



Meeting Minutes
November 27-28, 2023, 10:00 a.m. – 4:00 p.m.
Zoom Call/Town of Hurley Town Hall
Hurley, NY

Executive Committee Members

Caitlin Stewart, President
Jessica Armstrong, Vice President
Joann Burke, Secretary
Katy Kemmeren, Treasurer
Alice Halloran, Member at Large

Partners and Guests

Bethany Bzduch, NYSSWCC
Blanche Hurlbutt, NYACD
PJ Emerick, NYSWCC
Tyler Knapp, NYSWCC
Scott Fickbohm, NYSWCC
Victor DiGiacomo, NYSWCC
Jennifer Kelly, Chenango County SWCD

Division Representatives

Rebecca Campbell, Division I
Jason Cuddeback, Division II
Carla Yaw, Division III
Shawn Murphy, Division IV
Maren Stoddard, Division V
Corrina Aldrich, Division VI
Travis Ferry, Division VII
Olivia Calandra, Division VIII

Absent

Blake Glover, NRCS



Minutes

- I. **Call to order** – President Stewart called the meeting to order at 12:05 p.m.
- II. **Introduction** – Conducted.
- III. **Reading and approval of September 6-7, 2023 regular meeting, September 15, 2023 special meeting, October 18, 2023 special meeting, and October 31, 2023 special meeting minutes** – The minutes were provided in advance of the meeting for review.
 - **A motion was made by Murphy, seconded by Cuddeback to approve the September 6-7, 2023, September 15, 2023, October 18, 2023, and October 31, 2023 meeting minutes. Carried.**
- IV. **Treasurer's report** - Kemmeren shared her report, appended to the minutes. She updated the budget year to date. She has funds that need to be transferred from the 4-

hour online fund. She would like to make a subgroup in the general checking account to track Water Quality Symposium. Blackboard annual bill for \$49,675 is on the books but not yet paid for. She worked with the auditor and filed the 2022 taxes. Stewart asked if there were any recommendations from the auditor or was everything good. Kemmeren stated that everything was good, but auditors did state the 4-hour account was very large and it is ok to have it in the same account but if we wanted to put it in a second account to spread out the liability that would be ok too. Yaw asked if Kemmeren talked to the bank to get FDIC paperwork that stated she was insured. Kemmeren stated not as she does not work with a point person at the bank for CDEA, but she could go to the bank and see what she can get. Yaw stated that she thought it was a good idea to get it. Murphy asked if in the budget form she was going to start filling in the 4-hour online column. Kemmeren stated yes. Murphy also asked if someone did not pay \$5,000 for the Leadership Conference as the income should have exceeded the expense. She responded she did not know and that she needed to sit down and figure out what she needed to transfer out of the 4-hour fund. Murphy wondered if that money was CDEA's contribution. Kemmeren stated it could be. Halloran stated she had not signed the Blackboard bill for \$49,675 because the actual exceeded the budget amount, and this bill was over the budget, and she did not want to sign it until today. Stewart stated that they have never done budget amendments before. Murphy told Kemmeren to make the budget her own to make it clear to her and everyone else.

- **A motion was made by Cuddeback, seconded by Armstrong to approve the Treasurer's Report and to transfer funds from the 4-hour Online Fund to Water Quality Symposium Fund. Carried.**
- **A motion was made by Stoddard, seconded by Halloran to approve Olivia Calandra as the new CDEA Division VIII Representative. Carried.**

Kemmeren stated that the current CDEA laptop she has is really old, slow, and starting to make weird noises. She would like to purchase a new laptop to replace the current one. Stewart stated she thinks there is \$1,000 for office supplies but it looked like we are over budget. Kemmeren stated it is over budget because of the Zoom. She was just able to cancel the subscription that week, it was nearly \$400 a month. Stewart asked how much a laptop would cost. Kemmeren stated anywhere from a few hundred dollars to a thousand dollars, most likely \$500-\$600. Stoddard stated this purchase is appropriate.

- **A motion was made by Ferry, seconded by Campbell to approve up to \$1,000 for the replacement of CDEA laptop. Carried.**

Stewart stated with the recent passing of Kevin Lewis she would like to take a moment to remember his legacy for all he had done for Soil and Water Conservation Districts. He was the Executive Director of the Oneida County Soil and Water Conservation District. She had

the privilege of meeting him for the very first time at a Mohawk River Watershed Coalition Meeting and Kevin walked into the room in a suit and tie and started at one end of the table putting his hand on the shoulder of each person in attendance. She thought to herself what a man. She sent Armstrong and the entire staff at Oneida County Soil and Water, Board of Directors, and Kevin's family our heartfelt condolences during this difficult time. Kevin's loss is felt by all of us.

V. Partnership Reports

- a. **New York State Soil and Water Conservation Committee** – Bzduch shared her report, appended to the minutes. She stated that after the SWCC meeting last Tuesday, the revisions for the Soil Health Policy and Riparian Forest Buffer Establishment policy were approved. However, the Prescribed Grazing Practice System and Forestry-Agroforestry Best Management Systems were tabled until their December meeting after receiving feedback from Districts.

Bzduch stated that Stewart asked her to give an overview of the State Committee, subcommittees and some of their cost share programs to the board. She shared slides that she had used at Tuesday's SWCC meeting. Murphy asked who sets the project prioritization for Eco Based Management Program. Bzduch stated they were generated internally but she hoped that they could incorporate that into State Program Advisory Committee in the future. Stewart thanked Bzduch for taking the time and doing a beautiful job presenting the slideshow. She wanted the board to understand and be informed of all the State Committee programs when they hear reports or Districts provide feedback on items that the board discusses.

- b. **New York Association of Conservation Districts** – Hurlbutt shared her report, appended to the minutes. Murphy asked if Hurlbutt had seen the actual veto language from Stream C Bill. Hurlbutt stated she did not think it had been posted. Hurlbutt asked Division Representatives to remind their member districts to submit projects to her to be included in the Legislative Days pamphlet.
- c. **Natural Resources Conservation Service** - No report submitted.

VI. Division Reports

- a. **Division I** - Campbell shared her report, appended to the minutes. She thanked the board for the card for Vivian. Campbell will be hosting her Division meeting Thursday at her office.
- b. **Division II** - Cuddeback shared his report, appended to the minutes. Stewart stated Cuddeback has great outreach opportunities in his division and thanked Cuddeback for attending the TAC meeting on her behalf.
- c. **Division III** - Yaw shared her report, appended to the minutes. Yaw will be hosting her Division meeting in the spring on trailer safety.
- d. **Division IV** - Murphy shared his report, appended to the minutes.
- e. **Division V** - Stoddard shared her report, appended to the minutes. Stoddard stated her District, and many others are transitioning to ArcPro. There will be a class at the Water

Quality Symposium on ArcPro. Her District is having problems that their computers are not compatible with the software. She suggested Division Representatives to have discussions with their counties on ArcPro. It is going to be a big expense if your computers cannot run the program. Her district is slowly transitioning. She wondered how Districts will manage the issue of having to purchase \$4,000 laptops to use this program. They are seeking grant funding to offset the cost of using this program. Murphy stated that in Cortland County they have installed ArcPro on every laptop and desktop in their office with no issues. Stewart stated that Hamilton County updated but she is not sure if it was to ArcPro or another program. She is thinking it is ArcPro, but she will reach out to Lenny and ask him if he is having any issues. They just upgraded to Dell Toughbook, and they are amazing. These laptops are waterproof, you can drop them without issues, and do anything to them minus running them over with a vehicle. Lenny runs GIS on his laptop with no issues. Murphy stated that all Districts can get free copies of GIS from NRCS and to contact Kathy Duncan. Halloran stated NRCS will be transitioning to ArcMap next year. Yaw stated her county piggybacks with their highway department for their GIS. Cuddeback stated that they only have GIS on desktops. Had it on a laptop but it bogged it down. Murphy stated that with licenses being so expensive with AEM expanded to include soil health that SWCC would incorporate some of these fees, subscription services or software fees to use Cropware, GIS, etc. into AEM base funding. It is a necessary part of conservation planning. Many districts do not have the money for these programs, and it would be nice if there was an avenue to help pay for these. Cuddeback stated for Cropware you only need one contract per district. It can be run on several computers but not at the same time. Stoddard also brought up that she asked technicians who attended the silvopasture training to write up a report that could be shared in the CDEA News. She also asked them for suggestions. There were only 4 District employees who attended. They suggested with all the new employees that attended maybe having a basic grazing training course at Conservation Skills next fall. Stewart stated to follow up with Tom Eskildsen about offering a class.

- f. **Division VI** – Aldrich shared her report, appended to the minutes. She stated the career fair at SUNY Cobleskill was a success. She talked to a dozen students, most of them graduating in 2025 and were looking for internships. She suggested if counties have job opportunities or summer intern opportunities to get it on the CDEA website. She recommended CDEA purchase tableware and to have pamphlets and giveaways available. Stoddard stated that the ESF career fair was well attended with over one hundred students who came to their table. What attracted students to the table was a picture of a cow. She stated that they had a tough time acquiring material for the table. She asked if handout material could be on SharePoint and that each Division Representative have a CDEA tablecloth. Aldrich mentioned that there is a budget line item for recruitment or retention for outreach materials and get some Ronny Raindrops or even a plate of cookies. Stoddard suggested giving district staff who attend career fairs a thank you gift. Stewart stated great conversations on need for outreach. She will work with Katie WhitKovits on getting the brochure that Wayne County SWCD made on

SharePoint and have funding for each division to purchase pop up banners, tablecloths and promotional items and replenish as needed. Also, include some money to pay for registrations if there is a cost. Stewart also mentioned that Kristin White maintains the website and to send any job postings to her but please indicate a begin and end date for postings. She does a great job of maintaining the website. Stoddard asked if White would organize all the outreach material. Stewart stated to send all outreach material to her, and she will post it on SharePoint. Cuddeback stated that Alanna Robarge, member of the State Fair and Empire Farm Day committee, has researched pop up banners and she could order more along with tablecloths.

Division meeting will be held December 8th.

- g. **Division VII** – Ferry shared his report, appended to the minutes.
- h. **Division VIII** – Calandra shared her report, appended to the minutes. Aldrich mentioned that there were several students who attended the SUNY Cobleskill career fair from Long Island and were wondering what SWCD did there.

VII. Executive Committee Board updates

- a. **Member of Large** – Halloran stated she has had an issue with the DEC 4- hour course. They were hosting a course and gave information on it to DEC who never put it on their website. They even emailed them once a week. The website is also outdated. Stoddard suggested talking to everyone in the office and to just stay on DEC. Ferris stated they have a course on the fifth and had the same problem. Stoddard suggested contacting Jessica Verrigni or Kelly Emerick on the issues with DEC's website. Halloran asked if there will be extensions with a 5-year AgNPS contract. Bzduch stated that it has not been discussed but she thought there would be extensions if they were absolutely necessary.
- b. **Vice President** – Armstrong reported that there is nothing set in stone yet, but Oneida County SWCD will be hosting a golf tournament this spring in memory of Kevin Lewis with all proceeds to go to a charity that represents him. They do not know what the charity will be.
- c. **President** – Stewart stated she has been working on making sure CDEA is well represented at various meetings held each month including SWCC, NYACD, etc. Stoddard thanked Stewart for sending all the reports of those meetings out to the entire Board. Murphy added that a few meetings ago he asked Division Representatives to send out to their division any emails they receive from Bzduch even if its repetition. It is ok to have repetition. Cuddeback stated he has attended the last couple TAC meetings and there needs to be more district staff on TAC meetings. Stewart stated that SWCC has a Forestry sub-committee and Kristin Ballou, and others sit in on this committee, but they are looking for more district folks. Stewart thanked Division Representatives for attending meetings when she could not be there and sending all the things out.

VIII. CDEA Standing Committees

- a. **Accept 2023 CDEA Committees** –
 - **A motion was made by Armstrong, seconded by Cuddeback, to approve the**

2023 CDEA Committees. Carried.

Bzduch left the meeting at 2:00 p.m.

Paused meeting at 2:04 p.m.

Reconvened meeting at 2:15 p.m.

- b. **New York State Fair Committee** – White submitted her report, appended to the minutes.
- c. **NYS DEC Endorsed 4-Hour Erosion & Sediment Control Online Training** – White submitted her report, appended to the minutes.
- d. **NYS Erosion and Sediment Control Certificate Program** – Verrigni submitted her report, appended to the minutes.
- e. **Conservation Skills Workshop** – Eskildsen reported looking ahead to 2024 they are planning on staying in Auburn. There is the possibility of a second hotel in Auburn that will be investigated for next year's location. This will get sorted out over the winter. Seems like they may only need 2-3 meeting rooms at a hotel with the rest being off-site. This seemed to work well in 2023.

Planned budget for 2023 is proposed to do:

- Cut registration cost from \$100/person to \$50.
- Cover 50% of hotel room costs
- Cover breakfast at the hotel and snacks at all locations

Planning for next year's workshop will be in late April to early May.

- f. **Administrative Conference** – Stewart reported it was held in early November with attendance being ok and went well. Dustin Lewis and the committee did an excellent job organizing the conference. The committee sent out a survey to garner class suggestions for next year. Yaw stated open meeting law class was excellent.
- g. **Northeast Association of Conservation District Employees**- Parker submitted her report, appended to the minutes. Stewart stated that Armstrong and Halloran attended the conference. Halloran stated one of the biggest takeaways for her was that we are sitting pretty good in New York. A lot of people do not have the funding or staff that we have or state support. Armstrong stated that it was unique, and they both sat in on one course interesting how they utilize their funding. They have a research lab in a district office where they grow things and test stuff out. They visited some farms, and it was cool to see some of the farms that they have there. Halloran stated some districts own land too. Halloran and Armstrong agreed it was a great conference.
- h. **National Association of Conservation Districts** – Hurlbutt mentioned that the annual meeting is coming up on February 10-14th in San Diego, CA. Armstrong stated she is going and Murphy. If anyone is interested in going, please let Stewart know. Armstrong stated that Oneida County SWCD paid for her ticket so if another person would like to go, please let Stewart know since in the CDEA budget their if funding for two people to

attend. Stewart stated Armstrong found a roundtrip plane ticket from Syracuse to San Diego for \$170. Stewart stated Lewis attended last year and he stated that NYS is doing exceptionally well with getting funding.

- i. **Frank Bratt Scholarship** - Campbell shared her report, appended to the minutes. For the September deadline she only received one application. Rebecca Olsen submitted an application for \$395 to attend an Autodesk Civ3D training. For the December deadline that was coming up she had received two. Stewart offered to schedule a zoom meeting in December to approve any applications that Campbell receives. Campbell asked all Division Representatives to encourage their Division members to apply for the Frank Bratt Memorial Scholarship.

- **A motion was made by Stewart, seconded by Stoddard to approve the Frank Bratt Memorial Scholarship of \$395 to Rebecca Olsen for Autodesk Civ3D Training. Carried.**

- j. **Water Quality Symposium** – McLaughlin thanked the board for the wedding card. The entire Oneida County SWCD office would like to thank the board for the sympathy card as well as all the calls and emails received for the passing of Kevin. The next CDEA meeting will be at the DoubleTree Hotel in Syracuse. Registration packet will be sent out the week of December 11th with a deadline of January 31, 2024. She has spoken with a couple board members and there are college students interested in attending. She has talked to Linda about the size of the symposium and Linda is looking into an adjoining hotel for any attendees that are not District employees. This will be stated in the registration packet. College students interested in attending will again attend for free for classes only. Students, professors, NRCS and other nondistrict attendees will stay in the adjoining hotel. Stoddard stated Ranger School students will need to stay overnight. Stewart stated that the adjoining hotel will be great. Armstrong stated last year's registration form asked if you were under the age of twenty-one and that will be included in this year's registration. A code of conduct disclaimer will also be added this year. Murphy agreed that a disclaimer needs to be added.

- **A motion made by Stoddard, seconded by Stewart to approve that college students stay at a separate hotel than the Water Quality Symposium. Carried.**

Armstrong went over the instructor cost which for most of the presenters it is for meals and a room, and some are requesting money. Alaina Robarge is requesting supplies and handouts for her class. Stewart stated that years ago before the CDEA had excess 4-Hour online funds Districts would foot the bill for any outreach materials District employee presenters needed for a class. Stewart asked if 4-Hour online funds can pay for printing of District staff handouts. Stewart will reach out to Danielle to see if Richard Orth will need a room as he is teaching a class Wednesday afternoon and Thursday. Armstrong asked if instructors should stay at the DoubleTree Hotel or adjoining hotel. Cuddeback and Stoddard both stated they should stay at the DoubleTree Hotel.

Armstrong stated that two hundred rooms have been blocked compared to 150 rooms in years prior. Until she knows how much food and rooms are she will not have a dollar amount for instructor fees.

- **A motion was made by Stewart, seconded by Yaw to approve instructor fees on the spreadsheet that was provided. Carried.**

Murphy asked if all the instructors must fill out a registration form. Armstrong stated yes. Yaw asked if there was going to be a Hospitality Room and if there could be another suite for conversations instead of listening to beer pong while trying to have a conversation. Armstrong stated that in the contract that they signed there is only one Hospitality Room. Cuddeback stated one year in Binghamton the hotel sectioned off a corner of one of the conference rooms and that worked out well. Murphy stated last year there were three rooms blocked for Hospitality with one room that had no music and was quiet. Stewart stated the third room was nice because it was pretty quiet. Yaw stated that she is in bed before Hospitality opens and some people have mentioned to her, they do not like sitting in the lobby until the bar closes. Murphy stated that the hospitality room cannot open until the bar closes.

Armstrong stated since everyone was so cramped in the banquet hall that Linda brought up that the cocktail hour and banquet will be held in the room where opening ceremony is held to accommodate more people. This will be closer to the silent auction room. Cuddeback stated there were at least four empty tables at the banquet. Stewart stated they could have been for family members of District employees who were receiving awards who ate in a different room so their family members would not see them. Stewart stated that with every district receiving two free coupons may increase attendance. Murphy suggested not scheduling classes in the large rooms that afternoon so hotel staff could set up for the banquet. Armstrong asked for any suggestions for the menu selection. She is gluten free and loved the offerings. Murphy stated the burger bar was cold. He also suggested having water at all tables and more coffee. Stewart stated coffee is super expensive and to make it in your room. Aldrich stated there's also coffee available in the lobby. She liked the option of milk. Murphy stated that the hotel charges \$3 or so a can of soda whether it gets drank or not so him and others take a bunch after break for the Hospitality Room. Stewart suggested keeping lunch on Tuesday. Armstrong will ask Chastity Miller for the menu from last year. Campbell stated having allergens listed on the board was super beneficial. With those listings she could pick foods she could eat. Armstrong stated that on the registration form it asks if you have any food allergies. Kemmeren stated that the registration form asks if you are vegan, vegetarian, gluten free, or allergies with red meat. Armstrong suggested that last year's menu worked well for food allergy sufferers, and she would email the menu out and we could tweak it. Stewart asked Armstrong to make sure the banquet has a good quality of beef. Linda downgraded the quality last year. Campbell stated several tables did not get dessert last year. Armstrong suggested Division Reps to send out email stating the dates

of the next meeting. Stewart thanked Armstrong for the amazing job with organizing the Water Quality Symposium.

