATHAN	250.00
06/22/2023	LONDON, PHILIP	250.00
06/22/2023	PASTERNAK, KONSTANTIN	250.00
06/22/2023	CPL ARCHITECTS, ENGINEERS, I	250.00
06/22/2023	PASSUCCI, VINCENT	250.00
06/22/2023	WEAVER, TONYA	250.00
06/22/2023	CAMMER, JAMES	250.00
06/22/2023	ARPA, MARIA	250.00
06/22/2023	RODGERS, DANIEL	250.00
06/23/2023	PATTON, DAVID	250.00
06/23/2023	CHOWDHURY, RAFIQU	250.00

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT  
 NYS CDEA ONLINE 4-HOUR TRAINING  
 DETAILED REPORT  
 5/1/2023 - 6/30/2023**

<b>Date</b>	<b>Name</b>	<b>Amount</b>
06/23/2023	GIRALDO, JESUS	250.00
06/24/2023	GUARIN, MOISES	250.00
06/24/2023	SILVA, JORGE	250.00
06/24/2023	WRIGHT, CURTIS	250.00
06/25/2023	KHAJA, SOHAIL ALI	250.00
06/26/2023	SOWLE, MATTHEW	250.00
06/26/2023	HARRIS, SOPHIA	250.00
06/26/2023	COON, WILLIAM	250.00
06/26/2023	WALLACE, WILLIAM	250.00
06/26/2023	ROSEBROCK, BRIAN	250.00
06/26/2023	NIKOLLI, DRITAN	250.00
06/26/2023	JACKS, BRIAN	250.00
06/27/2023	PAW, MICHAEL	250.00
06/27/2023	BIAMONTE, JAMES	250.00
06/27/2023	CAVALLO, JOSEPH	250.00
06/27/2023	MASSA, JOSEPH	250.00
06/27/2023	AZZARI, MICHAEL	250.00
06/27/2023	FORTUNE, DANNIEL	250.00
06/27/2023	LUCHS, ZACHARY	250.00
06/27/2023	PASSUCCI, ANGIOLINA	250.00
06/28/2023	TOLEDO, CHRISTOPHER	250.00
06/28/2023	HALE, ERIC	250.00
06/28/2023	BROESLER, GERARD	250.00
06/28/2023	GILLER, JOSHUA	250.00
06/28/2023	RADICELLO, RACHEL	250.00
06/28/2023	MACDOUGALL, DAVID	250.00
06/28/2023	RENNA, DOMINIC	250.00
06/28/2023	ALBERTS, BARBARA	250.00
06/28/2023	WRIGHT, ZACHARY	250.00
06/29/2023	SHIRLEY, CHRIS	250.00
06/29/2023	SUTTMEIER, NATHAN	250.00
06/29/2023	DYCKMAN, DIANE	250.00
06/29/2023	DYCKMAN, DIANE	250.00
06/29/2023	CROWLEY, RYAN	250.00
06/29/2023	HOLLAMBY, TRIXINE	250.00
06/30/2023	KARAYEL, EZGI	250.00
06/30/2023	SERAFINI, MICHELLE	250.00
<b>Total INCOME</b>		<b>55,525.00</b>

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT  
 NYS CDEA ONLINE 4-HOUR TRAINING  
 DETAILED REPORT  
 5/1/2023 - 6/30/2023**

	<u>Date</u>	<u>Name</u>	<u>Amount</u>
<b>INTEREST</b>			
	05/31/2023		77.03
	06/30/2023		41.33
Total INTEREST			<u>118.36</u>
<b>REFUNDS</b>			
	05/25/2023	ELIAS, PATRICK	-250.00
	05/31/2023	LORDEN, MARGARET	-250.00
Total REFUNDS			<u>-500.00</u>
<b>DUE TO NYSCDEA</b>			
	06/02/2023	NYSCDEA, INC. {VENDOR}	-25,000.00
	06/12/2023	NYSCDEA, INC. {VENDOR}	-25,000.00
Total DUE TO NYSCDEA			<u>-50,000.00</u>
<b>SQUARE FEES</b>			
	05/01/2023		-22.65
	05/02/2023		-83.05
	05/03/2023		-30.20
	05/04/2023		-30.20
	05/07/2023		-7.55
	05/07/2023		-22.65
	05/08/2023		-15.10
	05/09/2023		-30.20
	05/10/2023		-37.75
	05/11/2023		-37.75
	05/14/2023		-7.55
	05/15/2023		-37.75
	05/16/2023		-60.10
	05/17/2023		-7.55
	05/18/2023		-22.65
	05/19/2023		-7.55
	05/21/2023		-15.10
	05/22/2023		-15.10
	05/23/2023		-22.65
	05/24/2023		-30.20
	05/25/2023		-52.85
	05/29/2023		-22.65
	05/29/2023		-7.55
	05/30/2023		-30.20
	05/31/2023		-30.20



