



New York State Conservation District Employees' Association, Inc.

MEETING AGENDA

January 23, 2024 • 12:00 p.m. - 4:00 p.m.

January 24, 2024 • 8:00 a.m. – 12:00 p.m.

Join in person

Double Tree by Hilton Hotel, Syracuse
6301 State Route 298
East Syracuse, New York, 13057, USA

Join Zoom Meeting

<https://us02web.zoom.us/j/86995541273?pwd=b1NyelVBTnUyekJ3RXcyWXdzUXFBUT09>

Meeting ID: 869 9554 1273 • Passcode: 696701

Dial by your location: +1 929 205 6099 US (New York)

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- I. Call to order
 - II. Introductions
 - III. Reading and approval of the November 27-28 and December 15 meeting minutes (motion)
 - IV. Treasurer's report (Katy Kemmeren, motion)
 - Approve 2024 budget (motion)
 - V. Partnership reports
 - a. New York State Soil and Water Conservation Committee (Bethany Bzduch)
 - Municipal Assistance Sub Committee
 - Technical Advisory Committee
 - Operations Manual Committee
 - Special Programs Advisory Committee
 - Strategic Plan
 - b. New York Association of Conservation Districts (Blanche Hurlbutt)
 - c. Natural Resources Conservation Service (Blake Glover)
 - d. Division Representative reports
 - VI. Executive Committee reports (President, Vice President, Secretary, and Member at Large)
 - VII. Standing Committees
 - a. New York State Fair / Empire Farm Days Committee (Kristin White)
 - b. NYS DEC Endorsed 4-Hour Erosion & Sediment Control Online Training (Kristin White)
 - c. NYS Erosion and Sediment Control Certificate Program (Jessica Verrigni)
 - Approve 2024 contract (motion)
 - d. Conservation Skills Workshop (Tom Eskildsen)
 - e. Administrative Conference (Dustin Lewis)
 - f. Northeast Association of Conservation District Employees (Jeff Parker)
 - g. National Association of Conservation Districts (Velynda Parker)
 - h. Frank Bratt Scholarship (Rebecca Campbell)
 - Approve application(s) (motion)
 - i. Water Quality Symposium (Jessica McLaughlin)

- Award nominations (Olivia Calandra)
 - Entertainment (all)
 - j. New York State and NCF Envirothon Committee (Katy Kemmeren)
 - k. Environmental Education Foundation Committee (Joann Burke)
 - l. Civil Service Committee (Caitlin Stewart)
 - m. New York State Invasive Species Advisory Committee (Caitlin Stewart)
 - n. Recruitment and Retention Committee (Caitlin Stewart)
 - o. Leadership Institute (place holder until 2027)
- VIII. CDEA activities
- a. DEC Permitting (Shawn Murphy)
 - b. Bond Act (Caitlin Stewart)
 - c. Venue donation discussion (all)
 - d. 4-hour Fund application review and approval (motion)
 - Review and update policy (motion)
 - e. CDEA By-Laws update (Caitlin Stewart, Jessica McLaughlin, Shawn Murphy)
 - Review and approve By-Laws update (motion)
 - f. CDEA News
 - g. Management Development Certification Program
 - Update to guidelines (Alice Halloran)
 - h. Ronnie Raindrop (Caitlin Stewart)
 - i. Fish On Challenge (Katie WhitKovits)
 - j. 2 Hour NYS DEC MS4 inspector training program for Districts - No movement until new MS4 permit is issued
- IX. Other (all)
- X. Correspondence
- XI. Next Meeting – Annual Meeting, March 13, 2024, Double Tree Hotel, Syracuse
- XII. Adjournment