- k. **New York State and NCF Envirothon Committee** –Hurlbutt reported that NYS is right on track with NYS Envirothon. It will be held at SUNY Cortland; the test site has been picked out and all test writers are in place. Things are moving along as expected. For NCF, the committee has a meeting with NCF committee once a month. She must do a presentation on where NY is. Fun day and buses are taken care of just working on details with the college. It is moving along as expected. In January, a big payment to the college and the bus company will need to be made. She is working with Chastity Miller on reimbursement from NRCS on this payment. The committee is continuing to do fundraising. Stewart asked where the committee is on fundraising. Do they need to raise more money to put this event on? Hurlbutt stated they need approximately \$100,000 to do everything they want to do. Half of the money needed came from NRCS and there is \$86,000 in our account currently. She also stated only 25 Districts have paid. Stewart stated that Ryan Cunningham reached out to Stewart about not paying and Hamilton County SWCD paid the full amount. She wondered if reaching out to the districts that have not paid and explain to them this is a district employee event. Hurlbutt stated that would be great and helpful. Kemmeren stated she sent Ryan the letter that the committee has sent to districts requesting their donation. Stewart asked what will have to be cut if the committee cannot raise enough money. Hurlbutt stated Fun Day would have to be cut because it is the biggest expense. Most of the college expenses are covered by NRCS contribution. Stewart asked if the NCF contributes any money. Hurlbutt stated no but they give them 12% of the registration fee. Stewart asked if NCF gives them a model for fundraising. Hurlbutt said no they have not. With the percentage from registration fees and fifty-two teams or so attending that is around \$100,000. But that money will not come until after the event in January or February of the following year. Basically, everything must be paid up front then wait for reimbursement. Murphy asked with the money you expect to get from registration fees will they still be short \$100,000? Hurlbutt stated yes. She stated that if all the districts contributed there would be \$150,000 but only half of them have contributed.
- l. **Environmental Education Foundation Committee** – Stewart reported that Katie Whitkovits reached out to Alfred Z Solomon Fund, and she is hoping for as little as \$10,000 and as much as \$40,000. The grant reviewers contacted her and said they were exhausted and asked her what she wants the funding for and what is her low end. She should hear by the end of the year if the funding is approved. Hurlbutt stated that Miller is working with ALCOA since they gave \$10,000 for the state Envirothon this year. Hurlbutt has given EEF committee a list of potential donors and she has talked to some donors as well. There is also a foundation at Hobart Williams College that is looking to donating items instead of money which would help cut their costs. Burke reported that the committee is working on writing proposals. Aldrich was working on one with Runnings, but it did not get funded. The next meeting is in December.
- m. **Civil Service Committee** – Stewart stated that at the Administrative Conference, three people from the state came to speak to the attendees and it was great. Ten minutes for

the presentation and the rest of the time was questions and answers. Some districts have been waiting 10 years for a civil service exam. The instructors agreed this is unacceptable. The good news is there is a solution by working with your local civil service personnel. If you tell them, you have been waiting for 3 years or more for the civil service exam they will give you an exemption. Also talked about generalizing job descriptions across the state. Stewart has reached out to the presenters who will give her the contact information to the commissioner of civil service so she can start working on that. Armstrong asked how many years you must be waiting for to be eligible for the exemption. Stewart and Aldrich both stated more than 3 years. Aldrich stated she went to her county civil service personnel and it is in the process with it expected to be finalized in February. She was told that anyone who gets hired under this technician position will also be exempt. Halloran stated that the position is exempt not the person and that employees exempted are not protected under civil service. Ferry stated that his Executive Director explained it to them that you were exempt for the exam but that was it. Stewart stated another issue is outdated questions on the civil service exam and they are going to work on that too. Halloran would like a list of all title job positions in the state. Murphy asked if there is a list of job titles for employees. Stoddard stated she has a list, but she does not know if they correlate with the civil service exam list. Stewart stated you can create a job title at the local level. Calandra stated that Suffolk County SWCD new employees must take civil service exam but in Nassau County they do not. They get appropriations from the county but are state employees with state retirement and health insurance.

- n. **New York State Invasive Species Advisory Committee** – Stewart reported she attended the October meeting where they held an Invasive Species Expo at Saratoga Spa. She and Katie dressed up in costumes and gave out temporary tattoos. A great outreach and education event. The committee was looking for a Secretary and Stewart volunteered to fill that position. They are interested in hiring a researcher to create a white paper cost of invasive species. The head of the invasive species council which the committee is an advisory to said let them know and they will create a line item on EPF. It is that easy to create a line item in the EPF. You must know who to talk to in DEC. Stewart stated she will be surprised if that happens.
- o. **Municipal Assistance Sub Committee** – Nothing to report.
- p. **Technical Advisory Committee** – Bzduch reported had a meeting October 23rd getting a lot of feedback on some of the discussion for CRF Round 8. Since that meeting, we have not had another one.
- q. **Recruitment and Retention** – Stewart stated more to come.
- r. **Operations Manual Committee** – Bzduch reported the committee will reconvene in 2024 and start focusing on updating the district operations manual.
- s. **Leadership Institute** – placeholder until 2026

IX. CDEA Activities

- i. **Bond Act** – Stewart reported that she and Bzduch have had conversations and the SWCC is having conversations with the state on where the Bond Act is in terms of

how it will be funded. Bzduch is working on the information collection phase. The state is processing thousands of recommendations from individuals. After they are finished with that, they will figure out how to get the money out. The SWCC is on it. Fickbohm attended a meeting and got a PowerPoint from it. Stewart developed a survey which can show how conservation districts can spend this Bond Act money in a couple of the main tracks. Some of the tracks are Agriculture, Climate Resiliency, Forestry, etc. Fickbohm stated that in regards with the invasive species might be able to carve money out of the EPF. There is a lot of money going to be available. The Bond Act is Clean Water, Air, Jobs Act for \$4.2 billion. Carve out going to put money into current programs. Should be a quite a lot of money for Districts. NYACD should be able to help with negotiating how this money is spent. He doubts opportunities like this will come again in our lifetimes. He urged everyone to develop relationships and contacts as well as go to the meetings where decisions are being made. Now is the time to have conversations and get the ball rolling. AEAs are on board with this effort. He heard that the proposals do not need to be more than two pages long. Stoddard stated her county submitted some project proposals recently but did not get funding, so she asked where they stand with this money coming down the pipeline. Fickbohm stated that they should resubmit those project proposals. Stewart stated we should get our ducks in a row like Fickbohm stated and start to meet with Susanne Randalls and DEC. Talk to them and get things rolling to get some of this money. Fickbohm stated to find out what Senators and House of Representatives who are working on this and get them interested in what you can do with the money. He suggested contacting Wendy Walsh as she has a good relationship with Jim Tierney at DEC. Calandra stated Jim Tierney has already given Nassau County money for their septic system program. He has also visited a site that they have installed a new septic system on. Aldrich stated that Tierney is good at listening. Stewart suggested to visit the survey, send it out to everyone including managers and staff and have meetings with AEAs. Talk to Randall and Tierney. There is a lot of money to harvest. Stewart thanked Fickbohm for all his work on this as she and him have been talking about this a lot. Fickbohm said this is going to be a 10 year roll out but the sooner you start working on this the better off you will be in receiving money.

- b. Fertilizer Tablets** – Aldrich reported that she received from Griffins Supply a quote on fertilizer tablets. The cost for a box is \$75 which is a \$5 increase from last year. Last year, CDEA charged Districts \$75 a box. Aldrich stated she is having an issue with Griffins Supply. When a new Treasurer is elected to CDEA you must change accounts. She has discussed this with Kemmeren who may have heard from them. Aldrich does not have sign in for them and cannot even create another one. Murphy stated that CDEA has their own Gmail account. Kemmeren stated yes, they do, and she will reach out to Miller on getting the account information. Murphy suggested setting up an account using that Gmail address so it will not be so hard and all you would have to do is change the address when there is a new Treasurer. Aldrich stated she contacted the company to request a change of

address and they stated you had to do that online.

- **A motion was made by Yaw, seconded by Murphy to increase the price of fertilizer tablets to Districts by \$5 from \$75 to \$80. Carried.**

- c. **4-Hour Fund Applications** – Stewart reported there were no applications received at this time.

Suspend meeting September 6, 2023, at 3:43 p.m.

Reconvened meeting September 7, 2023, at 8:08 a.m.

Executive Committee Members

Caitlin Stewart, President
Jessica Armstrong, Vice President
Joann Burke, Secretary
Katy Kemmeren, Treasurer
Alice Halloran, Member at Large

Partners and Guests

Brian Steinmuller, NYSWCC
Bethany Bzduch, NYSWCC
Tyler Knapp, NYSWCC
Scott Fickbohm, NYSWCC
Kristin White, Monroe County SWCD
Valerie Horning, Cayuga County SWCD
Tom Eskildsen, Yates County SWCD
Blanche Hurlbutt, NYACD
Jacob Walsh, Chenango County SWCD
Alex Marks, Tioga County SWCD
Jason Popoli, NYS Water Resource Institute
Mike Jura, Tioga County SWCD
Stacy Russell, Cortland County SWCD
Brian Reaser, Tioga County SWCD
Robin Mosher,
Jeremy Waddell, USC Stream Team
Angel Hinickle, Tompkins County SWCD
Jennifer Kelly, Chenango County SWCD
Erin Peruzinni, Seneca County SWCD

Division Representatives

Rebecca Campbell, Division I
Jason Cuddeback, Division II
Carla Yaw, Division III
Shawn Murphy, Division IV
Maren Stoddard, Division V
Corrina Aldrich, Division VI
Travis Ferry, Division VII
Olivia Calandra, Division VIII

Absent

Blake Glover, NRCS
Blanche Hurlbutt, NYACD

- d. **Budget Discussion** – Stewart stated that Eskildsen and White have asked to take into consideration their budget requests for 2024 Conservation Skills Workshop

and State Fair and Empire Farm Days.

- i. **Conservation Skills Workshop** – Eskildsen stated Miller assisted him with a financial analysis of last year’s Conservation Skills as it was their first year at a hotel. For this past Conservation Skills Workshop, after expenses were paid there was \$4,000 leftover. They did not need as many rooms at the hotel as they anticipated. They suggest in the future sticking to 2-3 rooms at the hotel as long as they can continue using the fire department and Cayuga County SWCD. Registration cost was \$100 per person, and they would like to reduce the cost to \$50 per person next year. He believed with this reduction everything should balance out well. They suggested that SWCD attendees who need lodging pay half of their lodging and committee covers breakfast and snacks. They are proposing to pull from 4-Hour Online Funds \$9,650. Stewart thanked Eskildsen and reminded everyone this is what the 4-Hour Online Funds should be used for. She has talked to Kelly Emerick about these funds and want to make sure it is getting used for staff trainings. She felt this is important especially with all the new technicians and Conservation Skills Workshop could offer introductory classes as well as intermediate ones. Cuddeback stated fire department did not charge and he recommends making a donation. He suggested making a line item for donations. Eskildsen stated in years past they have made donations to fire departments who have let them use their facilities and agreed a line item would be great. Stewart stated she will put it in the budget for discussion in January. Stewart asked if he has seen in an increase in attendance this year compared to the last few years. Eskildsen stated the attendance for Conservation Skills Workshop has been consistent with fairly strong numbers the last few years. Cuddeback stated what threw them off this year was all the new employees with less than a year at a district and had to pull back some of the classes, so they were not too advanced for new employees. Murphy suggested that when you are planning and developing classes take in consideration of new employees. Eskildsen stated it is hard to have a class with attendees who have been with a district for only a year or so and others who have been for several years. Murphy pointed out with Water Quality Symposium they give each district a coupon for two employees to attend for free. He asked if paying half of the cost of the hotel room for attendees using 4-Hour Online Funds was just for SWCD employees. Eskildsen stated these funds are not for State Committee or NRCS attendees. Kemmeren stated NRCS paid for their own hotel rooms, but some private crop consulting employees utilized the hotel accommodations. Stewart asked about opening it up for college students. Cuddeback stated it could be tricky with workshop being held in September and students back will be back in school. Stoddard stated some of the classes were already huge without opening it up to college

students. Stewart stated she thought the \$50 registration fee is great especially with hotels it can get tricky especially with no shows. Eskildsen stated they received some grumbling about the registration fee when they came to only one class. It was understandable but he asked that if people would work with them as they work through this adjustment period.

- ii. **State Fair and Empire Farm Days** – White reported the committee met in October to pick coloring contest winners, the guessing game winner, and to discuss suggestions that were given to them. Had several suggestions that the next theme be Careers of SWCD that the committee liked and will focus on for the next 2 years. This year had some college students stop at the booth inquiring about job opportunities and the committee thought this would be a wonderful opportunity to highlight what districts do. Promotional items were short this year and most of the time were gone within the first few hours. Each district is charged \$100 for promotional items for giveaways but not all districts pay. The committee proposes ordering 1,300 of each giveaway item to give away that would be fifty items per shift. They plan to stick with the seeds, totes and koozies as giveaways as they were very popular. For next year's budget they used this year's prices for giveaways and would need an additional \$2,536.25.

White stated that they are no longer going to participate in the Empire Farm Days but are looking at attending the NYS Farm Show in February and Alaina Robarge is working on this. This is in the budget. There is a fee of \$1,050 for space at the NYS Farm Show and Robarge is looking into possibly a lower fee since they will not be selling anything. She also included in the budget purchasing a couple pop up banners along with printing of handout material. Think they can get most of the handouts from the State Committee. Total budget request for 2024 for State Fair and NYS Farm Show is \$6,576.25. Stewart stated that Murphy, Armstrong, and herself updated the By-Laws and included that all board members work a shift. Murphy stated during yesterday's meeting it was discussed about getting outreach material for every Division Representative to house like pop up banners, tablecloth, and handouts. He asked that they coordinate with Stewart when they design the pop-up banners so we can get some ordered. White stated Robarge is the one creating the pop-up banners and to contact her. Aldrich asked about tablecloths as it would make display more professional. Cuddeback and White stated they have a tablecloth for state fair and shared a picture of it. White stated they have two of them and a business in Monroe County printed them. Stewart asked for her to share the contact information of the business with her.

- e. **4-Hour Fund Platform-** White reported that the platform needs to get up and running. She is looking for people to go through and find any glitches or changes that need to be made. She has a list of people who she will email asking them to go through it. Stewart offered to go through the program. White stated she is a little nervous with new platform going live as she is so used to how the current program works.
- f. **Ag Value Assessments** – Campbell stated she was looking to see if other counties are seeing disparities on how ag value exemptions are filed or completed, what qualifies and what does not, and the order of receiving requests. With the new email that came out regarding woodland she wondered if they should be asking more questions to the landowner. Are counties assuming that farmers are using the woodland to harvest fence posts? Horning stated Cayuga County’s process is the same as Campbell’s. She stated that the assessor rarely approaches them. Landowner and renter usually are the ones that come in as they have to pay for the soil group worksheet to be completed. The question about marketable and unmarketable timber has always been a question. The state has always stated that assessors have the final say what qualifies and what does not. We do not make the decision of what qualifies for woodland that is up to the landowner and in many cases, she has looked at maps and what landowner says is and what it looks like on the map are two different things. Campbell also stated that assessor is giving an exemption to renters less than 7 acres if they rent to farmers who have sales of \$250,000 or more. Horning stated it is up to the assessor and if the renters want to pay for the forms, she will take it. Murphy stated he asks the landowner if they have talked to their assessor and will tell them the eligibility guidelines. Ferry stated he advises landowners to talk their assessor and see if they qualify. They do warn that if a form is not completed right and it gets rejected the landowner will have to pay again. Ferry stated that he has done a lot of assessments that included solar panels if solar panels are installed on ag land that land has to be taken out. Cuddeback stated that if solar panels are installed on ag land that area of land gets taken out of exemption and back into the tax rolls and could have to pay back taxes. Most landowners are not aware of this. Horning stated it is up to the Assessor if the landowner will have to pay back taxes on land that solar panels are installed on.

Bethany Bzduch enters meeting at 8:57 am

Murphy asked about the woodland question. Halloran stated that woodland used for agricultural production does not exist on leased land. She stated sugar bush is ag farmland. Horning stated maple on leased land qualifies too.

Mike Jura, Jared Popoli, Jennifer Kelly, PJ Emerick entered meeting at 9:00 am

Erin Peruzzi, Robin Mosher, Jeremy Waddell, and Angel Hinckle entered meeting at 9:03 am

Murphy stated collaborating with assessors is what landowners need to do. Aldrich

stated she has taken this issue to her Board, and they stated it is up to the assessor. Horning stated they have an indoor aquaculture on approximately four acres and had questions. She contacted Ag and Markets, but the guy retired so never got her questions answered and the assessor worked it out. She suggested inviting town assessors to a meeting to go over the program. Popoli asked how often they have a statewide training. Steinmuller stated it is on their radar. Cuddeback suggested holding a training at 2025 Water Quality Symposium. Stewart thanked Campbell for bringing this topic up for discussion and she encouraged any board member who have a topic they would like to discuss send it to her to be put on the agenda for the next board meeting.

- g. **DEC Permitting** – Murphy stated he had a division meeting, and they had a certain DEC conversation, and he shared more information on it. Several people in his division are attending the meeting and he encouraged them to chime in. We have seen delays in permitting, DEC talk about designing things to 1.25 times stream channel width which can be subjective as we are used to designing to NRCS standards and to certain storm events. There is lots of disconnects and answers and how DEC look at culverts and permits differs from region to region. Permits are not being approved quick enough for FEMA as well. When you are designing for this 1.25 times stream channel width you are designing for a culvert way too big. Some of the people in his division were planning to take DEC out to sights where designs were used to show how infeasible they were. His folks in his division inquired what can CDEA do from top down as they will work from the bottom up. He hoped we could devise a plan with everyone in the room and on the phone today on what we can do.

Stacy Russell entered meeting at 9:10 am

Kelly stated she mentioned this issue at the division meeting as it has been a challenge for a long time as long as she has been at the district which has been 20 years. There is a disconnect between districts and DEC permitting. Every district and region are different is our greatest strength but also our greatest challenge because we do not have that continuity. They struggle that DEC 't understand that all districts do not run the same. In her county they very seldom do large stream restoration projects. What she is looking for is a better connection with permitting so we can explain and to get these projects through. It is not going to get any easier and it is a perfect opportunity to start a good relationship with them when there's money coming available and new employees. Have a coordinated effort in some way for all counties within each region. Popoli agreed with this disconnect. Landowner comes in, you go out to the site then assist them with permit and send them on their way. For a stream restoration project that is more complicated, and districts need to do more, and he was not sure DEC understands all the different levels districts works with them. At local level it is up to interpretation but the 1.25 times stream channel width they are hearing from the top but should work with Districts or things will be

done on weekends that will give everyone a black eye. Attacking from the top and bottom is a clever idea. Fickbohm stated that in Delaware County they have joint trainings with NRCS, SWCD, and DEC and now work better together. He suggested reaching out to Larry Underwood on how they did this. Murphy stated that what Fickbohm was stating is example of going from bottom up. He asked who does CDEA talk to in DEC and what can we do as an employee association to help this along. Bzduch asked if permits are approved by regional DEC or by Albany. Popoli replied it is done by regional DEC. When he was with the district, he had a great relationship with the regional DEC folks. He had more issues with habitat people. Per DEC website it states culverts 1.25 times stream channel width were recommendations but now it is treated as a requirement. From the top down they were told it is a requirement. Interpretations need to be changed. You can take staff out to a site and show them how infeasible it is, but they may not see it that way. Kelly stated Popoli summed it up well. She has been out with DEC staff once and she does not even know who her habitat person is. But she knows some counties work well with their DEC staff and go out to projects and work together. For 1.25 times stream channel width she does not know how or why DEC would put themselves in that type of situation using this method of sizing a culvert. We have engineered drawings, B and H studies, all this material to prove that the culvert we want to put in will work but this 1.25 times stream channel width application is universal and there must be some middle ground.

Brian Reaser entered meeting at 9:20 am

Murphy stated the 1.25 appears in the EPA guidance and the state must be stricter than them like CAFO permits. Popoli stated yes, it is an EPA guidance as well as in Fish and Wildlife and Army Corp. It has no hydraulic bearing on the sizing of the culvert. It would be great to put in wide culverts but for narrow and small roads that is not feasible. In other states they have engineers on staff, but NY is not there yet. Reaser asked where DOT in this is. He said in his county they must follow the same rules as the county does. Kelly stated the local DOT project was shut down because they did not go through the proper permitting. DOT and farmers are doing projects on their own which is not good for anyone. Popoli stated that DEC does not give anyone special privileges. Everyone must adhere to the same protocols. Waddell stated it is worthwhile to have a conversation with DEC with the general permit and take a look at what the restrictions are and maybe there is some room to adjust it. Armstrong stated she had a great working relation with DEC folks. After Covid hit local DEC folks retired. She has met with the new DEC and asked them to meet with them to go over how can they streamline this process to get permits approved. Stoddard stated that in her division they invited DEC and went over general permit and walked through the permit in what they needed from us. Walking away from the meeting she felt more uncertainty. It is hard with the turnover. Halloran stated that sometimes her district works with Fish and Wildlife under their permit.