**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT  
 NYS CDEA ONLINE 4-HOUR TRAINING  
 DETAILED REPORT  
 5/1/2023 - 6/30/2023**

<u>Date</u>	<u>Name</u>	<u>Amount</u>
06/01/2023		-37.75
06/04/2023		-7.55
06/05/2023		-60.40
06/06/2023		-24.00
06/07/2023		-45.30
06/08/2023		-52.85
06/11/2023		-30.20
06/11/2023		-7.55
06/12/2023		-37.75
06/13/2023		-60.40
06/14/2023		-83.05
06/15/2023		-22.65
06/18/2023		-37.75
06/19/2023		-60.10
06/20/2023		-22.65
06/21/2023		-37.75
06/22/2023		-67.95
06/25/2023		-22.65
06/25/2023		-30.20
06/26/2023		-54.20
06/27/2023		-60.40
06/28/2023		-67.95
06/29/2023		-45.30
06/30/2023		-15.10
Total SQUARE FEES		<u>-1,678.20</u>
Total 4HR ADMIN CONTRACT-NYSCDEA		<u>3,465.16</u>
<b>TOTAL</b>		<u><u><b>3,465.16</b></u></u>

## NYS Erosion and Sediment Control Certificate Program

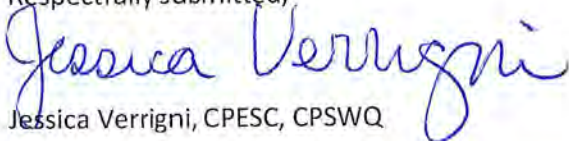
July 11, 2023 Report to CDEA Board

- Currently there are 4 people approved to take the exam but are waiting for a review course to be offered.
- Currently there are:
  - 44 Active Certificate Holders
  - 4 Suspended Certificate (1-2022,6-2023)
  - 10 Terminated Certificates (suspension longer than 2 years and people not renewing)
- The NYSE&SCCP Committee held a meeting on June 20<sup>th</sup>. We discussed many important topics including:
  - NYS CDEA Executive Board involvement and decision making in regards to the certificate program
  - The overall status of the program
  - Current eligible instructors for the certificate program review course and how to get more people involved and helping out
  - Potential time frame for the next review course
  - Review Course Manual
- There are 15 people, the majority private industry folks, that are waiting to take the review course. The committee did not set a date because we were waiting to see when the Conservation Skills Workshop was.
- Financial report for the program.

NYSCDEA NYSE&SCCP Account	\$12,811.81
Schuyler SWCD Account	\$1,525.00
<b>Total</b>	<b>\$14,336.81</b>

Please feel free to contact me if there are any questions regarding this program.

Respectfully submitted,

  
Jessica Verrigni, CPESC, CPSWQ

Schuyler County Soil & Water Conservation District

7/11/2023 8:40 AM

Register: Stormwater CDEA Erosion & Sedim

From 01/01/2023 through 07/11/2023

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment C</b>	<b>Deposit</b>	<b>Balance</b>
03/13/2023			District Checking - 133...	Deposit	X	400.00	400.00
03/15/2023			District Checking - 133...	VOID: Deposit	X	0.00	400.00
04/19/2023			-split-	Deposit	X	300.00	700.00
05/16/2023	6795	Schuyler County SW...	District Checking - 133...	Deposited to th...		525.00	1,225.00
06/20/2023			1499 · Undeposited Fu...	Deposit		150.00	1,375.00
07/06/2023			1499 · Undeposited Fu...	Deposit		150.00	1,525.00

