



New York State Conservation District Employees' Association, Inc.

MEETING AGENDA

June 4, 2025 • 12:00 p.m. - 4:00 p.m.

June 5, 2024 • 8:00 a.m. – 12:00 p.m.

Join in person

Norwich Service Center • 99 Broad St., Norwich, NY 13815

Code for building entry: 76459#

Join Zoom Meeting

<https://us02web.zoom.us/j/86995541273?pwd=blNyeiVBTnUyekJ3RXcyWXdzUXFBUT09>

Meeting ID: 869 9554 1273 • Passcode: 696701

Dial by your location: +1 929 205 6099 US (New York)

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- I. Call to order
 - II. Introductions
 - III. Reading and approval of the January 22 and 23 2025 regular meeting, and February 3, February 27, and April 9 special meeting minutes (motion)
 - IV. Treasurer's report (Katy Kemmeren, motion)
 - V. Soil Health Benchmarks (Joe Amsili, Cornell Soil Health)
 - VI. DEC Wetland Permit discussion (Lydia Brinkly)
 - VII. Partnership reports
 - a. New York State Soil and Water Conservation Committee (Bethany Bzduch)
 - b. New York Association of Conservation Districts (Blanche Hurlbutt)
 - c. Natural Resources Conservation Service (Blake Glover)
 - VIII. Division Representative reports
 - IX. Executive Committee reports
 - X. Standing Committees
 - a. New York State Fair / New York State Farm Show Committee (Kristin White)
 - b. NYS DEC Endorsed 4-Hour Erosion & Sediment Control Online Training (Kristin White)
 - c. NYS Erosion and Sediment Control Certificate Program (Jessica Verrigni)
 - d. Conservation Skills Workshop (Tom Eskildsen)
 - e. Administrative Conference (Diana Thorn and Dustin Lewis)
 - f. Legislative Committee (Dustin Lewis)
 - g. Frank Bratt Scholarship (Rebecca Campbell)
 - h. Water Quality Symposium (Jessica McLaughlin)
 - i. New York State Envirothon Committee (Katy Kemmeren)
 - j. Environmental Education Foundation Committee (Joann Burke)
 - k. Civil Service Committee (Caitlin Stewart)
 - l. New York State Invasive Species Advisory Committee (Caitlin Stewart)
 - m. Municipal Assistance Subcommittee (Ryan Cunningham and P.J. Emerick)
 - n. Technical Advisory Committee (Bethany Bzduch)
 - o. CDEA State Programs Advisory Committee (Jennifer Kelly)
 - p. Northeast Association of Conservation District Employees (Velynda Parker)
 - q. Leadership Institute (place holder until 2027)

- XI. CDEA activities
 - a. 4-Hour Fund Application approval (motion)
 - b. Procurement policy adoption (motion)
 - c. Training request and managerial rates for AEM Round 20 letters (motion)
 - d. New York State Retirement letter (motion)
 - e. Attorney RFP
 - f. 4-hour Fund application review and approval (motion)
 - g. CDEA By-Laws update (Caitlin Stewart, Jessica Armstrong, Alice Halloran, and Maren Stoddard)
 - h. CDEA News (Caitlin Stewart)
 - i. Management Development Certification Program (Alice Halloran)
 - j. Ronny Raindrop® (Maren Stoddard)
 - k. CDEA Golf Tournament (Doug Kierst)
 - l. Skeet, Trap or 3-D Shoot Tournament (Joann Burke)
 - m. Fish On Challenge (Kaite WhitKovits)
- XII. Other (all)
- XIII. Correspondence
- XIV. Executive Session to discuss the Treasurers' position
- XV. Next Meeting – August 19 – 20, 2025, Division VI, location TBD
- XVI. Adjournment