Robin Mosher left meeting at 9:40 am

Stewart asked who we contact for this. Popoli stated you would need to reach out to your regional administrator. DEC is already got a black eye on how slow permitting is taking and you throw in more money like the Bond Act, and they are not going to look very good. They do not have the capacity for the increase of needs. Murphy stated that is a great idea from the bottom up but asked what we can do from the top down. Popoli stated it would be nice to get the central office support. He finished a project called culvert pipeline and sent his findings to the Deputy Commissioner who is aware of the problems with permitting and finding contractors, etc. He gave them pinch points on why culverts are not getting installed properly or at all. Fickbohm stated the Division of Environmental Permitting with a Director in Albany. Steinmuller stated Jim Tierney, Suzanne Randalls and Deputy of Natural Resources need to hear from Popoli and the pinch points since this is a document and not someone's point of view. Central Office always refers everything to regional offices. Armstrong suggested sending out a questionnaire out statewide asking about their relationship with DEC issues and how long it takes for a permit to get approved. Fickbohm asked if USFW have a MOU with DEC that spells out the relationship. Perhaps there can be a District/DEC MOU that delegates some authority to districts. Waddell states he does not think USFW has any special treatment. He thinks Army Corp has special treatment with DEC. Hinckle stated she and Region 7 have a good working relationship. She asked for a field visit with DEC. Sometimes it takes a couple visits before they feel comfortable with your designs. Reaser suggested giving DEC folks especially new ones a training like Mike Jura did for DEC but on the good, bad, and ugly of culverts. Steinmuller stated working from top down you need solutions and what do you want. What are your action steps from this. Jura stated DEC does not like to give out MOUs because it gives us too much power. Stewart stated she will send out a survey. Bzduch stated that after the survey we could set up a meeting with DEC to go over the survey and express the concerns and issues. Popoli stated that the stream team rubric should be brought to the meeting to justify that you are training folks in stream design. Waddell stated he had a similar conversation with David Stillwell from USFW and he offered to facilitate a connection with upper-level regional staff with DEC. Stewart thanked Murphy for bringing up this issue and for everyone who participated.

Popoli, Waddell, Hinckle, Reaser, Horning, Eskildsen, Walsh, Marks, Jura, Russell, Knapp, and Mosher left the meeting at 10:15 am

Suspend meeting at 10:16 am

Reconvened meeting at 10:26 am

- i. **Climate Smart Commodities/CPA-52/CRF** – Cuddeback stated that in CRF Track 1

and 3 federal monies will be added. He has talked to his FSA and NRCS about this. Might not be able a problem with most counties but it could be with some districts who are not collocated and if farmers do not work with FSA or NRCS. This affects mainly Track 1 since Track 3 is mainly soil health. CPA-52 is exempt from Track 3. CPA-52 is an NRCS document that's very extensive document. If farms work with FSA there will not be any problem, there but when it comes to NRCS you have the CPA-52 form. NRCS said that districts should fill it out. This form needs to be signed off prior to the proposal. In Cayuga County, they are a year out in just wetland determination so he is not sure how that will work. NRCS gave him an example of the CPA-52 to follow, and a technician can sign it but then has to go higher for a signature. He mentioned this at the November SWCC meeting. His local NRCS was not aware that this money was even coming and how it was going to work. Steinmuller stated this is the same throughout the US. CPA-52 requirement came apparent to them when the contract was being executed. They found this out when they were finalizing the Climate Smart Scoping Plan. We need to spend this money and need to make the best effort to move forward doing what we said we would do. The TAC committee has heard the comments loud and clear. He foresees larger farms who are already working with FSA using the federal funds and get more small farms interested into state funds. He would like to see an avenue for state funds and one for state and federal funds. Bzduch asked Cuddeback if these issues come from the TAC meeting. Cuddeback stated yes. Steinmuller stated there is lots of work to do on this.

- j. **4-Hour Fund application review** – Stewart sent the application to Emerick and Verrigni for their feedback to make sure we are capturing their view the program. They approved the changes. Stoddard asked if in the final report we could add that they submit a small blurb or article that could be shared into the CDEA News. Yaw recommended putting all the documents together in one application. Emerick suggested sending the draft document out to Districts for feedback. Give them a time period for questions or concerns so you do not have to revisit this every meeting. She offered to take all the comments and compile it for CDEA Board. Stewart asked Stoddard and Aldrich to review the documents then she will forward them to Emerick to send out statewide. Tabled until January meeting.
- k. **By-Laws**- Stewart reported that Armstrong, Murphy, and herself have been updating the By-Laws making them consistent and easier to understand. Stewart asked Stoddard for the total number of full and part time employees. Steinmuller expressed interest in that number as well. Stewart asked if anyone had the capability of coloring the division map. Steinmuller offered Tyler Knapp to color in the different division areas. Stewart thanked Murphy and Armstrong for all the time they have spent going through the By-Laws line by line. Stewart will email the updated By-Laws for the board to review prior to the January meeting.

l. **Management Development Certification Program** – Stewart stated Halloran and herself are working on this. Halloran suggested asking districts if they are even interested in this program.

m. **Ronnie Raindrop** – Stewart reported nothing to report.

n. **Fish On Challenge** – Stewart stated this is on the CDEA Website.

X. **Other Business** - White stated that the 4-Hour phone needs to be replaced. Stewart asked Burke about a replacement of voice recorder. She instructed White and Burke to bring quotes to the next meeting in January.

Bzduch reported that the state is moving from Grants Gateway to SFS (State Financial System). On January 16, 2024, they will be transitioning into the SFS platform hopefully with the active contracts. There will be a series of training sessions in January and the webinars will be recorded.

XI. **Correspondence** – None.

XII. **Next Meeting** – January 23-23, 2024, Double Tree Hotel Syracuse, NY

XIII. **Adjournment**

- **A motion was made by Stewart, seconded by Aldrich, to adjourn the meeting at 12:20 p.m.**

Respectfully submitted,



Joann Burke

CDEA Secretary

NYSCDEA

ACCOUNT	2023 Budget			2023 Actual Income and Expenses		
	Income	4HR \$ *	Expense	Income	4 HR \$*	Expense
Fertilizer Tablets	\$7,000.00		\$6,700.00	\$6,720.00		\$6,716.06
Training Sessions:						
Admin/Mgt Conf	\$6,000.00	\$9,000.00	\$15,000.00	\$3,900.00		\$14,737.94
CSW	\$1,000.00	\$14,000.00	\$15,000.00	\$33,616.93		\$27,712.04
WQS	\$100,000.00	\$50,000.00	\$150,000.00	\$100,679.00		\$172,588.93
4-Hour Online Course		\$84,000.00	\$84,000.00	\$274,794.91		\$76,516.75
4HR Administrative Support*	\$79,400.00					
4HR Approved		\$40,000.00	\$40,000.00			
NYS ESCCP	\$10,000.00		\$10,000.00	\$5,800.00		\$24.70
Trainings			\$0.00			\$40.00
Leadership Conference	\$20,000.00		\$20,000.00	\$17,800.00		\$20,112.68
WQS Resource Fair	\$2,500.00		\$2,500.00	\$5,623.17		
Audit, Taxes & Legal Fees			\$8,000.00			\$7,258.63
Donations:						
Envirothon Scholarship			\$2,500.00			
Donations-Other-EEF						
Executive Board			\$15,000.00			\$10,302.95
Promo Merchandise			\$5,000.00			
Insurance			\$3,600.00			\$3,555.14
Promo/Website		\$1,000.00	\$1,000.00			\$1,736.79
National Association of Conservation Districts Annual Meeting (NACD)- 2 NYSCDEA BM & Rep			\$10,000.00			\$2,177.53
National Association of Conservation Districts Northeast Meeting			\$6,000.00			\$3,978.39
National Conservation District Employees Association Dues			\$400.00			
Newsletter			\$4,500.00			
Sunshine Fund			\$200.00			
Office Supplies			\$3,000.00			\$5,527.56
Ronny Raindrop™			\$9,500.00			\$9,000.00
Division I			\$1,500.00			
Division II			\$1,500.00			\$650.43
Division III			\$1,500.00			
Division IV			\$1,500.00			\$3,062.40
Division V			\$1,500.00			\$630.36
Division VI			\$1,500.00			\$207.61
Division VII			\$1,500.00			
Division VIII			\$1,500.00			
Association Coordinator*	\$35,000.00		\$35,000.00			
Carryover						
TOTALS	\$260,900.00	\$198,000.00	\$458,900.00	\$448,934.01	\$0.00	\$366,536.89
Self Sustaining Accounts	Income		Expense	Income		Expense
Fish Challenge	\$300.00		\$300.00	\$ 380.00		\$ 204.12
Frank Bratt	\$4,000.00		\$4,000.00	\$ 9,364.80		\$ 1,229.00
NYS Envirothon	\$50,000.00		\$50,000.00	\$ 54,678.32		\$ 65,433.86
2024 NCF Envirothon	\$4,000.00		\$4,000.00	\$ 39,550.00		\$ 1,327.60
Envirothon Scholarships	\$2,500.00		\$2,500.00	\$ 2.20		\$ 1,600.00
NYS Fair/EFD	\$5,200.00		\$5,200.00	\$ 6,298.00		\$ 4,392.48
Golf Tournament	\$2,500.00		\$2,500.00	\$ 2,980.00		\$ 3,095.51
Skeet Shoot Tournament				\$ -		\$ -
SSA Totals	\$68,500.00		\$68,500.00	\$ 113,253.32		\$ 77,282.57
Grand Total	\$329,400.00	\$198,000.00	\$527,400.00	\$562,187.33	\$0.00	\$443,819.46

* money coming from 4HR Savings

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
As of November 27, 2023

	Nov 27, 23	Dec 31, 22
ASSETS		
Current Assets		
Checking/Savings		
NYS Envirothon-Savings	2,000.35	900.06
4HR Online Sed & Erosion	618,112.69	484,727.32
2024 NCF Envirothon Checking	87,896.84	50,824.44
NYSCDEA-REG CHECKING		
4HR Training Support	-49,675.00	0.00
General NYSCDEA Funds	44,454.71	104,762.61
Online 4-Hour Course	0.00	-65,498.59
Admin Conference	-9,276.69	1,861.25
Conservation Skills	25,221.89	20,317.00
Golf Tournament	4,429.43	4,545.94
Leadership Conference	150.45	2,863.13
NYSESCC Program	12,811.81	7,036.51
NYS Envirothon	44,328.33	55,590.14
NYS Fair	5,063.23	3,157.71
Resource Training Checking	4,200.28	4,200.28
Sunshine Fund	857.93	857.93
NYSCDEA-REG CHECKING - Ot...	0.00	-286.00
Total NYSCDEA-REG CHECKING	82,566.37	139,407.91
Envirothon Scholarship Savings	14,697.82	15,045.62
Frank Bratt Scholarship Savings	33,490.92	34,579.92
Resource Training Savings	27,073.10	27,069.93
Total Checking/Savings	865,838.09	752,555.20
Accounts Receivable		
Accounts Receivable	480.00	455.00
Total Accounts Receivable	480.00	455.00
Total Current Assets	866,318.09	753,010.20
TOTAL ASSETS	866,318.09	753,010.20
LIABILITIES & EQUITY		
Equity		
Retained Earnings	753,010.20	730,473.88
Net Income	113,307.89	22,536.32
Total Equity	866,318.09	753,010.20

NYS CDEA, INC.
BANK REPORT FOR ALL ACCOUNTS
As of November 27, 2023

	<u>Nov 27, 23</u>	<u>Dec 31, 22</u>
TOTAL LIABILITIES & EQUITY	<u>866,318.09</u>	<u>753,010.20</u>

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January 1 through November 27, 2023

	Jan 1 - Nov 27, 23	Jan 1 - Nov 27, 22
Ordinary Income/Expense		
Income		
Fert. Tablets	6,720.00	0.00
Training Sessions Income		
Administrative Training	3,900.00	2,825.00
Conservation Skills Workshop	33,616.93	4,930.00
Water Quality Symposium		
WQS Registration	100,679.00	3,966.42
Total Water Quality Symposium	100,679.00	3,966.42
4-Hour Online Class	274,794.91	215,510.66
NYSESCC Program	5,800.00	5,100.00
Leadership Conference		
Attendee Fees	8,800.00	0.00
Donations	9,000.00	0.00
Total Leadership Conference	17,800.00	0.00
WQS Resource Training		
Resource Training Interest	3.17	0.00
WQS Resource Training - Other	5,620.00	60.00
Total WQS Resource Training	5,623.17	60.00
Total Training Sessions Income	442,214.01	232,392.08
Fundraising		
Bucket Raffle	2,495.00	0.00
Silent Auction Items	2,116.00	0.00
Total Fundraising	4,611.00	0.00
Self Sustaining Programs		
2024 NCF Envirothon, New York	39,550.00	22,750.00
Fishing Challenge-Income	380.00	230.00
Frank Bratt Scholarship		
Interest-Frank Bratt	5.00	6.39
Frank Bratt Int & Donations	137.80	3,087.00
Total Frank Bratt Scholarship	142.80	3,093.39
NYS Envirothon-Income		
Interest	0.29	0.02
Registration	28,200.00	20,300.00
Guest Registration & Housing	2,425.00	1,775.00
Reimbursements/Misc	172.05	0.00
Merchandise Sale	387.00	325.00
Donation	23,493.98	7,450.00
NYS Envirothon-Income - Other	0.00	0.00
Total NYS Envirothon-Income	54,678.32	29,850.02
Envirothon Scholarship Income		
Envirothon Scholarship-Interest	2.20	2.61
Total Envirothon Scholarship Income	2.20	2.61
State Fair	6,298.00	5,100.00
Golf Tournament Income	2,980.00	1,690.00
Total Self Sustaining Programs	104,031.32	62,716.02
Total Income	557,576.33	295,108.10
Gross Profit	557,576.33	295,108.10
Expense		
Skeet Shoot Event	0.00	0.00
Reconciliation Discrepancies	0.00	1,324.89

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January 1 through November 27, 2023

	Jan 1 - Nov 27, 23	Jan 1 - Nov 27, 22
Fertilizer Tablets	6,716.06	0.00
Training Sessions Expenses		
4 HR Approved Trainings		
2022 Apped 4hr train	0.00	2,599.28
4 HR Approved Trainings - Other	50,855.80	514.69
Total 4 HR Approved Trainings	50,855.80	3,113.97
Local Roads Ap	0.00	270.00
Credit Card Fees	0.00	10.12
Online 4 Hour Course	25,660.95	11,060.93
NYSESCC Program	24.70	9,092.66
Administrative Training		
Credit Card Fee	12.40	0.00
Administrative Training - Other	14,725.54	10,968.09
Total Administrative Training	14,737.94	10,968.09
Misc. Training Sessions	40.00	0.00
Conservation Skills Workshop		
Credit Card Fee	376.42	29.34
Conservation Skills Workshop - Other	27,335.62	14,007.41
Total Conservation Skills Workshop	27,712.04	14,036.75
WQS		
Credit Card Service Fees	810.95	124.82
Awards	1,573.36	689.81
New Employees	1,298.00	0.00
WQS Refund	750.00	0.00
All Expenses	161,058.01	2,821.26
WQS - Other	1,120.00	1,200.00
Total WQS	166,610.32	4,835.89
WQS DJ Music/Entertainment	5,451.97	0.00
Training Sessions Expenses - Other	1,824.64	2,558.76
Total Training Sessions Expenses	292,918.36	55,947.17
Leadership Conference	20,112.68	0.00
Committee Expenses		
Committee Reimbursements	0.00	161.88
Total Committee Expenses	0.00	161.88
Taxes & Audit Review	7,258.63	7,779.98
Donations All		
Frank Bratt Scholarship Donatio	0.00	0.88
Total Donations All	0.00	0.88
Executive Board Expense		
Mileage & Tolls	0.00	29.63
Motel & Meals	10,302.95	6,332.60
Executive Board Expense - Other	0.00	814.41
Total Executive Board Expense	10,302.95	7,176.64
Insurance		
Directors & Officers Policy	1,410.00	0.00
Commercial Package	2,145.14	3,131.14
Crime Policy	0.00	379.00
Total Insurance	3,555.14	3,510.14
Promotion		
Brochures	856.00	0.00
Website	880.79	219.16
Promotion - Other	0.00	8,301.57

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January 1 through November 27, 2023

	Jan 1 - Nov 27, 23	Jan 1 - Nov 27, 22
Total Promotion	1,736.79	8,520.73
NACD-Annual Meeting	2,177.53	0.00
NACD-NE	2,978.37	1,407.35
NCDEA	0.00	400.00
Ronny Raindrop Expense	9,000.00	3,000.00
Sunshine Fund	0.00	50.00
Office Supplies/Postage	5,527.56	5,366.45
Division Expenses		
Division II	650.43	0.00
Division IV	3,062.40	0.00
Division V	630.36	0.00
Division VI	207.61	0.00
Total Division Expenses	4,550.80	0.00
Uncategorized Expenses	150.00	0.00
Self Sustaining Program Expense		
2024 NCF Envirothon, New York	1,327.60	0.00
Fishing Challenge-Expense	204.12	184.54
Frank Bratt Scholarship Expense	1,229.00	3,545.58
Envirothon-NYS Expenses		
Trailer Expense	355.07	50.25
Rooms		
Dorm Rooms	14,436.18	10,488.00
Presentation Rooms & Auditorium	3,000.00	3,800.00
Rooms - Other	0.00	36.00
Total Rooms	17,436.18	14,324.00
Meals		
Pre-Event Breakfast	279.00	279.00
Meals - Other	14,883.81	11,005.48
Total Meals	15,162.81	11,284.48
Shirts,Water Bottles,Backpacks		
Shirts-Committee & Winning Team	278.25	0.00
Shirts Teams & Volunteers	7,761.25	7,170.30
Water Bottles	0.00	837.54
Total Shirts,Water Bottles,Backpacks	8,039.50	8,007.84
Testing Site Expense		
Golf Cart	300.00	0.00
Supplies	179.94	252.89
EMT	700.00	700.00
Signs	0.00	570.00
Snacks	608.94	743.54
Testing Site Expense - Other	0.00	160.00
Total Testing Site Expense	1,788.88	2,426.43
Oral Presentation	182.41	0.00
Awards	1,532.50	1,692.09
Educational/Advisor Activities	1,500.12	387.88
Envirothon Office Expense	655.56	1,322.50
National Event		
Guest Registration	3,760.00	0.00
Travel Expenses for Team	10,094.36	3,877.32
Dues	450.00	0.00
Travel Expenses for NY Reps	2,047.75	4,319.22
Team Registration	1,800.00	1,800.00
National Event - Other	628.72	0.00
Total National Event	18,780.83	9,996.54
Miscellaneous		
Registration Refund	0.00	275.00

NYS CDEA, INC.
INCOME & EXPENSE REPORT FOR ALL ACCOUNTS
January 1 through November 27, 2023

	Jan 1 - Nov 27, 23	Jan 1 - Nov 27, 22
Miscellaneous - Other	0.00	211.15
Total Miscellaneous	0.00	486.15
Total Envirothon-NYS Expenses	65,433.86	49,978.16
Envirothon Scholarships	1,600.00	2,600.00
State Fair		
Booth Supplies	1,511.87	177.99
Coloring Contest Design	50.00	50.00
Coloring Contest Winners	75.00	75.00
Employee Incentive	250.00	250.00
Hotel Room Reimbursement	0.00	38.12
Meeting/Committee Expense	271.68	216.27
Pencils	0.00	350.37
Postage & Envelopes	84.50	107.00
Promo Item	1,199.73	838.69
Seeds	949.70	755.16
Trailer Expenses	0.00	7,395.15
Total State Fair	4,392.48	10,253.75
Golf Tournament Expense	3,096.51	2,919.06
Self Sustaining Program Expense - Other	0.00	0.00
Total Self Sustaining Program Expense	77,283.57	69,481.09
Total Expense	444,268.44	164,127.20
Net Ordinary Income	113,307.89	130,980.90
Net Income	113,307.89	130,980.90

