



# New York State Conservation District Employees' Association, Inc.

## MEETING AGENDA

January 21, 2026 • 12:00 p.m. - 4:00 p.m.

January 22, 2026 • 8:00 a.m. – 12:00 p.m.

### Join in person

Hayatt Regency Rochester  
125 E Main St • Rochester, NY 14604

### Join virtually

<https://us02web.zoom.us/j/86995541273?pwd=blNyeiVBTnUyekJ3RXcyWXdzUXFBUT09>

Meeting ID: 869 9554 1273 • Passcode: 696701

Dial by your location: +1 929 205 6099 US (New York)

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- I. Call to order
  - II. Introductions
  - III. Reading and approval of the August 19 - 20, 2025 regular meeting, September 17, 2025 special meeting, and November 4 special meeting minutes (motion)
  - IV. Treasurer's report (Katy Kemmeren, motion)
    - 2015 and 2016 CDEA financial records retention
  - V. Partnership reports
    - a. New York State Soil and Water Conservation Committee (Bethany Bzduch)
    - b. New York Association of Conservation Districts (Blanche Hurlbutt)
    - c. Natural Resources Conservation Service (Blake Glover)
      - Contribution and Cooperative Agreements
  - VI. Division Representative reports
  - VII. Executive Committee reports
  - VIII. Standing Committees
    - a. New York State Fair / New York State Farm Show Committee (Kristin White)
    - b. NYS DEC Endorsed 4-Hour Erosion & Sediment Control Online Training (Kristin White)
    - c. NYS Erosion and Sediment Control Certificate Program (Jessica Verrigni)
    - d. Conservation Skills Workshop (Tom Eskildsen)
    - e. Administrative Conference (Diana Thorn and Dustin Lewis)
    - f. Legislative Committee (Dustin Lewis)
    - g. Frank Bratt Scholarship (Rebecca Campbell)
    - h. Water Quality Symposium (Jessica Armstrong)
    - i. New York State Envirothon Committee (Katy Kemmeren)
    - j. Environmental Education Foundation Committee (Joann Burke)
    - k. Civil Service Committee (Caitlin Stewart)
    - l. New York State Invasive Species Advisory Committee (Caitlin Stewart)
    - m. Municipal Assistance Subcommittee (Ryan Cunningham and P.J. Emerick)
    - n. Technical Advisory Committee (Jason Cuddeback)
    - o. CDEA State Programs Advisory Committee (Jennifer Kelly)
    - p. Northeast Association of Conservation District Employees (Velynda Parker)

- q. Leadership Institute – Danielle Singer, Jennifer Kelly, and Tyler Knapp
- IX. CDEA activities
  - a. 2026 Budget update
    - Add 2026 Leadership Institute
  - b. SFY 2026-27 Environmental Protection Fund update (Caitlin Stewart)
  - c. Lobbyist update (Caitlin Stewart)
  - d. Attorney update (Caitlin Stewart)
  - e. NYS Retirement update (Caitlin Stewart)
  - f. 4-hour Fund application review and approval (motion)
  - g. CDEA By-Laws and Policies and Procedures Manual update (Caitlin Stewart, Jessica Armstrong, Alice Halloran, and Maren Stoddard)
    - Adopt the Bylaws and the Policies and Procedures Manual (motion)
  - h. CDEA News (Caitlin Stewart)
  - i. Management Development Certification Program (Alice Halloran)
  - j. Ronny Raindrop® (Maren Stoddard)
  - k. CDEA Golf Tournament (Doug Kierst)
  - l. Skeet, Trap or 3-D Shoot Tournament (Joann Burke)
  - m. Fish On Challenge (Kaite WhitKovits)
- X. Other (all)
- XI. Correspondence (Caitlin Stewart)
- XII. Next Meeting – Annual Meeting • March 11, 2026, 12:00 p.m. – 2:00 p.m. • Hayatt Regency Rochester • 125 E Main St, Rochester, NY 14604
- XIII. Adjournment (motion)