**NEW YORK STATE EROSION & SEDIMENT CONTROL  
 CERTIFICATE PROGRAM BANK REPORT  
 As of July 11, 2023**

	<u>Jul 11, 23</u>	<u>Dec 31, 22</u>
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
NYSCDEA-REG CHECKING		
NYSESCC Program	<u>12,811.81</u>	<u>7,036.51</u>
Total NYSCDEA-REG CHECKI...	<u>12,811.81</u>	<u>7,036.51</u>
Total Checking/Savings	<u>12,811.81</u>	<u>7,036.51</u>
Total Current Assets	<u>12,811.81</u>	<u>7,036.51</u>
<b>TOTAL ASSETS</b>	<u><u>12,811.81</u></u>	<u><u>7,036.51</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00	0.00

**NEW YORK STATE EROSION & SEDIMENT CONTROL  
CERTIFICATE PROGRAM P&L  
January 1 through July 11, 2023**

---

	<u>Jan 1 - Jul 11, 23</u>
Ordinary Income/Expense	
Income	
Training Sessions Income NYSESCC Program	<u>5,800.00</u>
Total Training Sessions Income	<u>5,800.00</u>
Total Income	<u>5,800.00</u>
Gross Profit	5,800.00
Expense	
Training Sessions Expenses NYSESCC Program	<u>24.70</u>
Total Training Sessions Expenses	<u>24.70</u>
Total Expense	<u>24.70</u>
Net Ordinary Income	<u>5,775.30</u>
Net Income	<u><u>5,775.30</u></u>



394 Schroon River Road, Warrensburg, NY, 12885  
Phone: 518-623-3119  
[jiml@warrenswcd.org](mailto:jiml@warrenswcd.org)  
[www.warrenswcd.org](http://www.warrenswcd.org)

---

June 26, 2023

Caitlin Stewart  
President, NYSCDEA  
2538 NY-8  
Lake Pleasant, NY 12108

Dear Caitlin,

I hope that all is well being President of the Association. Obviously, some days are better than others, but steer the ship well and the course will be true!

The NYS Erosion and Sediment Control Certificate Program Steering Committee had a Zoom meeting on June 20th in regards to the program. I volunteered to reach out to you with several items that we feel should be discussed by CDEA soon.

In 2017 this program began with Don Lake recommending to New York that an alternative CPESC certification be developed that would comply with NYSDEC Stormwater Construction requirements. At that time certain SWCD's were contacted to see if they would be interested in being part of that committee, along with NYSDEC, NYSDOS, NYSSWCC, NYSDOT, NYSOGS and Don Lake. The NYSCDEA determined that they would support this action and accepted the responsibility of hosting this program, which covers all of New York State. In order to manage this effort the NYSCDEA created a RFP to oversee certain aspects of the program, which was awarded to Chemung County SWCD (Jessica Verrigni).

According to the contract the District (now transferred to Schuyler County SCWD), would provide administrative management of the New York State Erosion and Sediment Control Certificate Program for the following primary tasks:

- a. Be the point of contact for questions regarding the certification;
- b. Track and manage all fees associated with the program;
- c. Maintain a database of all applicants, active certificate holders, and fees collected;
- d. Process applications of qualified individuals into the program, forward the applications to the Application Review Committee and post to Share Point, notify applicants of approval/denial;
- e. Assist with organizing NYS Erosion and Sediment Control Certificate Program Implementation Review Course including creating advertising, taking registrations, collecting fees, making copies, maintaining the Practicing Institute of Practicing Engineers, Inc (PIE) accreditation;

- f. Maintain a list of approved instructors for the NYS Erosion and Sediment Control Certification Program Implementation Review Course;
- g. Send notices of certificate renewals on a yearly basis via email;
- h. Audit 5% of certificate holders annually to maintain compliance with the PDH Development Policy;
- i. Assist with organizing exam offerings and provide list of approved applicants to exam proctor;
- j. Grade all NYS Erosion and Sediment Control Certificate Exams and notify applicants of exam score, whether certification was achieved, and generate NYSESCCP Certificate for each applicant passing the exam;
- k. Organize and attend NYS Erosion and Sediment Control Certificate Steering Committee meetings as needed and take minutes;
- l. Work with NYS CDEA on maintaining current program information for the NYS E&SCCP page on the CDEA website;
- m. Provide bi-annual reports to the NYS Conservation District Employees' Association Board outlining number of current certificate holders, events information, and financial status of program.