NYS CDEA, INC.
YTD DETAILED EXPENSE REPORT
September 1 through November 27, 2023

Date	Num	Name	Memo	Amount
Skeet Shoot Event				
09/20/2023		Community Bank, N.A.	Caitlin	200.00
10/20/2023		Community Bank, N.A.		-200.00
Total Skeet Shoot Event				<u>0.00</u>
Training Sessions Expenses				
4 HR Approved Trainings				
10/20/2023		Community Bank, N.A.		940.80
11/21/2023		cornell Cooperative Ext. S...	4 Silvopasture Registrations	240.00
11/26/2023		Blackboard, Inc.	Annual Blackboard Subscription	49,675.00
Total 4 HR Approved Trainings				<u>50,855.80</u>
Online 4 Hour Course				
10/18/2023	4777	Monroe County SWCD	ADMIN 3rd QUARTER 4HR ONLINE CLASS	7,328.30
Total Online 4 Hour Course				<u>7,328.30</u>
Administrative Training				
Credit Card Fee				
11/03/2023			Deposit	2.48
11/15/2023			Deposit	2.48
11/16/2023			Deposit	7.44
Total Credit Card Fee				<u>12.40</u>
Administrative Training - Other				
11/26/2023		DoubleTree By Hilton	Invoice 63202	14,725.54
Total Administrative Training - Other				<u>14,725.54</u>
Total Administrative Training				<u>14,737.94</u>
Conservation Skills Workshop				
Credit Card Fee				
09/01/2023			Deposit	40.64
09/05/2023			Deposit	13.64
09/05/2023			Deposit	3.20
09/08/2023			Deposit	42.94
09/13/2023			Deposit	15.10
10/02/2023			Deposit	87.30
Total Credit Card Fee				<u>202.82</u>
Conservation Skills Workshop - Other				
09/08/2023	4750	Montezuma Audubon Cent...	Room Rental	100.00
09/21/2023	4754	Holiday Inn	Rooms & Meals	24,511.82
09/27/2023	4759	Cayuga County SWCD	Con Skills Needs	941.43
09/27/2023	4761	Yates County SWCD	Con Skills Needs	266.03
09/27/2023	4762	John Dunkle, PE	Instructor Fee @ Conservation Skills	500.00
10/12/2023	4765	Franklin Co. SWCD	Con Skills Needs	667.41
Total Conservation Skills Workshop - Other				<u>26,986.69</u>
Total Conservation Skills Workshop				<u>27,189.51</u>
WQS				
New Employees				
09/22/2023				1,298.00
Total New Employees				<u>1,298.00</u>
Total WQS				<u>1,298.00</u>

NYS CDEA, INC.
YTD DETAILED EXPENSE REPORT
September 1 through November 27, 2023

Date	Num	Name	Memo	Amount
Total Training Sessions Expenses				101,409.55
Taxes & Audit Review				
09/22/2023	4755	Bailey, Carr CPAs, P.C.	Audit	975.00
10/31/2023	4779	Bailey, Carr CPAs, P.C.	Audit	4,533.63
Total Taxes & Audit Review				5,508.63
Executive Board Expense				
Motel & Meals				
09/01/2023		Community Bank, N.A.	Hannaford	68.80
09/01/2023		Community Bank, N.A.	Coyote Moon LLC	81.65
09/01/2023		Community Bank, N.A.	Island Tours	64.11
09/01/2023		Community Bank, N.A.	Hotel	1,388.61
09/01/2023		Community Bank, N.A.	Koffee Kove	183.36
10/20/2023		Community Bank, N.A.		1,911.65
Total Motel & Meals				3,698.18
Total Executive Board Expense				3,698.18
Promotion				
Brochures				
10/20/2023		Community Bank, N.A.		856.00
Total Brochures				856.00
Website				
09/27/2023		Community Bank, N.A.	GoDaddy	222.15
Total Website				222.15
Total Promotion				1,078.15
NACD-NE				
09/27/2023	4757	Essex Co SWCD.	Alice Registration Reimbursment	550.00
10/12/2023	4775	Steuben Co. SWCD	2023 Meeting	1,755.84
11/14/2023	4784	Halloran, Alice.	A. Halloran conference reimbursement	672.53
Total NACD-NE				2,978.37
Office Supplies/Postage				
09/01/2023		Community Bank, N.A.	Zoom	392.06
09/01/2023		Community Bank, N.A.	Verizon	112.82
09/27/2023		Community Bank, N.A.	Zoom	392.06
10/20/2023		Community Bank, N.A.	Katy Card	392.06
10/20/2023		Community Bank, N.A.	Katy Card	112.84
Total Office Supplies/Postage				1,401.84
Division Expenses				
Division IV				
10/31/2023	4780	Chenango Bridge Red & ...	Lunch for Division 4 meeting	441.66
11/14/2023	4782	Shawn Murphy	Maines & Walmart Reimbursement	100.74
11/14/2023	4783	Triple Star CPR	36 Students-Adult CRP Training	2,520.00
Total Division IV				3,062.40
Total Division Expenses				3,062.40
Uncategorized Expenses				
09/27/2023	4758	ESF College Foundation	Career Fair	150.00
Total Uncategorized Expenses				150.00
Self Sustaining Program Expense				

NYS CDEA, INC.
YTD DETAILED EXPENSE REPORT
September 1 through November 27, 2023

Date	Num	Name	Memo	Amount
2024 NCF Envirothon, New York				
09/27/2023	4764	Laundry Bags US	75 Laundry Bags for NCF	533.75
Total 2024 NCF Envirothon, New York				533.75
Envirothon-NYS Expenses				
Awards				
09/12/2023		Essex Co SWCD.	2nd place dupliate	110.50
09/27/2023	4763	Essex Co SWCD.	2nd Place Dup	0.00
Total Awards				110.50
National Event				
Travel Expenses for Team				
09/08/2023	4751	The Mount Academy	Team travel reimbursement NCF-New Bruns...	10,094.36
Total Travel Expenses for Team				10,094.36
Dues				
10/12/2023	4766	NCF-Envirothon	2024 NCF Dues	450.00
Total Dues				450.00
Travel Expenses for NY Reps				
09/08/2023	4752	Blanche Hurlbutt Envirothon	Envirothon Reimbursements- mileage NCF	1,144.94
11/03/2023	4781	Blanche Hurlbutt Envirothon	mailing	75.64
Total Travel Expenses for NY Reps				1,220.58
National Event - Other				
09/05/2023		Community Bank, N.A.	Blanche- National Event Expenses	628.72
Total National Event - Other				628.72
Total National Event				12,393.66
Total Envirothon-NYS Expenses				12,504.16
Envirothon Scholarships				
09/08/2023	4753	The Mount Academy	19-20-21 Schoarship	750.00
Total Envirothon Scholarships				750.00
State Fair				
Booth Supplies				
10/12/2023	4767	Monroe County SWCD	posters, frames, nails and garbage bags	157.26
Total Booth Supplies				157.26
Coloring Contest Winners				
10/12/2023	4772	Anakin Peters	Coloring Contest Winner 0-5 Yrs.	25.00
10/12/2023	4773	Storm, Angus	Coloring Contest Winner 6-8 Yrs.	25.00
10/12/2023	4774	Demay, Madelyn	Coloring Contest Winner 9-12 Yrs.	25.00
Total Coloring Contest Winners				75.00
Employee Incentive				
10/12/2023	4768	Schreiner, Erica	2023 Booth Volunteer Incentive Winner	50.00
10/12/2023	4769	Lafler, Katie.	2023 Volunteer Incentive Winner	50.00
10/12/2023	4770	Learned, Sarra	2023 Volunteer Incentive Winner	50.00
10/12/2023	4771	Link, Teresa	2023 Volunteer Incentive Winner	50.00
10/12/2023	4776	Emerick, Kelly.	2023 State Fair Booth Incentive Winner	50.00
Total Employee Incentive				250.00
Meeting/Committee Expense				

NYS CDEA, INC.
YTD DETAILED EXPENSE REPORT
September 1 through November 27, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10/12/2023	4767	Monroe County SWCD	lunches for booth setup and tear down	271.68
Total Meeting/Committee Expense				271.68
Postage & Envelopes				
10/12/2023	4767	Monroe County SWCD	postage for shirts, tickets, and guessing gam...	67.40
11/17/2023		Monroe County SWCD	postage to send closest guess their prize	17.10
Total Postage & Envelopes				84.50
Total State Fair				838.44
Total Self Sustaining Program Expense				14,626.35
TOTAL				133,913.47

NYS CDEA, INC.
Detailed Income Report
September 1 through November 27, 2023

Date	Name	Memo	Amount
Training Sessions Income			
Administrative Training			
09/21/2023	Hamilton Co. SWCD	Administrative Conference	75.00
09/26/2023	Ontario Co. SWCD	Administrative Conference	150.00
09/26/2023	Schenectady Co. SWCD	Administrative Conference	75.00
09/26/2023	Madison Co. SWCD	Administrative Conference	150.00
09/26/2023	Jefferson County SWCD	Administrative Conference	75.00
10/02/2023	Warren Co. SWCD	Administrative Conference	75.00
10/02/2023	Washington County SWCD	Administrative Conference	150.00
10/02/2023	Seneca County SWCD	Administrative Conference	150.00
10/02/2023	Essex Co. SWCD	Administrative Conference	150.00
10/02/2023	Fulton Co. SWCD	Administrative Conference	150.00
10/02/2023	Albany Co. SWCD	Administrative Conference	75.00
10/02/2023	Cattaraugus Co. SWCD	Administrative Conference	75.00
10/12/2023	Niagara Co. SWCD	Administrative Conference	75.00
10/12/2023	Livingston Co. SWCD	Administrative Conference	75.00
10/12/2023	Oswego Co. SWCD	Administrative Conference	75.00
10/12/2023	Montgomery Co. SWCD	Administrative Conference	75.00
10/12/2023	Chenango Co. SWCD	Administrative Conference	150.00
10/12/2023	Saratoga Co. SWCD	Administrative Conference	75.00
10/12/2023	Monroe Co. SWCD	Administrative Conference	75.00
10/12/2023	Ulster Co. SWCD	Administrative Conference	150.00
10/12/2023	Delaware Co. SWCD	Administrative Conference	150.00
10/12/2023	Clinton Co. SWCD	Administrative Conference	150.00
10/31/2023	Yates Co. SWCD	Administrative Conference	75.00
10/31/2023	Genesee Co. SWCD	Administrative Conference	75.00
10/31/2023	Hamilton Co. SWCD	Administrative Conference	75.00
10/31/2023	Rensselaer Co. SWCD	Administrative Conference	75.00
10/31/2023	Cortland Co. SWCD	Administrative Conference	225.00
10/31/2023	Lewis Co. SWCD	Administrative Conference	75.00
10/31/2023	Orleans Co. SWCD	Administrative Conference	75.00
11/02/2023	Miller, Chasity	Administrative Conference	75.00
11/14/2023	Onondaga Co. SWCD	Administrative Conference	75.00
11/14/2023	Chautauqua Co. SWCD	Administrative Conference	75.00
11/15/2023	Emerick, PJ	Administrative Conference	75.00
11/15/2023	Scott Fickbohm	Administrative Conference	75.00
11/15/2023	Cunningham, Ryan T	Administrative Conference	75.00
11/15/2023	Ben Luskin.	Administrative Conference	75.00
11/21/2023	St. Lawrence Co. SWCD	Administrative Conference	150.00
11/21/2023	Tompkins Co. SWCD	2023 Administrative Conference	150.00
Total Administrative Training			3,900.00
Conservation Skills Workshop			
09/04/2023	Hai, Abigail	Conservation Skills Workshop Registration	100.00
09/05/2023	Lindell, Gage	2022 Conservation Skills Workshop Registration	0.00
09/05/2023	Gregory Kolenda	2023 Conservation Skills Workshop Registration	100.00
09/05/2023	WhitKovits, Katie	2022 Conservation Skills Workshop Registration	340.00
09/05/2023	OGrady, Leanna	2022 Conservation Skills Workshop Registration	220.00
09/05/2023	Davis, Lexie	2022 Conservation Skills Workshop Registration	100.00
09/05/2023	Maren Stoddard	2022 Conservation Skills Workshop Registration	680.00
09/05/2023	Victor Digiacomio, Jr.	2022 Conservation Skills Workshop Registration	100.00
09/05/2023	Scott Fickbohm	2022 Conservation Skills Workshop Registration	100.00
09/05/2023	Pinkoski, Cassandra	2022 Conservation Skills Workshop Registration	0.00
09/05/2023	Pete Hagar	2022 Conservation Skills Workshop Registration	920.00

NYS CDEA, INC.
Detailed Income Report
September 1 through November 27, 2023

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
09/05/2023	Stribick, Donald	2022 Conservation Skills Workshop Registration	100.00
09/05/2023	Cunningham, Ryan T	2022 Conservation Skills Workshop Registration	100.00
09/05/2023	Sumner, Kevin	2022 Conservation Skills Workshop Registration	920.00
09/05/2023	Bach, Justin	2022 Conservation Skills Workshop Registration	100.00
09/05/2023	Tyler Knapp	2022 Conservation Skills Workshop Registration	100.00
09/05/2023	Lenny Croote	2022 Conservation Skills Workshop Registration	100.00
09/05/2023	Galanopoulos, Christos	2022 Conservation Skills Workshop Registration	920.00
09/05/2023	Eggsware, Penni	2022 Conservation Skills Workshop Registration	460.00
09/05/2023	Genesee Co. SWCD	2022 Conservation Skills Workshop Registration	1,120.00
09/05/2023	WNY Crop Management	2022 Conservation Skills Workshop Registration	0.00
09/05/2023	Eggsware, Penni	2022 Conservation Skills Workshop Registration	460.00
09/05/2023	Eggsware, Penni	2022 Conservation Skills Workshop Registration	460.00
09/05/2023	Eggsware, Penni	2022 Conservation Skills Workshop Registration	340.00
09/05/2023	Gregory Kolenda	Hotel Conservation Skills Workshop Registration	480.00
09/08/2023	Allegany Co. SWCD	2023 Conservation Skills Workshop Registration	100.00
09/08/2023	Allegany Co. SWCD	Hotel Room-Single	360.00
09/08/2023	Dutchess Co. SWCD	2023 Conservation Skills Workshop Registration	100.00
09/08/2023	Oswego Co. SWCD	Conservation Skills Workshop Registration	100.00
09/08/2023	Western NY Crop Management	Conservation Skills Workshop Registration	600.00
09/08/2023	Western NY Crop Management	Hotel - Single / One night	240.00
09/08/2023	Ontario Co. SWCD	Conservation Skills Workshop Registration	600.00
09/08/2023	Ontario Co. SWCD	Conservation Skills Workshop Registration	600.00
09/08/2023	Columbia Co. SWCD	Conservation Skills Workshop Registration	100.00
09/08/2023	Columbia Co. SWCD	Hotel	240.00
09/08/2023	Franklin Co. SWCD	Conservation Skills Workshop Registration	300.00
09/08/2023	Franklin Co. SWCD	Hotel @ Conservation Skills Workshop	960.00
09/08/2023	Saratoga Co. SWCD	Conservation Skills Workshop Registration	200.00
09/11/2023	Orleans Co. SWCD	Conservation Skills Workshop Registration	200.00
09/11/2023	Orleans Co. SWCD	Hotel Conservation Skills Workshop Registration	720.00
09/12/2023	Cortland Co. SWCD	Conservation Skills Workshop Registration	300.00
09/14/2023	Erie Co. SWCD	Conservation Skills Workshop Registration	200.00
09/15/2023	USDA-NRCS	Conservation Skills Workshop Donation	1,000.00
09/21/2023	Delaware Co. SWCD	Conservation Skills Workshop Registration	1,340.00
09/21/2023	Oneida Co. SWCD	Conservation Skills Workshop Registration	100.00
09/26/2023	Onondaga Co. SWCD	Conservation Skills Workshop Registration	600.00
09/26/2023	Onondaga Co. SWCD	Conservation Skills Workshop Registration	400.00
09/26/2023	Tioga Co. SWCD	Conservation Skills Workshop Registration	100.00
09/26/2023	Madison Co. SWCD	Conservation Skills Workshop Registration	300.00
09/27/2023	Link, Theresa	Con Skills Needs	-48.07
09/29/2023	WNY Crop Management	Conservation Skills Workshop Registration	200.00
10/02/2023	Tompkins Co. SWCD	Conservation Skills Workshop Registration - A...	100.00
10/02/2023	Tompkins Co. SWCD	Conservation Skills Workshop Registration - P...	100.00
10/02/2023	Tompkins Co. SWCD	Conservation Skills Workshop Registration - D...	100.00
10/02/2023	Tompkins Co. SWCD	Conservation Skills Workshop Registration - A...	100.00
10/02/2023	Wayne Co. SWCD	Conservation Skills Workshop Registration - Ia...	100.00
10/02/2023	Wayne Co. SWCD	Conservation Skills Workshop Registration - S...	100.00
10/02/2023	Suffolk Co. SWCD	Conservation Skills Workshop Registration	300.00
10/02/2023	Suffolk Co. SWCD	Conservation Skills Workshop Registration	1,080.00
10/02/2023	USDA-NRCS	Conservation Skills Workshop Registration	3,000.00
10/06/2023	Chenango Co. SWCD	Conservation Skills Workshop Registration	425.00
10/06/2023	Tioga Co. SWCD	Conservation Skills Workshop Registration	200.00
10/12/2023	Delaware Co. SWCD	Conservation Skills Workshop Registration-night	120.00
11/21/2023	Clinton Co. SWCD	Refund	-300.00

Total Conservation Skills Workshop

23,656.93

NYS CDEA, INC.
Detailed Income Report
September 1 through November 27, 2023

Date	Name	Memo	Amount
4-Hour Online Class			
09/05/2023	Monroe Co. SWCD	NYS DEC Endorsed 4-Hour E&SC Online Trai...	25,000.00
09/30/2023		Interest	9.17
10/11/2023	Monroe Co. SWCD	NYS DEC Endorsed 4-Hour E&SC Online Trai...	25,000.00
10/31/2023	Monroe Co. SWCD	NYS DEC Endorsed 4-Hour E&SC Online Trai...	25,000.00
10/31/2023		Interest	9.73
Total 4-Hour Online Class			75,018.90
Leadership Conference Donations			
09/15/2023	USDA-NRCS	Leadership Donations	3,000.00
Total Donations			3,000.00
Total Leadership Conference			3,000.00
WQS Resource Training Resource Training Interest			
09/30/2023		Interest	0.44
Total Resource Training Interest			0.44
Total WQS Resource Training			0.44
Total Training Sessions Income			105,576.27
Self Sustaining Programs			
2024 NCF Envirothon, New York			
09/15/2023	Westchester County SWCD	2024 NCF Envirothon, New York Donations	1,500.00
11/21/2023	Washington County SWCD	2024 NCF Envirothon, New York Donations	3,000.00
Total 2024 NCF Envirothon, New York			4,500.00
Frank Bratt Scholarship Interest-Frank Bratt			
09/30/2023		Interest	0.54
Total Interest-Frank Bratt			0.54
Total Frank Bratt Scholarship			0.54
NYS Envirothon-Income Donation			
09/15/2023	USDA-NRCS	Envirothon Sponsor Donation	3,000.00
Total Donation			3,000.00
Total NYS Envirothon-Income			3,000.00
Envirothon Scholarship Income Envirothon Scholarhsip-Interest			
09/30/2023		Interest	0.24
Total Envirothon Scholarhsip-Interest			0.24
Total Envirothon Scholarship Income			0.24
State Fair			

NYS CDEA, INC.
Detailed Income Report
September 1 through November 27, 2023

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
09/22/2023			1,298.00
Total State Fair			1,298.00
Golf Tournament Income			
09/08/2023	Golf Tournament	Golf Tournament 50/50 Raffle	85.00
09/08/2023	Golf Tournament	Golf Tournament Team Entry Fee	515.00
09/08/2023	Ann Marie Calabro	Golf Tournament Team Entry Fee	70.00
09/08/2023	Scott Fickbohm	Golf Tournament Team Entry Fee	70.00
09/08/2023	Ben Luskin.	Golf Tournament Team Entry Fee	70.00
09/08/2023	Dennis Deweese	Golf Tournament Team Entry Fee	140.00
09/08/2023	Tyler Knapp	Golf Tournament Team Entry Fee	70.00
Total Golf Tournament Income			1,020.00
Total Self Sustaining Programs			9,818.78
TOTAL			115,395.05



Soil and Water Conservation Committee

KATHY HOCHUL
Governor

RICHARD A. BALL
Commissioner

DALE STEIN
Committee Chair

NYS Conservation Districts Employee Association November 27-28, 2023 NYS Soil and Water Conservation Committee Report

NYS SWCC State Program Advisory Committee: The first meeting of this committee will be on December 15th, 2023. This meeting is open to all SWCDs and will be conducted virtually. The purpose of this committee is to create more opportunities to discuss NYS SWCC programs, gather program ideas and feedback, identify priority focus areas and much more. Meeting materials will be shared in advance of the meeting and we are looking forward to kicking off this collaborative committee.

