



Special Meeting Minutes  
February 24, 2026  
Email

**Executive Committee**

Caitlin Stewart, President  
Jessica Armstrong, Vice President  
Joann Burke, Secretary  
Kristin White, Treasurer

**Division Representatives**

Rebecca Campbell, Division I  
Jason Cuddeback, Division II  
Carla Yaw, Division III  
Lydia Brinkley, Division IV  
Nick Klemczak, Division VI

**Absent**

Alice Halloran, Member at Large  
Maren Stoddard, Division V  
Vacant, Division VII  
Olivia Cunningham, Division VIII



- **A motion was made by Stewart, seconded by Yaw to permit White to purchase Adobe Acrobat in the amount of \$203.88 per year. All in favor. Carried.**

Respectfully submitted,

*Joann Burke*

Joann Burke  
CDEA Secretary

Hello,

I need to purchase Adobe Acrobat for QuickBooks for the Treasurer's laptop. I've downloaded the free version but it's not working. I can't save anything as a PDF or email anything, unless it's an Excel file (a report).

It looks like for \$16.99 a month we can purchase the Standard version. If it's a yes, I can put it either on Caitlin's or Jessica's credit card.

Thank you.

*Kristin White*

Principal Office Account Clerk



Monroe County Soil & Water Conservation District

145 Paul Rd., Bldg. #5

Rochester, NY 14624

Office Phone – 585-753-7380

Direct Line – 585-753-7663

Website: [Monroe County SWCD](http://www.monroecounty.org/swcd)



Are there any objections to purchasing Adobe Acrobat for \$203.88?

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**Caitlin Stewart, MS**

District Manager - Hamilton County Soil and Water Conservation District

103 County View Drive, P.O. BOX 166 Lake Pleasant NY 12108

518-548-3991 • [hamcoswcd.org](http://hamcoswcd.org)

President - New York State Conservation District Employees' Association, Inc.

President - St. Lawrence River Watershed Project

Secretary - Invasive Species Advisory Committee

Fine with me!

Carla

Fine with that too

**Rebecca Campbell**

**District Technician**

Wyoming County Soil and Water  
Conservation District



36 Center Street, Suite D

Warsaw, NY 14569

585-786-3675 | 716-866-7131  
(cell)

[rcampbell@WCSWCD.onmicrosoft.com](mailto:rcampbell@WCSWCD.onmicrosoft.com)

Sounds good.

Jason Cuddeback-CCA  
Division 2 CDEA Rep.  
Grazing Specialist  
Cayuga County SWCD  
7413 County House Rd.  
Auburn, NY 13021  
315-252-4171



I'll just suggest that my current workaround for that situation is the print to pdf, then saving it that way.  
I do not have Adobe either.

Lydia

aye

Nicholas Klemczak  
Executive Director  
**Schenectady County Soil & Water Conservation District**  
24 Hetcheltown Rd  
Glenville NY 12302  
518.399.6980

Sounds good!

Sincerely,

*Jessica*

Fine by me.

Joann