While the program has grown and can be looked as a success, there is still work required and challenges that need to be met. We're listing several items for the CDEA to discuss and/or review:

1. The Steering Committee is comprised of Kelly Emerick, Jessica Verrigni, Tim Clark, Matt Giannetta, Dave Gasper, PJ Emerick, and myself.
2. The steering committee has 2 CDEA representatives – myself and Kelly Emerick. Both should be appointed yearly, but I do not think that either one of us have been approached about re-appointments. Perhaps when committee appointments are reviewed and updated each year, the NYSESCCP committee is included as that would help remind us that we are representatives.
3. The CDEA should provide additional assistance in regard to this program in reference to advertising, providing continual and relevant information about the opportunities to District employees and recruiting and developing course instructors.
4. Currently there is a pool of approximately 9 people to pull from. This needs to be larger, especially if there are to be 2 review training courses per year. At this time the potential instructors are Kelly, Jessica, Tim, Dustin Lewis, Tim Schneider, Angel Hinickle, Jake Weidemeyer, PJ Emerick, George Birth and myself. Several of these folks have only participated in one or two sessions, and several others haven't done any yet. We feel that the CDEA should work with the committee to identify additional people who would be willing to provide instruction, especially in different geographic areas of the state.

I know myself or others on the committee would be more than happy to meet or speak with you or any CDEA rep. I am planning on virtually attending the next CDEA meeting to discuss these points and answer questions to the best of my ability.

Please let me know if you have any questions and we time on this.

Sincerely,

A handwritten signature in black ink, appearing to read 'JL', with a long horizontal flourish extending to the right.

Jim Lieberum, CPESC  
District Manager



**Frank Bratt Report**  
**July 25<sup>th</sup>, 2023**

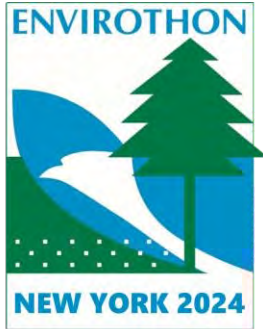
- Active Frank Bratt Scholarships:

<u>Name</u>	<u>Award Date</u>	<u>Amount</u>
Nate Woodworth	October 2022	500.00
Lyndsy Hilder	March 2023	500.00

- Alex Marks of Tioga County submitted a request for payment of \$135.00 relative to his award under the March 2023 round of funding. Approved by Scott Collins (in current Division I representative's absence) and sent to Member at Large and Treasurer.
- Received two applications for the June 2023 round of funding, however due to unforeseen circumstances the intended class was canceled. Therefore, both applications submitted written requests to withdraw their applications at this time. The September 2023 round will have \$2,115 available.

Each round of the Frank Bratt Scholarship is a minimum of \$1,000. Unspent funds of a previous round can be rolled over into the next round to reach the annual limit of \$4,000. Here is a summary of each round that was funded.

March 2023	June 2023	September 2023	December 2023
\$885.00	\$0.00		



**2024 National Envirothon hosted in New York State**

Funding - 99 North Broad Street, Norwich NY 13815

607-371-7101

Information - 24 North Street, Edmeston, NY 13335

607-965-6316

Chairperson- Blanche Hurlbutt

Vice- Chairperson- JoAnn Kurtis

Treasurer- Katy Kemmeren

Secretary, Susan O'Dell-Pepe

**July 2024 NCF Envirothon New York Report to CDEA**

I apologized for not being able to attend this CDEA meeting, but when you read this report, I will be knee deep in the 2023 NCF Envirothon New Brunswick event. We have four committee members attending with a couple of volunteers attending this event to learn and receive pointers for hosting the 2024 event.

The committee is working hard preparing for the 2024 NCF Envirothon New York event, which is scheduled for Sunday, July 28<sup>th</sup> – Saturday, August 3, 2024.