AEM Base 18: Award letters have been sent to 53 Districts who have submitted action plans to participate in the AEM Base Program. In total, over \$19 million was requested to support AEM activities. This total will fund over \$9.6 million in technical assistance with farmers and \$9.7 million for Tier 4 Cost-Share Implementation Track projects over the next two years. The contract period for Round 18 of the AEM Base Program starts on January 1, 2024, and runs through December 31, 2025.

Round 7 Climate Resilient Farming Program: A press release was sent on November 14, announcing the award of nearly \$16 million to support 116 farms through the Climate Resilient Farming Program. The proposed projects will reduce greenhouse gas emissions by an estimated 64,000 metric tons per year. Official awards letters have been sent to successful Soil and Water Conservation Districts. Special thanks to Soil and Water Conservation Districts for supporting this program and working with farms to increase environmental sustainability and resiliency.

Round 29 AGNPS Feedback Discussion: A webinar was held to provide an opportunity for SWCDs to provide feedback on Round 29 of the AGNPS Program. There was a lot of great discussion and many notes were taken. A recording of the webinar was shared via e-mail and posted to SharePoint. Additional feedback/comments is ALWAYS welcome. Please feel free to pass along any thoughts.

NYS SWCC Strategic Plan: Revision/updates to the Strategic Plan are still underway. We are planning to meet with Advisory Members within the next couple of months to discuss updates. Unfortunately, the timeline for approval will be pushed back a bit. We are now targeting SWCC approval in early 2024. Drafts and updates will be shared as they are available.



New York Association of Conservation Districts
c/o Steuben County SWCD
415 W. Morris Street
Bath, NY 14810
www.nyacd.org

CDEA December 2023 Report

Stream C Bills The Governor vetoed the Stream C bill for the third time.

2023 NYACD Annual Meeting.... was a success and well attended with over ninety folks present. The location was great, and the annual meeting went well. We had three resolutions, and all were approved. The slate of officers was voted upon and will remain as is. I will be moving forward on the resolutions as requested.

Division V has a new NYACD representative replacing Frank Thomas is John M. Stortecky from Hamilton SWCD. John hopes to meet with all his division boards in the next year. We are looking forward to having John on board.

2024 Legislative Days...is in the works. Still waiting for a date but will be the last week of February or first week of March. More details will be provided once I know the dates. NYACD will be hosting a table at the Farm Bureau Monday evening “Taste of New York” again.

Once again, I will be creating the annual Legislative booklet to showcase districts throughout All other NYACD business is moving forward as usual.

NY & the projects/programs they have or are doing. This is a great way for SWCD’s to show Legislators at the state and federal level in where their support is being used to protect NY’s soil and water. Requests for district programs & projects have been made by email with a fillable form format. Please remind your divisions to send in their photos and additional information by December 15th.

NACD Annual Meeting ...is being held in San Diego, Ca. on February 11-14th. Sam & I will be attending to represent New York. Other folks from New York are encouraged to attend.

NACD NE Annual Meeting...is being planned for 2024 and is expected to be in Boston, Mass.

All other NYACD business is moving forward as usual.

Respectfully Submitted,

Blanche

Blanche L. Hurlbutt
NYACD Executive Director

Division I Report
November 27th, 2023

I sent an email out to all the Districts in my division to see if they had anything they would like me to report.

Wyoming County (As of 11/14/23)

- Continued progress on all open AGNPS contracts and CAFO Waste Storage and Transfer grants
- Continued progress on a High Efficiency Irrigation Grant closeout for a small produce operation in Perry, NY
- Completed two AEM Tier IV Implementation projects, both of which are silage leachate management systems.
- Completing in stream evaluations on two major watersheds, Buffalo Creek and Wiscoy Creek, to assess for major erosion sites and invasive species infestations
- Projects in Status:
 - AGNPS: one concrete waste storage totaling 1.1 MG is under construction
 - CAFO: one earthen waste storage is under construction
 - CRF: two open cover crop contracts were completed in the fall of 2023, totaling approximately 650 acres
 - FLOWPA: Completed a road ditch stabilization project with the Town of Gainesville Highway Department
 - WQIP: Working with LaBella Associates on a major erosion site on the Tonawanda Creek, engineered designs will be used to apply for implementation funds
 - Part B: Completed an access road to a public fishing spot on the Wiscoy Creek, accompanied by a forest buffer and invasives species management
 - Completed another year of invasive knotweed treatment ~ 5 acres – some sites transitioned to the monitoring phase
 - Contributed funding to continue invasive species management around Silver Lake

Cattaraugus County (As of 11/15/2023)

- AgNPS
 - Continue to carry out existing contracts and plan for upcoming rounds of funding.
- AEM
 - A complete revamp of our AEM program is underway, inventorying and updating existing plans and reaching out to producers to reestablish a working relationship.
 - Completed a Tier IV implementation project of a dry stack manure storage in the Conewango Creek Watershed.
 - Planning for Round 18, identifying and ranking potential projects.
- Stream Program
 - Gile Hollow Road Project Completed - 150 feet of stream stabilization along a section of Gull Brook in the town of Hinsdale. The project protected the adjacent county road and stabilized the heavily eroded streambank.
 - Cadiz Road Project Completed - 120 feet of stabilization along the upstream and downstream sides of a County Bridge in the Town of Franklinville. The project protected the county bridge, reduced erosion, and addressed restricted flow due to gravel deposits.
 - Planning for 2024 stabilization projects with Cattaraugus County DPW is underway.
 - The District partnered with Potter County Soil and Water Conservation District to do a field tour of completed trout habitat projects in Pennsylvania.
 - We continue to prepare and plan for 2024 LEWPA projects along tributaries to Cattaraugus Creek, including Thatcher Brook and Grannis Brook in the Town of Persia.
 - Planning and preparation for 2024 Part B Project: Town of Leon, Smith Road Stabilization Project. The project will assist to stabilize a roadside stream channel that is threatening the integrity of a town roadway.
- Flood Control
 - Continue to monitor and assist Cattaraugus County DPW with maintenance of 15 flood control structures and recreational dams across the County.
 - Working to complete an inventory of conditions and necessary repairs for all flood control structures.

- Preparing for 2024 mowing and maintenance contract bidding and engineering inspections.
- Preparation for annual tree and shrub sale.
- Completing permit applications and requests for assistance as needed.

Niagara County (As of 11/16/23)

- QB Advisor update: “Cayuga County reached out and had a meeting with Debbie, our consultant, they were able to work through their problem in under an hour and are moving forward without issue. Everyone was sent the link to the google form and if they have any questions they can reach out to me.”
- CAFO Waste Storage project finishing up at DACODA Farms
- Treating the invasive Japanese Knotweed is done for the season, starting multi-flora rose treatment
- Eighteenmile Creek EPA grant extended
- Ag-Mixing Facility project in progress
- Ag Non-Point Source Cover Crop Grant Finished

I did not hear back from any other county.



New York State Conservation District Employees' Association, Inc.

www.nyscdea.com

Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.

Cayuga SWCD:

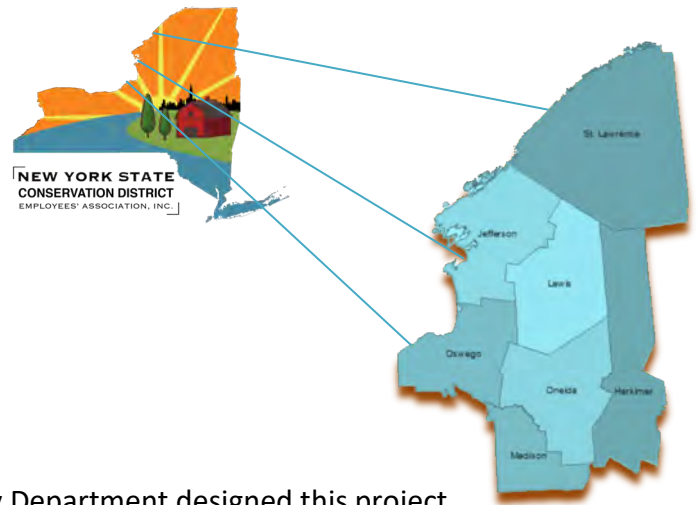
- **TAC meeting-** a lot of discussion. More to come.
 - Review new policies.
 - Soil health- policy
 - Grazing- system update
 - Riparian Forest Buffer Establishment- policy
 - Agroforestry-policy
- **Rd. 29 Ag. NonPoint Webinar**
 - **POW**
 - Two contract terms
 - Longer contract terms for 29
 - Moving for a full 5 yr. implementation contract
 - **POW for Dec. 1, 2023.**
 - **Cayuga worked with Tyler Knapp and PJ Emerick on new SW forms.**
 - Cayuga submitted new SW forms for Rd. 29 POW as a trial.
- **Grants**
 - **Rd. 8 CRF, proposed timeline**
 - **Rd. 30 Ag. Nonpoint, proposed timeline**
- **Projects**
 - **Cleaning up Cover Crops for 2023**
 - **Planning a few Soil Health Seminars for 2024**
 - **Soil Health Seminar at Cornell University**
 - 60 farmers, students and faculty joined.
 - 35 different cover crop plots
 - New seed price list for cover crops
 - \$50-\$90 for just seed price/acre
- **Moravia FFA Pumpkin Walk**
 - **Cayuga SWCD participated.**
 - **SWCD had a display set up.**
 - **Over 1,000 folks from the public came out.**
 - Trunk or treat.
 - Food trucks
 - Movie
 - Fire trucks
 - Tractor Hayride
- **Certified Crop Advisor training-** see attached info on classes.
 - Nov. 28-29 in person
 - Dec. 12-13 virtual
- **Owasco Lake 9E**
 - Updating the DEC model

No Reports- Wayne, Seneca, Yates, Livingston, Onondaga, Ontario, Monroe.

NYS CDEA DIVISION III REPORT

November 27, 2023

Carla Yaw, Division III Representative



Herkimer County SWCD

Submitted by Gerry Smithson

In Progress:

- **Willow Project:** The Herkimer County Highway Department designed this project and obtained the DEC permit to complete a stream stabilization project on Ferguson Creek at the Center Road bridge. After the Highway Department completed the large rock riprap and floodplain bench areas, SWCD staff used the planting plan approved by DEC to install nearly 350 live willow stakes. Approximately 65 stakes 48" long were installed between the large riprap stone and over 270 stakes 36" long were installed in the floodplain bench areas and side slopes. In order to install stakes of this length, the Herkimer County SWCD Board authorized staff to purchase a large cordless hammer drill and the necessary large auger bits to get the stakes installed at a minimum depth of 2 feet in rocky gravelly areas. This was a nice partnership between the Herkimer County WQCC, FLOWPA, Herkimer County Highway Department, NYS DEC, Herkimer County BOCES, and Herkimer County SWCD to complete a high priority project and protect valuable trout habitat. Linear footage of streambank repair totaled nearly 200 feet combined for both banks. Cutting the willow stakes was a joint effort between our own SWCD staff and the BOCES Conservation Class. The first phase of the project was for District staff to prune and weed eat the willow plantation on BOCES property in order to gain access to cut the willow stakes. This allowed staff to get between the rows and harvest the willows.





- **Expanded our Fall Program**
- **Assembling our Invasive Species Calendar**
- **Revamping website/adding social media (Instagram)**
- **75th Anniversary Prep.**
- **Round 27 AGNPS Grant Project under construction – concrete waste storage**
- **Round 28 AGNPS Grant Project under construction – covered barnyard and waste storage**
- **Round 29 AGNPS – developed the POW for 2 projects**
- **Numerous AEM plans and 5b evaluations**
- **Starting AEM Round 17 Closeout**
- **Developing AEM Round 18 Tier 4 Project ranking**
- **USC Cover Crop Program**
- **2024 Tree Program Prep**
- **Hiring Process – Backfilling Tech. Position**
- **Reviewing and keeping up with Performance Measures**

Jefferson County SWCD

No Report

Lewis County SWCD

Submitted by Carla Yaw

- **Educational Programs:** We have been approved for a 2024 Progressive Agriculture Safety Day®. Planning for the event will begin in December. There was no Land Judging Event this fall, but it will return in 2024.

- **In the office:** The Winter Newsletter is in progress and the Tree Sale Order Form has been completed.
- **Field Projects:** Equipment has been cleaned and is in storage for winter. Water Quality Sampling projects are still underway.
- **AgNPS Grants:** Prior funded project implementation is underway for several projects.
- **Location:** The District is still operating at their temporary location while their new office space is under construction. The entire staff are sharing one room. The county now estimates the SWCD will remain at 5960 Main Street Glenfield NY, Room 104, until March of 2024 as some aspects of construction have had setbacks. Until a new mailing address is announced, please continue to use the old address for mail correspondence- 5274 Outer Stowe Street, Lowville NY 13367.

Madison County SWCD

No Report

Oneida County SWCD

No Report

Oswego County SWCD

No Report

St. Lawrence County SWCD

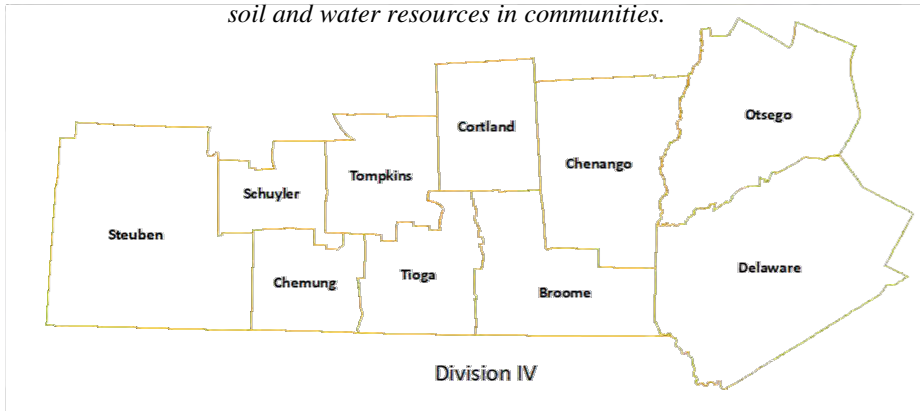
No Report



New York State Conservation District Employees' Association, Inc.

www.nyscdea.com

Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.



DIVISION IV REPORT – 11/22/23

Division Updates:

Update to Grange Contact list: *If you remember, I had worked with the folks at the NYS Grange here in Cortland and secured their most recent membership list showing the active Granges, by county, with contact information. When it was brought up to Ag and Markets to put on the SharePoint site for all Districts to access, they were hesitant as it would not be managed/kept up to date. I will send the list to each of the Division Reps to provide to their District Managers. We have permission to share it, so let's get it in the hands of Districts in case anyone is looking to fill a vacancy as the upcoming year brings with it organizational meetings and appointments for our SWCD boards!*

Division IV meeting was held on November 1st – CPR/First Aid/AED was provided by a pair of instructors to 36 participants from the Division. Updates were shared and discussions were had including one related to NYSDEC permitting and design requirements; to be discussed as part of “New Business” at the upcoming NYSCDEA meeting.



Image Left: Classroom instruction by Triple Star CPR



Image Right: Required hands on CPR techniques practice

Bucket Raffle and Silent Auction – *It's getting close to that time of year to again start thinking about the bucket raffle and silent auction to support the Frank Bratt scholarship program. Emails with information regarding donations from Districts and Divisions will be sent out in January! For the last 3 years, Division IV has been asking each District to try and supply a silent auction item in addition to the bucket raffle items; who doesn't like to see more silent auction items to bid on?*

County Updates:

No information has been received besides from Cortland. What I can tell you that it continues to be extremely busy in the SWCD world –meetings galore and the recent opportunities to provide feedback for policy and guidance

documents has resulted in a lot of back and forth between Division IV SWCDs and the SWCC and its staff members. Many of us are looking forward to the upcoming "State Program Advisory Committee" kickoff meeting on Friday December 15th – I think (I hope) this provides the integral opportunity to engage Districts in real "Program and Policy" discussions that so many of us have been seeking out.

Cortland County:

Cortland SWCD was excited to recently see that all six of our CRF applications were funded; 5 in Tract 2 and one in Tract 3 along with a proposal for wetland and buffer work as part of Round 1 of the Finger Lakes Watershed Grant Program thru NYSDEC.

There are still a few slots available for the NYS Notary Preparatory workshop being organized by Cortland SWCD. RSVPs are required by 11/29 and there are currently 16 participants registered!

**EXCLUSIVELY FOR SWCD EMPLOYEES
NO CHARGE TO ATTEND!**

**Location: Cortland County SWCD
100 Grange Place
Cortland, NY 13045**

**Register by 11/29/23: call 607-756-5991
or email: Melissa.rutter@cortlandswcd.org**

**PRE-REGISTRATION REQUIRED!
LIMITED SPOTS AVAILABLE!**

Current Notaries are welcome to attend as a refresher!

Course Topics:

- NYS Exam Prep
- Best Practices
- New Rules
- New Regulations
- New NY e-Notary

Materials Included:

- Notary Public Handbook : A Guide for NY Law
- Notary Public Register

Class led by notary law authority, legal author, speaker and consultant Alfred E. Piombino. Sponsored by the NYS CDEA.

Respectfully submitted by Shawn Murphy, Division IV Representative

Division V Report

November 27, 2023

Clinton County

- No Report

Essex County

- AgNPS26 project ongoing - HUA and WST systems
- Finishing last AEM project
- Hydroseeded into November to assist Town with a late project
- Cooperative culvert replacement project with County DPW competed
- AOP regional meetings with partners
- Farm talks series underway
- CWICNY Legislative tour held in coordination with Clinton County
- Cover crop program wrapped up
- Final 2023 buffer planting in

Franklin County

- Working away on buttoning up a few AGNPS grants, AEM Projects and trying to finish up all the projects that you wait a little to long on.
- Planning for 2024 is underway. We have worked hard to keep programs going while still being a tech down.
- We attended the NYACD conference and the admin Conference! Both very good.
- There is allot of conversation going on across the state about the new CRF round. Please make sure to share all of that so we can have the best program we can.
- A huge thank you to you Maren for keeping us all posted in this division and to all the other NYSCDEA members! We know how much work this is! Thank you for all your time and energy on all you do! We so appreciate it!

Hamilton County

- Gilmantown Road Bank Stabilization Project video with drone footage: <https://vimeo.com/885735627>
- Facebook shut down our District page, we refuted their ridiculous decision, and are now under review. You can now find us on Instagram!
- 44th annual Lynn Galusha Memorial Conservation Field Day sparked students' enthusiasm to learn about their environment on September 21
- Caring Through Conservation Mini Grant provided \$7,000 to municipalities and non profs for projects including a Monarch and Milkweed challenge, live edge plows for salt reduction, and fencing for a community garden. Thank you, Warren County SWCD, for permitting us to model our grant program after yours!
- July 2023 Storm update –Lenny completed Emergency Authorization for permits, and has begun work on General Permits for DEC. He hopes to complete essential projects before winter.
- Lake Monitoring Program – Katie, Lenny and I completed the October rotation in cold, windy, rainy, and sometimes sunny conditions. Dr. Paul Bukaveckas used the District's lake monitoring data for research, and the Effects of climate change and variability on thermal regime and dissolved oxygen resources of oligotrophic lakes in the Adirondack Mountain region was published
- Invasive Species Program – treated knotweed sites on public and private land

- Collected data for 19 priority culvert sites in Hamilton County, attended the New York -Lake Champlain Basin + Adirondack AOP Prioritization meeting in Keene Valley to communicate the County's priorities.

Warren County

- Submitted 4 Lake Champlain Basin Program Grants and we are applying for one more.
- We have 2 communities that qualify for the NYSDEC RFA – Urban and Community Forests. One has responded to the office.
- Had a resurfacing of the pole barn done by one of our towns. Should be much easier to use a pallet jack!
- Conducting a fair amount of forestry-related work - planning, recommendations with site visit for local approval ordinances
- Wrapping up most field programs. # of projects down, highway departments were busy catching up this year.
- Looking to get one more person diver certified for 2024.
- Tree and shrub/Ethon/Reports/ etc.
- Went out with Capitol District Prism and Franklin Co SWCD to look for southern pine beetle in Warren County

Silvopasture Course Review

We had a great experience attending the September Silvopasture Training for Professionals in Watkins Glen and would encourage others to attend similar future workshops in the area including the Cornell Arnot Teaching and Research Forest. We appreciate the depth of knowledge provided during the workshop and would encourage the CDEA to hold more trainings like these that can go into more depth over two or three days. We were particularly impressed by the biochar operation and the Evermore farm as they exemplified a holistic approach to silvopasture that extends beyond animals in the woods. Seeing actual silvopasture, especially on a farm with a variety of animals, was informative. We all walked away with a much better understanding of the operational requisites and the opportunity to convert low-grade wood into biochar to provide beneficial on-farm solutions that contribute to a carbon-positive approach. We believe that the contrasting perspectives on pasture management and forest management were essential in better understanding the place silvopasture occupies.

Some had not visited Cornell's Arnot Teaching and Research Forest or seen slash walls before and a tour of the facility and experiments made sense in the context of the discussion. Taking the time to contrast approaches between pasture management and forest management was essential to better understanding silvopasture systems. Moreover, having the time during the day and evening to carry on the conversation with fellow professionals from different districts and disciplines was very informative.

However, we think it would be beneficial to cover basic concepts ahead of time. Since there's such a mixture of pasture knowledge and tree knowledge that goes into silvopasture, we suggest covering basic concepts on all fronts. We went over basic basal area calculations and then had tons of discussion regarding forage density on the forest floor. We only saw the use of a grazing stick in the last 20 minutes of the training. Having forage density knowledge at the same time we recapped the basal area would have been helpful, especially for understanding concepts and seeing evidence in the field.

We suggest putting more emphasis on grazing during the workshop. John Burns covering the basics of grazing preferences, species (animal and plant), densities, or just a general highlight reel of the knowledge he's gathered regarding grazing for the past 30 years would be helpful. Generally, as we all came with forestry backgrounds, we felt as though we needed a crash course ahead of time in grazing to help familiarize ourselves with some of the concepts discussed. Overall, we think there needed to be a day/half day of grazing training basics, a day/half day of silviculture/forestry training basics, and then a final day putting them both together.

Regarding lodging, we particularly enjoyed the meals provided by the trainers as well as the lodging and would look forward to returning. If you are ever down there, check out Seneca Sunrise Coffee. The housing was nice, and we enjoyed the vintage motel feel, especially having a porch. Although the amenities weren't as great as typical hotel stays, it was sufficient and pleasant, nonetheless. All said, we truly appreciate the CDEA's support in subsidizing the cost of attendance and promoting such workshops to grow the District Technicians' knowledge base and facilitate opportunities to network and collaborate with other professionals.



SUNY ESF Career Fair

- Devin Normandeau (Franklin Co SWCD) & Alex McGraw (Seneca Co SWCD) attended the event
- Very well-attended event with over 150 students who visited their table. A picture of a cow drew a lot of attention and many students were surprised to hear about the agricultural work that Districts do.
- A few students have followed up about job opportunities for summer internships and permanent positions after graduation
- Challenging to gather materials for the event. Would CDEA consider having printouts posted to their website for outreach events?

Respectfully submitted by,

Maren Stoddard
Warren County Soil & Water Conservation District
NYS CDEA Division V Representative

Division 6 Report for Nov 2023 CDEA meeting

Albany:

- Cohosted the 2023 Family Farm Day event with Cornell Cooperative Extension with approximately 900 individuals attending. The SWCD staff used the EM River Model as a demonstration at the event and had information available on the different programs available.
- Hosted a tire recycling event with over 950 tires collected
- Implementation of 2 Round 26 AgNPS grants is ongoing
- Hosted a compost education class with over 50 individuals in attendance. Each household received a free dual chamber compost tumbler.
- Hired a new Part Time District Clerk – Linda Moak

Fulton-no report

Montgomery-no report

Rensselaer:

For the first time in Rensselaer County SWCD's history, a Tire Recycling Program was hosted in the heart of the county. The program filled up with registrations as soon as the program was advertised. The tires taken in filled a full trailer to be transported to a recycling facility. The program was so popular, we have a full waiting list ready for when the next tire program is available.



Figure 1:

Photo of RC SWCD's technicians working the District's first Tire Recycling Program.

Rensselaer County SWCD's most recent AEM R17 project involved stabilizing and restoration of a stream bank along a river on a CAFO farm. This was a water quality project that resulted in protecting agricultural lands, erosion and sedimentation reduction, riparian buffer plantings, and fish habitat improvements. Below is a before and after photo of the site.



This was a partnership with Trout Unlimited, who conducted the site's field survey and worked with an engineer to have a design stamped for what is called a 'J Hook with 3 Root Wads' to be strategically installed in the stream by a very skilled equipment operator.

Figure 2:

Riparian buffer plantings were conducted at the end of an AEM R17 project on a farm in Rensselaer County. The tree and shrub plantings were provided through the NYS DEC Trees for Tribs program and volunteers through the Trout Unlimited Homewaters Chapter helped RC SWCD with the plantings.



Figure 3:

A before photo of the existing erosion along the bank at a CAFO farm. The bank is being eroded towards a corn field immediately behind that row of trees.



Figure 4:

A photo of the project after stabilizing the stream bank. The site was seeded and planted with trees and shrubs and mulched. Three (3) root wads and 85 tons of 2.5x2.5 rock was used for the entire project.

Schenectady County:

- It's leaf season and our Compost Facility is busy with residents, municipalities and commercial landscapers bringing in fall cleanup debris.
- Our District Technician is pushing to wrap up an AEM Tier 4 implementation project before the December 31st deadline. He has also been out in the field taking soil samples and working with private planner to develop Nutrient Management Plans for four farms in Schenectady County.
- We are continuing our work with partners from CCE, Zoller Elementary School and Schenectady Urban Farms in the Schenectady Compost Project to divert food waste from Zoller Elementary school into an Aerated Static Pile Compost System built using 2023 Part B funds at a community garden in the City of Schenectady.

Saratoga: no report

Schoharie County:

We've been working on the following over the last few months:

- Soil Group Worksheets
- Preparation for our spring tree sale
- Fall fish sale
- Riparian buffer planting assessments
- Wrapping up eight 2023 Mini-grant projects (part C). Projects included access roads, fencing, animal trails, and watering systems.
- Working on two AEM Tier 4 projects
- NY Grown and Certified Grants
- Wrapping up hydro-seeding for the year. Seeded over 10 miles of road ditch in 2023.
- Completed several pond site evaluations and general land management inquiry site visits.

Washington:

- Notification of Awards on 2 CRF Rnd 7 applications and one non-award
- Amber presented at CWICNY Stormwater Tradeshow regarding Stormwater BMP's on Ag projects
- Finishing up AEM Tier 4 fuel storage project
- Debrief on non funded AGNPS projects
- Soil Group Worksheets
- District Equipment put away for the winter
- Planning for some Part C projects and municipal request for funding assistance
- Interviews for position opening-one summer intern hired
- Career Fair at Cobleskill
- Follow up on Part B projects for completion.
- Landowner Assistance site visits-pond management, forestry questions, stream issues
- Fertilizer tablets ordered for CDEA
- Cover Crop reports for LCBP and AEM Tier 4 implementation
- Assistance to DEC and a Non CAFO farm on a Manure spreading violation as a result of the rainy wet summer weather.
- Grant Closeouts
- Planning for some spring outreach events AEM and Watershed programs



NYSCDEA Meeting November 27 & 28, 2023 Division VII Report Ulster, Orange, Sullivan, Greene, Dutchess, Columbia Counties

Ulster County:

- Finished Elk Bushkill restoration project. Over 10,000 live stakes installed.
- Continuing to work on two AEM Tier 4 Implementation projects, covered barnyard and rotational grazing.
- Certifying cover crop for CRF 6 and local program, lot of late planted cover crop this year.
- Finished out no-till rentals.
- Two staff took the NYS Erosion and Sediment Control Certificate Program Review Course and sat for the test, awaiting results.
- Two staff attended the Admin Conference in Syracuse.
- Finalizing a lot of AEM work for the end of Round 17.
- Ulster was awarded one CRF Round 7 grant.

No other counties gave reports.



Olivia Cunningham

Nassau County SWCD

Conservation Technician

1864 Muttontown Rd. Syosset, NY 11791

516-364-5861

Division VIII Updates: 11.20.23

Westchester County:

- Westchester, Rockland, NYC and Nassau met informally to discuss ways to strengthen urban districts voice across the District community- mainly with regarding to PM's. I have not had a time to meet a second time but hoping to continue this discussion. Neal from Putnam is interested in joining this effort as well.
- Westchester submitted a bunch of PM special requests that may apply to those who do watershed management planning: NYS DEC 9E, NYS DOS Waterfront Revitalization Program, and more but those two seem most relevant.
- Bronx Dam Management Plan was completed in March 2023.
- Croton Grasslands Management is being amended in 2024 based on grassland bird and invasive species management needs.
- We are closing out two 9E Plans for the Hutchinson River and Pine Brook in March 2024.
- The Bronx River Watershed Management plan will be done in August 2024 and is funded through DOS.
- Several reforestation projects were completed and continue to be completed by end of the year to assist with Beech Leaf Disease die off's and support our County Park Conservation Division work.
- Co-developed a program for the Flood Resiliency Network at Yonkers' Habirshaw Park which focuses on flood mitigation strategies across the Hudson Valley. Putnam SWCD attended that event as well. (We are trying to get more flood mitigation on the PM's.).
- Co-led the WC Envirothon event with our County Parks Department which empowered 120+ HS students from 14 schools across Westchester and Putnam Counties, hosted at Mountain Lakes County Park.
- Facilitated A Day in the Life of the Hudson River with local HS to expand our env ed impacts across the County. We are hoping to expand these efforts in 2024.

Nassau County:

- Manage the Nassau County SEPTIC Replacement Program. We have reached our 100th installation which is a huge milestone for us. We were featured in a Newsday article for our accomplishment as well.
- Visited the Capitol to discuss with legislation & senators how federal funds for the LI Sound are going to good use.
- Creating trails throughout the Muttontown Preserve with our Part B funding. We have worked on approximately 6 miles of trails installing new posts/signage and trail maintenance. We were interviewed about our work and featured on the news.

- Forestry mulched an area in the Muttontown Preserve and planted 266 milkweed plants to try to re-establish this native pollinator into the area.
- Hosted A Day in the Life of an Estuary. This is a program organized by the South Shore Estuary Reserve Program that focuses on environmental education, community engagement and water-quality monitoring. Every year, The Nassau County Soil & Water Conservation District participates in hosting events and providing scientific equipment to students. We choose the same locations and dates so our data is consistent and can be compared over time.

NO REPORT FROM SUFFOLK, NEW YORK CITY, PUTNAM, ROCKLAND



New York State Conservation District Employees' Association, Inc.

Soil and Water Conservation Districts provide ongoing programs and services to conserve, enhance, and protect soil and water resources in communities.

2023 Committees & Appointments

Division Representative Responsibilities		
Division	Responsibility	Representative
I	Coordinates the Frank Bratt Memorial Scholarship.	Rebecca Campbell, Wyoming County SWCD
II	Coordinates the organization of the Association Historical Archives. Assists with State Fair, coordinates Bucket Raffle and Silent Auction.	Jason Cuddeback, Cayuga County SWCD
III	Assists with State Fair, coordinates Bucket Raffle and Silent Auction.	Carla Yaw, Lewis County SWCD
IV	State Fair & Empire Farm Days - Will have the responsibility of organizing all activities associated with the Association exhibit at the State Fair & EFD to include organizing a committee, preparing a concept and budget and arranging for all logistics to include exhibit monitors and construction.	Shawn Murphy, Cortland County SWCD
V	New Employees/Promotions - Will regularly poll Districts to check on the addition of new employees and will keep track of promotions for recognition at the annual meeting/training session. This Division also coordinates marketing for Ronny Raindrop®.	Maren Stoddard, Warren County SWCD
VI	Fertilizer tablet sales - Responsibilities involve organization of the Association's fertilizer tablet earned income program. This Division will distribute order forms, take orders, and arrange for shipping and distribution via centralized Districts, which serve as distribution points for multi-Districts.	Corrina Aldrich, Washington County SWCD
VII	Awards - annually solicit Districts for nominations for the Association's Awards Program.	Travis Ferry, Ulster County SWCD
VIII	Awards - annually solicit Districts for nominations for the Association's Awards Program.	Olivia Calandra Nassau County SWCD

Standing Committees		
Committee	Description	Chairperson
State Fair/ Empire Farm Days	This committee will plan and organize the Association’s exhibit at the NYS Fair. Responsibilities include developing a theme/design, preparing a budget, and organizing employee assistance with the construction and supervision of the exhibit.	Kristin White, Monroe County SWCD
Training	This committee is responsible for working with the NYSSWCC and other cooperating agencies to develop a training agenda for the annual training session and to address additional training needs as directed by the Executive Board.	Jessica McLaughlin, Oneida County SWCD
Legislative	This committee will work actively to develop and implement a legislative agenda to benefit the SWCDs statewide. The committee will work closely with the Executive Director of NYACD and other groups as necessary and appropriate. The committee may receive additional direction from the President or the Executive Board.	Mark Burger, Onondaga County SWCD
Envirothon	This committee consists of SWCD employees and members from a multitude of cooperating agencies. The committee operates as a sub-committee of the Association and has a detailed and specific set of guidelines via which it administers the NYS Envirothon. These guidelines are included in the NYSCDEA policy book.	Katy Kemmeren, Chenango County SWCD
Nominating	This committee nominates and carries out elections of the regular officers of the Association. The immediate past President of the Employees’ Association will serve as chairperson. The Committee will: <ul style="list-style-type: none"> • Nominate individuals for Association offices in accordance with the constitution. There will be at least two nominees for each elected position, excluding President. • Prepare resumes on each candidate to be circulated prior to the annual meeting. • Conduct an election at the annual meeting. 	Dustin Lewis, Saratoga County SWCD

	<ul style="list-style-type: none"> • Provide news releases on election results for use in counties of the officers. 	
NYS Erosion and Sediment Control Certificate Program Administrator	The purpose of this certificate program is to establish and maintain a process to identify and recognize individuals who are capable of developing, designing, inspecting and maintaining erosion and sediment control plans on projects that disturb soils in New York State. The development and oversight of these plans will be executed in accordance with the New York State Standards and Specifications for Erosion and Sediment Control and the New York State Pollutant Discharge Elimination System (SPDES) General Permit for Stormwater Discharges from Construction Activity. See NYSESCCP Policy and Procedures for more information.	Jessica Verrigni, Schuyler County SWCD
NYS Erosion and Sediment Control Certificate Program Steering Committee	The Steering Committee is comprised of Jessica Verrigni, Tim Clark, Matt Giannetta, Dave Gasper, and PJ Emerick, and includes 2 CDEA representatives to be appointed annually.	Kelly Emerick, Monroe County SWCD Jim Lieberum, Warren County SWCD

Other Committees

Committee	Description	Members
<p>Conservation Skills Workshop</p>	<p>The Conservation Skills Workshop is a collaboration between the NYS Conservation District Employee’s Association, NYS Soil & Water Conservation Committee, and the Natural Resources Conservation Service. The goals of this workshop are to offer field-based training sessions to conservation professionals operating in New York State.</p>	<p>Chair: Tom Eskildsen, Yates County SWCD</p> <p>Members: Stacy Russell, Cortland County SWCD; Caitlin Stewart, Hamilton County SWCD; Jessica McLaughlin, Oneida County SWCD; swcd.org); Jacob Kelly, Wyoming County SWCD; Jason Cuddeback, Cayuga County SWCD; Jon Negley, Tompkins County SWCD; Kristin Ballou, Franklin County SWCD, Corrina Aldrich, Washington County SWCD, Greg Albrecht; SWCC, PJ Emmerick, SWCC; Ronald Bush, SWCC; Brendan Jordan, SWCC; Tim Clark, SWCC; Paula Bagley, NRCS; and Valerie Podolec, NRCS</p>
<p>Water Quality Symposium</p>	<p>Each year in March, CDEA jointly sponsors the annual training session with the SWCC. The 4 day session offers training that covers topic related to conservation education, administration, water quality management, natural resource planning, forestry, agriculture, non-agriculture, and technical assistance.</p>	<p>Chair: Jessica Andersen, Oneida County SWCD;</p> <p style="text-align: center;">Agriculture Track</p> <p>Chair: Troy Bishopp, Madison County SWCD</p> <p>Members: Greg Albrecht, SWCC; Ron Bush, SWCC, Jason Cuddeback, Cayuga County SWCD; Tonnie Sauca, Albany County SWCD; Nikole Watts, Chemung County SWCD</p> <p style="text-align: center;">Clerk / Admin</p> <p>Chair: Diana Thorn, Ontario County SWCD</p> <p>Members: Chastity Miller, Franklin County SWCD; Daniel Zimmerman, Otsego County SWCD; Sean Rooney, Nassau County SWCD</p> <p style="text-align: center;">Education Track</p> <p>Chair: Caitlin Stewart, Hamilton County SWCD</p> <p>Members: Danielle Singer, Tioga County SWCD; Nikole</p>

		<p>Watts, Chemung County SWCD; Jessica McLaughlin, Oneida County SWCD</p> <p>Non-Agriculture Track Chair: Tim Schneider, Cayuga County SWCD Members: Nick Rowell, Warren County SWCD; Jessica McLaughlin, Oneida County SWCD; Joseph Bodnarchuk, Erie County SWCD; Sean Rooney, Nassau County SWCD; Lydia Brinkley, Upper Susquehanna Coalition</p> <p>Forestry Track Chair: Kristn Ballou, Franklin County SWCD Members: Lydia Brinkley, Upper Susquehanna Coalition; Tonnie Sauca, Albany County SWCD; Allie Holmes, NRCS; Teresa Link, Onondaga County SWCD</p> <p>SWCC Partners Bethany Bzduch, Victor DiGiacomo, PJ Emerick, Scott Fickbohm, Ryan Cunningham, Ben Luskin, Tim Clark, Lauren Prezorski, Jennifer Clifford, Ron Bush</p> <p>NRCS Partners Blake Glover, Dennis Deweese, Ed Henry, Paula Bagley</p>
Administrative Conference	This conference provides specific and pertinent information and training for SWCD administrative staff. It also serves as a forum to initiate discussion on mutual problems and concerns among Districts.	<p>Chair: Dustin Lewis, Saratoga County SWCD Jennifer Kelly, Laura Bestehorn, Wendy Walsh, Katy, Kemmeren, Diana Thorn, Melissa Rutter, Chastity Miller</p>
Leadership Institute	Held every 4 years, the Leadership Institute is held to cultivate personal development and improve leadership skills. The New York State Conservation District	Committee to include participants of the 2023 event.