To date we have received \$85, 874.00 in funding. We are in the final process and hopefully by this time all paperwork will be signed with a major funder. We will still need to find additional funds to pull this off, but that amount will be easy to obtain, if additional districts donate to the event. Chastity Miller is working with Alcoa (who donated to their local and our state event this year) for funding. The Environmental Education Foundation is following up on leads they have as well. It is my hope that by the end of the year our funding will be secure.

We still need sixty (60) computers for the oral presentation portion of the event. I reached out our local school and unfortunately due to security reasons they were unable to provide the use of their computers in storage. We have other leads, and it is our hope we will not have to purchase them but can have them loaned to us. If you know of any leads, please let me or a committee member know.

Al Fagan and I will be meeting with the Fitzgerald Bus Company and the folks at Hobart & William Smith Colleges in late August to finalize the details of our needs. No deposits will be required until January 2024.

Susan O'Dell-Pepe is our activities person, and she has an impressive set of tours and activities scheduled for the event.

JoAnn Kurtis, test person, has met to date all the requirements for NCF folks. JoAnn has all our test writers selected along with the required tests questions being selected.

Our testing and training sites have been selected and approved by NCF, so at this point we are ahead of schedule.

Chastity Miller, Publicity/t-shirt person, has designed NY's logo for the educational/fun day event t-shirts to be at Niagara Falls.

While in Canada I will be meeting with the NCF Committee to provide a report and share where we are.

We have a guest speaker and someone to sing the US National Anthem. We are working and searching for a DJ. If anyone knows of a good one let me know, so we can reach out to them. Overall things are falling into place, and we now have a board of fourteen, which is going to really help when the event comes closer.

Respectfully Submitted,

*Blanche*

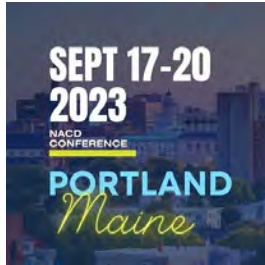
Blanche L. Hurlbutt,

NCF Envirothon NY Chair

Northeast Association of Conservation District Employees  
"Together We Achieve the Extraordinary"

NYSCDEA Meeting  
July 2023

**NACD Northeast Region Conference**



The conference theme is: *It's all connected: Resilience for a Changing Climate*. The [NACD 2023 — Cumberland County Soil & Water Conservation District \(cumberlandsacd.org\)](https://cumberlandsacd.org) site is live! The registrations are being processed through our Conservation Shop. The conference appears in our Events tab and the link to the Portland Sheraton at Sable Oaks is included on the event page, with the group reservation code listed as "MNA". The code for our federal partners should be shared appropriately and the code is "GRC". Reservations at the [Portland Sheraton at Sable Oaks](https://www.sheraton.com/portland-sable-oaks) must be made separately. Please be sure to use the Group Code "MNA" to receive your special room rate of \$189.00 per day.

Breakout sessions included: **Track 1- Agricultural Programs:** American Chestnut Research Project, Terrestrial Invasive Plant Management;; Soil Health; Management of Forest Lands, Roundtable Presentation on Urban Agricultural, **Track 2 - New & Emerging Conservation Programs:** Reaching Non-Traditional Customers, YardScaping & Conservation Ranking; Regional Interlocal Maine Stormwater; Addressing DEI (Diversity, Equity, Inclusion) through Conservation Programs; Biochar into Soil Health Programs; Roundtable presentations on Urban Agricultural.

NACDE will be hosting a two-hour cruise on Casco Bay via Portland Discovery as their fundraiser this year. This fundraiser will take on Sunday, September 17 from 2-4 PM.

**Northeast Regional Meetings**

Northeast Employees Association has been working on the following:

- ✓ Continuing to conducting monthly teleconference.
- ✓ Award nominations have been sent out through State Committee. The last day to nominate was July 14.
- ✓ Travel stipend was sent out as well through State Committee. The last day to submit a written letter is August 31<sup>st</sup> by 3:30 pm.
- ✓ A strategic committee has begun to work on updating/revamping our strategic plan for 2024-2027.
- ✓ Work continues on keeping the delegating listing for the region updated.

Respectively Submitted,  
Jeffrey Parker  
NACDE President/CDEA Representative