	<p>Employees Association, Inc., the New York State Soil and Water Conservation Committee, the New York Association of Conservation Districts, Inc., and the USDA Natural Resources Conservation Services calls for nominations for those who want to be considered for the Leadership Institute, and an application is required. The last institute was held July 18 – 21, 2023. The next event will be held in 2027.</p>	
Civil Service		Chastity Miller, Franklin County SWCD
Administrative Management Committee	<p>For certification in the Management Development Certification Program, District staff take a minimum of 6 course hours in each competency area, including Communication and Interpersonal Skills, Leading and Motivating Others, Planning and Administering Systems and Processes, Organizational Knowledge and Strategy, Self-Management Skills, and Strategic Innovation Skills. The CDEA Member-At-Large manages the program and files with the support of the Administrative Management Committee.</p>	<p>Chair: Alice Halloran, Essex County SWCD</p> <p>Members: ?</p>
Recruitment and Retention Committee	<p>This committee works with NYACD and NRCS to promote recruitment and retention. Activities include attending job fairs.</p>	<p>Chair: Caitlin Stewart, Hamilton County SWCD</p> <p>Members: Katie WhitKovits, Hamilton County SWCD; Troy Bishopp, Madison County SWCD</p>
Publications and Promotions Committee	<p>Oversees NYS CDEA News and promotional activities.</p>	<p>Chair: Caitlin Stewart, Hamilton County SWCD</p>
Sunshine Committee	<p>Oversees sending celebratory or condolence flowers and cards.</p>	<p>Chair: Travis Ferry Ulster County SWCD</p>
NYS DEC Endorsed 4-Hour Erosion	<p>This training is for SWCD staff who help farmers, foresters, municipalities, and landowners</p>	<p>Kristin White, Monroe County SWCD</p>

<p>and Sediment Control Online Training</p>	<p>with erosion and sediment control issues. Registration is at no cost to SWCD employees. Learn how to and understand why it is important to implement erosion and sediment control practices correctly. Currently, Monroe County SWCD holds the contract to perform services relating to this program.</p>	
<p>CDEA Golf Tournament</p>	<p>This annual event is open to all members of the 4-Way Partnership. This is the perfect tournament for the avid golfer or the golfer that plays once a year. Prizes and a 50/50 raffle are offered. Registration fees support CDEA programs.</p>	<p>Chair: Doug Kierst, Cayuga County SWCD Member: Russell Smith, Cortland County SWCD</p>
<p>CDEA 5-Stand Tournament</p>	<p>Open to all members of the 4-Way Partnership, registration fees support CDEA programs.</p>	<p>Chair: Joann Burke, Madison County SWCD</p>
<p>CDEA Fish On! Challenge</p>	<p>Participation Fee is \$10.00 per person and each participant will receive a pocket tape measure with the NYSCDEA logo on it. Registration is available for NYSCDEA members only. Category winners are announced at the Water Quality Symposium Awards Banquet.</p>	<p>Chair: Katie WhitKovits, Hamilton County SWCD</p>

New York State Envirothon Committee			
Hands-on environmental education competition – testing knowledge and understanding of NYS natural resources			
Name	Position	Affiliation	Voting or Non-voting Member
Blanche Hurlbutt	Advisory Member, Chairperson, Registration	NYACD	Voting
JoAnn Kurtis	Educator Professional Member, Vice Chair, Tests		Non-voting
Katy Kemmeren	CDEA Liaison, Treasurer, Snacks	Chenango County SWCD	Non-voting
Robert Shenk	Advisory Member, Testing Assistant, Grading		Voting
Allan Fagan	Site Coordinator	Wyoming County SWCD	Non-voting
Susan O’Dell-Pepe	Activities Coordinator	Suffolk County SWCD	Non-voting
Danielle Parker	Volunteer Coordinator	Schoharie County SWCD	Non-voting
Karl Strause	Oral Presentation	USDA/NRCS	Non-voting
Chastity Miller	Publicity & Photos	Franklin County SWCD	Non-voting
Ernie Swift		NYACD	Non-voting
Alice Halloran	Awards	Essex County SWCD	Non-voting
Marie Ross	Test Assistant Advisory Member	USDA/NRCS	Voting
Fred vonMechow	Advisory Member		Voting
Tony LuFan Ye	Advisory Member		Voting
Ryan Cunningham	Volunteer Assistant	NYS SWCC	Voting
Natalie Shudt	Registration Assistant, Advisory Member	USDA/NRCS	Voting
Victor DiGacomo	Oral Presentation Assistant	NYS SWCC	Non-voting
Scott Fickbohm		NYS Empire Society	Non-voting

Environmental Education Foundation		
The mission of the EEF as a 501c3 not-for-profit organization is to provide financial assistance to educational programs that encourage conservation of the environment while raising environmental awareness in the minds of young people - the future stewards of our environment. One such effort is the NYS Envirothon		
Name	Position	Affiliation

Mark Gaston	Chairperson	Erie County SWCD
George Sisco	Vice Chairperson	USDA / NRCS
Lisa Miller	Treasurer	Cayuga County SWCD
Chastity Miller	Secretary	Franklin County SWCD
JoAnn Kurtis	Member	USDA / NRCS
Erin Sommerville	Member	Dutchess County SWCD
Corrina Aldrich	Member	Washington County SWCD
Jevonnah Foster	Member	St. Lawrence County SWCD
JoAnn Burke	Member	Madison County SWCD
Katie WhitKovits	Member	Hamilton County SWCD

CDEA Advisory Appointments		
Committee	Chairperson / Facilitator	CDEA Representative
New York State Soil and Water Conservation Committee	Dale Stein, Chairman	Caitlin Stewart, CDEA President; and Jessica McLaughlin, CDEA Vice President
SWCC Technical Advisory Committee	Bethany Bzduch, Executive Director	Caitlin Stewart, CDEA President; and Jason Cuddeback, CDEA Division Representative
SWCC Municipal Assistance Sub-Committee	Ryan Cunningham and P.J. Emerick, Associate Environmental Analysts	Caitlin Stewart, CDEA President, and Jessica McLaughlin, CDEA Vice President
SWCC District Operations Manual Sub-Committee	Bethany Bzduch, Executive Director	Caitlin Stewart, CDEA President
SWCC Agricultural Environmental Management Certification	Greg Albrecht, AEM Coordinator	
SWCC Agricultural Environmental Management Outreach	Greg Albrecht, AEM Coordinator	
SWCC Agricultural Environmental Management Evaluation		
SWCC Stormwater Sub-Committee	Jennifer Clifford, Climate Resilient Farming Program Manager	

SWCC/USDA Conservation Reserve Easement Program Sub-committee	Lorri Dandignac, Farm Service Agency	
Nonpoint Source Pollution Management Program	New York State Department of Environmental Conservation Division of Water	
NYS Concentrated Animal Feeding Operation Workgroup	New York State Department of Environmental Conservation Division of Water	
Four-Way Partnership	NYACD: Blanche Hurlbutt; SWCC: Bethany Bethany Bzduch; NRCS: Blake Glover	Caitlin Stewart, CDEA President
Invasive Species Advisory Committee	Carrie Brown-Lima, Director	Caitlin Stewart, CDEA President
NYACD Annual Meeting	Blanche Hurlbutt Executive Director	Caitlin Stewart, CDEA President, and Jessica McLaughlin, CDEA Vice President
Northeast Association of Conservation District Employees	Northeast Regional Director Jeffrey Parker, primary, and Velynda Parker, alternate Steuben County SWCD	Caitlin Stewart, CDEA President, and Jessica McLaughlin, CDEA Vice President
National Conservation District Employees Association	President of NACDE Michael Kent, alternate Velynda Parker, Vice President, Velynda Parker	Caitlin Stewart, CDEA President, and Jessica McLaughlin, CDEA Vice President
NRCS Technical Committee	NRCS State Conservationist Blake Glover	Caitlin Stewart, CDEA President
NRCS EQIP Subcommittee	NRCS State Conservationist Blake Glover	Corey Nellis, Montgomery County SWCD
NRCS Agricultural Management Assistance Workgroup	NRCS State Conservationist Blake Glover	



New York State Conservation District Employees' Association, Inc.

STATE FAIR COMMITTEE REPORT

NYSCDEA November 2023 Meeting Report

2023 NYS Fair Committee Members

Kristin White, Monroe County SWCD

Erica Schreiner, Oswego County SWCD

Kelly Emerick, Monroe County SWCD

Doug Kierst, Cayuga County SWCD

Alaina Robarge, Ontario County SWCD

Jason Cuddaback, Cayuga County SWCD

The New York State Soil & Water Conservation Districts

The committee met on October 2, 2023 to review the 2023 event and to pick the coloring contest winners, pick the volunteer incentive winners, and review the guessing game entries. All-in-all, everything went well and we had good comments from both volunteers and visitors to the booth. There were several suggestions from volunteers that we focus on careers with Soil & Water Conservation Districts. The committee agreed with this and will have a District Career driven theme, along with the history of SWCDs for the 2024-2025 State Fair booth. Other comments received were regarding the giveaway items and the low quantity available to give out to booth visitors compared to the number of visitors approaching the SWCD booth. After discussion with the committee, we thought it would be great to add more giveaways, but it is above our annual budget (at the \$100 per county cost with not every District paying). Therefore, the committee has prepared a 2024 Annual Budget with added promotional item quantities for the State Fair booth that our 2024 budget cannot support and therefore are looking for additional support from the NYSCDEA in their 2024 budget line item for the committee (as sub-committee of the NYSCDEA). It was also discussed at our October meeting based on comments received from volunteers that we are going to create more of our own handouts and activity books so that the booth isn't stocked with NRCS publications. We will also be looking into items to either buy or download and print from the NACD educational marketplace which is also included in our 2024 budget. The support requested for the State Fair booth from the NYSCDEA is \$2,536.25.

There were three coloring contest winners selected, two from Wayne County and one from Onondaga County. The guessing contest winner, who guessed the exact weight of soil in the container which was 16.8 pounds, was from New York, NY. Kristin mailed the winner a beach towel with the Ronny Raindrop™ logo embroidered on it. The five volunteer incentive winners were, Sarra Learned from Oswego County SWCD, Katie Lafler from Ontario County SWCD, Kelly Emerick from Monroe County SWCD, Erica Schreiner from Oswego County SWCD, and Teresa Link from Onondaga County SWCD.

Alaina approached the committee about having an exhibit at the 2024 NYS Farm Show, held at the NYS Fair Grounds for 3 days, Thursday-Saturday, February 22, 23, 24 of 2024 from 8:00 AM to 4:00 PM. The 2024 NYS Farm Show would replace the Empire Farm Days (EFD) event due to the location change and hours of operation. We as a committee had to withdraw from having a display at EFD due to not being able to find volunteers to cover the late night hours and the Saturday shifts.

Alaina feels this would be the perfect event to provide education and outreach on programs and projects implemented by Soil & Water Conservation Districts, as well as promoting careers with the SWCDs. She presented some ideas for a couple of pop-up vinyl banners for this event where one would be career focused and one would be SWCD's in general. The committee discussed what handouts to have as well as give-away items. The cost for the space would be \$1,050.00 for a 10x10 booth/space, and after inquiring with the contact for the event, there are no discounts offered for any organizations or agencies. Alaina provided a budget to the State Fair Committee that was reviewed and approved, and the committee has included these costs into their 2024 Budget in the amount of \$4,040. The State Fair Committee is seeking support from the NYSCDEA in their 2024 budget line item for to cover the costs of this event.

Alaina will be the point-of-contact for this event.

Kristin White, Chair

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
 NYS CDEA ONLINE 4-HOUR TRAINING BANK ACCOUNT REPORT
 September through October 2023**

	<u>Sep - Oct 23</u>	<u>Jul - Aug 23</u>
ASSETS		
Current Assets		
Checking/Savings		
TOMPKINS MUN SAV (CDEA 4-HOUR)	34,978.82	30,804.16
Total Checking/Savings	<u>34,978.82</u>	<u>30,804.16</u>
Total Current Assets	<u>34,978.82</u>	<u>30,804.16</u>
TOTAL ASSETS	<u><u>34,978.82</u></u>	<u><u>30,804.16</u></u>
		56,115.86
		-51,941.20
		<u><u>34,978.82</u></u>

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
 NYS CDEA ONLINE 4-HOUR TRAINING INCOME & EXPENSE REPORT
 September through October 2023**

	<u>Sep - Oct 23</u>
Income	
NYS CDEA ONLINE 4-HOUR INCOME	56,115.86
Total Income	<u>56,115.86</u>
Gross Profit	<u>56,115.86</u>
Expense	
NYS CDEA ONLINE 4-HOUR EXPENSE	51,941.20
Total Expense	<u>51,941.20</u>
Net Income	<u><u>4,174.66</u></u>

10/31/2023 SUMMARY

<u>INCOME</u>	
REGISTRATIONS - 225 (1 REFUND)	56,012.50
INTEREST	103.36
TOTAL INCOME	<u>56,115.86</u>
<u>EXPENSE</u>	
SQUARE FEES	-1,691.20
NYSCDEA CONTRACT PAYMENTS	-50,000.00
REFUNDS	-250.00
TOTAL EXPENSE	<u>-51,941.20</u>
NET INCOME	<u><u>4,174.66</u></u>

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
 NYS CDEA ONLINE 4-HOUR TRAINING
 DETAILED REPORT 9/1/2023 - 10/31/2023**

Date	Name	Amount
4HR ADMIN CONTRACT-NYSCDEA		
INCOME		
09/01/2023	PASSERO ASSOCIATES, P.C.	250.00
09/02/2023	O'CONNOR, MICHAEL {2}	250.00
09/02/2023	TUCKER, BRITNEY	250.00
09/05/2023	CLEARY JR., TIMOTHY	250.00
09/05/2023	OLSON, MARK	250.00
09/05/2023	BABAK, MICHELLE	250.00
09/05/2023	SOTO, DAVID	250.00
09/06/2023	GOLBA, ANDREW	250.00
09/06/2023	ERAKTULU, GULHAN	250.00
09/06/2023	SOTO, DAVID	250.00
09/07/2023	HOLLEY, JORDAN	250.00
09/07/2023	PASSERO ASSOCIATES, P.C.	250.00
09/07/2023	COLUCCIO, NICHOLAS	250.00
09/07/2023	CAIAZZO, ANGELO	250.00
09/07/2023	RUCKEL, EDWARD	250.00
09/08/2023	GBURI, SAJA AL	250.00
09/08/2023	MERIDETH, MATT	250.00
09/08/2023	MULLANEY, BRITTANY	250.00
09/08/2023	SISKOS, NIKO	250.00
09/08/2023	BALOGH, CHRISTOPHER	250.00
09/08/2023	STORER, CHRISTINE	250.00
09/08/2023	LAPORTE, WILLIAM	250.00
09/09/2023	SUMANG, PHILIP	250.00
09/11/2023	FLEISCHER, GREG	250.00
09/11/2023	FLEISCHER, GREG	250.00
09/11/2023	STERN, SHARON	250.00
09/11/2023	PENDLEBURY, JOSEPH	250.00
09/11/2023	BOULEY III, CHARLES	250.00
09/12/2023	STRACHAN, BEVERLY	250.00
09/12/2023	STERN, SHARON	250.00
09/12/2023	SIMONIS, LEE ANN	250.00
09/12/2023	MERRITT, JAMES	250.00
09/12/2023	KUEN, MICHAEL	250.00
09/12/2023	BERLIN, SPENCER	250.00
09/12/2023	CIOFFI, COLE	250.00
09/12/2023	CATERINO, PAUL	250.00
09/13/2023	ALLEN, HEATHER	250.00

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
 NYS CDEA ONLINE 4-HOUR TRAINING
 DETAILED REPORT 9/1/2023 - 10/31/2023**

Date	Name	Amount
09/13/2023	LANNING, KEITH	250.00
09/13/2023	PATEL, ANISH	250.00
09/14/2023	BOULEY III, CHARLES	12.50
09/14/2023	ANTHONY, SANDRA	250.00
09/14/2023	JEFFERY, BONNIE	250.00
09/14/2023	FLOOD, JULIANNE	250.00
09/14/2023	KING, CASSANDRA	250.00
09/14/2023	RASMUSSEN, VINKEL	250.00
09/14/2023	LICCIARDELLO, ANGELO	250.00
09/15/2023	ZWELLING, MICHAEL	250.00
09/15/2023	MACKIEL, THOMAS	250.00
09/16/2023	DILUZIO, ALBERT	250.00
09/16/2023	DAVIDSON, CATHERINE	250.00
09/18/2023	MORIARTY, JAMES	250.00
09/18/2023	HAXHI, LAERT	250.00
09/18/2023	ROEMER, JAERED	250.00
09/18/2023	BARRERA, MANUEL	250.00
09/18/2023	KARAOLIS, PETER	250.00
09/18/2023	DARE, ZACHARIAH	250.00
09/18/2023	WOOD, KEITH	250.00
09/19/2023	WILLIAMS, KEVIN	250.00
09/19/2023	BURKA, SUZANNE	250.00
09/19/2023	BURKA, SUZANNE	250.00
09/19/2023	RELYEA, JOHN	250.00
09/20/2023	HERRING, JASON	250.00
09/20/2023	RAU, ALEX	250.00
09/20/2023	ESCHWEILER, FAITH	250.00
09/20/2023	KUMAR, SHREYAS	250.00
09/20/2023	ROBERSON, DIETRICK	250.00
09/20/2023	KERN, LAWRENCE	250.00
09/22/2023	RAD, JASMINE MOAYEDZADEH	250.00
09/22/2023	HUDRECK, BRYAN	250.00
09/22/2023	RABADI, DANIELLE	250.00
09/22/2023	DAGHER, HASSAN	250.00
09/22/2023	COLLINS, JESSICA	250.00
09/24/2023	URBANO-REYES, ALBERTO	250.00
09/25/2023	LEONG, CHAN KONG	250.00
09/25/2023	PASQUERALLE, THOMAS	250.00
09/25/2023	SECAIDA, ESVIN	250.00

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
 NYS CDEA ONLINE 4-HOUR TRAINING
 DETAILED REPORT 9/1/2023 - 10/31/2023**

Date	Name	Amount
09/25/2023	CASTILLO, ZARA	250.00
09/25/2023	JENKINS, THOMAS	250.00
09/25/2023	SUTI, ELTON	250.00
09/25/2023	CUNNINGHAM, KYLE	250.00
09/25/2023	RYAN, MARIA	250.00
09/25/2023	MILLINGTON, JOHN	250.00
09/25/2023	BELLAVIA, ANTHONY	250.00
09/25/2023	APOLLONIO, G	250.00
09/26/2023	GLEZEN, CARLEENE	250.00
09/26/2023	BERGER, BERNARD	250.00
09/26/2023	CORMICAN, GERRY	250.00
09/26/2023	BLINN, DANIEL	250.00
09/26/2023	ARGYRIOU, CHRIS	250.00
09/26/2023	OROURKE, NANCY	250.00
09/27/2023	JLJ ENTERPRISES	250.00
09/27/2023	CAMPBELL, STEVEN	250.00
09/27/2023	VANDUNK, KELSEY	250.00
09/27/2023	VANDUNK, KELSEY	250.00
09/27/2023	VANDUNK, KELSEY	250.00
09/27/2023	VANDUNK, KELSEY	250.00
09/27/2023	KITT, ERROOL	250.00
09/27/2023	GALARZA-GRANDA, JAIRO	250.00
09/27/2023	FORD, JOSHUA	250.00
09/28/2023	MCVEETY, DAVID	250.00
09/28/2023	ROGOSICH, JOE	250.00
10/01/2023	STUBITS, EJ	250.00
10/01/2023	RAMOS, FELIX	250.00
10/02/2023	PETTEYS, AARON	250.00
10/02/2023	JEFFERY, BONNIE	250.00
10/02/2023	MUSA, NICHOLAS	250.00
10/02/2023	REXFORD, BRANDON	250.00
10/04/2023	DUCHON, MARC	250.00
10/04/2023	HEYBURN, MICHAEL	250.00
10/04/2023	PARROTTINO, MATT	250.00
10/05/2023	SHEA, PATRICK	250.00
10/05/2023	ORR, THOMAS	250.00
10/05/2023	GALLAGHER, MICHAEL	250.00
10/05/2023	KLION, HENRY	250.00
10/05/2023	WEISBECKER, MATTHEW	250.00

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
 NYS CDEA ONLINE 4-HOUR TRAINING
 DETAILED REPORT 9/1/2023 - 10/31/2023**

Date	Name	Amount
10/05/2023	RAMIREZ, FABIAN	250.00
10/07/2023	CRISWELL, NICK	250.00
10/07/2023	CEBALLOS, MATT	250.00
10/08/2023	GILLEN, BENJAMIN W.	250.00
10/08/2023	KELLY, THOMAS	250.00
10/09/2023	SMITH, MATTHEW	250.00
10/09/2023	CHUNG, INHO	250.00
10/09/2023	URBINATI JR., JOSEPH	250.00
10/09/2023	BURDICK, STEVEN	250.00
10/10/2023	BRITTON, ERIC	250.00
10/10/2023	PASSERO, DAVID	250.00
10/10/2023	REARDON, JAMES	250.00
10/10/2023	PRATT, BRUCE	250.00
10/10/2023	BLATT, RUSS	250.00
10/10/2023	MULA, ANTHONY	250.00
10/10/2023	ZAMPOGNA, DAMIAN	250.00
10/10/2023	MURA, RICHARD	250.00
10/10/2023	BRABANT, SEAN	250.00
10/10/2023	IBRAHIM, ALI	250.00
10/11/2023	HEITZENRATER, JONATHAN	250.00
10/11/2023	WATSON-BRINK, ANDREW	250.00
10/11/2023	BARRETT, FRANK	250.00
10/12/2023	MUNEERUDDIN, MOHAMMED	250.00
10/12/2023	CAPORALE, THOMAS	250.00
10/12/2023	RUSS, DONALD	250.00
10/12/2023	TUCK, LEO	250.00
10/12/2023	GONZALEZ, LOUIS	250.00
10/12/2023	KOEHLER, EVAN	250.00
10/12/2023	DUPUIS, EMILY	250.00
10/12/2023	MENDONES JR., REMEGIO	250.00
10/13/2023	DUMBLEWSKI, ALYSSA	250.00
10/13/2023	SHI, YONGQUAN	250.00
10/13/2023	SCOTT, ROBERT	250.00
10/14/2023	PFAFF, SCOTT	250.00
10/15/2023	SPAULDING, TIMOTHY	250.00
10/15/2023	ELLIS, MAXWELL	250.00
10/15/2023	HAYES, BRIAN	250.00
10/16/2023	GAVIN, TIMOTHY	250.00
10/16/2023	VOORHEES, DAVID	250.00

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
 NYS CDEA ONLINE 4-HOUR TRAINING
 DETAILED REPORT 9/1/2023 - 10/31/2023**

Date	Name	Amount
10/16/2023	CUZZI, CARLO	250.00
10/16/2023	WECHSLER, ELENI	250.00
10/16/2023	ROSE, TROY	250.00
10/17/2023	DAIGLER, SAMUEL	250.00
10/17/2023	BECKER, JOE	250.00
10/17/2023	LOMBARDI, JOHN	250.00
10/17/2023	KESSLER, MICHAEL	250.00
10/17/2023	MICHALOWITZ, YEHOSHIA	250.00
10/17/2023	PIERCE, KIERAN	250.00
10/17/2023	KIBLING, KAYLA	250.00
10/17/2023	GORBY, DARRYL	250.00
10/17/2023	WEST, THOMAS	250.00
10/18/2023	CORONEL, JEFFREY	250.00
10/18/2023	STEVER, CHRISTOPHER	250.00
10/18/2023	DEBOLT, LOGAN	250.00
10/20/2023	TOMLINSON, KEVIN	250.00
10/20/2023	KELLY, MARIAH	250.00
10/20/2023	KELLY, MARIAH	250.00
10/20/2023	DIAZ, ROBERTO	250.00
10/20/2023	STOCKDAL, JODI	250.00
10/20/2023	STOCKDAL, JODI	250.00
10/20/2023	SILVA, ALVARO	250.00
10/21/2023	REILEY, JAMES	250.00
10/22/2023	SCRIMGEOUR, HAROLD	250.00
10/23/2023	DUDA, DANIELLE	250.00
10/23/2023	SALZMAN, KEVIN	250.00
10/23/2023	MCNUTT, MICHAELA	250.00
10/23/2023	FINI, NICHOLAS	250.00
10/24/2023	ARNOLD, SCOTT	250.00
10/24/2023	FALLON, THOMAS	250.00
10/24/2023	GIOVANNIELLO, KRISTYN	250.00
10/24/2023	BRONNER, CONNOR	250.00
10/24/2023	GENTRY, CARSON	250.00
10/25/2023	CRONIN, PATRICK	250.00
10/25/2023	VANETTEN, ROBERT	250.00
10/25/2023	LEACH, PAT	250.00
10/25/2023	HOGAN, TIMOTHY M	250.00
10/25/2023	CAYES, TAYLOR	250.00
10/25/2023	JUNGIER, MARY	250.00

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
 NYS CDEA ONLINE 4-HOUR TRAINING
 DETAILED REPORT 9/1/2023 - 10/31/2023**

<u>Date</u>	<u>Name</u>	<u>Amount</u>
10/25/2023	ZAPALA, MARIUSZ	250.00
10/25/2023	JUNGIER, MARY	250.00
10/26/2023	LEACH, PAT	250.00
10/26/2023	LEACH, PAT	250.00
10/26/2023	HAYES, CHRISTIAN	250.00
10/26/2023	LEACH, PAT	250.00
10/26/2023	MIRSKY, EUGENE	250.00
10/28/2023	MEDRANO, LUDWIN	250.00
10/28/2023	MEDRANO, LUDWIN	250.00
10/30/2023	MORAN, STEPHEN	250.00
10/30/2023	SWOTA, DAVID	250.00
10/30/2023	SWOTA, DAVID	250.00
10/30/2023	GIRALDI, BRIAN	250.00
10/30/2023	DICKMAN, ROSS	250.00
10/30/2023	GUNIA, BRANDON	250.00
10/30/2023	NAPOLITANO, CARMINE	250.00
10/30/2023	VELASCO, ADRIAN	250.00
10/30/2023	STANKE, RENEE	250.00
10/31/2023	ANTONELLI, THOMAS	250.00
10/31/2023	GLODAVA, NICHOLAS	250.00
10/31/2023	NATANOV, MIKHAIL	250.00
10/31/2023	CREMEENS, TYLER	250.00
10/31/2023	KENNY, ROBERT	250.00
10/31/2023	HOERMANN, ERIK	250.00
10/31/2023	FORGIONE, VITO	250.00
10/31/2023	LONG, LARRY	250.00
10/31/2023	ROTOLO, JASON	250.00
10/31/2023	LYNCH, COLIN	250.00
10/31/2023	WADSWORTH, ISAIAH	250.00
10/31/2023	FILOCOMA, ROSALIE	250.00
10/31/2023	DZIAMBA, PATRICK	250.00
10/31/2023	OREILLY, MATT	250.00
Total INCOME		56,012.50
INTEREST		
09/30/2023		42.50
10/31/2023		60.86
Total INTEREST		103.36

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
 NYS CDEA ONLINE 4-HOUR TRAINING
 DETAILED REPORT 9/1/2023 - 10/31/2023**

Date	Name	Amount
REFUNDS		
09/14/2023	BOULEY III, CHARLES	-250.00
Total REFUNDS		-250.00
DUE TO NYSCDEA		
09/05/2023	NYSCDEA, INC. {VENDOR}	-25,000.00
10/13/2023	NYSCDEA, INC. {VENDOR}	-25,000.00
Total DUE TO NYSCDEA		-50,000.00
SQUARE FEES		
09/01/2023		-7.55
09/03/2023		-15.10
09/05/2023		-30.20
09/06/2023		-22.65
09/07/2023		-37.75
09/10/2023		-52.85
09/10/2023		-7.55
09/11/2023		-30.20
09/12/2023		-67.95
09/13/2023		-22.65
09/14/2023		-45.30
09/17/2023		-15.10
09/17/2023		-15.10
09/18/2023		-45.30
09/19/2023		-37.75
09/20/2023		-37.75
09/20/2023		-7.55
09/25/2023		-83.05
09/25/2023		-37.75
09/25/2023		-7.55
09/26/2023		-45.30
09/28/2023		-60.40
09/28/2023		-15.10
09/30/2023		-7.55
10/01/2023		-7.55
10/01/2023		-7.55
10/02/2023		-15.10
10/03/2023		-15.10
10/04/2023		-22.65

**MONROE COUNTY SOIL AND WATER CONSERVATION DISTRICT
 NYS CDEA ONLINE 4-HOUR TRAINING
 DETAILED REPORT 9/1/2023 - 10/31/2023**

<u>Date</u>	<u>Name</u>	<u>Amount</u>
10/05/2023		-45.30
10/08/2023		-22.65
10/09/2023		-37.75
10/10/2023		-67.95
10/11/2023		-30.20
10/12/2023		-60.40
10/15/2023		-22.65
10/15/2023		-15.10
10/16/2023		-52.85
10/17/2023		-67.95
10/18/2023		-22.65
10/22/2023		-52.85
10/22/2023		-15.10
10/23/2023		-30.20
10/24/2023		-30.20
10/25/2023		-67.95
10/26/2023		-37.75
10/28/2023		-15.10
10/30/2023		-67.95
10/31/2023		-105.70
Total SQUARE FEES		<u>-1,691.20</u>
Total 4HR ADMIN CONTRACT-NYSCDEA		<u>4,174.66</u>
TOTAL		<u><u>4,174.66</u></u>

NYS Erosion and Sediment Control Certificate Program

November 20, 2023 Report to CDEA Board

- Currently there are:
 - 46 Active Certificate Holders
 - 4 Suspended Certificate (1-2022,6-2023)
 - 10 Terminated Certificates (suspension longer than 2 years and people not renewing)
- The committee is finalized a Practice Problem Workbook and is available to people that attend a NYS Erosion and Sediment Control Certificate Program Review Course. We handed this ou
- A NYSE&SCCP Review Course was held in Auburn, NY at the Ward W. O'Hara Agricultural Museum on November 15th and 16th. The course was well attended with 26 people attending. The instructors for the course were myself (Schuyler SWCD), Tim Schneider (Cayuga SWCD), PJ Emerick (Ag & Markets), Jim Lieberum (Warren SWCD) and Jake Wedimeyer (Ulster SWCD).
- The NYSE&SCCP Exam was offered at Cayuga County SWCD on November 17th. Tim Schneider proctored the exam for 15 individuals. These exams have not yet been scored.
- Financial report for the program.

NYSCDEA NYSE&SCCP Account	\$12,811.81
Schuyler SWCD Account	\$12,125*
Total	\$24,936.81

** We will be making a \$500 donation to the Ward W. O'Hara Agricultural Museum in Auburn for use of their facility. This is not yet completed or reflected yet in Schuyler SWCD finances*

Please feel free to contact me if there are any questions regarding this program.

Respectfully submitted,

Jessica Verrigni, CPESC, CPSWQ



National
Conservation
District
Employees
Association

NATIONAL CONSERVATION DISTRICT EMPLOYEES ASSOCIATION YEAR IN REVIEW

Providing critical resources focused on transitioning extensive knowledge and experience of conservation district employees to discussion and action impacting natural resource programs, policies, and procedures at various levels of government.

COLLABORATION



CAPACITY BUILDING

ACCOMPLISHMENTS

PROFESSIONAL DEVELOPMENT



- 12 Convene Lunch & Learn webinars in 2022 with 300+ attendees.
- Co-hosted a National Conservation Planning Partnership (NCPP) Workshop focused on planning certification, selling conservation and customer service.

COLLABORATION



- NCDEA Board of Directors representatives and district employee designees serve in numerous roles within NCPP - action teams, work groups, and the Co-Chair position.
- NCDEA Board of Directors representatives and district employee designees are active members on all National Association of Conservation District Foundation Committees, and Resource Policy Groups.
- NCDEA Board of Directors leadership stays in constant communication with National Conservation Partnership leaders and advisors on all issues facing conservation on the state, local and national levels.
- NCDEA Region Directors provide assistance and resources to help connect employees to existing opportunities to enhance skills and networks.

CAPACITY BUILDING



- The NCDEA operates with a Strategic Plan to prioritize communication, outreach and training, with a focus on Leadership skills for district employees.

CONTACT

US NOW



www.ncdea.us



executivedirector@ncdea.org



facebook.com/myncdea



National
Conservation
District
Employees
Association



NATIONAL CONSERVATION DISTRICT EMPLOYEES ASSOCIATION YEAR IN REVIEW

NCDEA strives to increase new and strengthen existing relationships to increase impact and benefit employees in the field and their delivery of conservation services at the local level.

2023 BOARD OF DIRECTORS

President: Melissa Higbee, MI
Vice President: Sarah Tunge, ND
Secretary: Eric Shideler, IN
Treasurer: Gretchen Rank, CO
Member-at-large: Mandy Parkes, CA
Executive Director: Tim Riley, DE

2023 REGION DIRECTORS

North Central
Director: Eric Shideler, IL
Alternate: Angela Warren, MI

Northeast
Director: Michael Kent, NJ
Alternate: Velynda Parker, NY

Northern Plains
Director: Tami Moore, SD
Alternate: Kelli Schumacher, ND

Southeast
Director: Kayleigh Evans, KY
Alternate: Kelly Snoddy, VA

South Central
Director: Open
Alternate: Open

Southwest
Director: Tanya Fell, CO
Alternate: Mike Henn, WY

Pacific
Director: Mandy Parkes, CA
Alternate: Vicky Carter, WA

Save The Date

Join us in San Diego at the
NACD Annual Convention

NCDEA Professional Development Symposium

Saturday February 10, 2024
1:00pm - 5:00pm

Featuring a panel discussion with Non-Traditional
Conservation Partners.

Watch for more information coming SOON!



NATIONAL CONSERVATION DISTRICT EMPLOYEES ASSOCIATION

Website: www.ncdea.us

NYSCDEA Meeting

November 2023

Meetings

Monthly meetings are held on every third Tuesday to review progress on meeting the deliverables outlined in the contribution agreements and regional activities.

Contribution Agreement

Progress continues to meet deliverables outlined in the agreements.

NCPP

President Higbee stated she's working on fulfilling positions on Action Teams – Communication, Partnership, Training, POA and Tool - with district employees who will be representing NCDEA on those committees. The only committee left is the Tools and she's looking for an individual who works with CD & CART (NRCS programs). The individual who sits on this particular Action Team will also be asked to sit on the CART Feedback Team.

Communication

See the attached two pages on the communication document created by NCDEA.

Other

The Southwest Region Alternate Director, Mike Henn is looking to see what other District or state's are dealing with or how they are approaching health insurance plans. He's hearing that districts in Wyoming are struggling with the costs to their budgets under our statewide group plan. An email will be going out to the region regarding this topic to gather intel on the subject.

Mid-Year Meeting

Planning has begun on the mid-year meeting; however, no venue or date has been set at this time.

YouTube Video

NCDEA will be working with each of the regions to create a Youtube video of the region over the next several months. The videos will be uploaded to the website for all view.

Respectfully Submitted,
Velynda Parker
NCDEA Northeast Region Alternate Director

Frank Bratt Report
November 27th, 2023

- Active Frank Bratt Scholarships:

<u>Name</u>	<u>Award Date</u>	<u>Amount</u>
Rebecca Olsen	Pending	395.00
Nate Woodworth	October 2022	500.00

- Received one application for the September 2023 round of funding, totaling \$395.00 for an Autodesk Civ3D Training.
- Received one application thus far for the December 2023 round of funding totaling “250.00 + tax”, for a Deer Steward 1 Online Course. I will need to clarify because it should be tax exempt. If not, the application should list a flat \$250.00, or the full training cost. I will be compiling the ranking sheets for the Division Representatives to review.
- If Rebecca Olsen (Sept. Round) is awarded the requested amount, that will leave \$2,720.00 of available funds for the December round.

Each round of the Frank Bratt Scholarship is a minimum of \$1,000. Unspent funds of a previous round can be rolled over into the next round to reach the annual limit of \$4,000. Here is a summary of each round that was funded.

March 2023	June 2023	September 2023	December 2023
\$885.00	\$0.00	\$395.00	

Conservation Skills	Budgeted		Actual		2024 Budget				
	Income	Expenses	Income	Expenses	Income	Expenses			
Attendees- Registration	\$10,000.00		\$32,646.93		\$6,250.00		\$50 registration - estimate 125		
Attendees- Hotel				\$15,563.74	\$12,500.00	\$12,500.00	100 *100* 2 nights		
Meals	\$100.00			\$5,416.10		\$6,000.00			
Snacks		\$500.00		\$1,082.04		\$1,000.00			
Speaker Fees		\$2,500.00		\$500.00		\$2,500.00			
Port-O-Potties		\$2,000.00				\$2,000.00			
Room Rental		\$12,000.00		\$2,638.89		\$6,000.00			
Room usage donations						\$500.00			
District- Franklin				\$667.41					
District- Cayuga				\$941.43					
District- Yates				\$266.03					
Nres	\$1,000.00				\$1,500.00				
NYACD	\$1,000.00				\$1,000.00				
4HR \$\$\$\$	\$14,000.00				\$10,150.00				
Supplies				\$259.98		\$500.00			
Refund				\$300.00					
Credit Card Fees				\$376.42		\$400.00			
Total	\$26,100.00	\$17,000.00	\$32,646.93	\$28,012.04	\$31,400.00	\$31,400.00			
<u>2024 Proposal</u>									
Registration to \$50 per person (was \$100 in 2023)									
SWCD personnel pay half their hotel bill, CDEA covers the other half									
- The hotel room reimbursement is for SWCD employees ONLY									
We cover breakfast and snacks									

**NYS CDEA
State Fair Committee
2024 Proposed Budget**

	2023 Approved	2023 Actual 9/29/2023	2024 Proposed
NYS FARM SHOW - 2024			
10'X10' Event Space			\$ 1,050.00
Retractable Banners w/shipping			\$ 350.00
Printed/Copied Materials			
Careers in Districts - 250 \$1.64 ea.			\$ 410.00
SWCD's - 250 \$1.64 ea.			\$ 410.00
AEM - 250 \$1.64 ea.			\$ 410.00
Web Soil Survey - 250 \$1.64 ea.			\$ 410.00
Ronny Raindrop Activity Book - \$0.55/page Double-sided, 6 pages \$3.30 ea. - 200 copies			\$ -
Promotional Items (Giveaways)			
Item #1			\$ 500.00
Item #2			\$ 500.00
TOTAL NYS FARM SHOW			\$ 4,040.00
NYS FAIR BOOTH			
INCOME			
Assessments	\$ 4,800.00	\$ 5,000.00	\$ 4,800.00
Orange Shirts Purchase from NYSCDEA		\$ 1,298.00	\$ -
State Booth Committee Carryover			\$ 2,000.00
NYSCDEA Budgeted Funds			\$ 6,576.25
EXPENSE			
Bookmarks - need to be printed	\$ -	\$ -	\$ 200.00
Booth Repairs	\$ 950.00	\$ 1,254.81	\$ -
Booth Supplies	\$ 100.00	\$ 99.80	\$ 200.00

Get from SWCC Possibly

Get from SWCC Possibly

Get from NRCS Possibly

Approx cost is \$660 but the committee will print the necessary copies for the event

Ideas - koozies, seeds, seed spoons

Not all Districts pay this. It's \$100 a year.

**NYS CDEA
State Fair Committee
2024 Proposed Budget**

	2023 Approved	2023 Actual 9/29/2023	2024 Proposed
Brochures - need to be printed	\$ -	\$ -	\$ 500.00
Coloring Contest Design	\$ 50.00	\$ 50.00	\$ 50.00
Coloring Contest Winners (3 @\$25 ea.)	\$ 75.00	\$ -	\$ 75.00
Copies of Activity Books	\$ -	\$ -	\$ -
New Handouts	\$ -	\$ -	\$ 1,000.00
Display Theme	\$ 100.00	\$ -	\$ 300.00
EFD Expenses	\$ 75.00	\$ -	\$ -
Employee Incentive (5 @ \$50 ea.)	\$ 250.00	\$ 250.00	\$ 250.00
Guessing Game	\$ 20.00	\$ 17.10	\$ 20.00
Hotel Room Reimbursement	\$ 200.00	\$ -	\$ 200.00
Meeting/Committee Meals	\$ 200.00	\$ -	\$ 250.00
Postage & Envelopes (tickets/shirts)	\$ 200.00	\$ -	\$ 200.00
Shirts	\$ 200.00	\$ -	\$ 1,000.00
Promo Items:			
Totes	\$ 600.00	\$ 410.78	\$2,561.00
Koozies	\$ 600.00	\$ 788.95	\$1,352.00
Seeds	\$ 950.00	\$ 949.70	\$1,092.00
State Fair Fee	\$ -	\$ -	\$ -
Trailer Expenses			
Registration	\$ 86.25		\$ 86.25
Repairs	\$ 100.00		\$ -

Committee makes 300 each of
Ronny Raindrop, Thirstin, Sammy Soil

We need to have less NRCS handouts and
more SWCD ones.

Not doing in 2024

New shirts in 2024

(\$450) We haven't had to pay this in quite
some time. Cuomo eliminated this fee to
vendors that are there for educational
purposes.

**NYS CDEA
State Fair Committee
2024 Proposed Budget**

	2023 Approved	2023 Actual 9/29/2023	2024 Proposed	
Total State Fair Booth Income	\$ 4,800.00	\$ 6,298.00	\$ 6,800.00	
Total State Fair Booth Expense	\$ 4,756.25	\$ 3,821.14	\$ 9,336.25	
			Net S.F. Income	(\$2,536.25)
NYS Farm Show Expense			\$ 4,040.00	
Net Income (State Fair/NYS Farm Show)	\$ 43.75	\$ 2,476.86	\$ (6,576.25)	NYSCDEA Funds (\$4,040 + \$2,536.25)

Promotional Items

2023

Item	Qty	# Per Shift (26 Shifts)	Cost	Cost	
Totes	400	15	1.97	\$787.99	2023 Prices
Seeds	1,133	44	0.84	\$949.70	2024 Prices
Koozies	398	15	1.04	\$412.00	2025 Prices
				\$2,149.69	

2024

Item	Qty	# Per Shift (26 Shifts)	Cost	Cost	
Totes	1,300	50	1.97	\$2,561.00	Cost may be lower
Seeds	1,300	50	0.84	\$1,092.00	Cost may be lower
Koozies	1,300	50	1.04	\$1,352.00	Cost may be lower
				\$5,005.00	